User Guide

MOHFW Supply Chain Management Portal (SCMP)

DRAFT 3.0

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LIST OF ACRONYMS AND ABBREVIATIONS

AIDS	Acquired Immunodeficiency Syndrome
ARV	Antiretroviral
BUET	Bangladesh University of Engineering & Technology
CBL	Consumer Bureau Limited
CC	City Corporation
CMS	Content Management System
CMSD	Central Medical Storage Depo
CSE	Computer Science & Engineering
CSV	C*omma-Separated Values*
CTS	Commodity Tracking System
DGDA	Directorate General of Drug Administration
DGFP	Directorate General of Family Planning
DGHS	Directorate General of Health Services
DMU	*Data Management Unit*
ERP	Enterprise Resource Planning
ESP	Electronic Schools Processing
FPAB	Family Planning Association of Bangladesh
GHI	*Global Health Initiative*
GIS	*Geographic Information System*
HIV	*Human immunodeficiency Virus*
IMS	Inventory Management System
IQC	Indefinite Quality Contract
IVR	*Interactive voice response*
JICA	Japan International Cooperation Agency
JSON	JavaScript Object Notation
LAMP	Linux-Apache-MySQL-PHP
LC	Letter of Credit
LGED	*Local Government Engineering Department*
LMIS	Logistics Management Information System
MBA	Master of Business Administration
MIS	Management Information System
MOH	*Ministry of Health*
MOHFW	Ministry of Health and Family Welfare
MSH	Management Sciences for Health
NBR	National Board of Revenue
NCC	Narayangonj City Corporation
PA	Program Associate
PDF	*Portable Document Format*
POS	Point of Sales
PTS	Procurement Tracking System
RWH	Regional Warehouse
SCIP	Supply Chain Information Portal
SCMP	Supply Chain Management Portal
SDP	Service Delivery Point
SIAPS	Systems for Improved Access to Pharmaceuticals & Services
SMS	Short Message Service
SPS	Strengthening Pharmaceutical Systems
TB	*Tuberculosis*
TOT	Training of Trainers
UAT	*User Acceptance Testing*
UFPA	Upazila Family Planning Assistant
UFPO	Upazila Family Planning Officer

UI	*User Interface*
UIMS	Upazila Inventory Management System
USAID	United States Agency for International Development
VAT	Value Added Tax
WIMS	Warehouse Inventory Management System
XML	Extensible Markup Language

CHAPTER-1: INTRODUCTION

1.1. How to browse MOHFW SCMP

- Go to an internet browser – Google Chrome (recommended), Firefox, Opera etc.
- Type http://scmpbd.org/ in the address bar.
- Following homepage screen will appear:

1.2. How to Log In

To log in into the mohfwscmp website User need to enter User Name and Password. As per User Group accessibility view and edit will be controlled by Admin.

- Type in your User ID and Password in the boxes and click <Log in>.
- If your User ID and Password are correct – then mohfwscmp home page will be visible.
- At the left side of the home page you will see your Name, User ID and Last Login date & time.

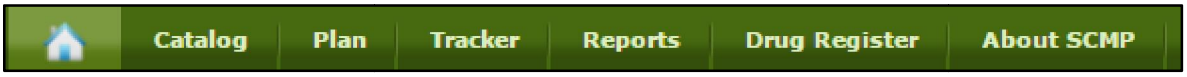
After Logged in the Menu Bar will appear at the top.

- If you want your internet browser will remember your "User Name" and "Password" you just tick the "Remember Me" check box when you first logged in.

1.3. How to Log out

After your work is done and you temporarily want to suspend working with mohfwscmp but do not want to Exit then you should log out. This makes sure that another person cannot use mohfwscmp with your permissions when you are out. To logout from home, click the following button.

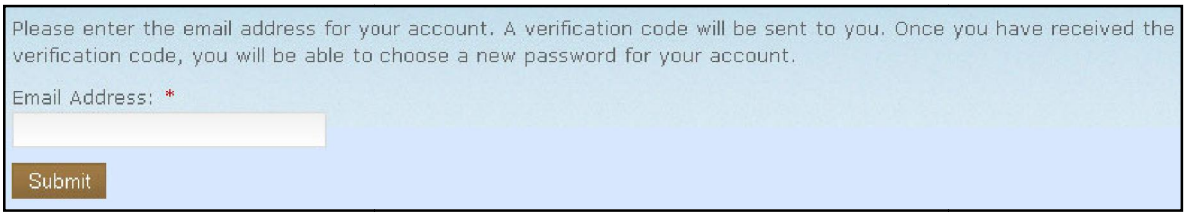
If you go to menu, logout button will be shown upper right side of menu page.



1.4. How to Change User Name & Password

If user will forget user name and password, they need to click the following link to restore user name or password:

After clicking “Forgot your password?” and “Forgot your username?”, user needs to put his/her email address to receive new username or password.



CHAPTER-2: PREPARATION OF PROCUREMENT PLAN (FOR GOODS)

2.1. Plan Entry Menu

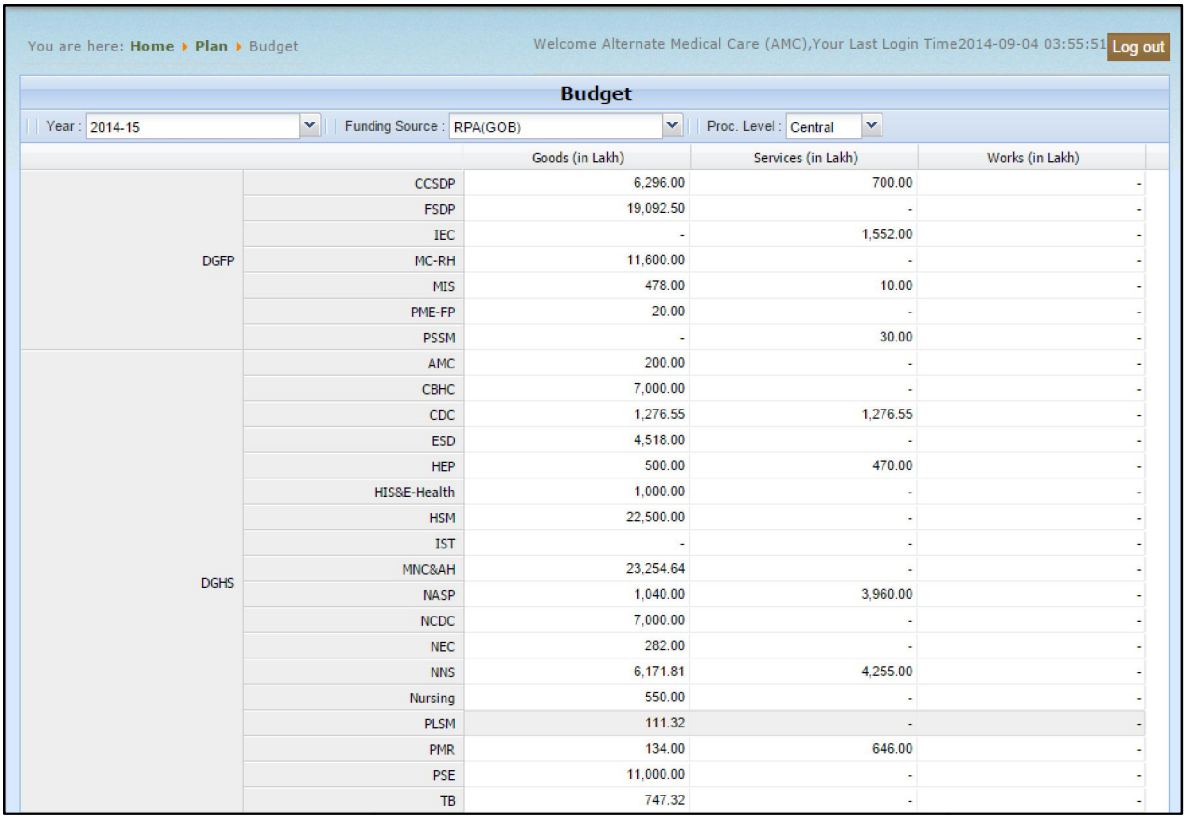
After User logged into the SCMP portal the second from left side besides Catalog button is Plan Menu

The Plan Entry menu of SCMP web portal contains a list of sub-menu as follows:

User can view list by clicking on the above sub-menus. The details description of each sub-menu has discussed in the following section.

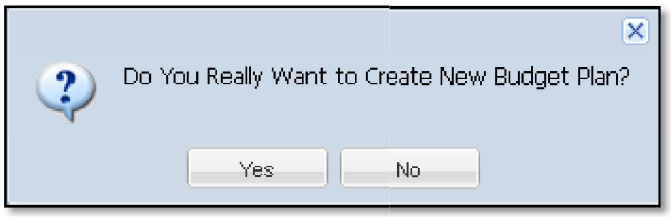
2.2. Budget Allocation

Select **Plan > Budget** from Plan menu.



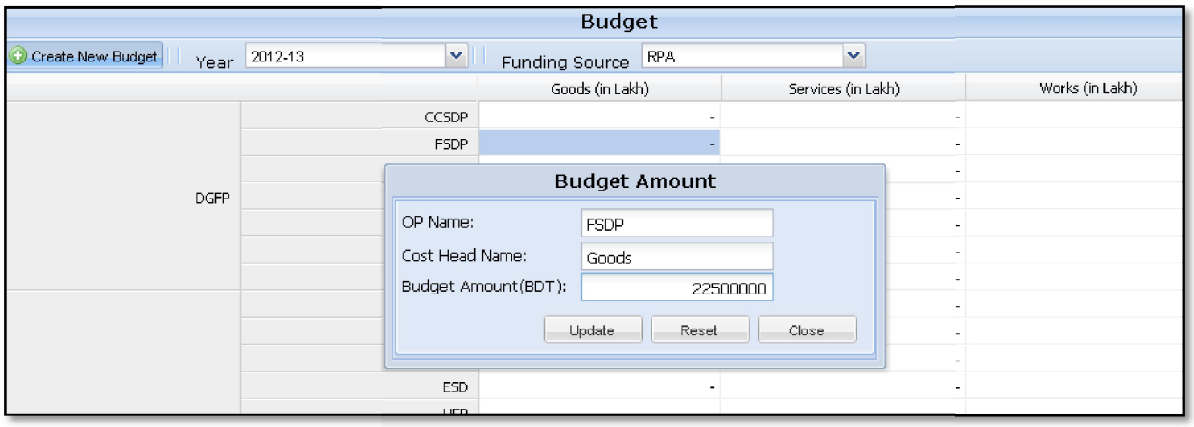
		Goods (in Lakh)	Services (in Lakh)	Works (in Lakh)
DGFP	CCSDP	6,296.00	700.00	-
	FSDP	19,092.50	-	-
	IEC	-	1,552.00	-
	MC-RH	11,600.00	-	-
	MIS	478.00	10.00	-
	PME-FP	20.00	-	-
	PSSM	-	30.00	-
DGHS	AMC	200.00	-	-
	CBHC	7,000.00	-	-
	CDC	1,276.55	1,276.55	-
	ESD	4,518.00	-	-
	HEP	500.00	470.00	-
	HIS&E-Health	1,000.00	-	-
	HSM	22,500.00	-	-
	IST	-	-	-
	MNC&AH	23,254.64	-	-
	NASP	1,040.00	3,960.00	-
	NCDC	7,000.00	-	-
	NEC	282.00	-	-
	NNS	6,171.81	4,255.00	-
	Nursing	550.00	-	-
	PLSM	111.32	-	-
	PMR	134.00	646.00	-
	PSE	11,000.00	-	-
	TB	747.32	-	-

2.2.1. Budget Entry



To entry a budget for goods under any specific year and funding source you need to select “Year” and “Funding Source” from these two Combo Boxes.

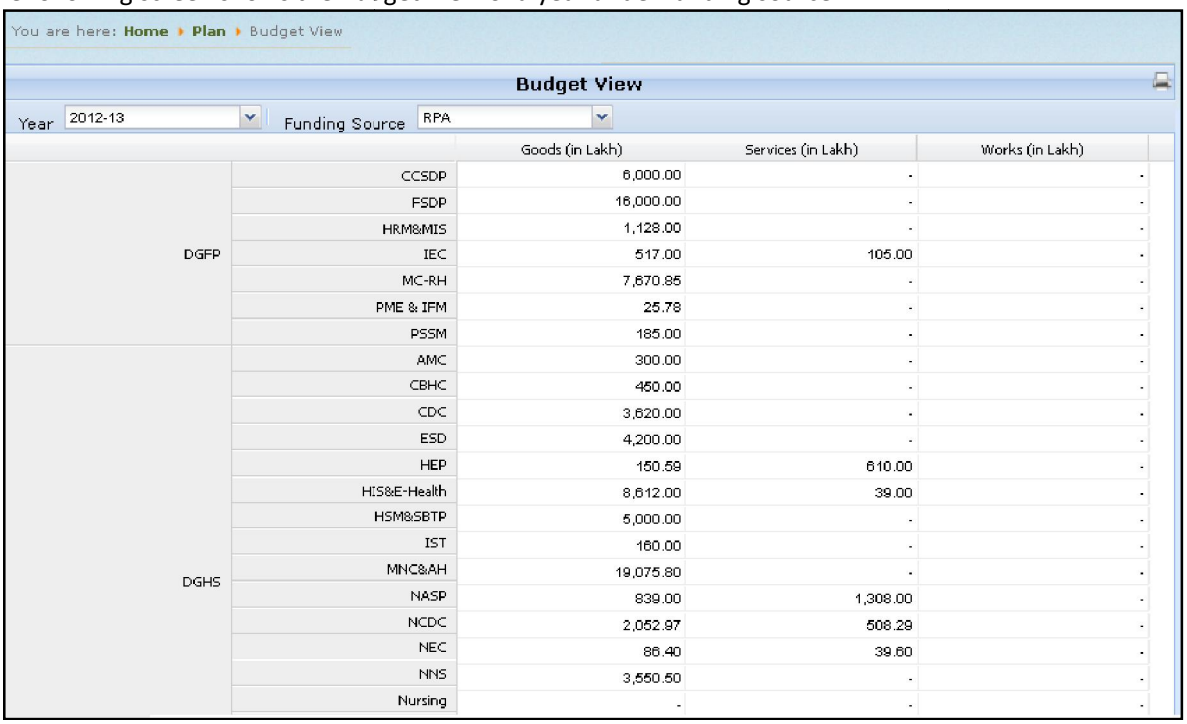
First you go to Plan Menu > Budget submenu. Then click on table cell to enter budget amount and press “Update” to save the Budget amount.



User can view Budget of all LDs but only they can enter/edit only LD's own budget row.

2.2.2. Budget View

The following screen shows the Budget View of a year under funding source:

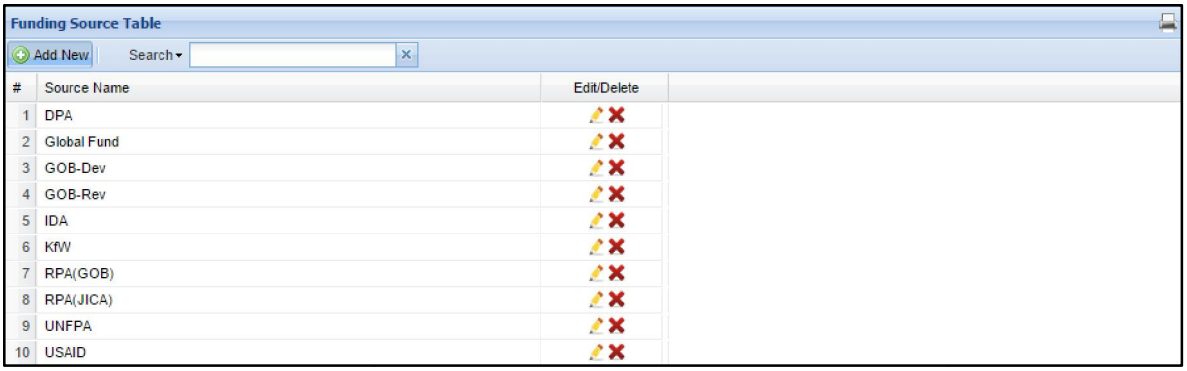


		Goods (in Lakh)	Services (in Lakh)	Works (in Lakh)
DGFP	CCSDP	6,000.00	-	-
	FSDP	16,000.00	-	-
	HRM&MIS	1,128.00	-	-
	IEC	517.00	105.00	-
	MC-RH	7,670.85	-	-
	PME & IFM	25.78	-	-
	PSSM	185.00	-	-
DGHS	AMC	300.00	-	-
	CBHC	450.00	-	-
	CDC	3,620.00	-	-
	ESD	4,200.00	-	-
	HEP	150.59	610.00	-
	HIS&E-Health	8,612.00	39.00	-
	HSM&SBTP	5,000.00	-	-
	IST	160.00	-	-
	MNC&AH	19,075.80	-	-
	NASP	839.00	1,308.00	-
	NCDC	2,052.87	508.29	-
	NEC	86.40	39.60	-
	NNS	3,550.50	-	-
	Nursing	-	-	-

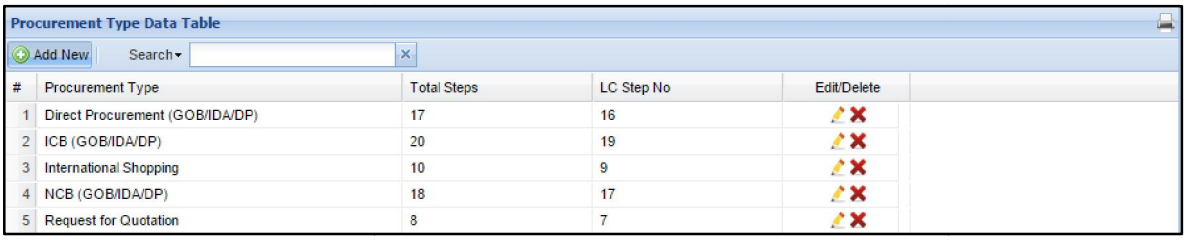
2.3. Funding Source

2.3.1. Type of Funding Sources

There is following types of Funding Sources in the SCMP for preparing Goods Procurement.



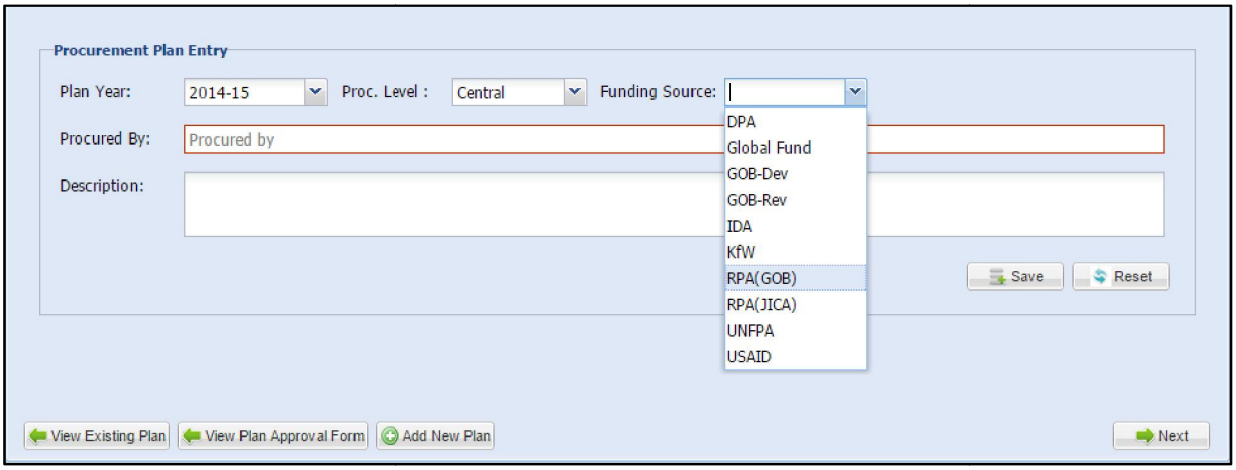
Under each funding source there is Procurement Methods need to be selected by Users and based on Proc. Method the following dates are calculated automatically:



- ✓ Bid Opening Date
- ✓ Contract Signing Date
- ✓ Shipment Date

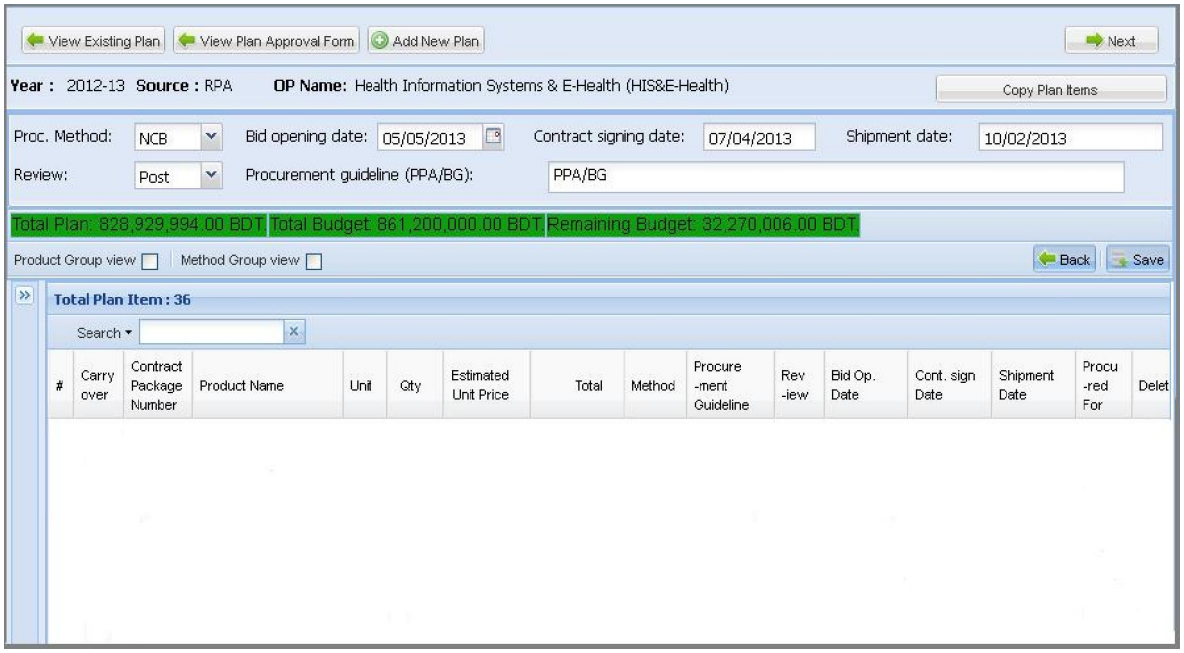
2.3.2. For RPA Funding Source

From the following screen User need to select Funding Source from the Funding Sources combo after selecting Plan Year & Proc. Level:



After pressing the

button following window will come:



2.3.3. For GOB Funding Source

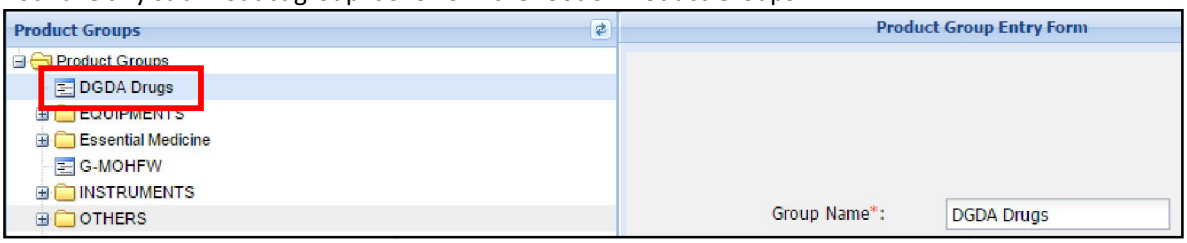
As above User may can select require Funding Sources from Funding Sources combo and Proc. Method.

2.4. Using Products Catalog

To add/edit/view product groups list, product list and product request by clicking on the above sub-menus. The details description of each sub-menu has discussed in the following section.

2.4.1. Product Group View

To go to **Catalog>Product Reports>Group View** from the **Catalog** menu and click on the Group name which need to view. The Product Group has shown in the Products Group list two ways. If a Product Group does not have any sub Product group it shows in the root of Product Groups.



But which Product Groups have sub-group it shows under a folder. To browse under a folder Product Group user need to click (+) to open the folder

2.4.2. Product List

Go to **Catalog > Product Entry/Edit** from **Catalog** menu and the following window come:

Details Product entry/edit are describe in the Administration Section.

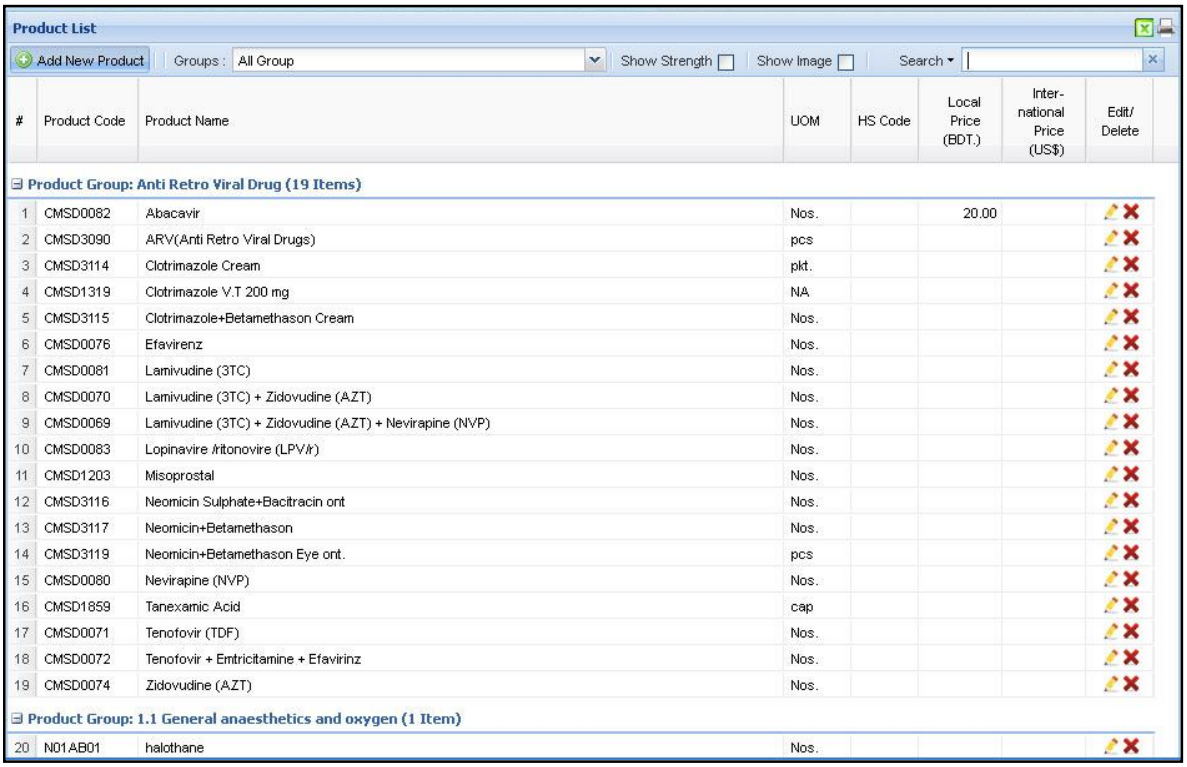
To view Product List of existing Products select **Catalog > Product Entry/Edit> Existing Product List** from **Catalog** menu. The product list is displayed with create, edit, delete and search products.

This list contains 8 (Eight) columns–

- **Product No List:** Products are listed group by Product No.
- **Product Code:** Each Product has unique Product Code.
- **UOM:** Each product has Unit of Measurement.
- **HS Code:** Some Product has HS Code.
- **Local Price(BDT.):** Local price for each product is in BDT.
- **International Price(US $):** International price is in US $.

- **Edit/Delete:** Products are updated and deleted from this section.

The Product list window is shown in below:



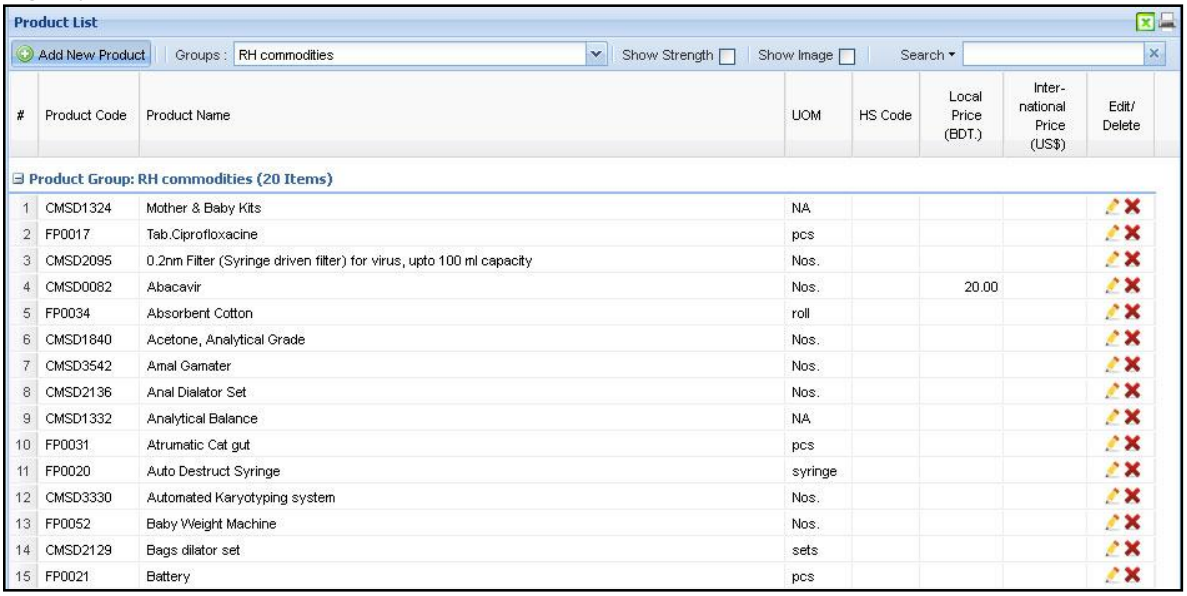
Product List

Add New Product | Groups : All Group | Show Strength | Show Image | Search

#	Product Code	Product Name	UOM	HS Code	Local Price (BDT.)	Inter-national Price (US$)	Edit/ Delete
Product Group: Anti Retro Viral Drug (19 Items)							
1	CMSD0082	Abacavir	Nos.		20.00		
2	CMSD3090	ARV(Anti Retro Viral Drugs)	pcs				
3	CMSD3114	Clotrimazole Cream	pkt.				
4	CMSD1319	Clotrimazole V.T 200 mg	NA				
5	CMSD3115	Clotrimazole+Betamethason Cream	Nos.				
6	CMSD0076	Efavirenz	Nos.				
7	CMSD0081	Lamivudine (3TC)	Nos.				
8	CMSD0070	Lamivudine (3TC) + Zidovudine (AZT)	Nos.				
9	CMSD0069	Lamivudine (3TC) + Zidovudine (AZT) + Nevirapine (NVP)	Nos.				
10	CMSD0083	Lopinavire /ritonovire (LPV/r)	Nos.				
11	CMSD1203	Misoprostal	Nos.				
12	CMSD3116	Neomicin Sulphate+Bacitracin ont	Nos.				
13	CMSD3117	Neomicin+Betamethason	Nos.				
14	CMSD3119	Neomicin+Betamethason Eye ont.	pcs				
15	CMSD0080	Nevirapine (NVP)	Nos.				
16	CMSD1859	Tanexamic Acid	cap				
17	CMSD0071	Tenofovir (TDF)	Nos.				
18	CMSD0072	Tenofovir + Emtricitamine + Efavirinz	Nos.				
19	CMSD0074	Zidovudine (AZT)	Nos.				
Product Group: 1.1 General anaesthetics and oxygen (1 Item)							
20	N01AB01	halothane	Nos.				

Product list window contains some toolbars top of the list grid-

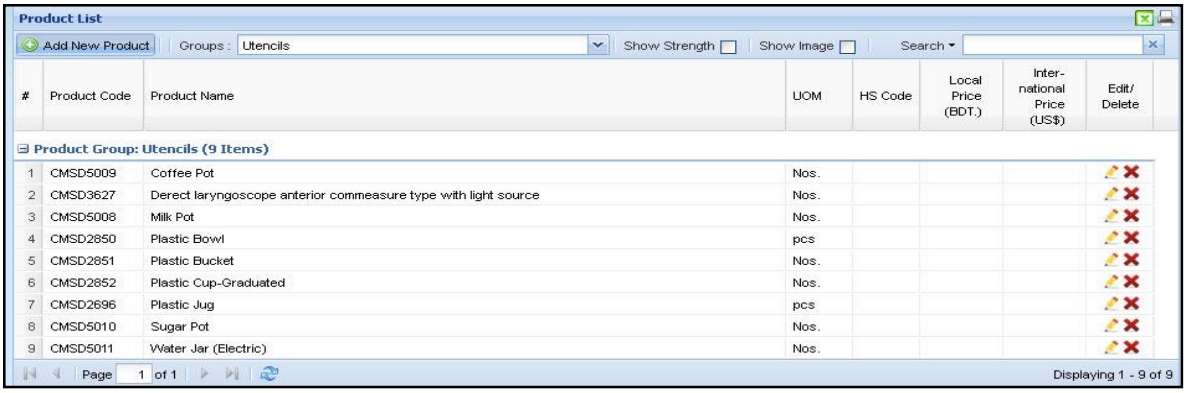
- **Product Group**: In this field product group of the product are listed in the combo. If User select product group from the combo the list will be shown like this:



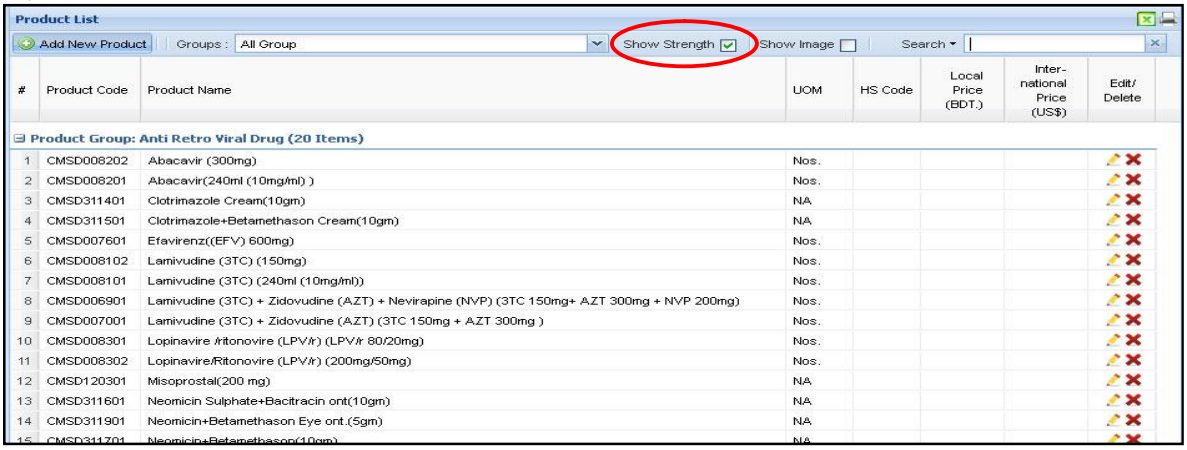
Product List

Add New Product | Groups : RH commodities | Show Strength | Show Image | Search

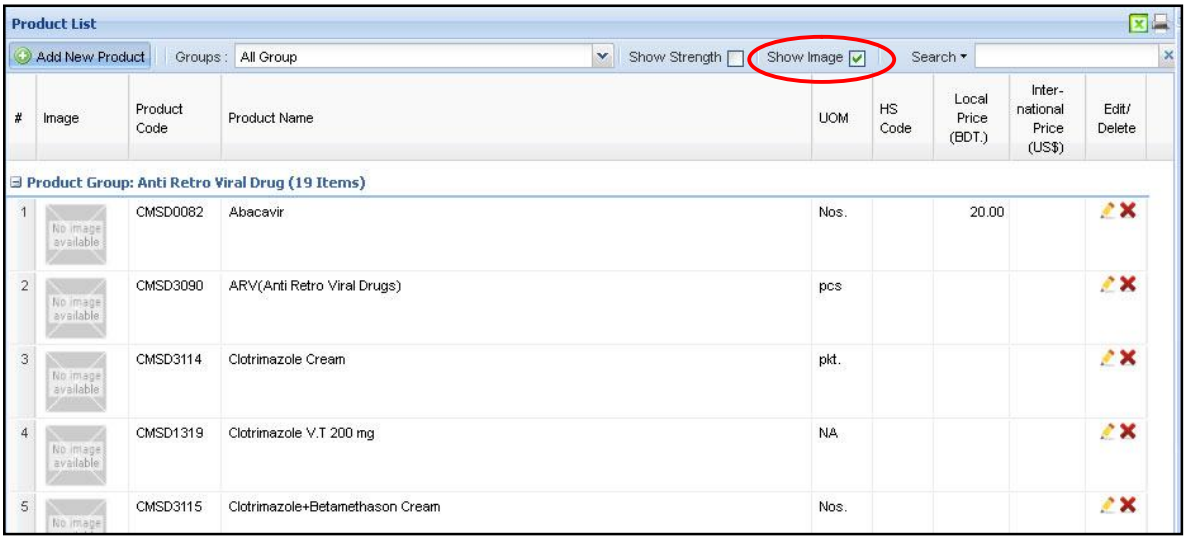
#	Product Code	Product Name	UOM	HS Code	Local Price (BDT.)	Inter-national Price (US$)	Edit/ Delete
Product Group: RH commodities (20 Items)							
1	CMSD1324	Mother & Baby Kits	NA				
2	FP0017	Tab.Ciprofloxacine	pcs				
3	CMSD2095	0.2nm Filter (Syringe driven filter) for virus, upto 100 ml capacity	Nos.				
4	CMSD0082	Abacavir	Nos.		20.00		
5	FP0034	Absorbent Cotton	roll				
6	CMSD1840	Acetone, Analytical Grade	Nos.				
7	CMSD3542	Amal Gamater	Nos.				
8	CMSD2136	Anal Dialator Set	Nos.				
9	CMSD1332	Analytical Balance	NA				
10	FP0031	Atrumatic Cat gut	pcs				
11	FP0020	Auto Destruct Syringe	syringe				
12	CMSD3330	Automated Karyotyping system	Nos.				
13	FP0052	Baby Weight Machine	Nos.				
14	CMSD2129	Bags dilator set	sets				
15	FP0021	Battery	pcs				



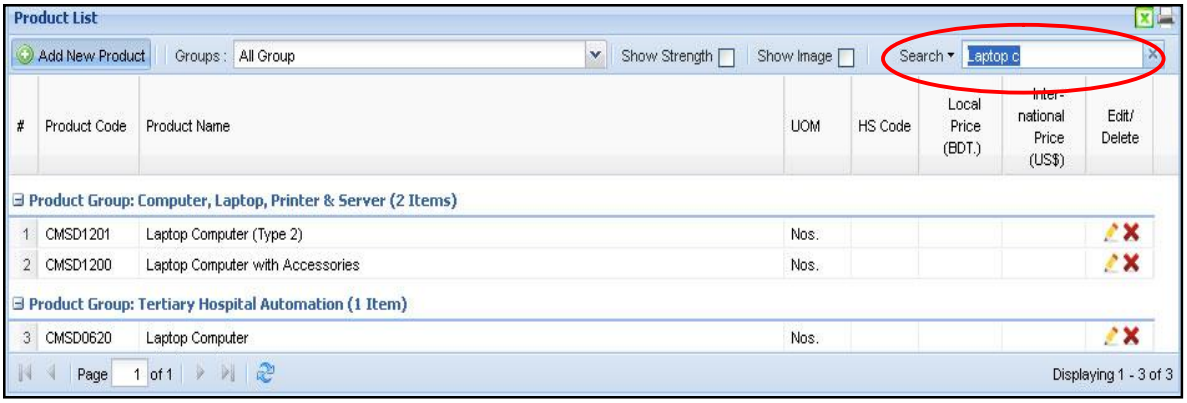
- **<u>Show Strength</u>**: It is a checkbox for product group if user selects the checkbox then all the strength of product list will be shown like this:



- **<u>Show Image</u>**: It is a checkbox for product group if user selects the checkbox then all the image of product list will be shown like this:



- **<u>Search Field</u>**: In this section user can search product by alphabet. The form is shown like this:



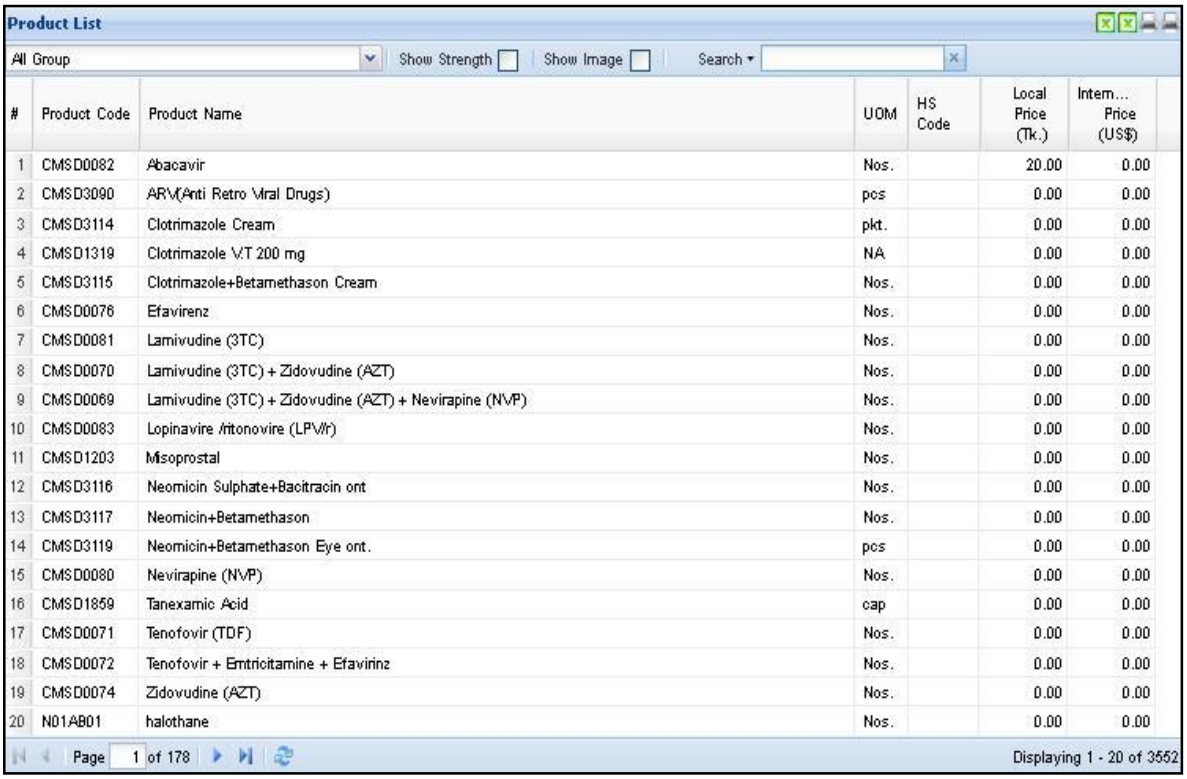
2.4.3. Product List View

Select **Catalog > Product Reports>List View** from **Catalog** menu.

This list contains 7(Seven) columns–

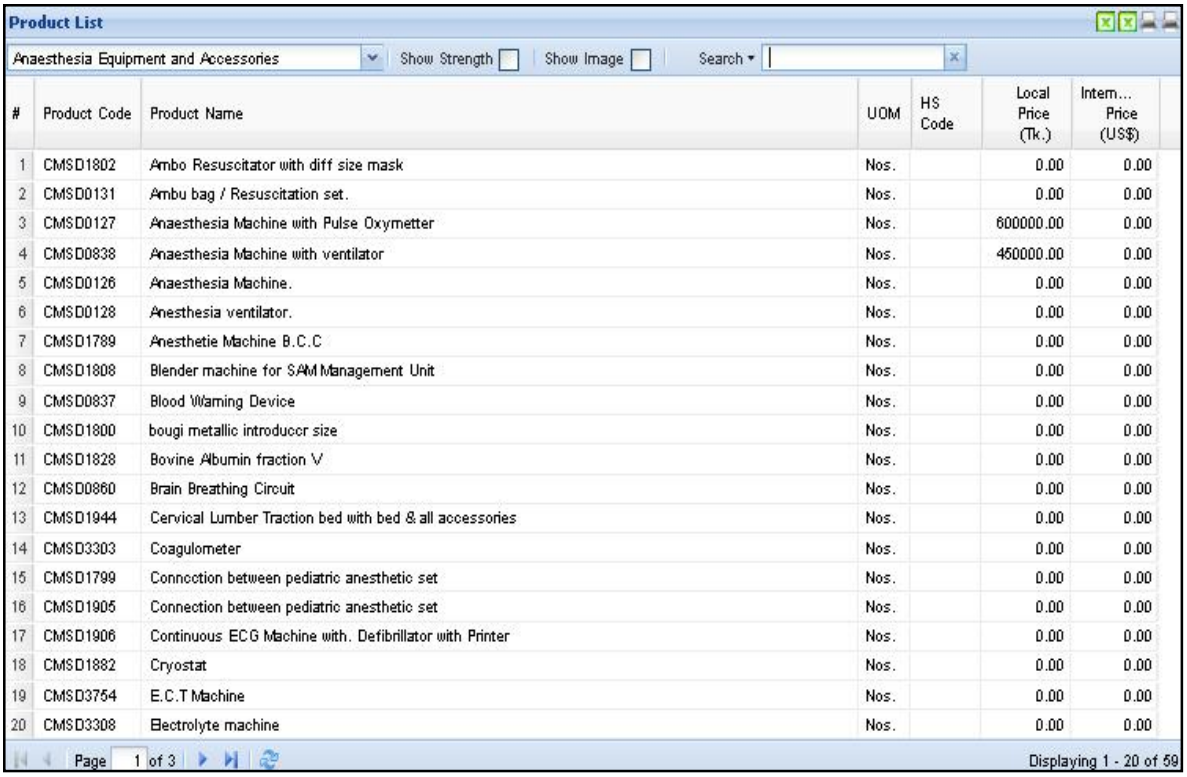
- **Product No List:** Products are listed group by Product No.
- **Product Code:** Each Product has unique Product Code.
- **Product Name:** shows the Product name.
- **UOM:** Each product has Unit of Measurement.
- **HS Code:** Some Product has HS Code.
- **Local Price(BDT.):** Local price for each product is in BDT.
- **International Price(US $):** International price is in US $.

The Product List window is shown in below:



Product List window contains some toolbars top of the list grid-

- **Product Group**: In this field product group of the product are listed in the combo. If User select product group from the combo the list will be shown like this:



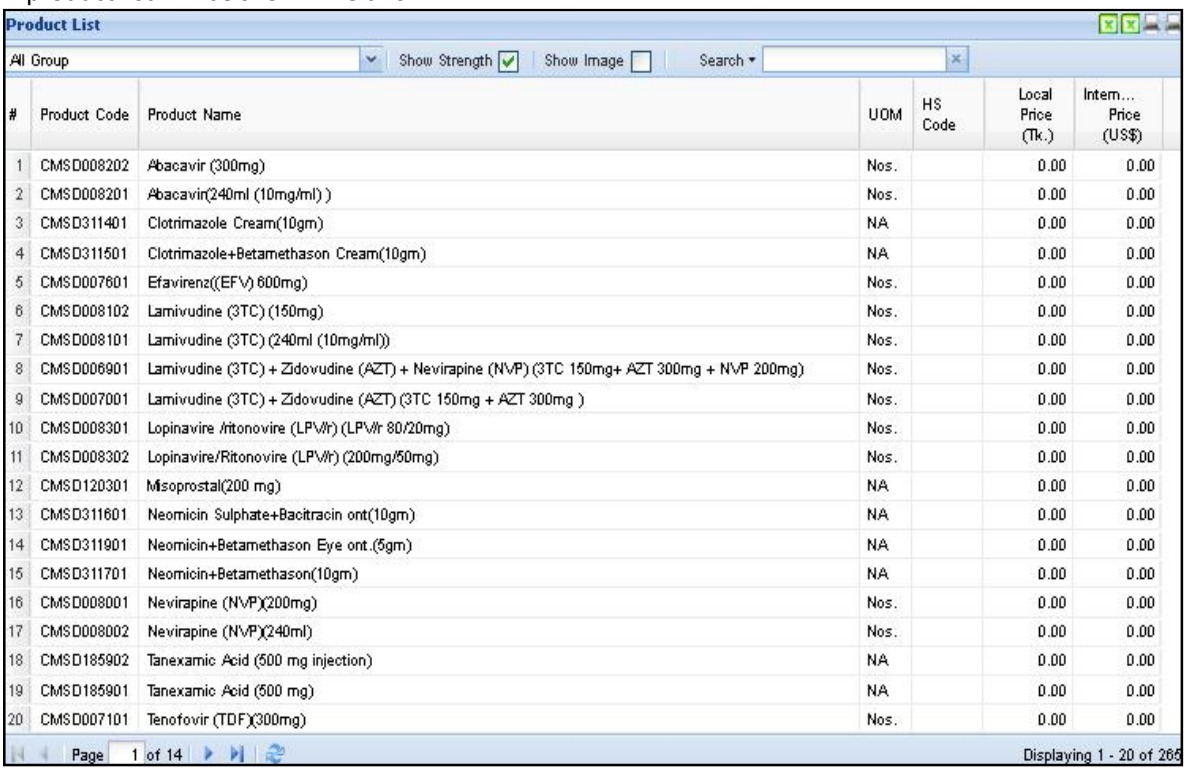
Product List

Anaesthesia Equipment and Accessories | Show Strength ☐ | Show Image ☐ | Search

#	Product Code	Product Name	UOM	HS Code	Local Price (Tk.)	Intern... Price (US$)
1	CMSD1802	Ambo Resuscitator with diff size mask	Nos.		0.00	0.00
2	CMSD0131	Ambu bag / Resuscitation set.	Nos.		0.00	0.00
3	CMSD0127	Anaesthesia Machine with Pulse Oxymetter	Nos.		600000.00	0.00
4	CMSD0838	Anaesthesia Machine with ventilator	Nos.		450000.00	0.00
5	CMSD0126	Anaesthesia Machine.	Nos.		0.00	0.00
6	CMSD0128	Anesthesia ventilator.	Nos.		0.00	0.00
7	CMSD1789	Anesthetie Machine B.C.C	Nos.		0.00	0.00
8	CMSD1808	Blender machine for SAM Management Unit	Nos.		0.00	0.00
9	CMSD0837	Blood Warning Device	Nos.		0.00	0.00
10	CMSD1800	bougi metallic introducer size	Nos.		0.00	0.00
11	CMSD1828	Bovine Albumin fraction V	Nos.		0.00	0.00
12	CMSD0860	Brain Breathing Circuit	Nos.		0.00	0.00
13	CMSD1944	Cervical Lumber Traction bed with bed & all accessories	Nos.		0.00	0.00
14	CMSD3303	Coagulometer	Nos.		0.00	0.00
15	CMSD1799	Connection between pediatric anesthetic set	Nos.		0.00	0.00
16	CMSD1905	Connection between pediatric anesthetic set	Nos.		0.00	0.00
17	CMSD1906	Continuous ECG Machine with. Defibrillator with Printer	Nos.		0.00	0.00
18	CMSD1882	Cryostat	Nos.		0.00	0.00
19	CMSD3754	E.C.T Machine	Nos.		0.00	0.00
20	CMSD3308	Electrolyte machine	Nos.		0.00	0.00

Page 1 of 3 | Displaying 1 - 20 of 59

- **<u>Show Strength</u>**: It is a checkbox for product group if user selects the checkbox then all the strength of product list will be shown like this:



Product List

All Group | Show Strength ☑ | Show Image ☐ | Search

#	Product Code	Product Name	UOM	HS Code	Local Price (Tk.)	Intern... Price (US$)
1	CMSD008202	Abacavir (300mg)	Nos.		0.00	0.00
2	CMSD008201	Abacavir(240ml (10mg/ml))	Nos.		0.00	0.00
3	CMSD311401	Clotrimazole Cream(10gm)	NA		0.00	0.00
4	CMSD311501	Clotrimazole+Betamethason Cream(10gm)	NA		0.00	0.00
5	CMSD007601	Efavirenz((EFV) 600mg)	Nos.		0.00	0.00
6	CMSD008102	Lamivudine (3TC) (150mg)	Nos.		0.00	0.00
7	CMSD008101	Lamivudine (3TC) (240ml (10mg/ml))	Nos.		0.00	0.00
8	CMSD006901	Lamivudine (3TC) + Zidovudine (AZT) + Nevirapine (NVP) (3TC 150mg+ AZT 300mg + NVP 200mg)	Nos.		0.00	0.00
9	CMSD007001	Lamivudine (3TC) + Zidovudine (AZT) (3TC 150mg + AZT 300mg)	Nos.		0.00	0.00
10	CMSD008301	Lopinavire /ritonovire (LPV/r) (LPV/r 80/20mg)	Nos.		0.00	0.00
11	CMSD008302	Lopinavire/Ritonovire (LPV/r) (200mg/50mg)	Nos.		0.00	0.00
12	CMSD120301	Misoprostal(200 mg)	NA		0.00	0.00
13	CMSD311601	Neomicin Sulphate+Bacitracin ont(10gm)	NA		0.00	0.00
14	CMSD311901	Neomicin+Betamethason Eye ont.(5gm)	NA		0.00	0.00
15	CMSD311701	Neomicin+Betamethason(10gm)	NA		0.00	0.00
16	CMSD008001	Nevirapine (NVP)(200mg)	Nos.		0.00	0.00
17	CMSD008002	Nevirapine (NVP)(240ml)	Nos.		0.00	0.00
18	CMSD185902	Tanexamic Acid (500 mg injection)	NA		0.00	0.00
19	CMSD185901	Tanexamic Acid (500 mg)	NA		0.00	0.00
20	CMSD007101	Tenofovir (TDF)(300mg)	Nos.		0.00	0.00

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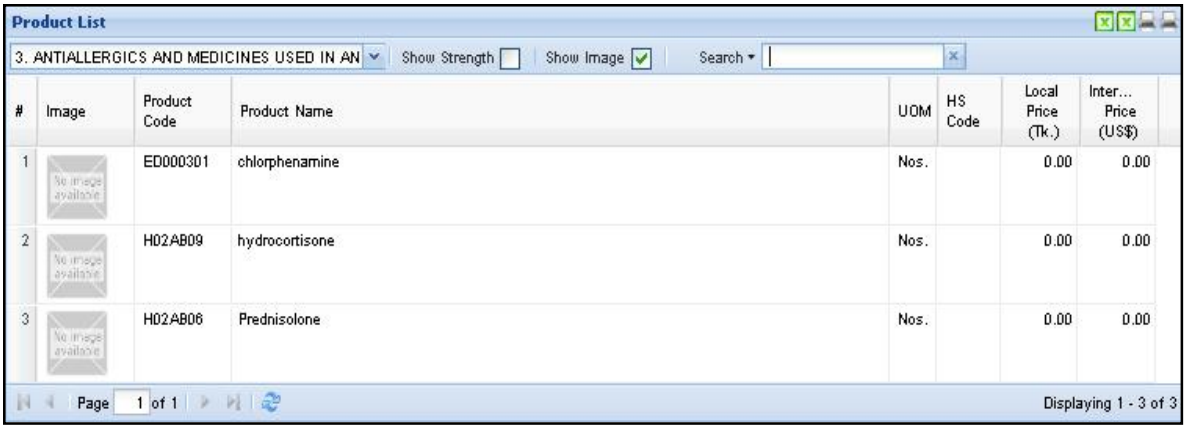
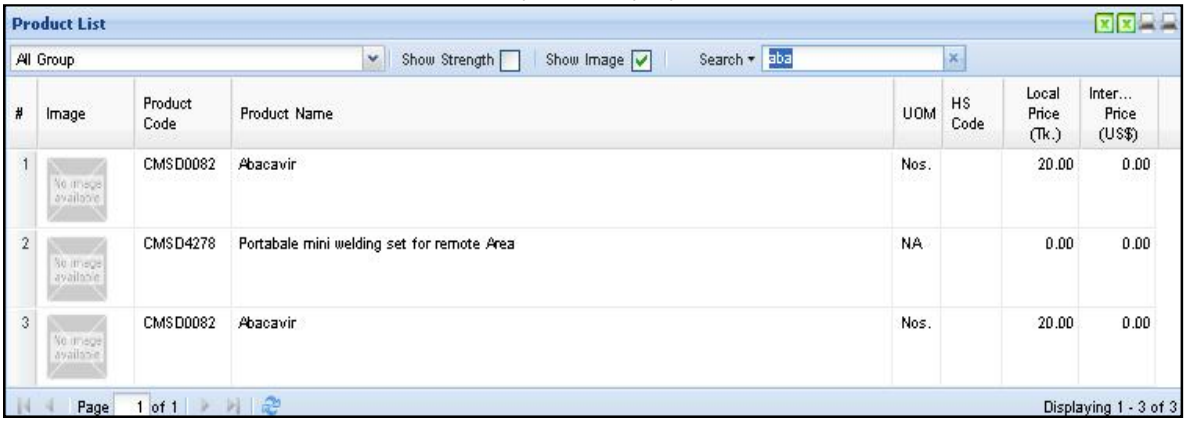
- **<u>Show Image</u>**: It is a checkbox for product group if user selects the checkbox then all the image of product list will be shown like this:



- **Search Field**: In this section user can search product by alphabet. The form is shown like this:



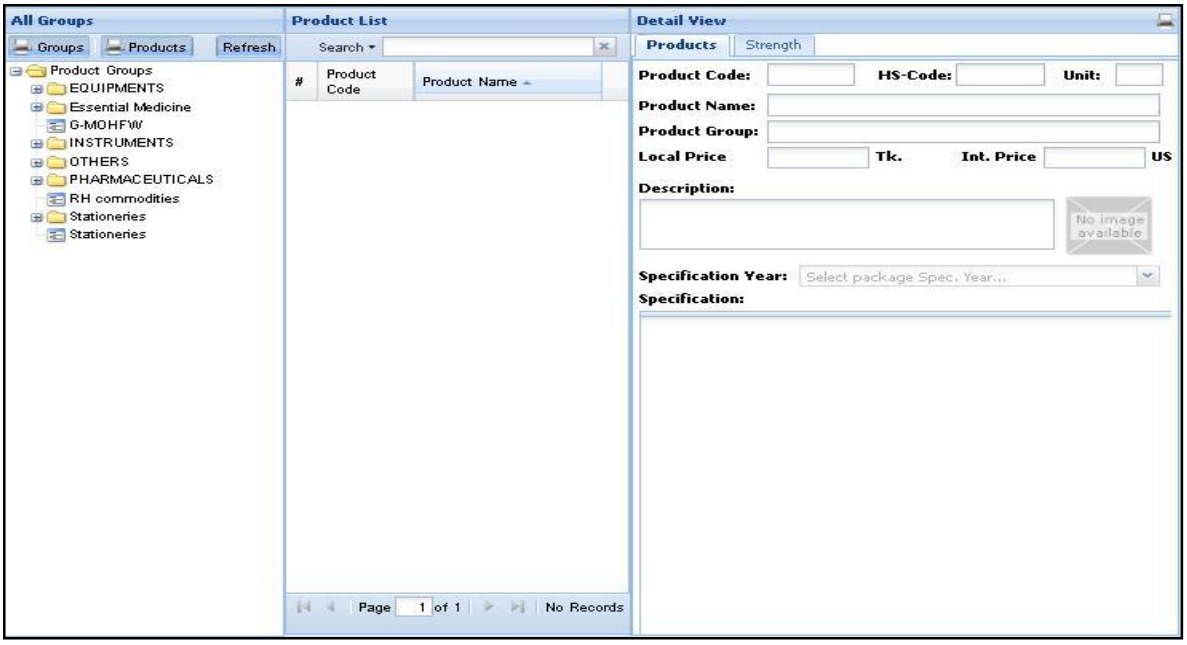
2.4.4. Product Details

Select **Catalog>Product Details** from Catalog menu.

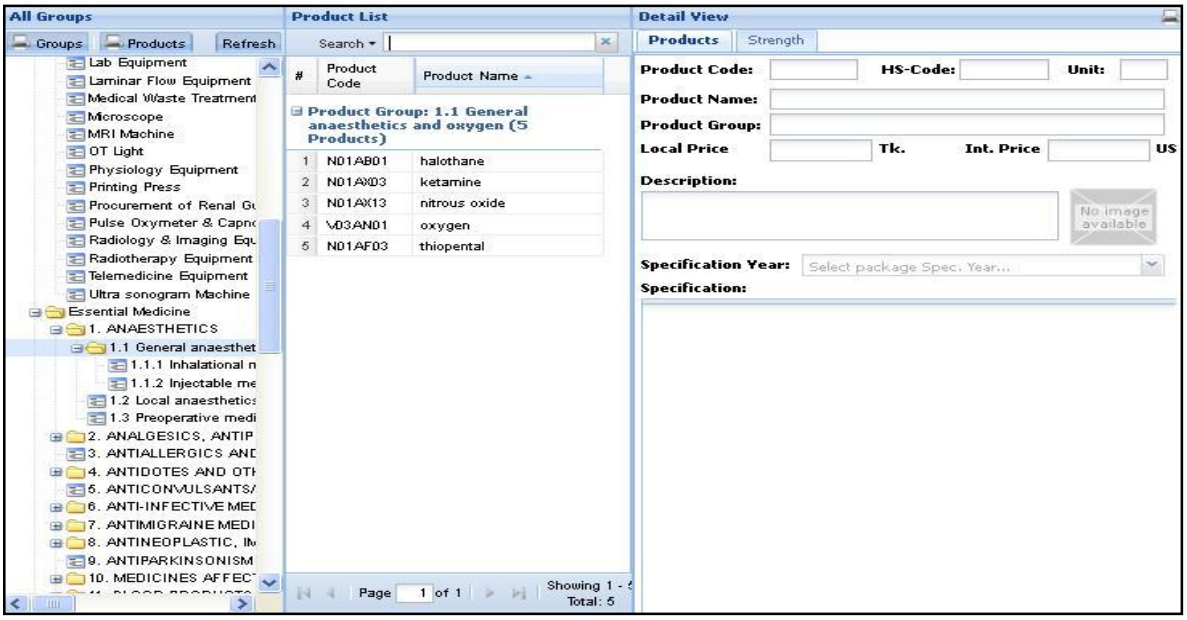
This form is used to show the product list and the details of the product. This Form contains 3(Three) parts–

- **All Groups:** All Groups are listed in item group tree.
- **Product List:** Product list shows the product of a group.
- **Detail View:** Details views the list of products.

The Catalog form is shown below:

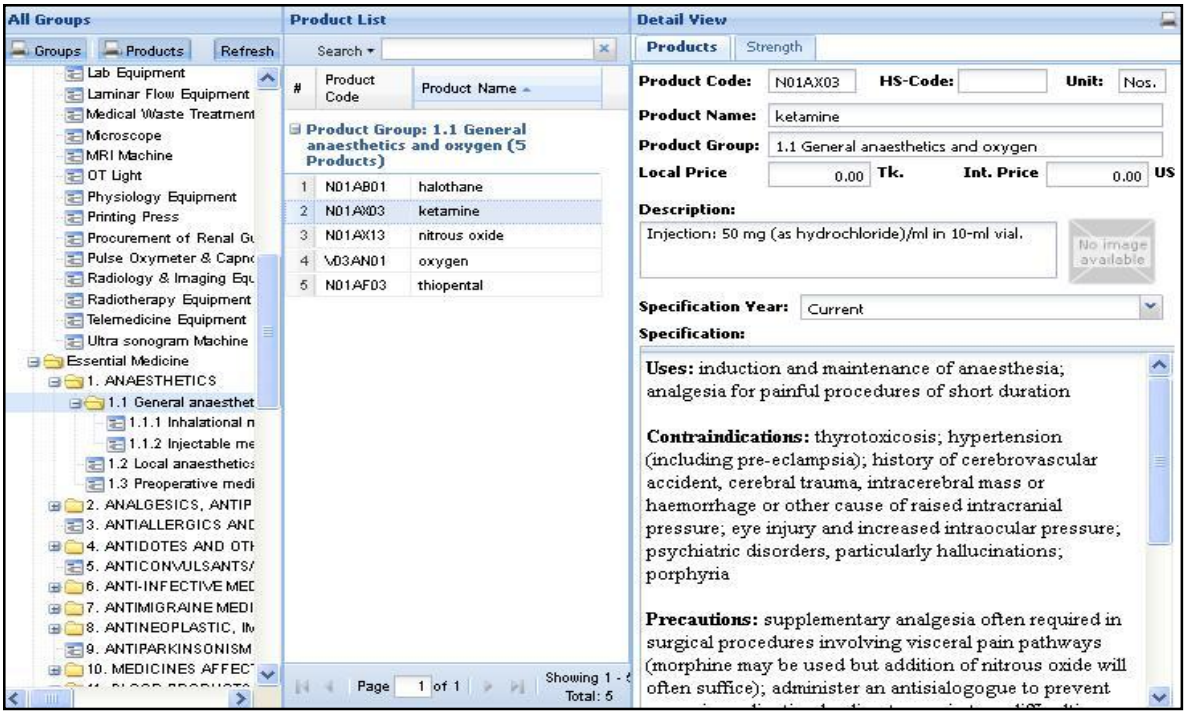


After selecting a product from All Groups, the Product List part shows the product under the selected group. And it shows like:

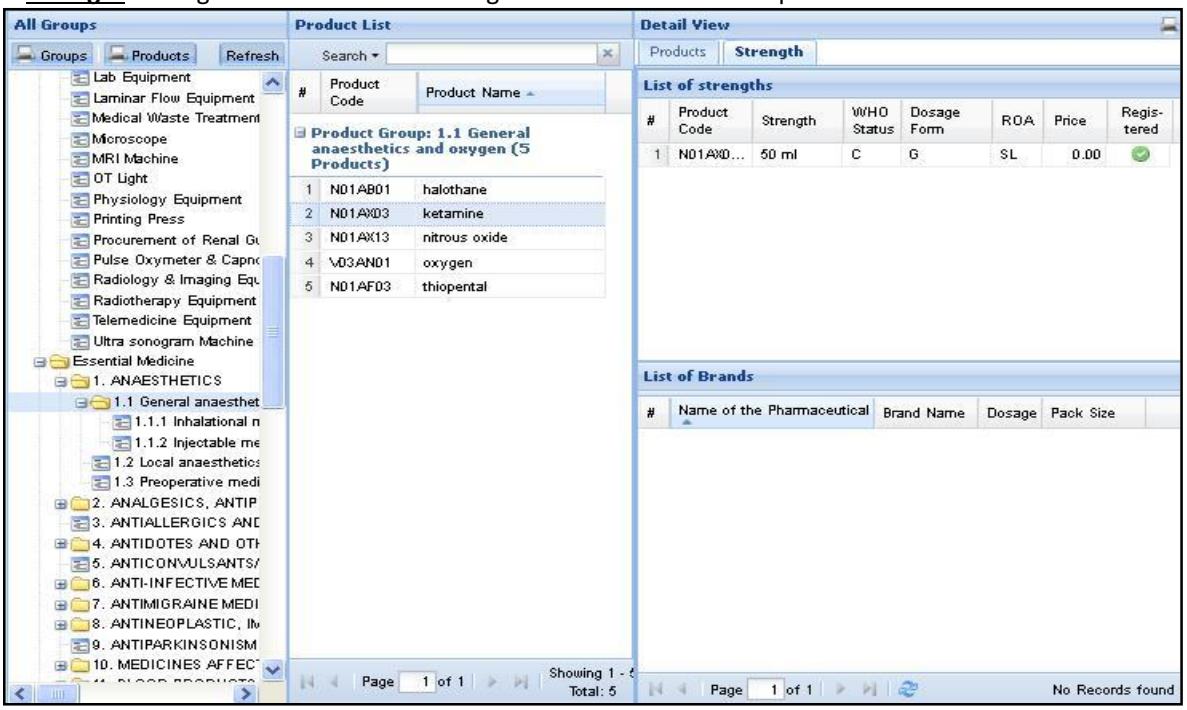


By clicking a product from a Product List, it views the details in details part of the form. There have two parts in Details View.

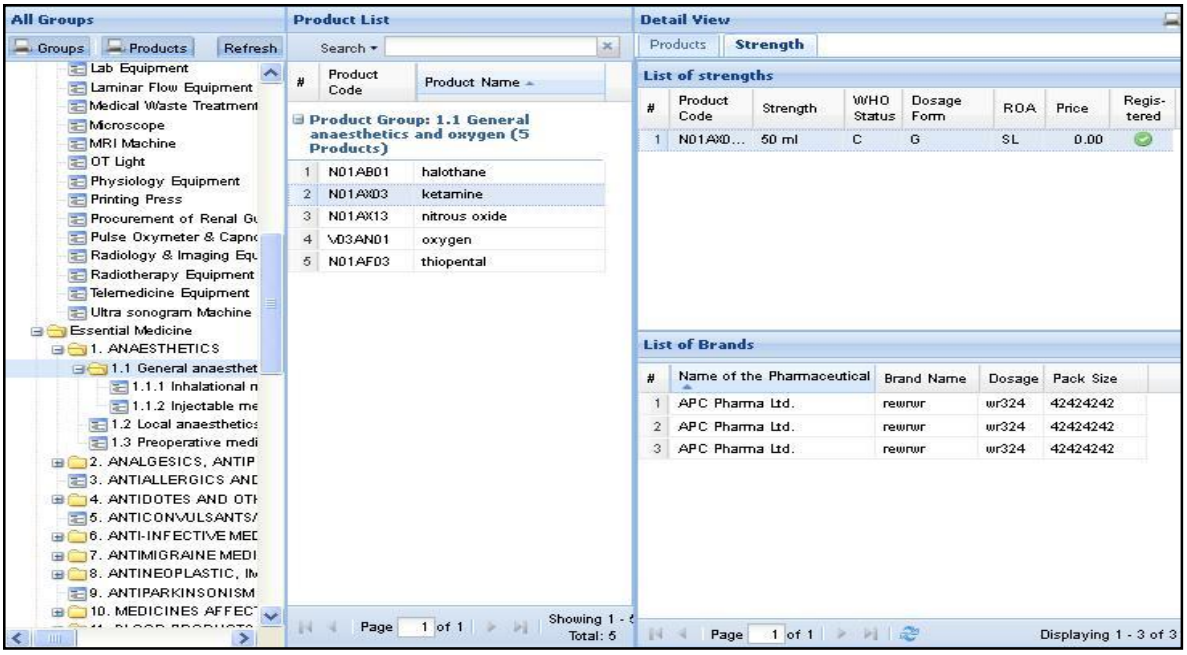
- **<u>Products</u>:** Product shoes the details of a product.



- **Strength:** strength shows the list of strength and list of brands of a product.

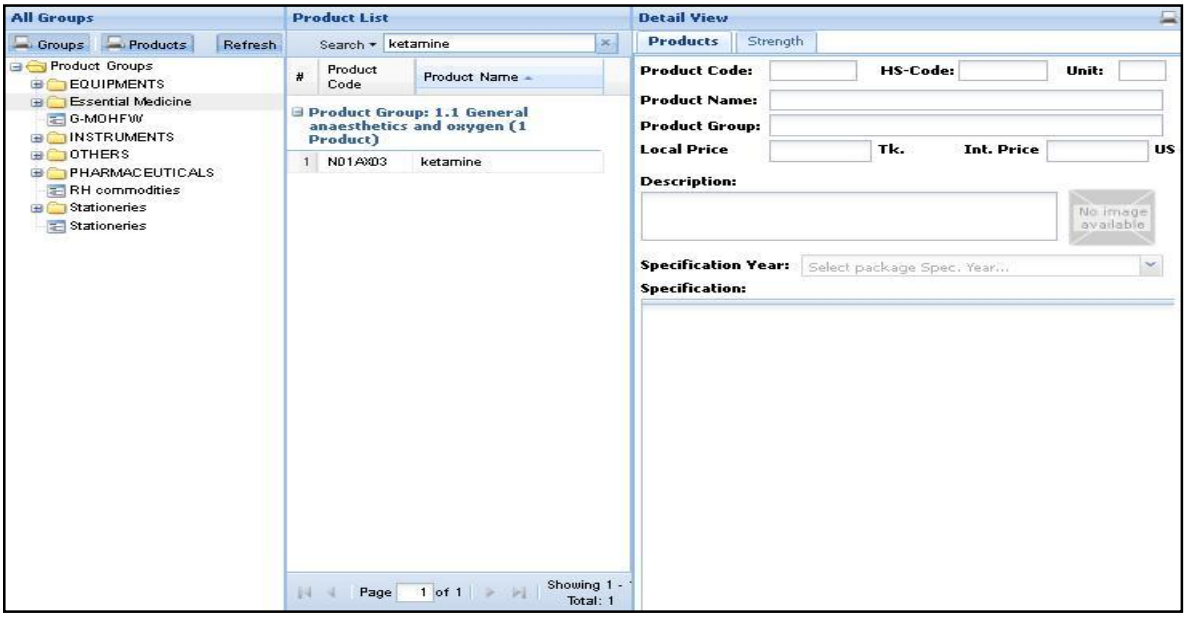


After selecting a product from the list of strength, List of Brands shows the name of Brand and pharmaceutical information, like below:



It also contains a search filed

- **Search Field:** In this section user can search product from product list by writing alphabet. The form is shown like this:



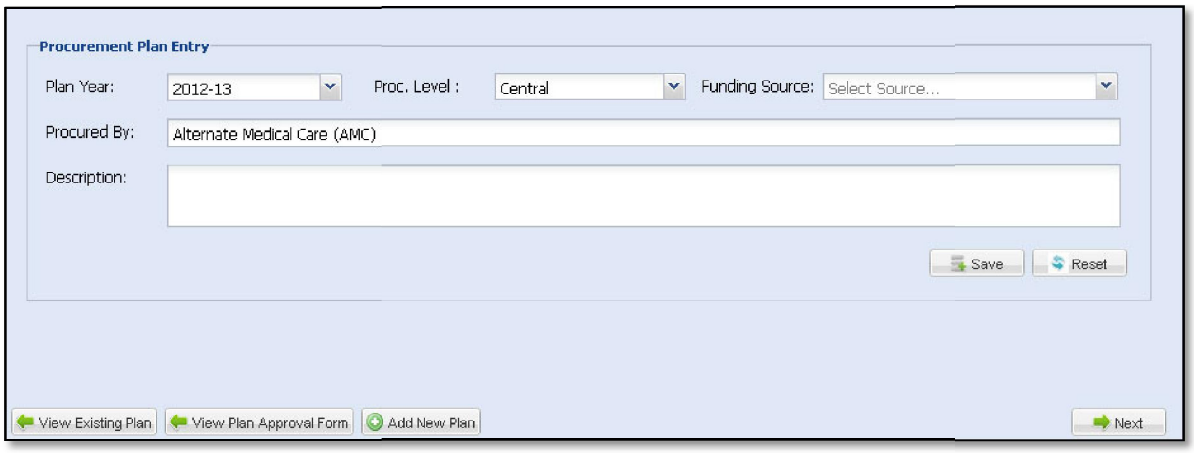
2.5. Goods Plan Entry/Edit

2.5.1. Create New Goods Plan

Select **Plan > Plan Entry Edit** from plan menu.

This form is used to create new plan or view existing plan.

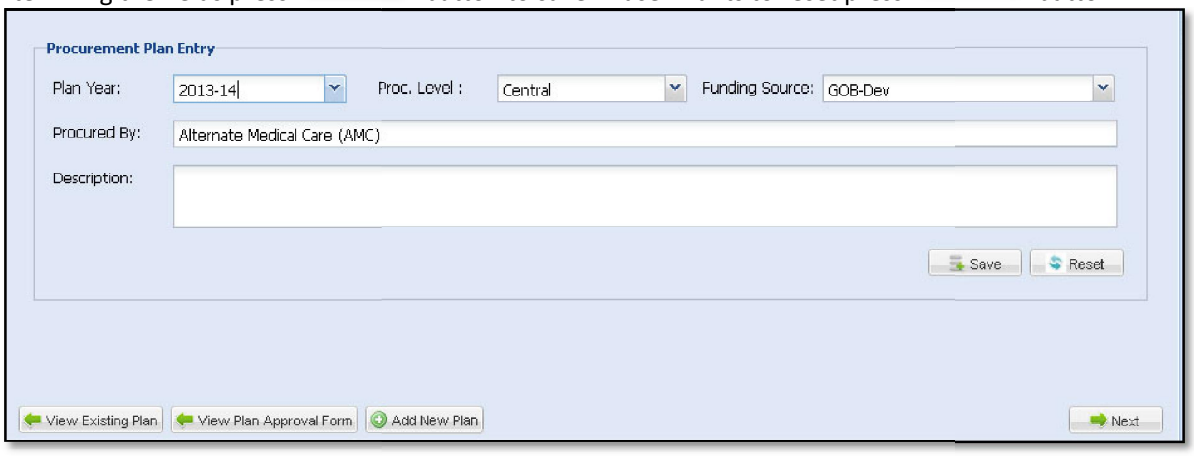
After clicking the button, there shows a new form to entry the procurement plan. Following window will come:



To create a new plan following fields are required:

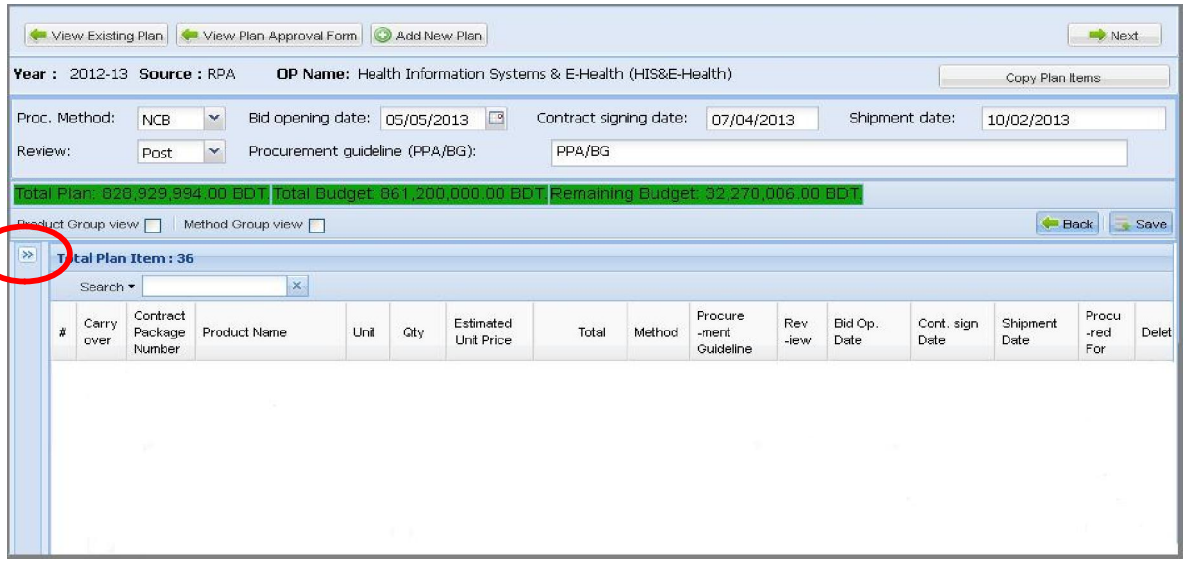
- **Plan Year:** To enter a new procurement plan the user first need to put for which year plan will be to select from "Plan Year" combo value.
- **Proc. Level:** This field is mandatory.
- **Funding Source:** This field shows the source of funding.
- **Procured By:** This is the mandatory field.
- **Description:** This field is not mandatory.

After filling the fields press button to save. If user wants to reset press button.

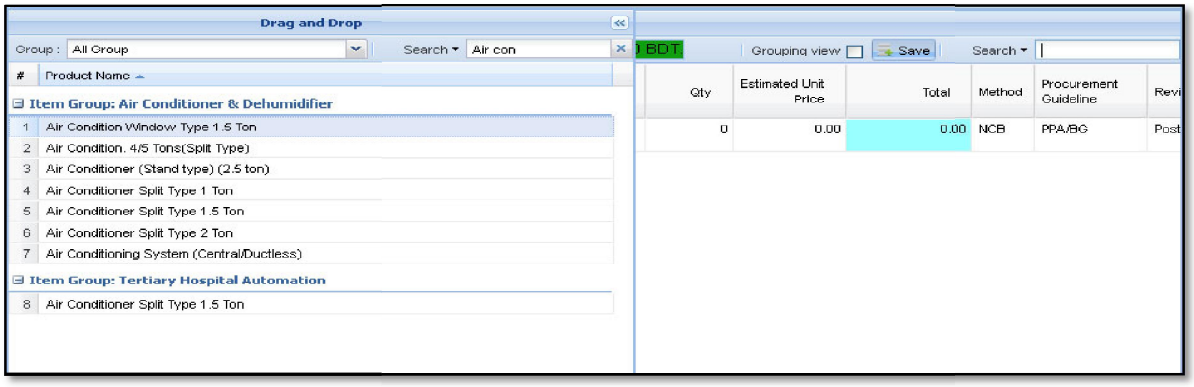


2.5.2. Add Plan Items

Expand left side window by clicking the RIGHT ARROW



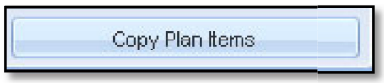
To drag product for plan items and drop it on right side list. User can Drug and Drop the product, based on product group or by searching product:



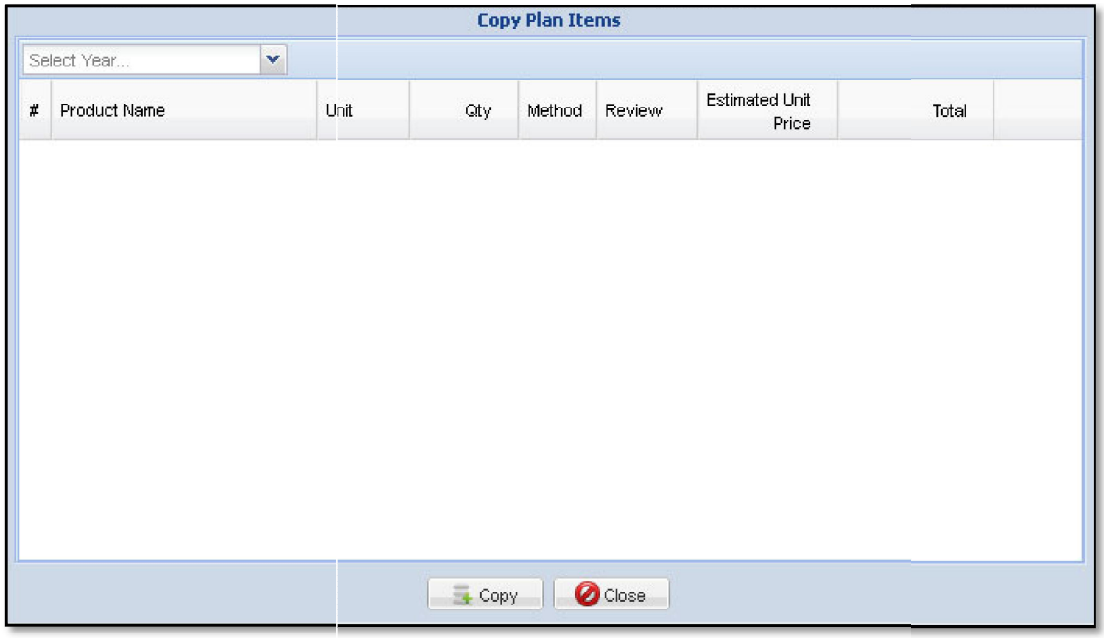
This Form contains 16(sixteen) columns–

- **Plan No List:** Procurement Plans are listed by Plan No.
- **Carry over:** Carry over check box is used for previous year's planed product.
- **Contract Package Number:** Shows the contract package number.
- **Product Name:** Name of the contract are selecting from drug and drop.
- **Unit:** Unit of the product of a package.
- **Qty:** Shows the quality of a package.
- **Estimated Unit Price:** It shows estimated unit Price of package.
- **Total:** Total amount of the price.
- **Method:** Here listed the method.
- **Procurement Guideline:** Procurement guidelines are listed in this field.
- **Review:** This column shows the review.
- **Bid OP. Date:** Date of Bid Opening.
- **Cont. Sign. Date:** Shows the date of contract signing.
- **Shipment Date:** Here the shipment dates.
- **Procured For:** Here listed procured for package.
- **Delete:** Plans are deleted from this section.

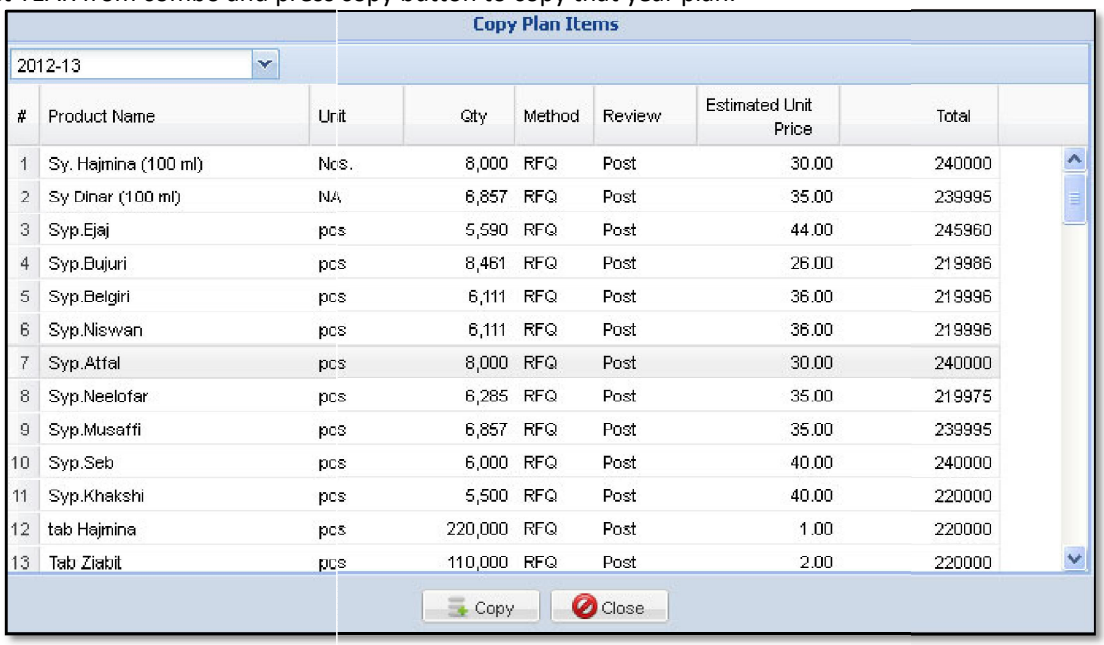
2.5.3. Copy Plan Items



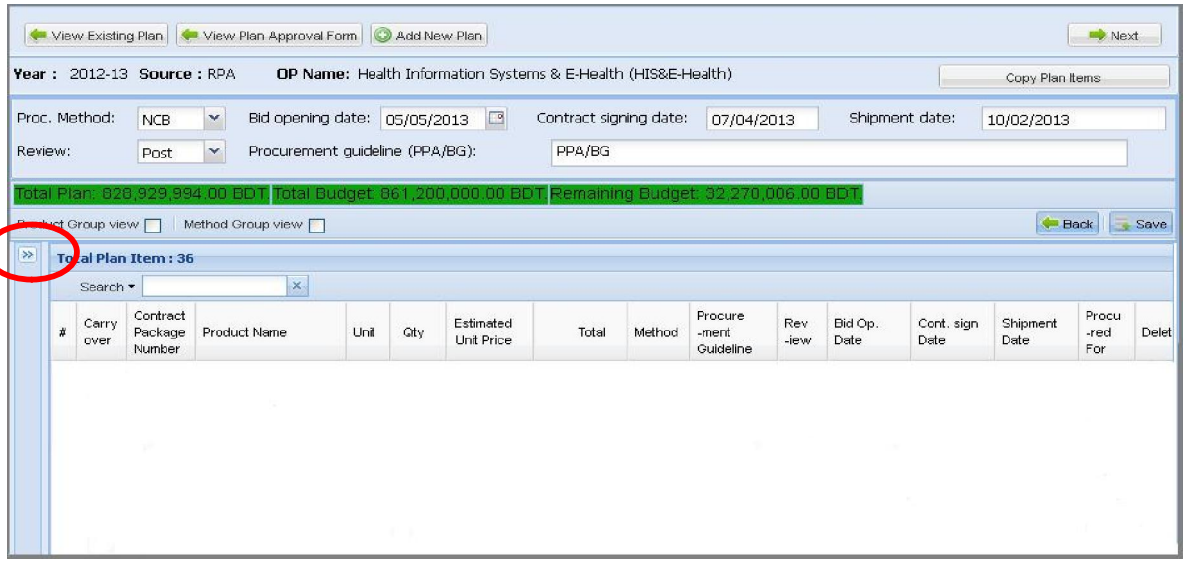
Press button to copy previous years plans and following window will come:



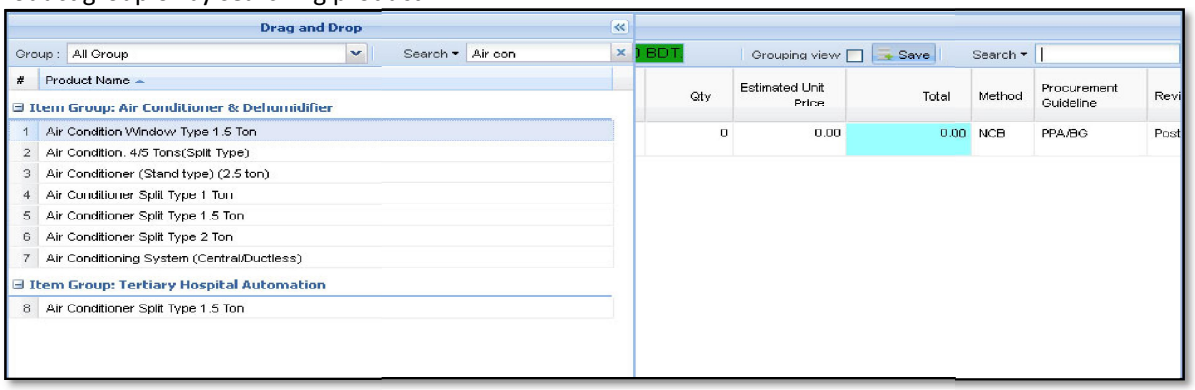
Select YEAR from combo and press copy button to copy that year plan.



Expand left side window by clicking the RIGHT ARROW



To drag product for plan items and drop it on right side list. User can Drug and Drop the product, based on product group or by searching product:



This Form contains 16(sixteen) columns–

- **Plan No List:** Procurement Plans are listed by Plan No.
- **Carry over:** Carry over check box is used for previous year's planed product.
- **Contract Package Number:** Shows the contract package number.
- **Product Name:** Name of the contract are selecting from drug and drop.
- **Unit:** Unit of the product of a package.
- **Qty:** Shows the quality of a package.
- **Estimated Unit Price:** It shows estimated unit Price of package.
- **Total:** Total amount of the price.
- **Method:** Here listed the method.
- **Procurement Guideline:** Procurement guidelines are listed in this field.
- **Review:** This column shows the review.
- **Bid OP. Date:** Date of Bid Opening.
- **Cont. Sign. Date:** Shows the date of contract signing.
- **Shipment Date:** Here the shipment dates.
- **Procured For:** Here listed procured for package.
- **Delete:** Plans are deleted from this section.

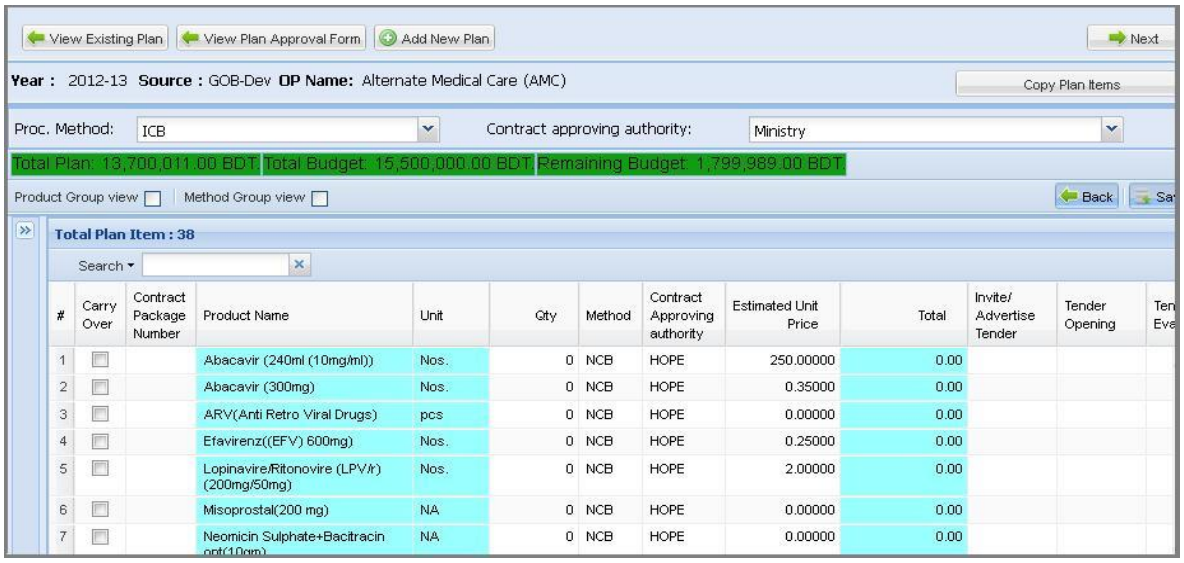
User can edit default method, review and dates of the item.

2.5.4. Grouping View

To see group product in group-wise click on

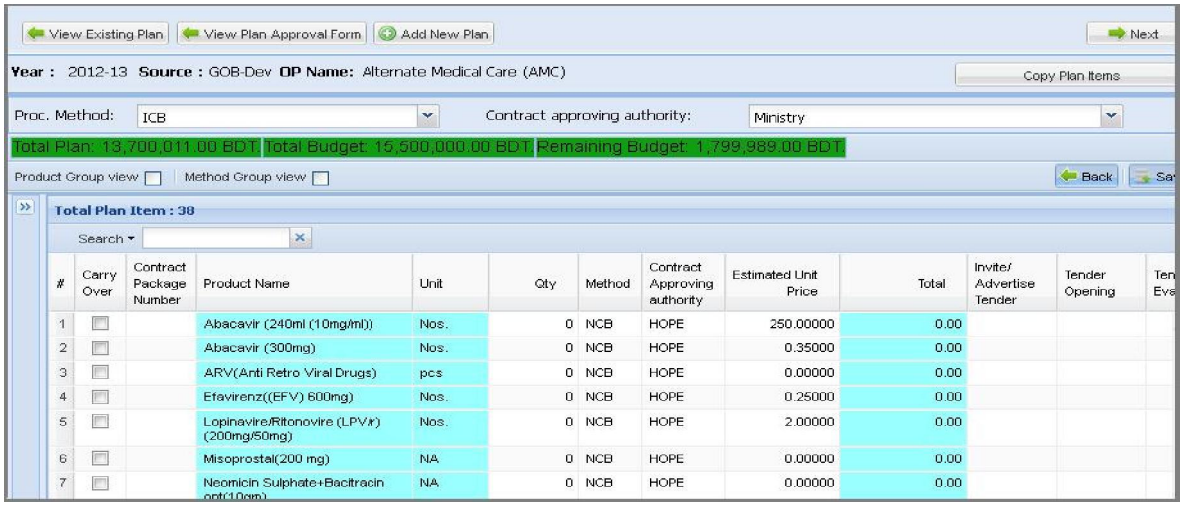
.

To see product in method wise click on



This form is used to create, edit and delete and shows the details of Procurement plan. This Form contains 19(nineteen) columns–

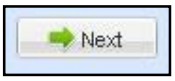
- **Plan No List:** Procurement Plans are listed by Plan No.
- **Carry over:** Shows details after clicking the check box.
- **Contract Package Number:** Shows the contract package number.
- **Product Name:** Name of the contract are selecting from drug and drop.
- **Unit:** Unit of the product of a package.
- **Qty:** Shows the quality of a package.
- **Method:** This column shows the method of the package of plan.
- **Contract Approving Authority:** It shows the name of contract approving authority.
- **Estimated Unit Price:** It shows estimated unit Price of package.
- **Total:** Total amount of the price.
- **Invite/Advertise Tender:** Shows the date of invite or advertisement tender.
- **Tender Opening:** It shows the date of tender opening.
- **Tender Evaluation:** This column shows the tender of evaluation.
- **Approval to Award:** This contains the approval to award.
- **Notification to Award:** This contains the notification to award.
- **Signing of Contract:** Date of signing contract.
- **Time for Completion of Contract:** Here shows the time of completion of contract.
- **Procured For:** Here listed procured for package.
- **Delete:** Plans are deleted from this section.



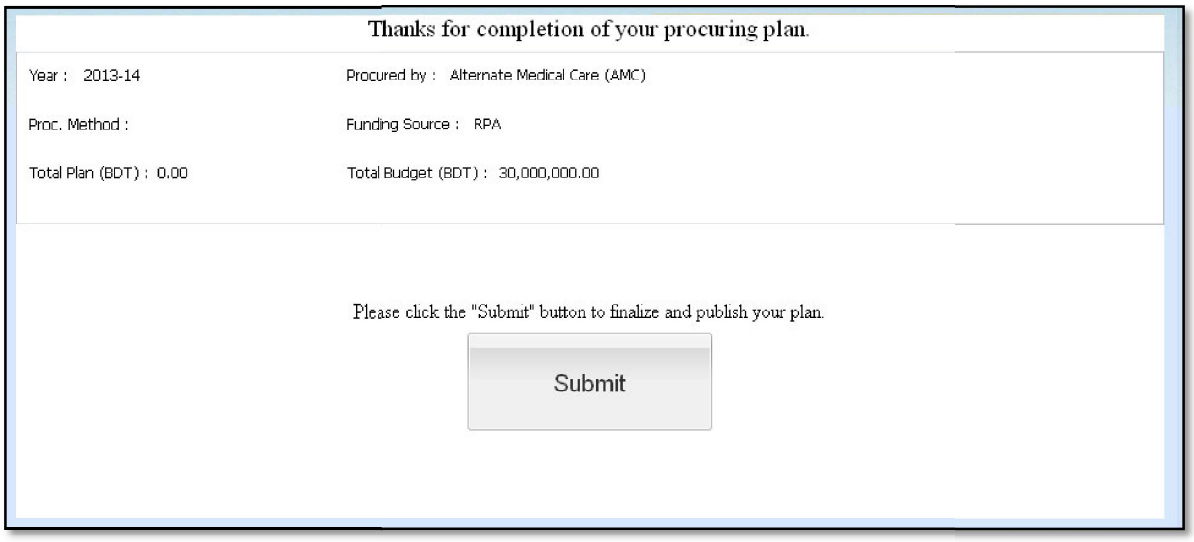
Then press "**Next**" button to submit the plan.

2.5.5. Show in Template

Check box in Show in template column is used to separate the product form its group and show it in report.

Pres 

button following window will come:

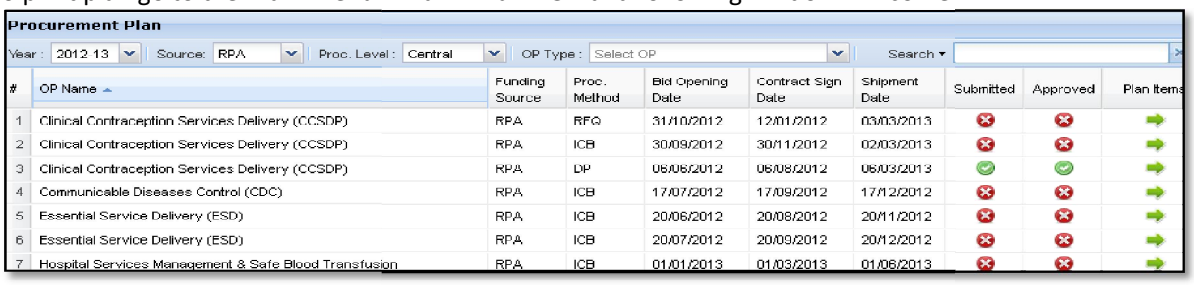


Press submit button to publish the plan.

2.5.6. Publish a Plan

Press Submit button to publish the plan.

To print plan go to the Main Menu – Plan > Plan view and following window will come:

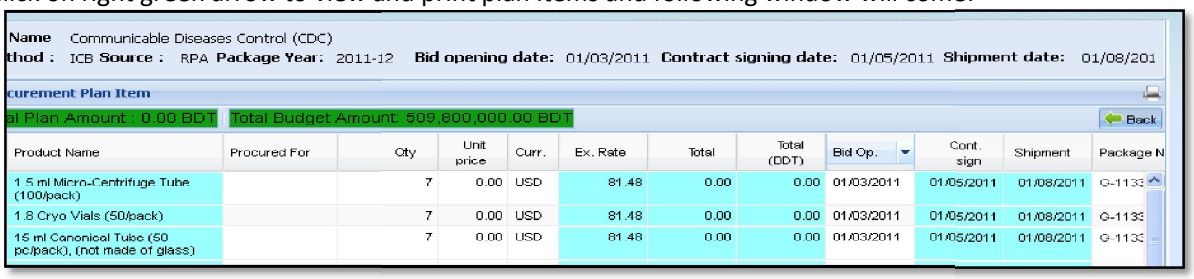


Procurement Plan

Year : 2012-13 | Source: RPA | Proc. Level : Central | OP Type : Select OP | Search

#	OP Name	Funding Source	Proc. Method	Bid Opening Date	Contract Sign Date	Shipment Date	Submitted	Approved	Plan Items
1	Clinical Contraception Services Delivery (CCSDP)	RPA	RFQ	31/10/2012	12/01/2012	03/03/2013			
2	Clinical Contraception Services Delivery (CCSDP)	RPA	ICB	30/09/2012	30/11/2012	02/03/2013			
3	Clinical Contraception Services Delivery (CCSDP)	RPA	DP	06/06/2012	06/08/2012	06/03/2013			
4	Communicable Diseases Control (CDC)	RPA	ICB	17/07/2012	17/09/2012	17/12/2012			
5	Essential Service Delivery (ESD)	RPA	ICB	20/06/2012	20/08/2012	20/11/2012			
6	Essential Service Delivery (ESD)	RPA	ICB	20/07/2012	20/09/2012	20/12/2012			
7	Hospital Services Management & Safe Blood Transfusion	RPA	ICB	01/01/2013	01/03/2013	01/06/2013			

Click on right green arrow to view and print plan items and following window will come:



Name Communicable Diseases Control (CDC)
thod : ICB **Source :** RPA **Package Year:** 2011-12 **Bid opening date:** 01/03/2011 **Contract signing date:** 01/05/2011 **Shipment date:** 01/08/201

curement Plan Item

al Plan Amount : 0.00 BDT | Total Budget Amount: 509,800,000.00 BDT | Back

Product Name	Procured For	Qty	Unit price	Curr.	Ex. Rate	Total	Total (DDT)	Bid Op.	Cont. sign	Shipment	Package N
1.5 ml Micro-Centrifuge Tube (100/pack)		7	0.00	USD	81.48	0.00	0.00	01/03/2011	01/05/2011	01/08/2011	G-1133
1.8 Cryo Vials (50/pack)		7	0.00	USD	81.48	0.00	0.00	01/03/2011	01/05/2011	01/08/2011	G-1133
15 ml Canonical Tube (50 pc/pack), (not made of glass)		7	0.00	USD	81.48	0.00	0.00	01/03/2011	01/05/2011	01/08/2011	G-1133

2.5.7. Print a Plan

Press right top “Print” button to print a Plan items.

2.5.8. Goods Plan Approval by Ministry

A plan must be approved by ‘Approving Authority’ before used in a package. There need to following Approval Authorities to approve a plan.

- Ministry
- World Bank Clearance

The authorized person will come to the Plan Approval entry form and press the Blue ‘Approve’ button at the rightmost column. This will approve the plan and available for packaging.

Procurement Plan approval

Year : 2014-15 | Funding Source : RPA(GOB) | Proc. Level : Central | Search

#	OP Name	Fund - ing Source	Plan Status	Submiss... Date	Approval Date	Total Plan (BDT)	Total Budget (BDT)	Note	Approved	Plan Items
1	Essential Service Delivery (ESD)	RPA...	✓	30/09/2014 08:24:43	01/10/2014 08:00:26	601,114,470.00	451,800,000.00		Unlock	
2	Non-Communicable Diseases Control (NCDC)	RPA...	✗	30/09/2014 06:20:11		87,184,758.00	700,000,000.00		Approve	
3	Health Education and Promotion (HEP)	RPA...	✓	30/06/2014 08:10:32	10/07/2014 06:56:34	50,000,000.00	50,000,000.00		Unlock	
4	National Eye Care (NEC)	RPA...	✓	30/06/2014 05:17:04	10/07/2014 06:57:37	28,200,000.00	28,200,000.00		Unlock	
5	Family Planning Field Services Delivery (FSDP)	RPA...	✗	29/09/2014 06:39:33		1,909,250,000.00	1,909,250,000.00		Approve	
6	Planning, Monitoring and Evaluation of Family Planning (PME-FP)	RPA...	✗	29/09/2014 03:55:08		2,000,000.00	2,000,000.00		Approve	
7	Maternal, Child, Reproductive and Adolescent Health (MC-RH)	RPA...	✓	29/06/2014 10:23:30	10/07/2014 06:56:58	1,056,230,000.00	1,160,000,000.00		Unlock	
8	Procurement, Logistics and Supplies Management -CMSD (PLSM)	RPA...	✓	29/06/2014 08:17:14	16/07/2014 03:58:52	10,510,000.00	11,132,000.00		Unlock	
9	Health Information Systems & E-Health (HIS&E-Health)	RPA...	✓	27/07/2014 07:47:33	31/08/2014 06:32:20	472,848,600.00	100,000,000.00		Unlock	
10	Community Based Health Care (CBHC)	RPA...	✓	26/06/2014 10:31:39	20/07/2014 04:26:09	699,991,100.00	700,000,000.00		Unlock	
11	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)	RPA...	✓	24/08/2014 06:18:21	31/08/2014 06:32:28	184,388,808.10	2,325,464,064.00		Unlock	
12	Alternate Medical Care (AMC)	RPA...	✓	15/06/2014 07:15:40	20/07/2014 04:27:14	19,999,999.70	20,000,000.00		Unlock	
13	Communicable Diseases Control (CDC)	RPA...	✗	13/07/2014 04:01:33		90,961,822.00	127,655,000.00		Approve	
14	Drug Administration and Management (DGDA)	RPA...	✓	12/06/2014 07:48:28	20/07/2014 04:34:09	4,000,000.00	9,685,000.00		Unlock	
15	Nursing Education & Services (Nursing)	RPA...	✓	12/06/2014 05:27:58	20/07/2014 04:29:09	47,050,000.00	55,000,000.00		Unlock	
16	National AIDS/STD Program (NASP)	RPA...	✓	06/07/2014 08:45:35	20/07/2014 04:31:38	102,925,825.00	104,000,000.00		Unlock	
17	Improved Financial Management (IFM)	RPA...	✗	02/10/2014 07:32:23		6,606,000.00	6,606,000.00		Approve	
18	National Nutrition Services (NNS)	RPA...	✓	01/07/2014 09:41:55	20/07/2014 04:32:10	617,181,500.00	617,181,500.00		Unlock	
19	Clinical Contraception Services Delivery (CCSDP)	RPA...	✓	01/07/2014 08:48:44	20/07/2014 04:32:54	622,163,400.00	629,600,000.00		Unlock	
20	TB & Leprosy Control (TB)	RPA...	✓	01/07/2014 05:22:00	20/07/2014 04:33:17	74,700,453.80	74,732,000.00		Unlock	

Page 1 of 1 | Displaying 1 - 20 of 20

2.5.9. Goods Plan Clearance by World Bank

World Bank may give clearance by 3 (three) ways as follows:

1. Cleared
2. Cleared with Observation
3. Clarification

WB Notes

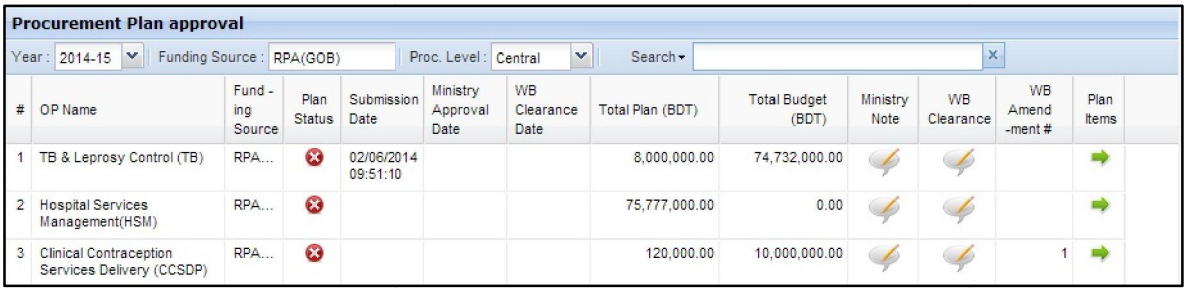
WB Note Date : 08/06/2014

Cleared | Cleared with Observation | Clariification

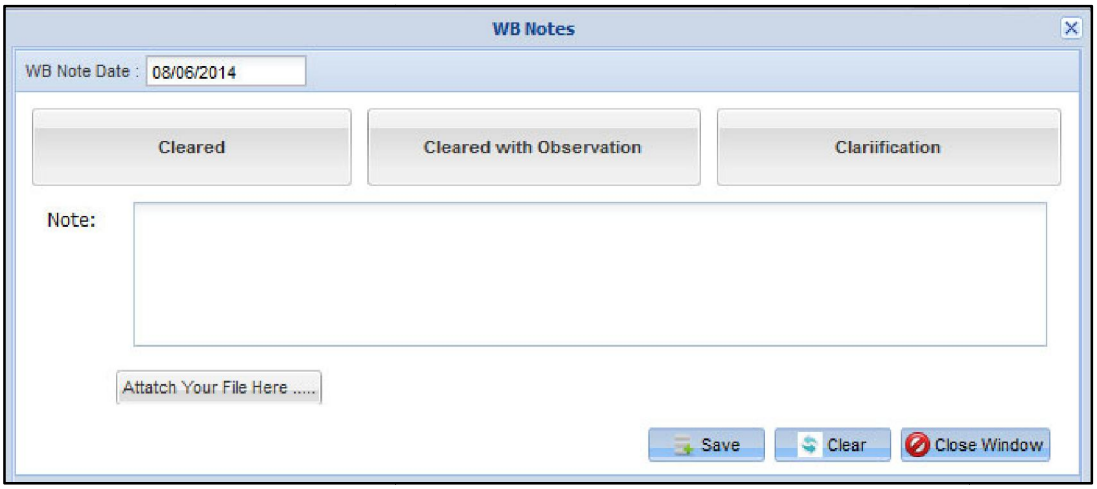
Close Window

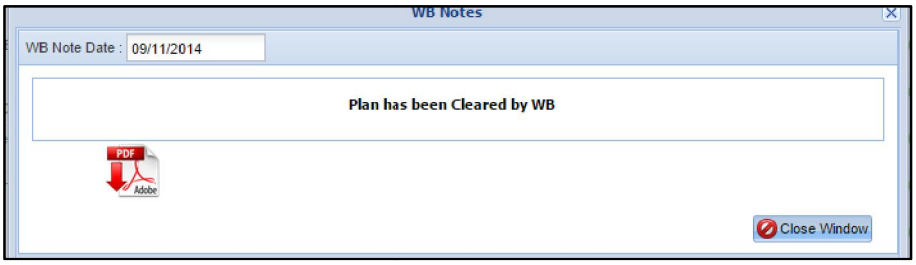
Draft 3.0

1. Cleared

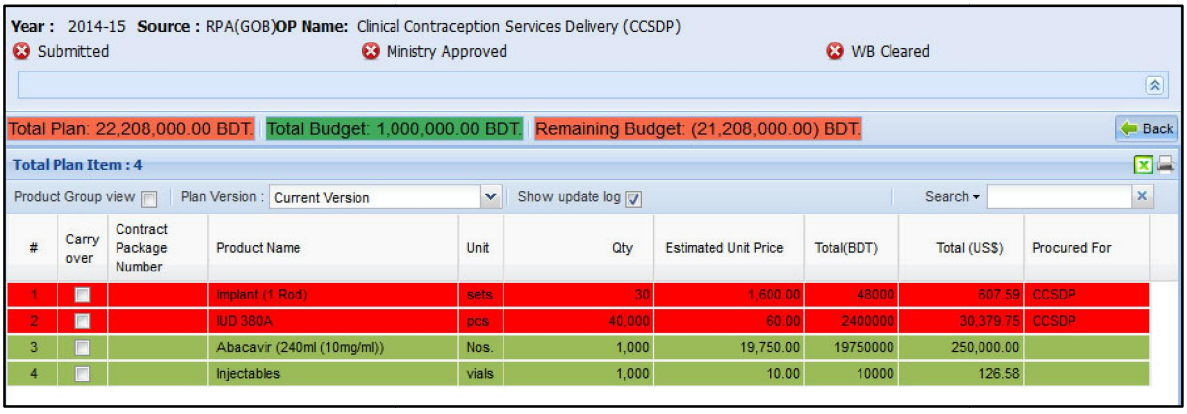


2. Cleared with Observation



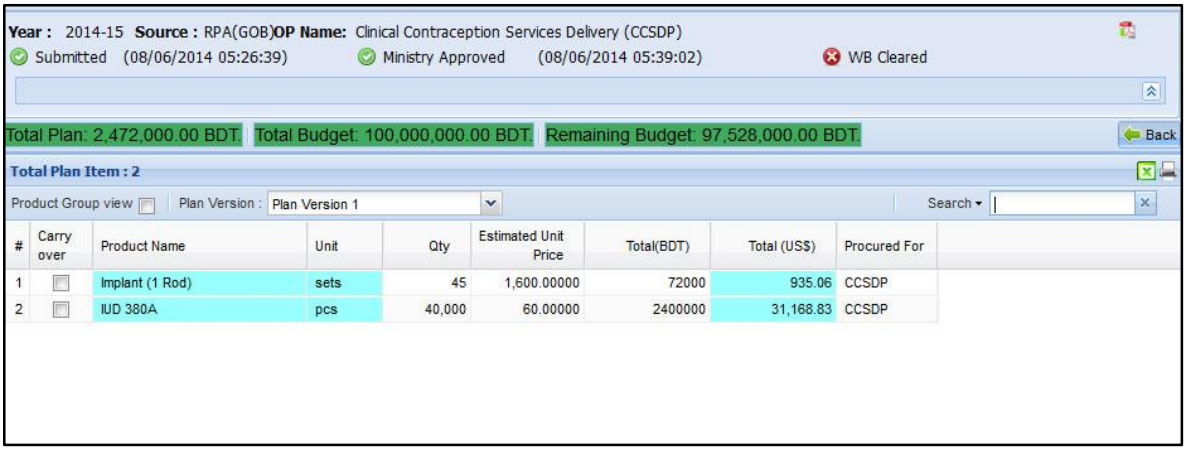


3. Clarification



The above window shows World Bank has given instruction to LD to delete items which marking Red and Green marking items are kept as it is.

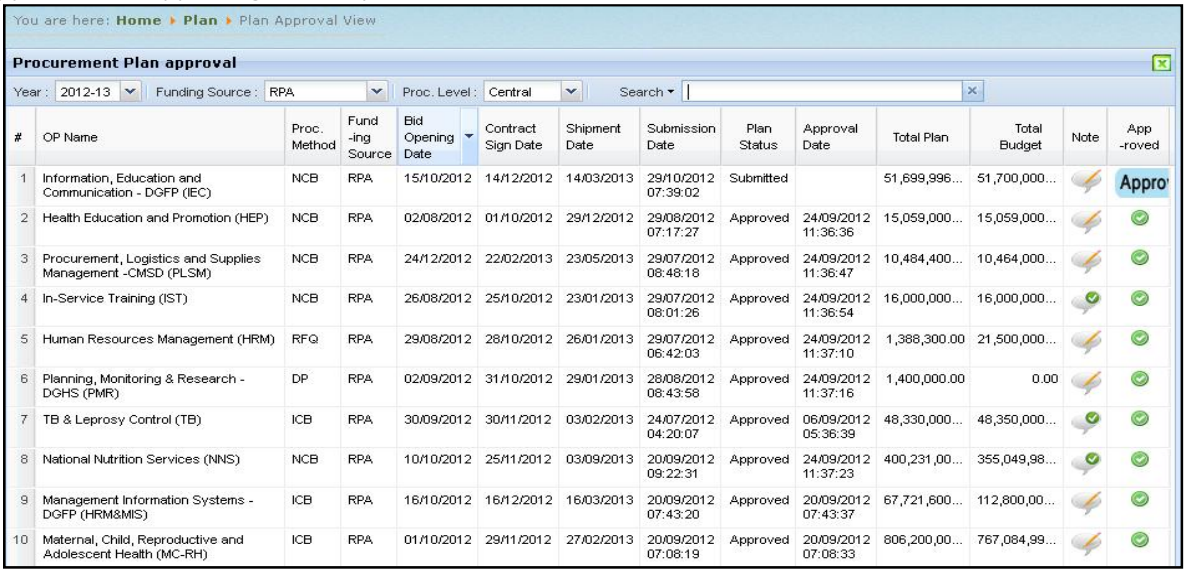
2.5.10. Goods Plan Version Management



#	Carry over	Product Name	Unit	Qty	Estimated Unit Price	Total(BDT)	Total (US$)	Procured For
1		Implant (1 Rod)	sets	45	1,600.00000	72000	935.06	CCSDP
2		IUD 380A	pcs	40,000	60.00000	2400000	31,168.83	CCSDP

2.5.11. Goods Plan Approval View

The following screen shows the Plan Approval View of a year under funding source for waiting to get Approval from approving authority –



#	OP Name	Proc. Method	Fund -ing Source	Bid Opening Date	Contract Sign Date	Shipment Date	Submission Date	Plan Status	Approval Date	Total Plan	Total Budget	Note	App -roved
1	Information, Education and Communication - DGFP (IEC)	NCB	RPA	15/10/2012	14/12/2012	14/03/2013	29/10/2012 07:39:02	Submitted		51,699,996...	51,700,000...		Appro
2	Health Education and Promotion (HEP)	NCB	RPA	02/08/2012	01/10/2012	29/12/2012	29/08/2012 07:17:27	Approved	24/09/2012 11:36:36	15,059,000...	15,059,000...		
3	Procurement, Logistics and Supplies Management -CMSD (PLSM)	NCB	RPA	24/12/2012	22/02/2013	23/05/2013	29/07/2012 08:48:18	Approved	24/09/2012 11:36:47	10,484,400...	10,464,000...		
4	In-Service Training (IST)	NCB	RPA	26/08/2012	25/10/2012	23/01/2013	29/07/2012 08:01:26	Approved	24/09/2012 11:36:54	16,000,000...	16,000,000...		
5	Human Resources Management (HRM)	RFQ	RPA	29/08/2012	28/10/2012	26/01/2013	29/07/2012 06:42:03	Approved	24/09/2012 11:37:10	1,388,300.00	21,500,000...		
6	Planning, Monitoring & Research - DGHS (PMR)	DP	RPA	02/09/2012	31/10/2012	29/01/2013	28/08/2012 08:43:58	Approved	24/09/2012 11:37:16	1,400,000.00	0.00		
7	TB & Leprosy Control (TB)	ICB	RPA	30/09/2012	30/11/2012	03/02/2013	24/07/2012 04:20:07	Approved	06/09/2012 05:36:39	48,330,000...	48,350,000...		
8	National Nutrition Services (NNS)	NCB	RPA	10/10/2012	25/11/2012	03/09/2013	20/09/2012 09:22:31	Approved	24/09/2012 11:37:23	400,231,00...	355,049,98...		
9	Management Information Systems - DGFP (HRM&MIS)	ICB	RPA	16/10/2012	16/12/2012	16/03/2013	20/09/2012 07:43:20	Approved	20/09/2012 07:43:37	67,721,600...	112,800,00...		
10	Maternal, Child, Reproductive and Adolescent Health (MC-RH)	ICB	RPA	01/10/2012	29/11/2012	27/02/2013	20/09/2012 07:08:19	Approved	20/09/2012 07:08:33	806,200,00...	767,084,99...		

BANGLADESH
Health, Population Nutrition Sector Development Program (HPNSDP)
PROCUREMENT PLAN for Goods Contract

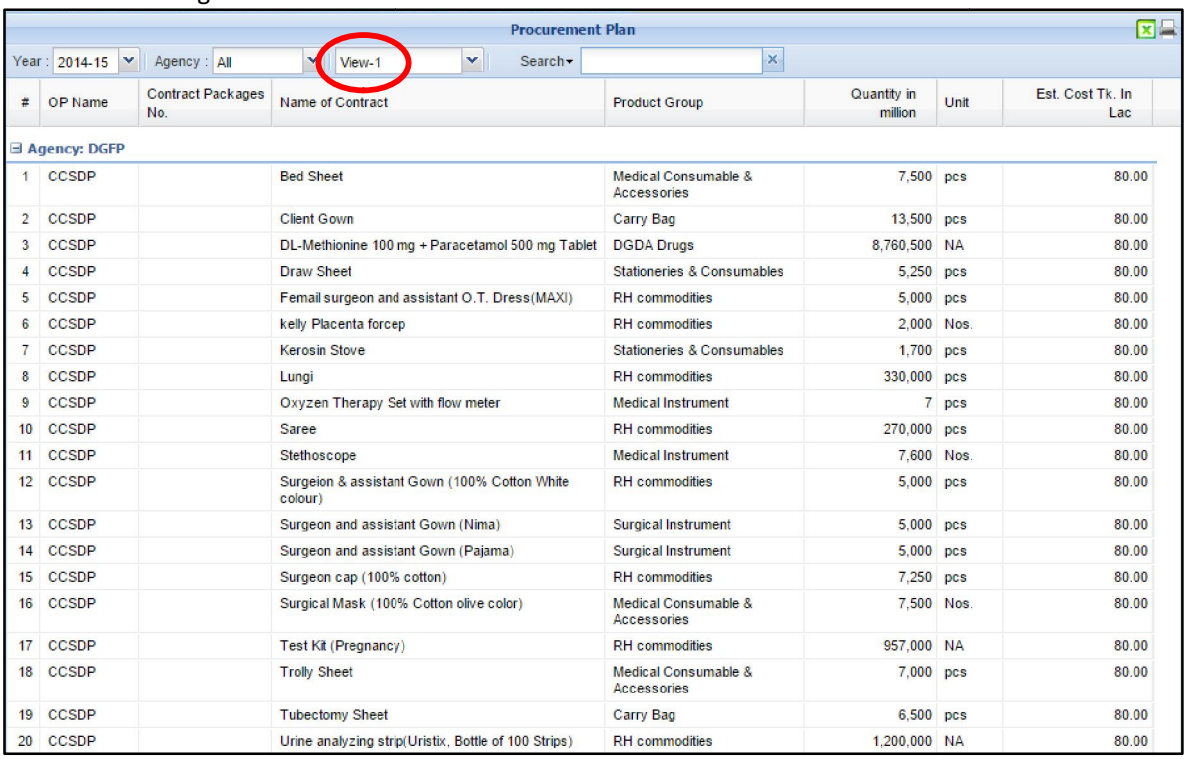
Procurement Entity:Clinical Contraception Services Delivery (CCSDP)		Year : 2014-15
Agency: Directorate General of Family Planning		Funding Source : RPA(GOB)
Ministry/Division:Ministry of Health and Family Welfare		Submitted On Portal: 00/00/0000
Total plan amount : 22,208,000.00 BDT.	Total budget amount : 1,000,000.00 BDT.	Remaining budget : (21,208,000.00) BDT.

Exchange Rate: 1 US$ = 79.00 BDT

SL No.	Product Name	Unit	Qty/ Nos.	Estimated Unit Price	Total(BDT)	Total(US$)	Procured For
1	2	3	4	5	6	7	8
Procured For 2014-15							
1	Implant (1 Rod)	sets	30	1,600.00	48,000.00	607.59	CCSDP
2	IUD 380A	pcs	40,000	60.00	2,400,000.00	30,379.75	CCSDP
3	Abacavir (240ml (10mg/ml))	Nos.	1,000	19,750.00	19,750,000.00	250,000.00	
4	Injectables	vials	1,000	10.00	10,000.00	126.58	
Remarks :LD Comments nothing							

2.5.12. Goods Plan Consolidation Entry

Go to **Plan>Goods Plan Consolidation Entry** from Plan menu to export the" **View-1**" of Procurement Plan from the following menu:



Procurement Plan

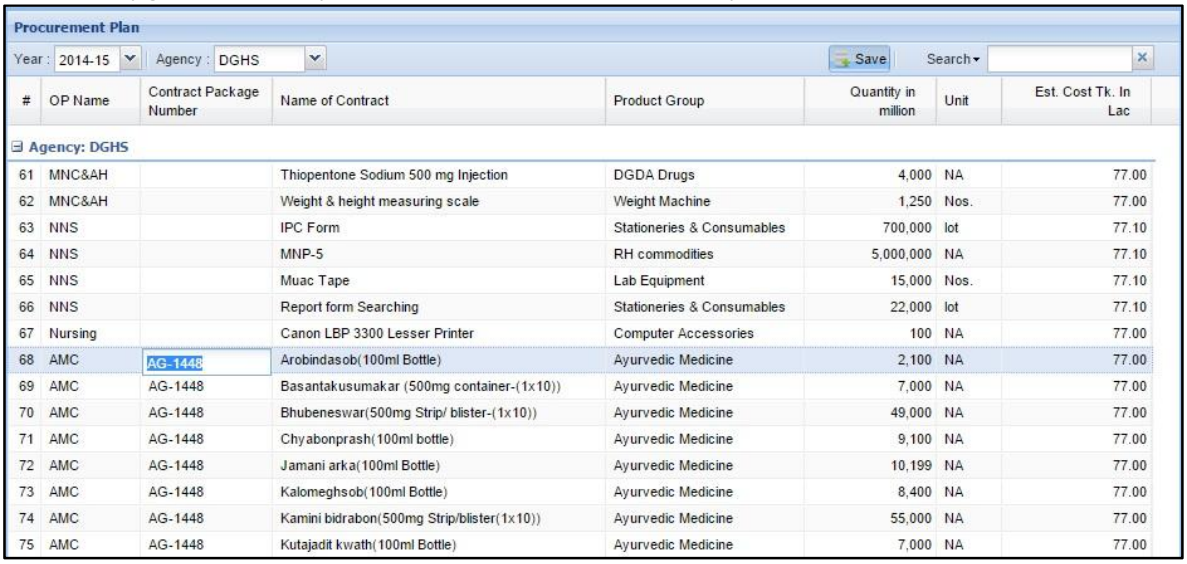
Year : 2014-15 | Agency : All | View-1 | Search

#	OP Name	Contract Packages No.	Name of Contract	Product Group	Quantity in million	Unit	Est. Cost Tk. In Lac
Agency: DGFP							
1	CCSDP		Bed Sheet	Medical Consumable & Accessories	7,500	pcs	80.00
2	CCSDP		Client Gown	Carry Bag	13,500	pcs	80.00
3	CCSDP		DL-Methionine 100 mg + Paracetamol 500 mg Tablet	DGDA Drugs	8,760,500	NA	80.00
4	CCSDP		Draw Sheet	Stationeries & Consumables	5,250	pcs	80.00
5	CCSDP		Femail surgeon and assistant O.T. Dress(MAXI)	RH commodities	5,000	pcs	80.00
6	CCSDP		kelly Placenta forcep	RH commodities	2,000	Nos.	80.00
7	CCSDP		Kerosin Stove	Stationeries & Consumables	1,700	pcs	80.00
8	CCSDP		Lungi	RH commodities	330,000	pcs	80.00
9	CCSDP		Oxyzen Therapy Set with flow meter	Medical Instrument	7	pcs	80.00
10	CCSDP		Saree	RH commodities	270,000	pcs	80.00
11	CCSDP		Stethoscope	Medical Instrument	7,600	Nos.	80.00
12	CCSDP		Surgeion & assistant Gown (100% Cotton White colour)	RH commodities	5,000	pcs	80.00
13	CCSDP		Surgeon and assistant Gown (Nima)	Surgical Instrument	5,000	pcs	80.00
14	CCSDP		Surgeon and assistant Gown (Pajama)	Surgical Instrument	5,000	pcs	80.00
15	CCSDP		Surgeon cap (100% cotton)	RH commodities	7,250	pcs	80.00
16	CCSDP		Surgical Mask (100% Cotton olive color)	Medical Consumable & Accessories	7,500	Nos.	80.00
17	CCSDP		Test Kit (Pregnancy)	RH commodities	957,000	NA	80.00
18	CCSDP		Trolly Sheet	Medical Consumable & Accessories	7,000	pcs	80.00
19	CCSDP		Tubectomy Sheet	Carry Bag	6,500	pcs	80.00
20	CCSDP		Urine analyzing strp(Uristix, Bottle of 100 Strips)	RH commodities	1,200,000	NA	80.00

From the above screen to export the Plan Consolidation Agency-wise View to Excel file respective Desk need to click Excel button and the need to save in Excel. After save the Excel file open the file and put the allocated Package no. into the Excel Sheet like follows:

Agency:DGHS					
AMC	AG-1448	.Mere sol 6C	150	bottle	10,500.00
AMC	AG-1448	.Rhus tox	150	bottle	13,500.00
AMC	AG-1448	.Rhus tox (1 m 30ml)	16	NA	16,000.00
AMC	AG-1448	4 Ounce glass viale cap and washer	1,315	gross	723,250.00
AMC	AG-1448	Acid nit 200C	150	bottle	13,500.00
AMC	AG-1448	Acid nit 1M	150	bottle	15,000.00
AMC	AG-1448	Acid phos 1M	150	bottle	15,000.00
AMC	AG-1448	Acid phos 200C	150	bottle	13,500.00
AMC	AG-1448	Aconite 30C	150	bottle	12,000.00
AMC	AG-1448	Aconite 30C	150	bottle	15,000.00
AMC		Aconite-200C	150	bottle	13,500.00
AMC		Aesculus Hip 1M	150	bottle	15,000.00
AMC		Aesculus Hip-200C	150	bottle	13,500.00
AMC		Alfaalfa Mother tincture(Q)	150	bottle	180,000.00
AMC		Aloes 30c	150	pcs	12,000.00
AMC		Aloes-200C	150	bottle	13,500.00
AMC		Apis mel 1000mlMother tincture(Q)	150	bottle	180,000.00
AMC		Apis mel 200C	150	bottle	13,500.00
AMC		Apis mel 30C	150	bottle	12,000.00
AMC		Aresenic alb 200C	150	bottle	13,500.00
AMC		Aresenic alb 30C	150	bottle	12,000.00

From the above Excel Sheet each Desk will give entry the Package No. in the Goods Plan Consolidation Entry or Desk may give direct entry into Goods Plan Consolidation Entry screen as follows:



Procurement Plan

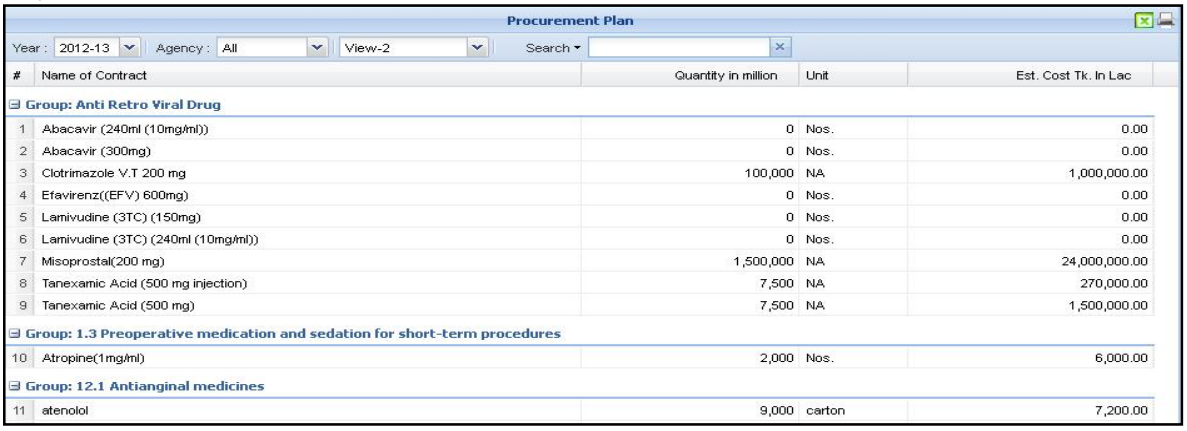
Year : 2014-15 | Agency : DGHS | Save | Search

#	OP Name	Contract Package Number	Name of Contract	Product Group	Quantity in million	Unit	Est. Cost Tk. In Lac
Agency: DGHS							
61	MNC&AH		Thiopentone Sodium 500 mg Injection	DGDA Drugs	4,000	NA	77.00
62	MNC&AH		Weight & height measuring scale	Weight Machine	1,250	Nos.	77.00
63	NNS		IPC Form	Stationeries & Consumables	700,000	lot	77.10
64	NNS		MNP-5	RH commodities	5,000,000	NA	77.10
65	NNS		Muac Tape	Lab Equipment	15,000	Nos.	77.10
66	NNS		Report form Searching	Stationeries & Consumables	22,000	lot	77.10
67	Nursing		Canon LBP 3300 Lesser Printer	Computer Accessories	100	NA	77.00
68	AMC	AG-1448	Arobindasob(100ml Bottle)	Ayurvedic Medicine	2,100	NA	77.00
69	AMC	AG-1448	Basantakusumakar (500mg container-(1x10))	Ayurvedic Medicine	7,000	NA	77.00
70	AMC	AG-1448	Bhubeneswar(500mg Strip/ blister-(1x10))	Ayurvedic Medicine	49,000	NA	77.00
71	AMC	AG-1448	Chyabonprash(100ml bottle)	Ayurvedic Medicine	9,100	NA	77.00
72	AMC	AG-1448	Jamani arka(100ml Bottle)	Ayurvedic Medicine	10,199	NA	77.00
73	AMC	AG-1448	Kalomeghsob(100ml Bottle)	Ayurvedic Medicine	8,400	NA	77.00
74	AMC	AG-1448	Kamini bidrabon(500mg Strip/blister(1x10))	Ayurvedic Medicine	55,000	NA	77.00
75	AMC	AG-1448	Kutajadit kwath(100ml Bottle)	Ayurvedic Medicine	7,000	NA	77.00

Without this Consolidation Desk could not create Package entry because after putting Package No. in the above screen it will automatically shown in the Package Entry Screen while Desk entering Packages.

View-2: Products Group-wise Consolidated Procurement Plan

The following screen is the View-2 of consolidated procurement Plan from where user will find Product Group-wise Procurement Plan.



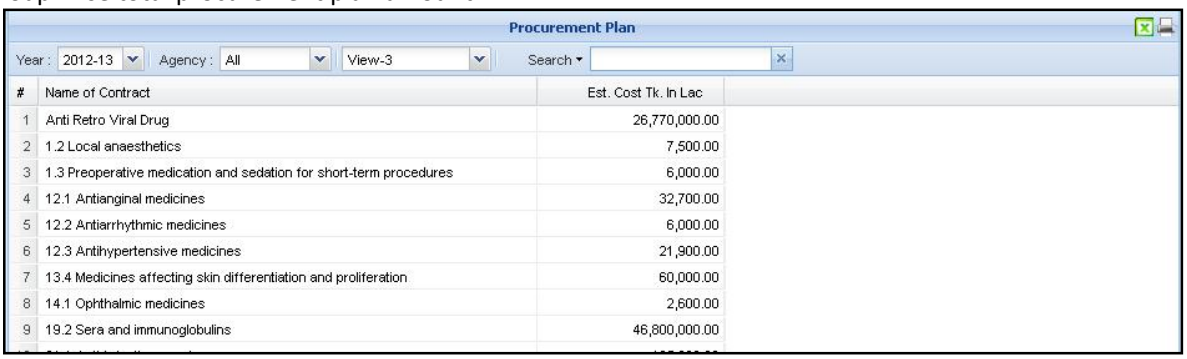
Procurement Plan

Year : 2012-13 | Agency : All | View-2 | Search

#	Name of Contract	Quantity in million	Unit	Est. Cost Tk. In Lac
Group: Anti Retro Viral Drug				
1	Abacavir (240ml (10mg/ml))	0	Nos.	0.00
2	Abacavir (300mg)	0	Nos.	0.00
3	Clotrimazole V.T 200 mg	100,000	NA	1,000,000.00
4	Efavirenz((EFV) 600mg)	0	Nos.	0.00
5	Lamivudine (3TC) (150mg)	0	Nos.	0.00
6	Lamivudine (3TC) (240ml (10mg/ml))	0	Nos.	0.00
7	Misoprostal(200 mg)	1,500,000	NA	24,000,000.00
8	Tanexamic Acid (500 mg injection)	7,500	NA	270,000.00
9	Tanexamic Acid (500 mg)	7,500	NA	1,500,000.00
Group: 1.3 Preoperative medication and sedation for short-term procedures				
10	Atropine(1mg/ml)	2,000	Nos.	6,000.00
Group: 12.1 Antianginal medicines				
11	atenolol	9,000	carton	7,200.00

View-3: Contract-wise Consolidated Procurement Plan

The following screen is the View-3 of consolidated procurement Plan from where user will find Product Group-wise total procurement plan amount -



Procurement Plan

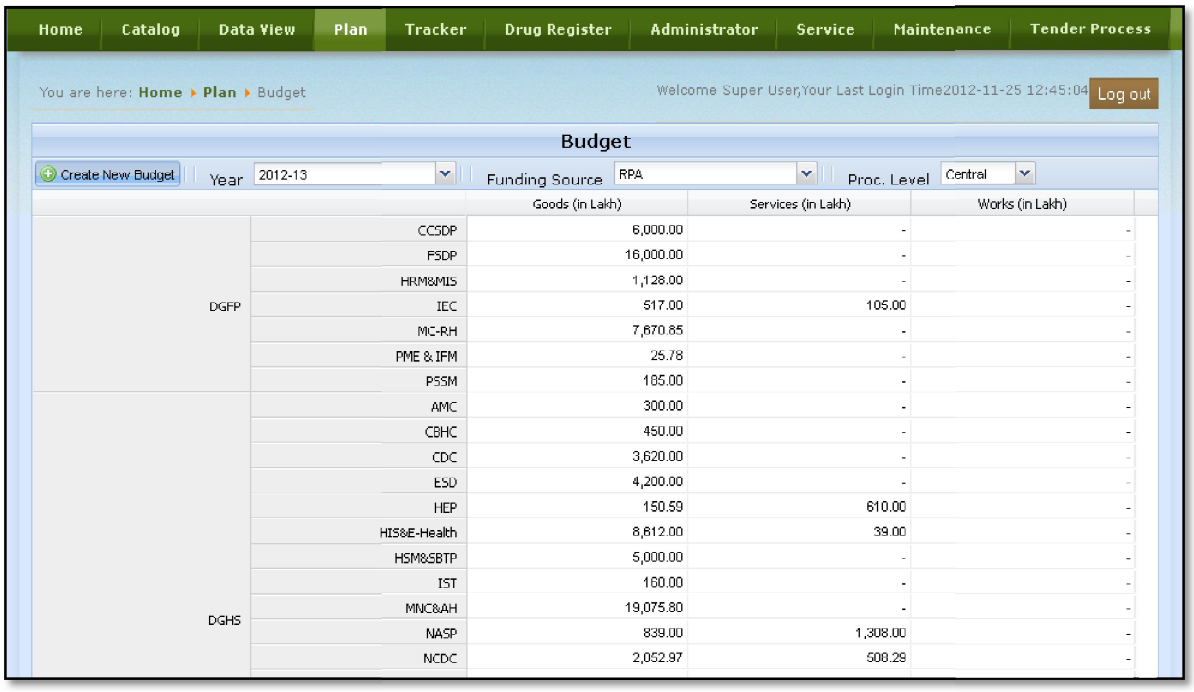
Year : 2012-13 | Agency : All | View-3 | Search

#	Name of Contract	Est. Cost Tk. In Lac
1	Anti Retro Viral Drug	26,770,000.00
2	1.2 Local anaesthetics	7,500.00
3	1.3 Preoperative medication and sedation for short-term procedures	6,000.00
4	12.1 Antianginal medicines	32,700.00
5	12.2 Antiarrhythmic medicines	6,000.00
6	12.3 Antihypertensive medicines	21,900.00
7	13.4 Medicines affecting skin differentiation and proliferation	60,000.00
8	14.1 Ophthalmic medicines	2,600.00
9	19.2 Sera and immunoglobulins	46,800,000.00

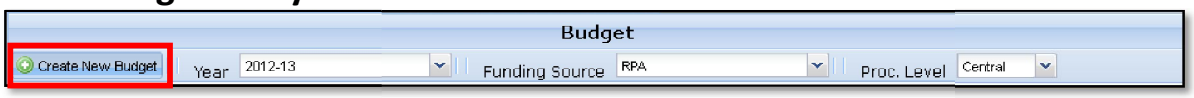
CHAPTER-3: PREPARATION OF PROCUREMENT PLAN (FOR SERVICE)

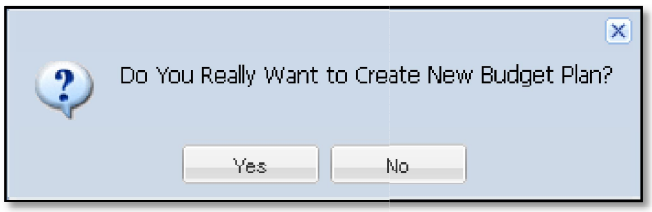
3.1. Budget Allocation

Select **Plan > Budget** from Plan menu.

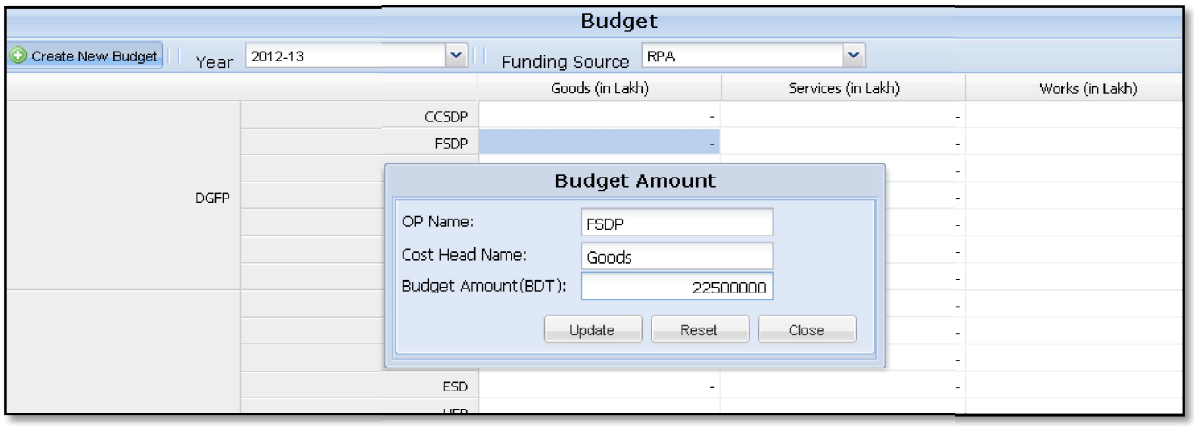


3.1.1. Budget Entry



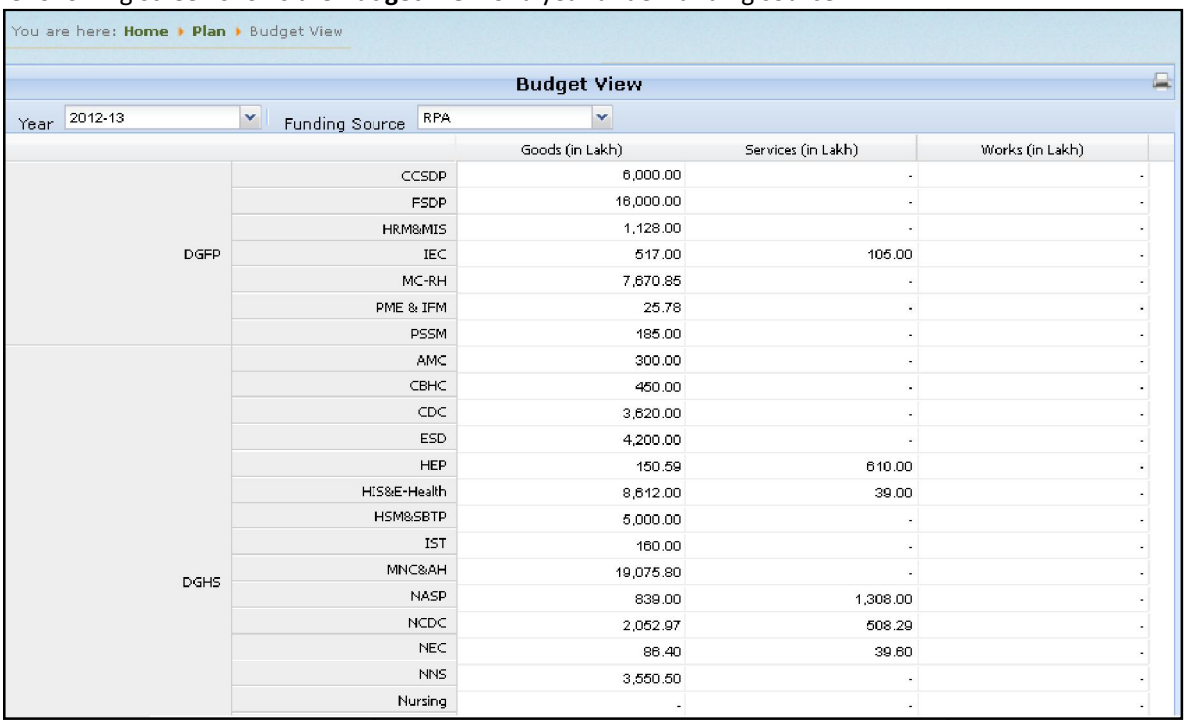


To entry a budget for goods under any specific year and funding source you need to select “Year” and “Funding Source” from these two Combo Boxes. First user go to **Plan Menu > Budget** submenu. Then click on table cell to enter budget amount and press “Update” to save the Budget amount.



3.1.2. Budget View

The following screen shows the **Budget View** of a year under funding source:



You are here: Home ▸ Plan ▸ Budget View

Budget View

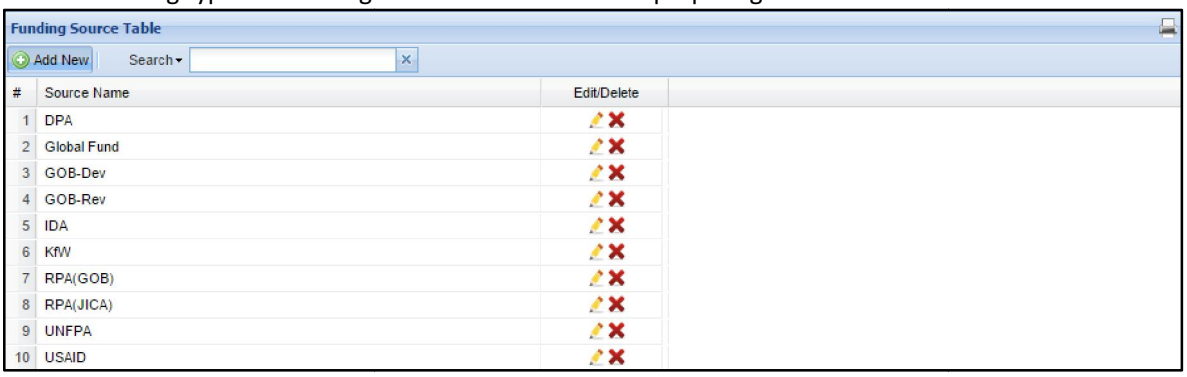
Year: 2012-13 | Funding Source: RPA

		Goods (in Lakh)	Services (in Lakh)	Works (in Lakh)
DGFP	CCSDP	6,000.00	-	-
	FSDP	16,000.00	-	-
	HRM&MIS	1,128.00	-	-
	IEC	517.00	105.00	-
	MC-RH	7,670.85	-	-
	PME & IFM	25.78	-	-
	PSSM	185.00	-	-
DGHS	AMC	300.00	-	-
	CBHC	450.00	-	-
	CDC	3,620.00	-	-
	ESD	4,200.00	-	-
	HEP	150.59	610.00	-
	HIS&E-Health	8,612.00	39.00	-
	HSM&SBTP	5,000.00	-	-
	IST	160.00	-	-
	MNC&AH	19,075.80	-	-
	NASP	839.00	1,308.00	-
	NCDC	2,052.97	508.29	-
	NEC	86.40	39.60	-
	NNS	3,550.50	-	-
	Nursing	-	-	-

3.2. Funding Source

3.2.1. Type of Funding Sources

There is following types of Funding Sources in the SCMP for preparing Goods Procurement.

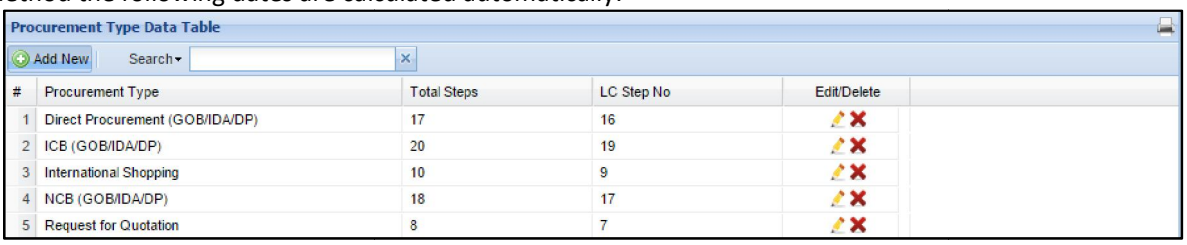


Funding Source Table

Add New | Search

#	Source Name	Edit/Delete
1	DPA	
2	Global Fund	
3	GOB-Dev	
4	GOB-Rev	
5	IDA	
6	KfW	
7	RPA(GOB)	
8	RPA(JICA)	
9	UNFPA	
10	USAID	

Under each funding sources there is Procurement Methods need to be selected by Users and based on Proc. Method the following dates are calculated automatically:



Procurement Type Data Table

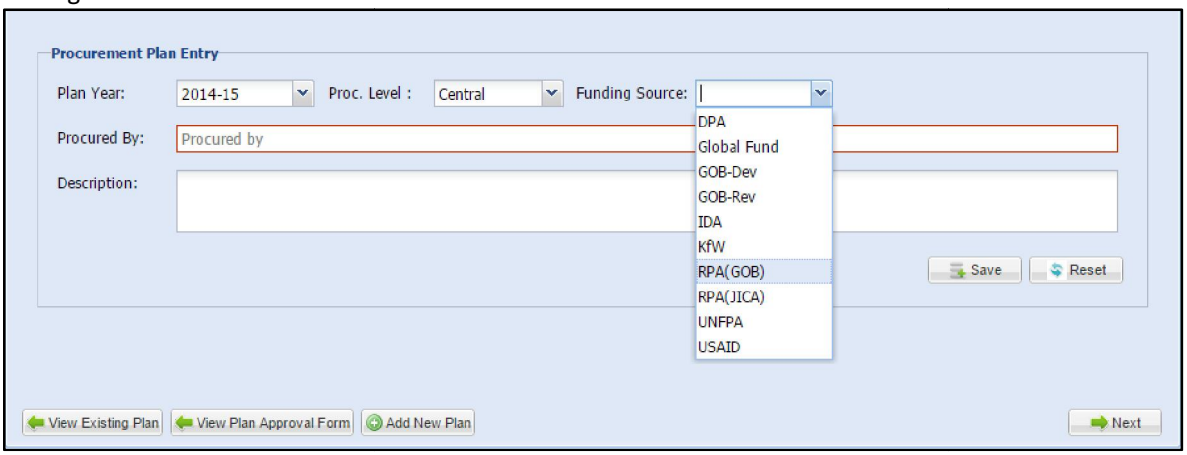
Add New | Search

#	Procurement Type	Total Steps	LC Step No	Edit/Delete
1	Direct Procurement (GOB/IDA/DP)	17	16	
2	ICB (GOB/IDA/DP)	20	19	
3	International Shopping	10	9	
4	NCB (GOB/IDA/DP)	18	17	
5	Request for Quotation	8	7	

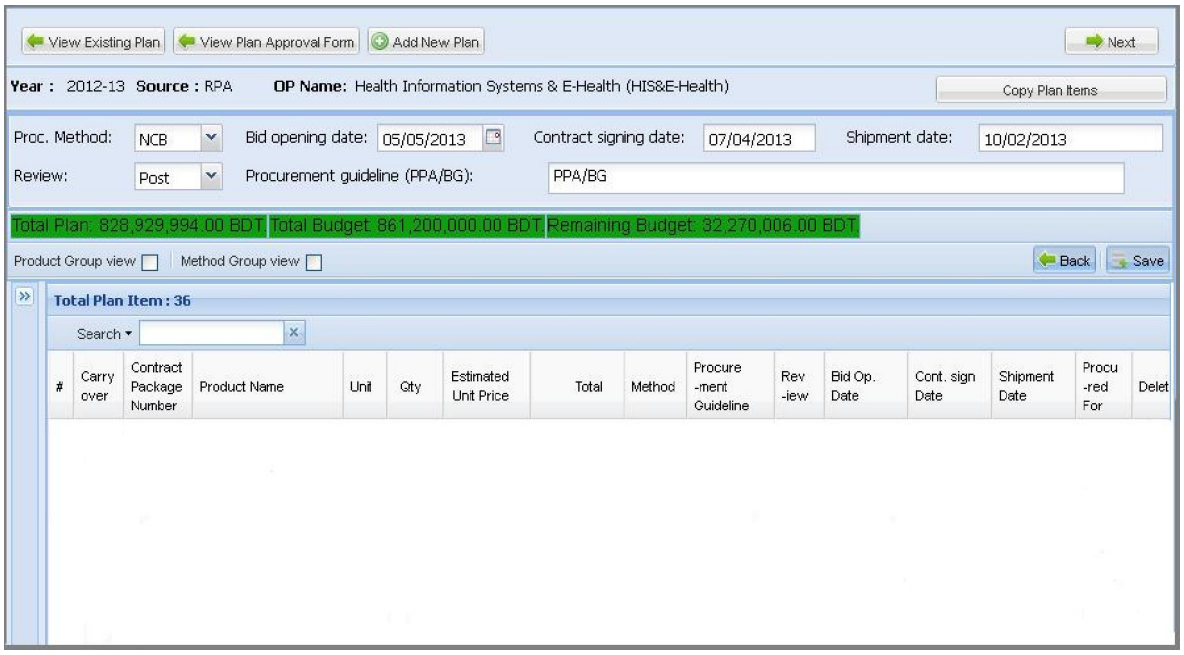
- ✓ Bid Opening Date
- ✓ Contract Signing Date
- ✓ Shipment Date

3.2.2. For RPA Funding Source

From the following screen User need to select Funding Source from the Funding Sources combo after selecting Plan Year & Proc. Level:



After pressing the button following window will come:



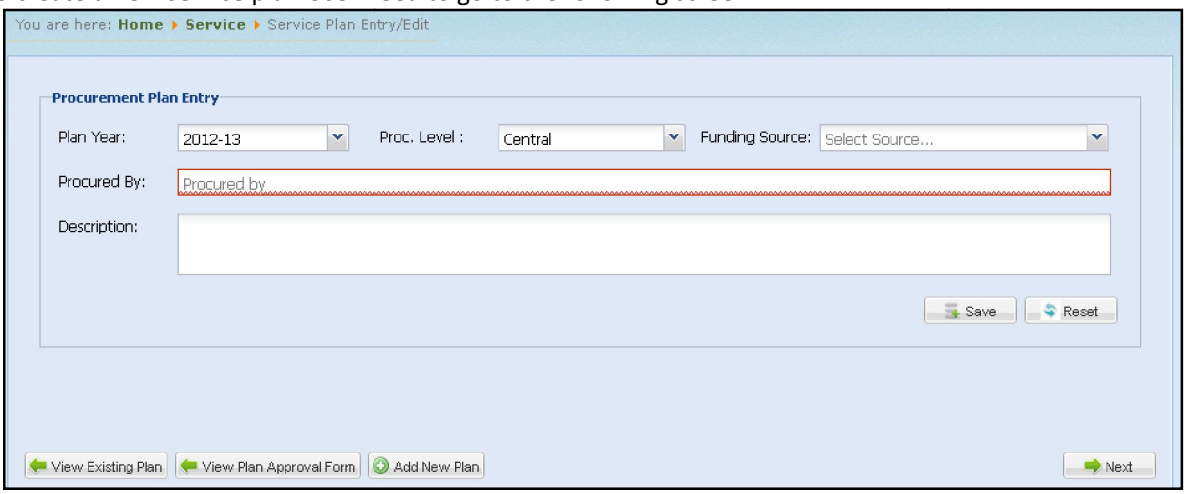
3.2.3. For GOB Funding Source

As above User may can select require Funding Sources from Funding Sources combo and Proc. Method.

3.3. Service Plan Entry/Edit

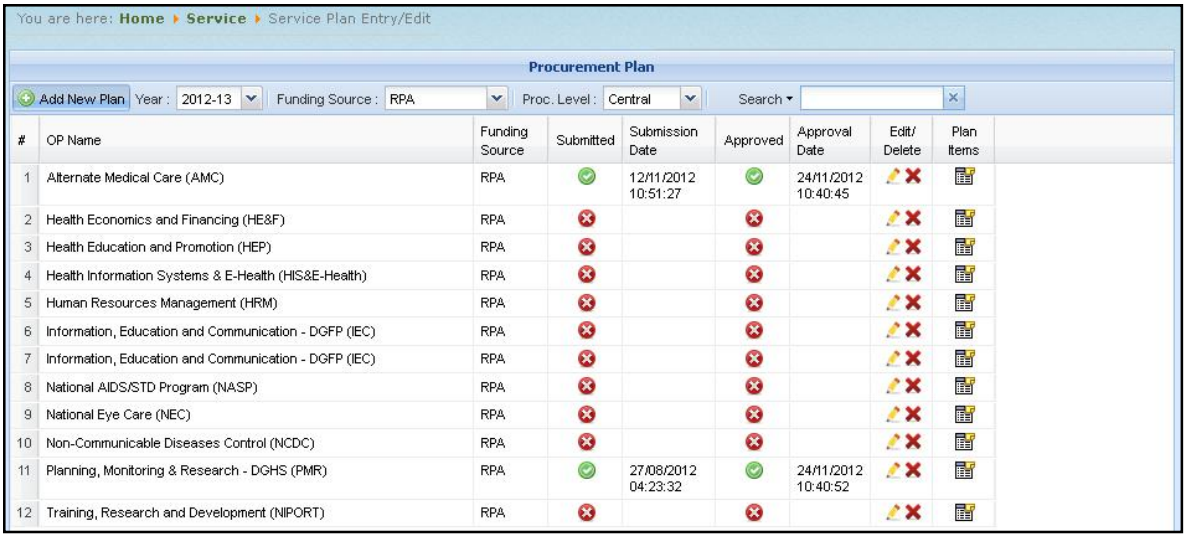
3.3.1. Create New Service Plan

To create a new service plan User need to go to the following screen:



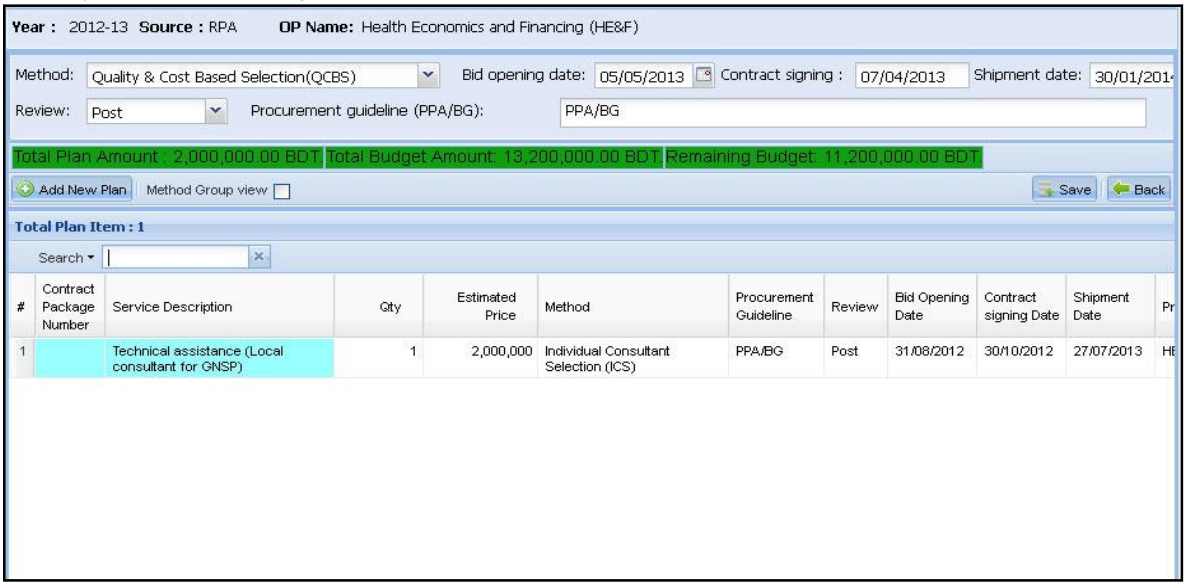
3.3.2. Service Plan Entry/Edit

To edit an already created service plan user need to go to the following form:



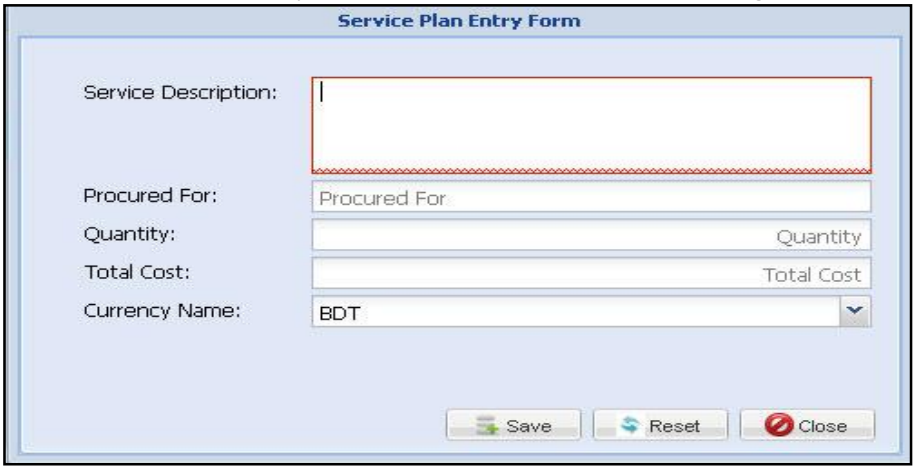
#	OP Name	Funding Source	Submitted	Submission Date	Approved	Approval Date	Edit/ Delete	Plan Items
1	Alternate Medical Care (AMC)	RPA	✓	12/11/2012 10:51:27	✓	24/11/2012 10:40:45		
2	Health Economics and Financing (HE&F)	RPA	✗		✗			
3	Health Education and Promotion (HEP)	RPA	✗		✗			
4	Health Information Systems & E-Health (HIS&E-Health)	RPA	✗		✗			
5	Human Resources Management (HRM)	RPA	✗		✗			
6	Information, Education and Communication - DGFP (IEC)	RPA	✗		✗			
7	Information, Education and Communication - DGFP (IEC)	RPA	✗		✗			
8	National AIDS/STD Program (NASP)	RPA	✗		✗			
9	National Eye Care (NEC)	RPA	✗		✗			
10	Non-Communicable Diseases Control (NCDC)	RPA	✗		✗			
11	Planning, Monitoring & Research - DGHS (PMR)	RPA	✓	27/08/2012 04:23:32	✓	24/11/2012 10:40:52		
12	Training, Research and Development (NIPORT)	RPA	✗		✗			

Press on plan items following window will come:



#	Contract Package Number	Service Description	Qty	Estimated Price	Method	Procurement Guideline	Review	Bid Opening Date	Contract signing Date	Shipment Date	Pr
1		Technical assistance (Local consultant for GNSP)	1	2,000,000	Individual Consultant Selection (ICS)	PPA/BG	Post	31/08/2012	30/10/2012	27/07/2013	HE

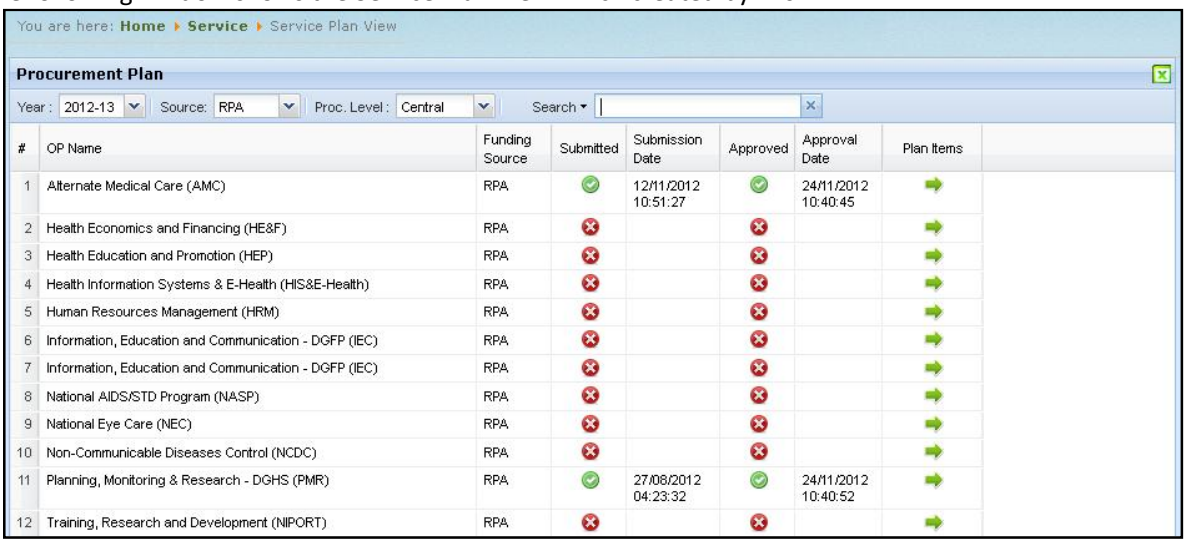
Add New: Press add new plan button to add new service. Following window will come:



Fill the required fields and then publish the plan like Goods Plan.

3.3.3. Service Plan View

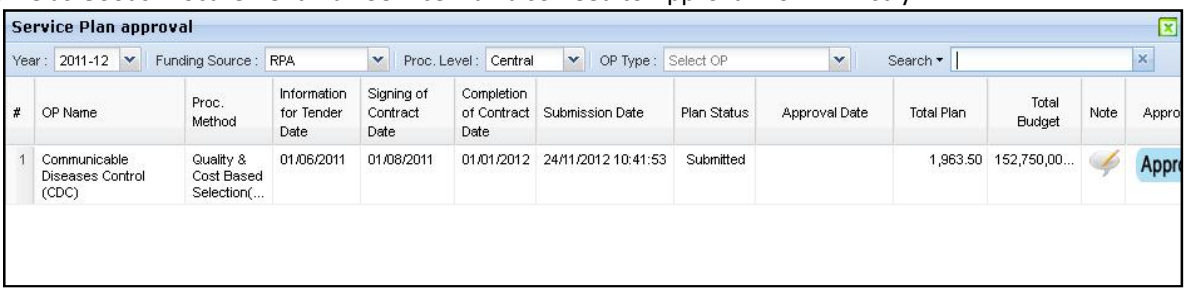
The following window shows the Service Plan View which created by LDs.



#	OP Name	Funding Source	Submitted	Submission Date	Approved	Approval Date	Plan Items
1	Alternate Medical Care (AMC)	RPA	✓	12/11/2012 10:51:27	✓	24/11/2012 10:40:45	→
2	Health Economics and Financing (HE&F)	RPA	✗		✗		→
3	Health Education and Promotion (HEP)	RPA	✗		✗		→
4	Health Information Systems & E-Health (HIS&E-Health)	RPA	✗		✗		→
5	Human Resources Management (HRM)	RPA	✗		✗		→
6	Information, Education and Communication - DGFP (IEC)	RPA	✗		✗		→
7	Information, Education and Communication - DGFP (IEC)	RPA	✗		✗		→
8	National AIDS/STD Program (NASP)	RPA	✗		✗		→
9	National Eye Care (NEC)	RPA	✗		✗		→
10	Non-Communicable Diseases Control (NCDC)	RPA	✗		✗		→
11	Planning, Monitoring & Research - DGHS (PMR)	RPA	✓	27/08/2012 04:23:32	✓	24/11/2012 10:40:52	→
12	Training, Research and Development (NIPORT)	RPA	✗		✗		→

3.3.4. Service Plan Approval

Same as Goods Procurement Plan Service Plan also need to Approval from Ministry.



#	OP Name	Proc. Method	Information for Tender Date	Signing of Contract Date	Completion of Contract Date	Submission Date	Plan Status	Approval Date	Total Plan	Total Budget	Note	Appro
1	Communicable Diseases Control (CDC)	Quality & Cost Based Selection(...	01/06/2011	01/08/2011	01/01/2012	24/11/2012 10:41:53	Submitted		1,963.50	152,750,00...		Appr

CHAPTER-4: EXECUTING A PROCUREMENT

4.1. Bid Preparation and Invitation for Tender

4.1.1. Preparing Bidding Documents (Packages)

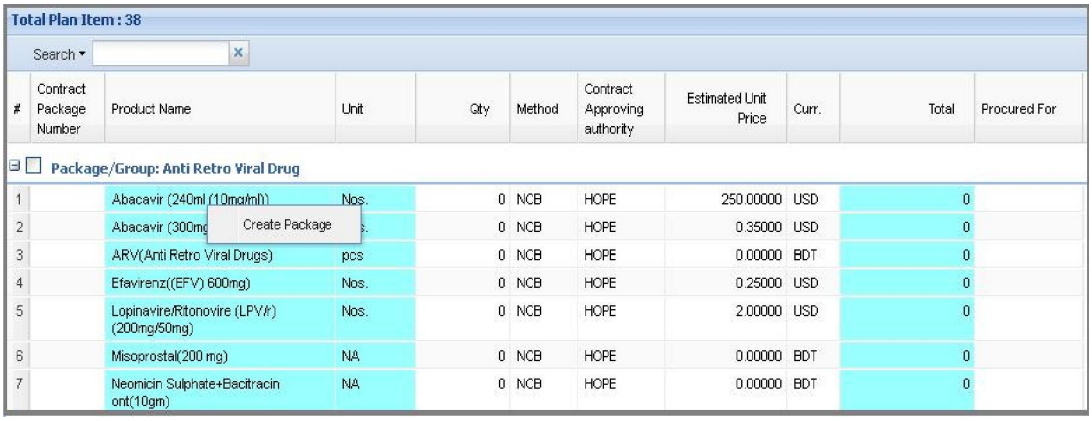
The Tracker menu of SCMP web portal contains a list of sub-menu as follows:

User can view list by clicking on the above sub-menus. The details description of each sub-menu has discussed in the following section.

4.1.2. Package Creation

User can create new package by clicking the check box on the group header. The window of new package entry is showing like below:

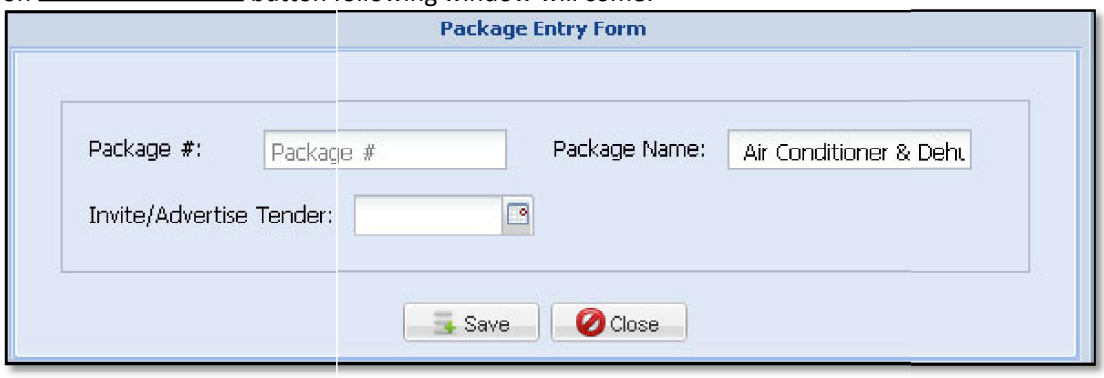
Or user can create package for single item by right clicking on an item.



#	Contract Package Number	Product Name	Unit	Qty	Method	Contract Approving authority	Estimated Unit Price	Curr.	Total	Procured For
1		Abacavir (240ml (10mg/ml))	Nos.	0	NCB	HOPE	250.00000	USD	0	
2		Abacavir (300mg	s.	0	NCB	HOPE	0.35000	USD	0	
3		ARV(Anti Retro Viral Drugs)	pcs	0	NCB	HOPE	0.00000	BDT	0	
4		Efavirenz((EFV) 600mg)	Nos.	0	NCB	HOPE	0.25000	USD	0	
5		Lopinavire/Ritonovire (LPV/r) (200mg/50mg)	Nos.	0	NCB	HOPE	2.00000	USD	0	
6		Misoprostal(200 mg)	NA	0	NCB	HOPE	0.00000	BDT	0	
7		Neomicin Sulphate+Bacitracin ont(10gm)	NA	0	NCB	HOPE	0.00000	BDT	0	

Click on

button following window will come:

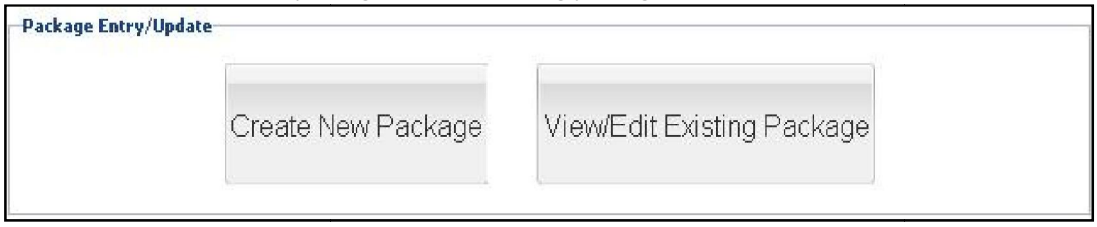


Fill required fields and press save button to save the package.

4.1.3. Package Entry/Edit

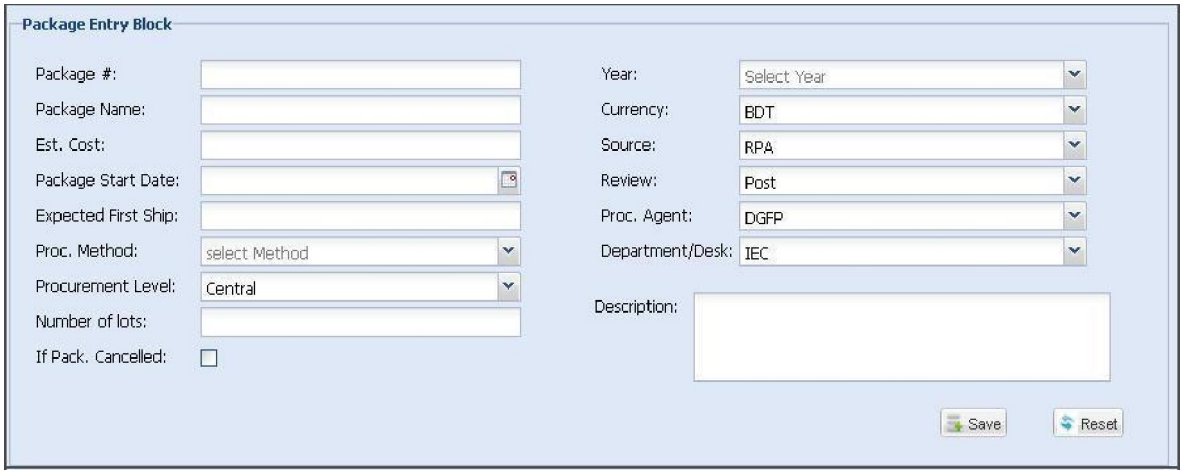
Select **Tracker > Package Entry/Edit** from package menu.

This form is used to create new package or view existing package.

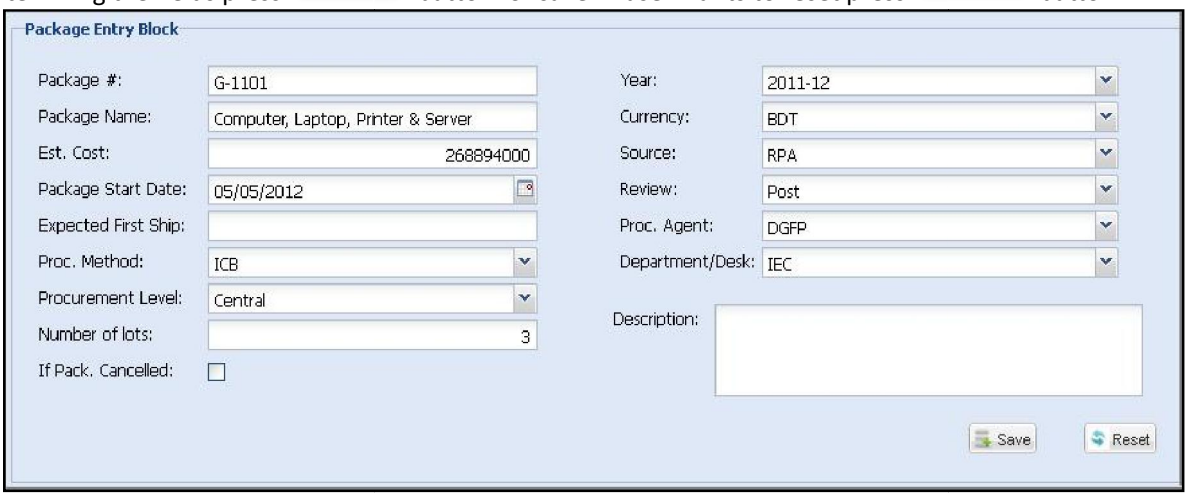


After clicking the

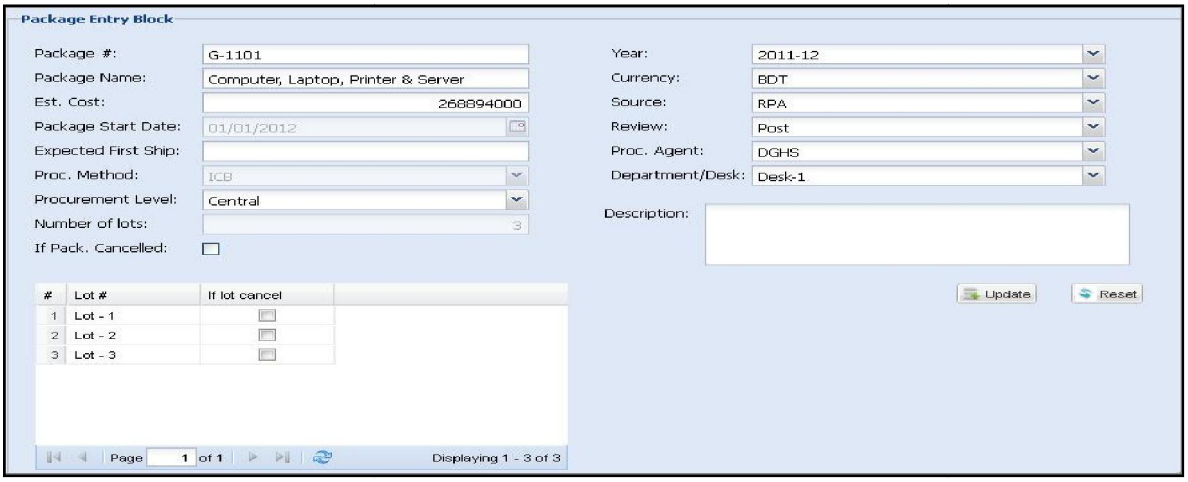
button, there shows a new form to entry the procurement package. Following window will come:



After filling the fields press button for save. If user wants to reset press button.



After Save the data, if user wants to back in list and want to say the edit form, the user can see it with the number of lot.



Each Package has the following four parts to track the packages and details are describe in following Tracking section.

1. Package Status
2. Package Item
3. Contract, and
4. Receipts

4.1.4. Approval of Bid Document (Packages) by WB/DPs (Clearance/NOC)
4.1.5. Bidding Documents Sent
4.1.6. Action after Receiving NOC from WB/DPs
4.1.7. Bid Evaluation Preparation and Advertisement (IFT)
4.1.8. Pre-bid Meeting
4.1.9. Sending Minutes of Pre-bid Meeting to WB/DP for NOC
4.1.10. Action after NOC Received from WB/DP
4.1.11. Bid Closing and Opening

4.2. Bid Evaluation Process

4.2.1. Primary Examination of Bids
4.2.2. Role of TEC/TSC
4.2.3. BER Preparation and Approval

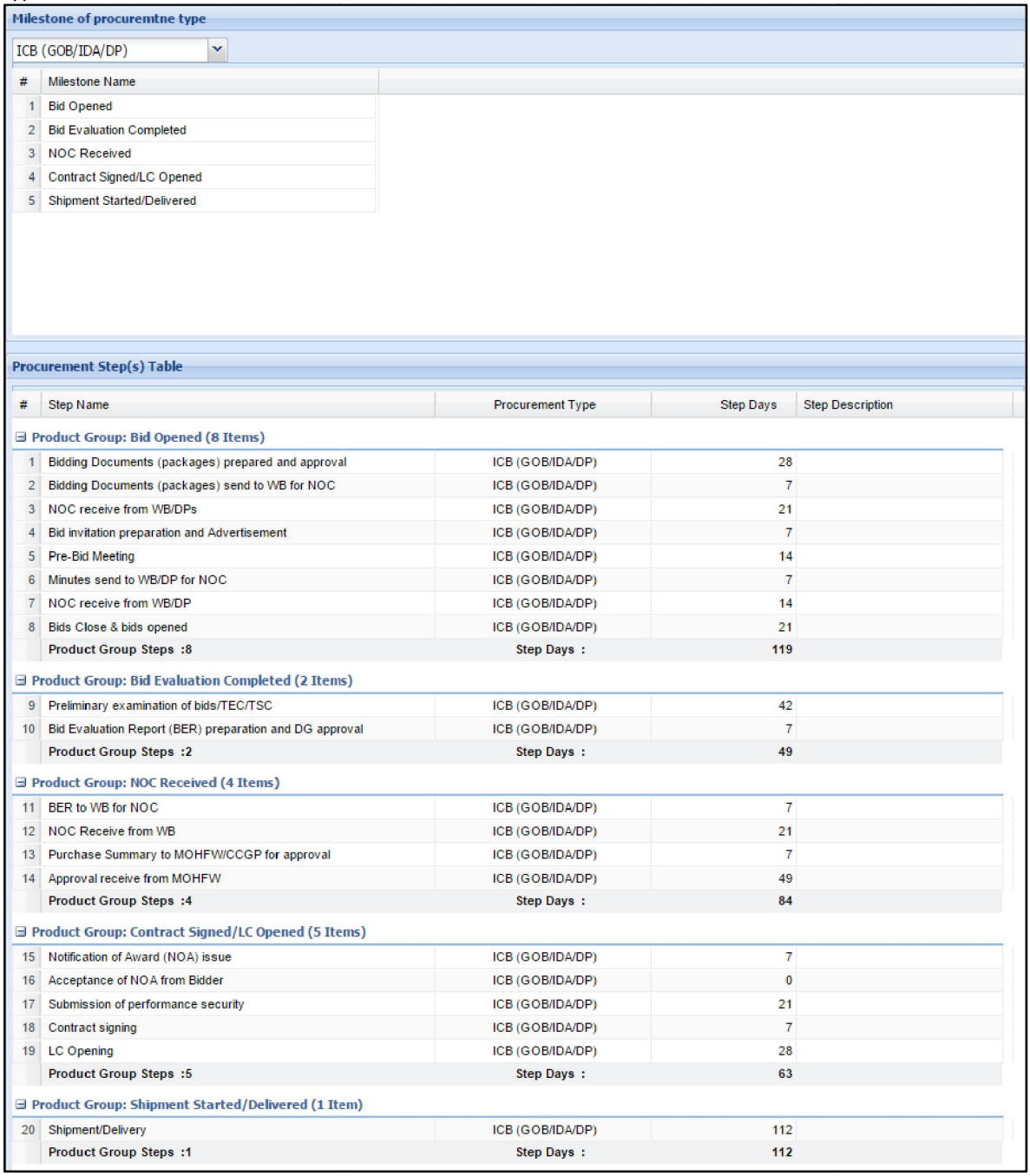
4.3. NOC/Approval Stage

4.3.1. Send BER to WB (for Clearance/NOC)
4.3.2. Action after Receiving NOC
4.3.3. Prepare Purchase Summary (for MOHFW/CCGP)
4.3.4. Action after Receipt of Approval

4.4. Signing of Contract

4.4.1. Issue of Notification of Award (NOA)
4.4.2. Acceptance of NOA from Bidder
4.4.3. Submission of Performance Security
4.4.4. Contract Signing
4.4.5. LC Opening

To follow-up of each Procurement Plan there is a set-up of milestones based on their Funding Sources and Type of Methods as follows:



Milestone of procuremtne type

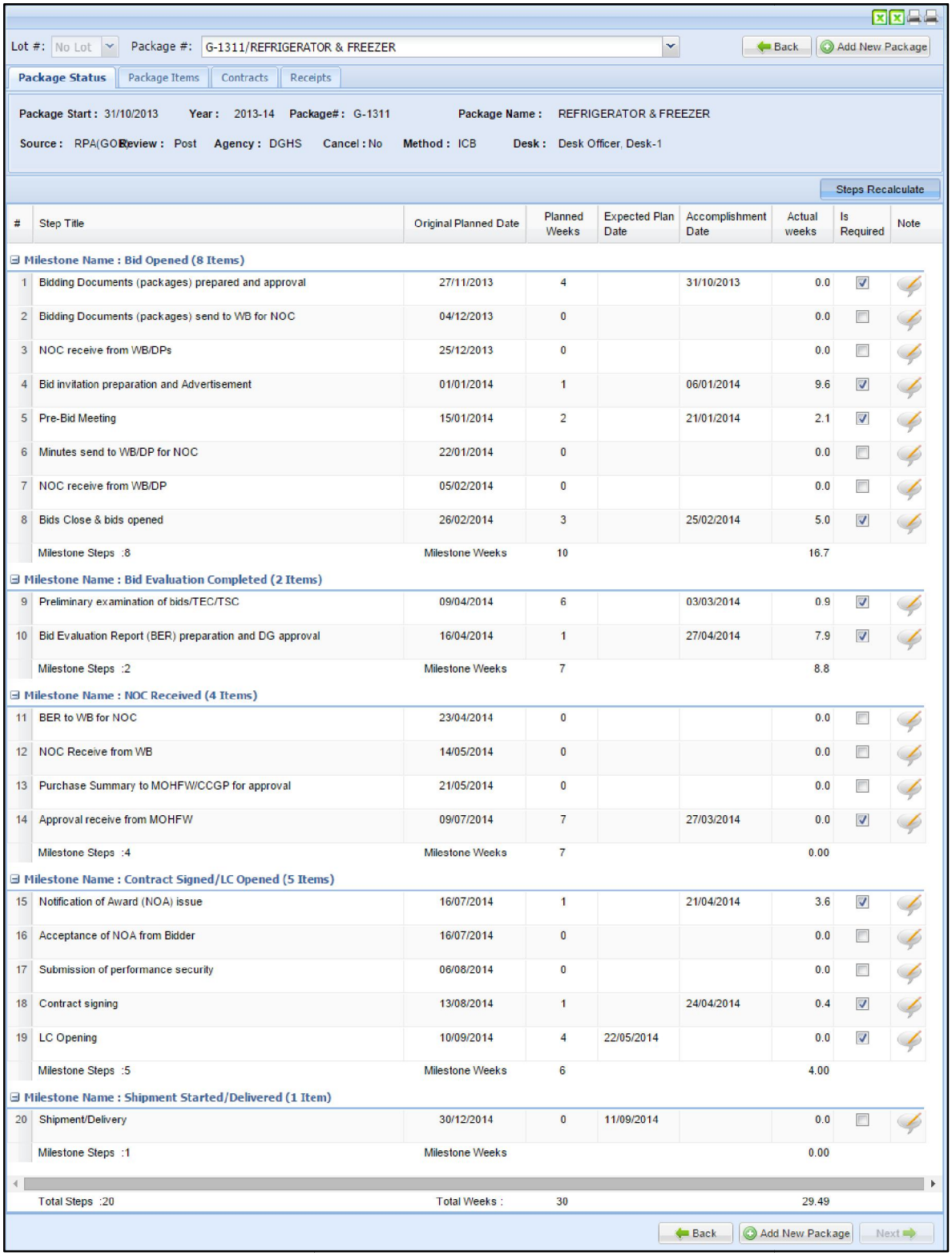
ICB (GOB/IDA/DP)

#	Milestone Name
1	Bid Opened
2	Bid Evaluation Completed
3	NOC Received
4	Contract Signed/LC Opened
5	Shipment Started/Delivered

Procurement Step(s) Table

#	Step Name	Procurement Type	Step Days	Step Description
	Product Group: Bid Opened (8 Items)			
1	Bidding Documents (packages) prepared and approval	ICB (GOB/IDA/DP)	28	
2	Bidding Documents (packages) send to WB for NOC	ICB (GOB/IDA/DP)	7	
3	NOC receive from WB/DPs	ICB (GOB/IDA/DP)	21	
4	Bid invitation preparation and Advertisement	ICB (GOB/IDA/DP)	7	
5	Pre-Bid Meeting	ICB (GOB/IDA/DP)	14	
6	Minutes send to WB/DP for NOC	ICB (GOB/IDA/DP)	7	
7	NOC receive from WB/DP	ICB (GOB/IDA/DP)	14	
8	Bids Close & bids opened	ICB (GOB/IDA/DP)	21	
	Product Group Steps :8	**Step Days :**	**119**	
	Product Group: Bid Evaluation Completed (2 Items)			
9	Preliminary examination of bids/TEC/TSC	ICB (GOB/IDA/DP)	42	
10	Bid Evaluation Report (BER) preparation and DG approval	ICB (GOB/IDA/DP)	7	
	Product Group Steps :2	**Step Days :**	**49**	
	Product Group: NOC Received (4 Items)			
11	BER to WB for NOC	ICB (GOB/IDA/DP)	7	
12	NOC Receive from WB	ICB (GOB/IDA/DP)	21	
13	Purchase Summary to MOHFW/CCGP for approval	ICB (GOB/IDA/DP)	7	
14	Approval receive from MOHFW	ICB (GOB/IDA/DP)	49	
	Product Group Steps :4	**Step Days :**	**84**	
	Product Group: Contract Signed/LC Opened (5 Items)			
15	Notification of Award (NOA) issue	ICB (GOB/IDA/DP)	7	
16	Acceptance of NOA from Bidder	ICB (GOB/IDA/DP)	0	
17	Submission of performance security	ICB (GOB/IDA/DP)	21	
18	Contract signing	ICB (GOB/IDA/DP)	7	
19	LC Opening	ICB (GOB/IDA/DP)	28	
	Product Group Steps :5	**Step Days :**	**63**	
	Product Group: Shipment Started/Delivered (1 Item)			
20	Shipment/Delivery	ICB (GOB/IDA/DP)	112	
	Product Group Steps :1	**Step Days :**	**112**	

Based on the Milestones setting "**Expected Plan Date**" automatically calculated and set against each stages. After passing each stage, responsible Desk need to put actual "**Accomplishment Date**". This way each stage of a procurement package could be tracked which also reflected in the "**Dashboard**" by using color charts under "**Tracker**" menu. The following screen shows milestone-wise a Plan Package Status a glance.



Lot #: No Lot Package #: G-1311/REFRIGERATOR & FREEZER Back Add New Package

Package Status | Package Items | Contracts | Receipts

Package Start : 31/10/2013 **Year :** 2013-14 **Package# :** G-1311 **Package Name :** REFRIGERATOR & FREEZER

Source : RPA(GOB) **Review :** Post **Agency :** DGHS **Cancel :** No **Method :** ICB **Desk :** Desk Officer, Desk-1

Steps Recalculate

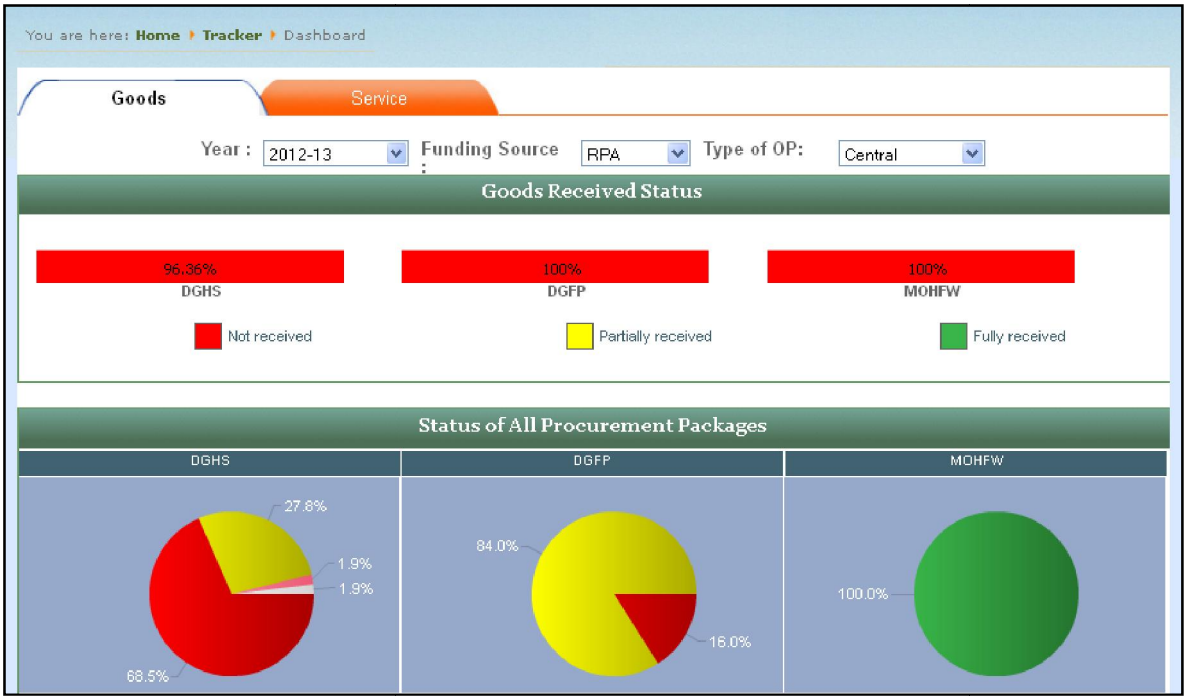
#	Step Title	Original Planned Date	Planned Weeks	Expected Plan Date	Accomplishment Date	Actual weeks	Is Required	Note
Milestone Name : Bid Opened (8 Items)								
1	Bidding Documents (packages) prepared and approval	27/11/2013	4		31/10/2013	0.0	☑	
2	Bidding Documents (packages) send to WB for NOC	04/12/2013	0			0.0	☐	
3	NOC receive from WB/DPs	25/12/2013	0			0.0	☐	
4	Bid invitation preparation and Advertisement	01/01/2014	1		06/01/2014	9.6	☑	
5	Pre-Bid Meeting	15/01/2014	2		21/01/2014	2.1	☑	
6	Minutes send to WB/DP for NOC	22/01/2014	0			0.0	☐	
7	NOC receive from WB/DP	05/02/2014	0			0.0	☐	
8	Bids Close & bids opened	26/02/2014	3		25/02/2014	5.0	☑	
	Milestone Steps :8	Milestone Weeks	10			16.7		
Milestone Name : Bid Evaluation Completed (2 Items)								
9	Preliminary examination of bids/TEC/TSC	09/04/2014	6		03/03/2014	0.9	☑	
10	Bid Evaluation Report (BER) preparation and DG approval	16/04/2014	1		27/04/2014	7.9	☑	
	Milestone Steps :2	Milestone Weeks	7			8.8		
Milestone Name : NOC Received (4 Items)								
11	BER to WB for NOC	23/04/2014	0			0.0	☐	
12	NOC Receive from WB	14/05/2014	0			0.0	☐	
13	Purchase Summary to MOHFW/CCGP for approval	21/05/2014	0			0.0	☐	
14	Approval receive from MOHFW	09/07/2014	7		27/03/2014	0.0	☑	
	Milestone Steps :4	Milestone Weeks	7			0.00		
Milestone Name : Contract Signed/LC Opened (5 Items)								
15	Notification of Award (NOA) issue	16/07/2014	1		21/04/2014	3.6	☑	
16	Acceptance of NOA from Bidder	16/07/2014	0			0.0	☐	
17	Submission of performance security	06/08/2014	0			0.0	☐	
18	Contract signing	13/08/2014	1		24/04/2014	0.4	☑	
19	LC Opening	10/09/2014	4	22/05/2014		0.0	☑	
	Milestone Steps :5	Milestone Weeks	6			4.00		
Milestone Name : Shipment Started/Delivered (1 Item)								
20	Shipment/Delivery	30/12/2014	0	11/09/2014		0.0	☐	
	Milestone Steps :1	Milestone Weeks				0.00		
	Total Steps :20	Total Weeks :	30			29.49		

Back Add New Package Next

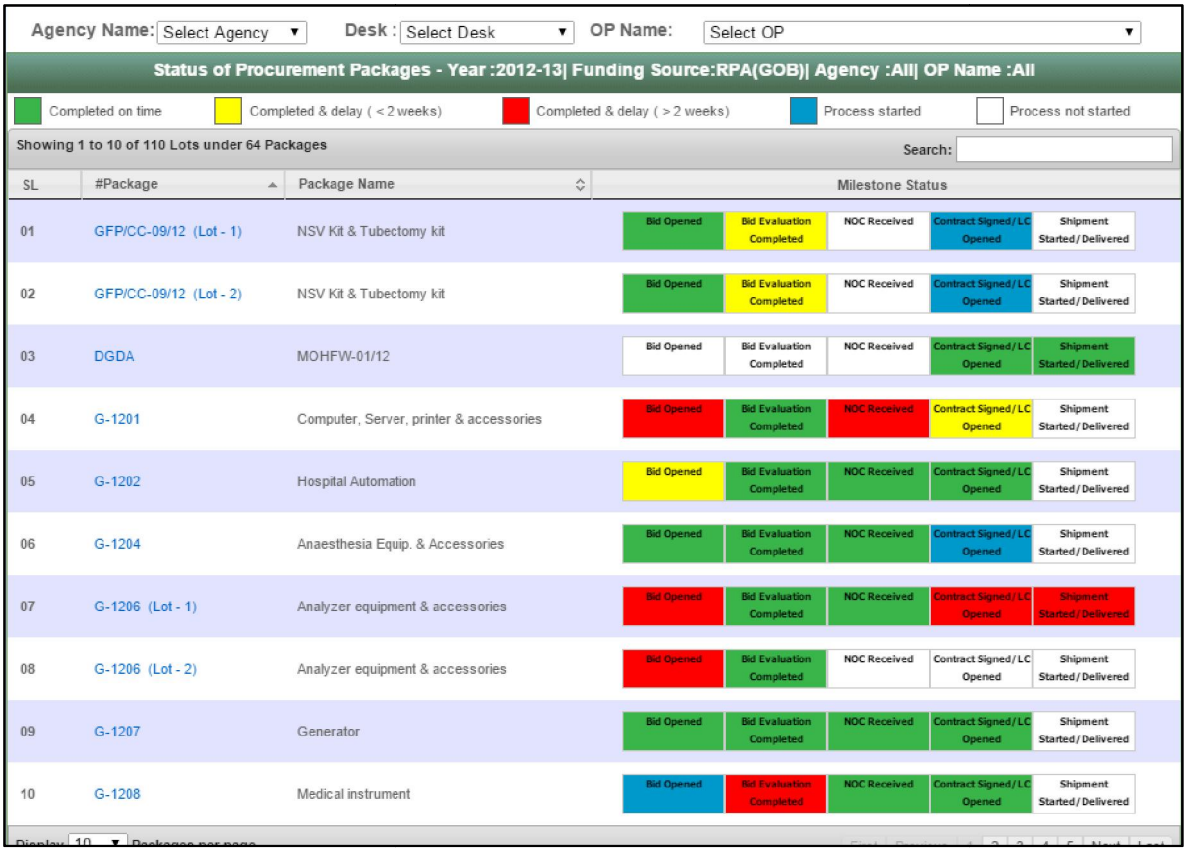
CHAPTER-5: TRACKING A PACKAGE/LOT

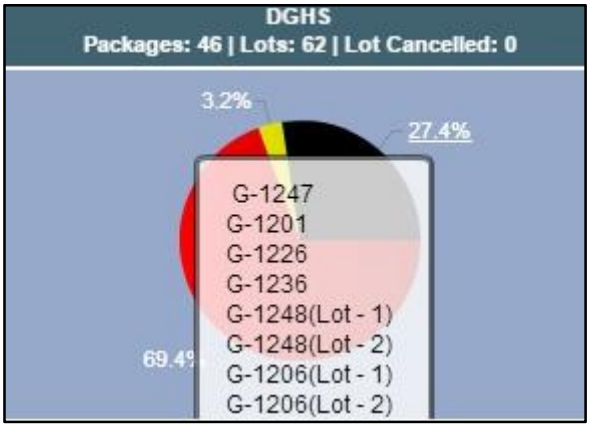
5.1. Using the Dashboard

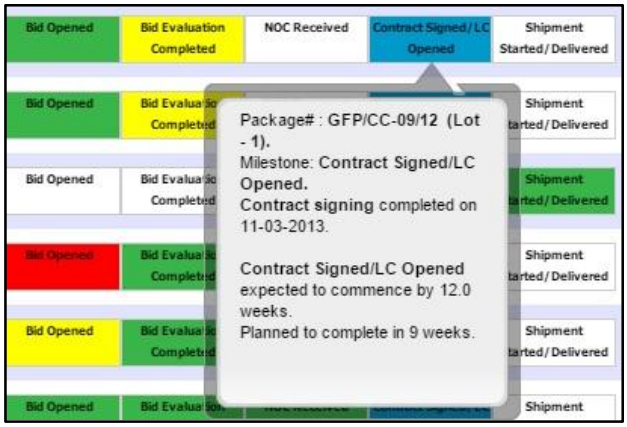
5.1.1. Goods Packages Status at a Glance



5.1.2. Goods Packages Details View

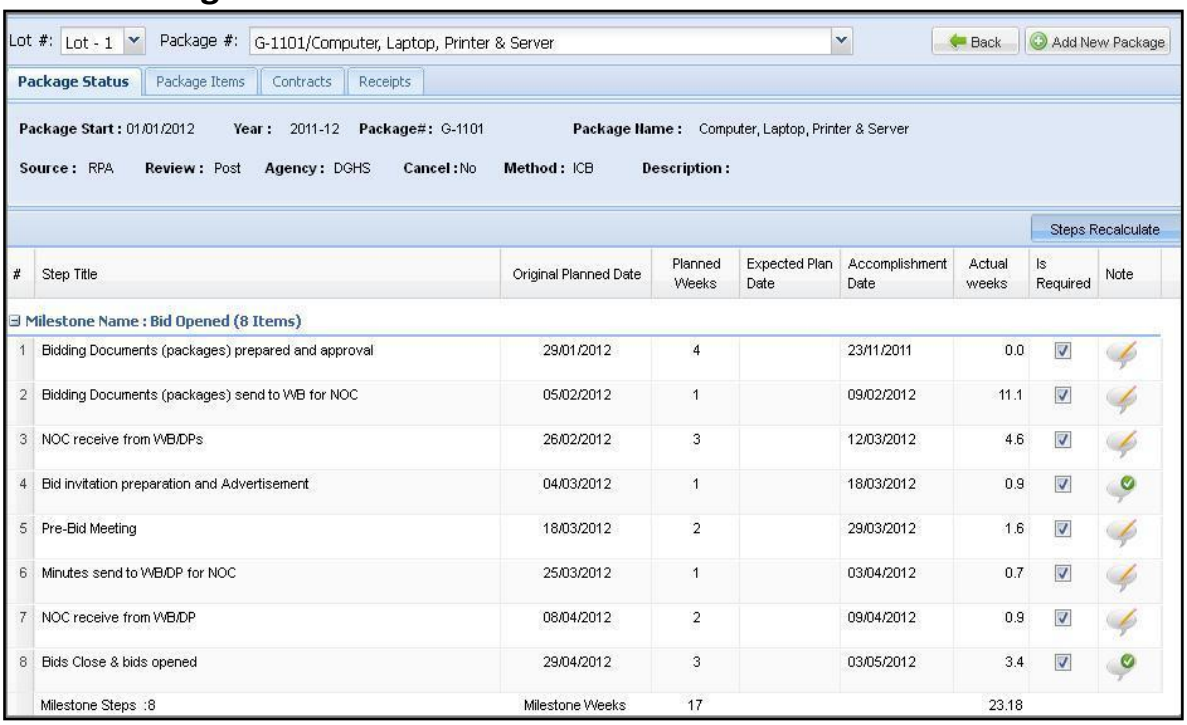






5.2. Setting Alerts

5.2.1. Package Status



#	Step Title	Original Planned Date	Planned Weeks	Expected Plan Date	Accomplishment Date	Actual weeks	Is Required	Note
Milestone Name : Bid Opened (8 Items)								
1	Bidding Documents (packages) prepared and approval	29/01/2012	4		23/11/2011	0.0	☑	
2	Bidding Documents (packages) send to WB for NOC	05/02/2012	1		09/02/2012	11.1	☑	
3	NOC receive from WB/DPs	26/02/2012	3		12/03/2012	4.6	☑	
4	Bid invitation preparation and Advertisement	04/03/2012	1		18/03/2012	0.9	☑	
5	Pre-Bid Meeting	18/03/2012	2		29/03/2012	1.6	☑	
6	Minutes send to WB/DP for NOC	25/03/2012	1		03/04/2012	0.7	☑	
7	NOC receive from WB/DP	08/04/2012	2		09/04/2012	0.9	☑	
8	Bids Close & bids opened	29/04/2012	3		03/05/2012	3.4	☑	
Milestone Steps :8		Milestone Weeks	17			23.18		

Top combo box shows list of packages. User can select another package to update package details by clicking on the package.

Left combo box shows the list of lot, user can select a lot from the combo box and put the date for the field. The date of milestone name: Bid opened is same for every lot in a package.

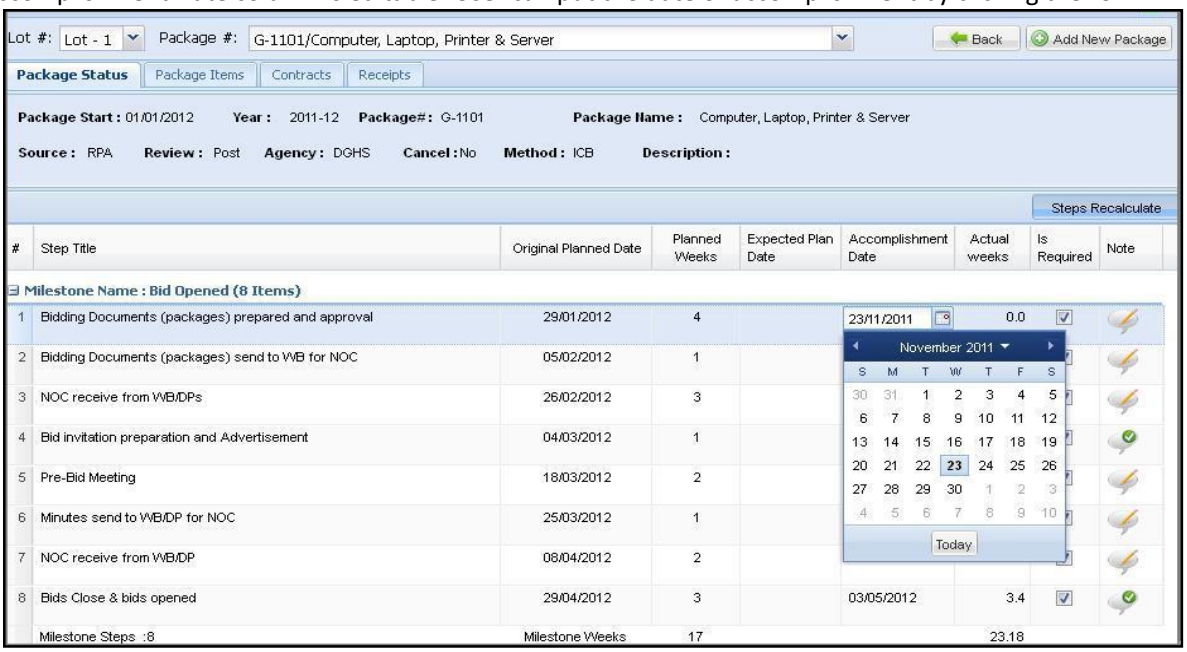
The view list has four Tabs:

- **Package Status:** Package status contains 9(Nine) Column:

  - **Package Status No List:** Package Status are listed by Package No.
  - **Step Title:** Shows the step title.
  - **Original Planned Date:** Shows the original plan date.
  - **Planned Weeks:** This column shows the planned weeks.
  - **Expected Planned Date:** Shows the expected planned week.

- **Accomplishment Date:** This column contains the accomplishment date of the package.
- **Actual Weeks:** Shows the actual weeks of package.
- **Is required:** contains check box for required.
- **Note:** User can throw comments by using note.

Accomplishment Date column is editable. User can put the date of accomplishment by clicking the row.

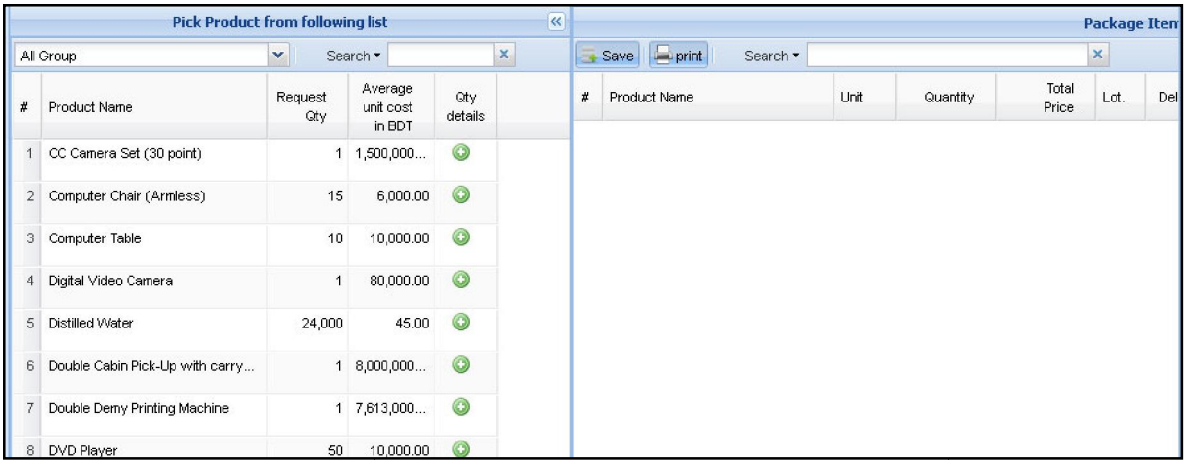


Press right top

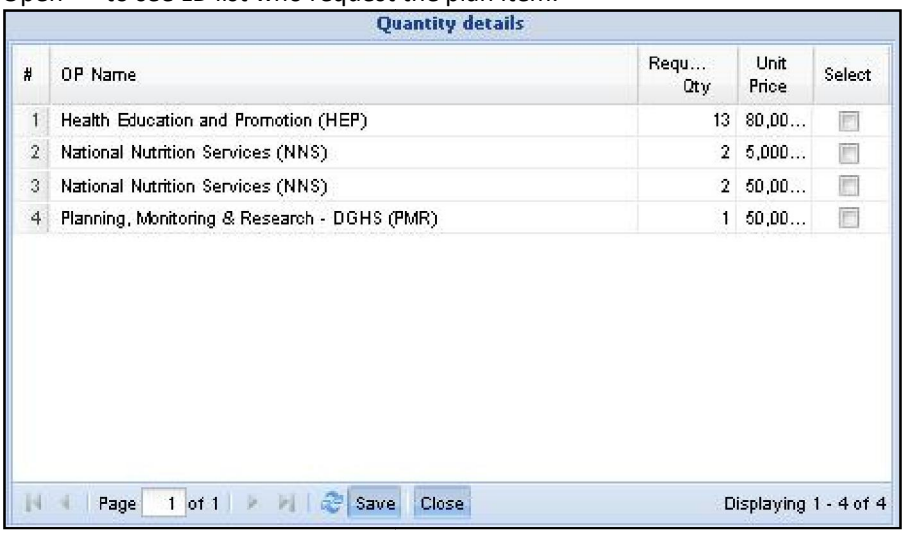
button to recalculate steps date. Please note, if recalculated then all Accomplishment Dates will be erased.

5.2.2. Package Items

Expand left side window to drag plan items and drop it in right side package item.

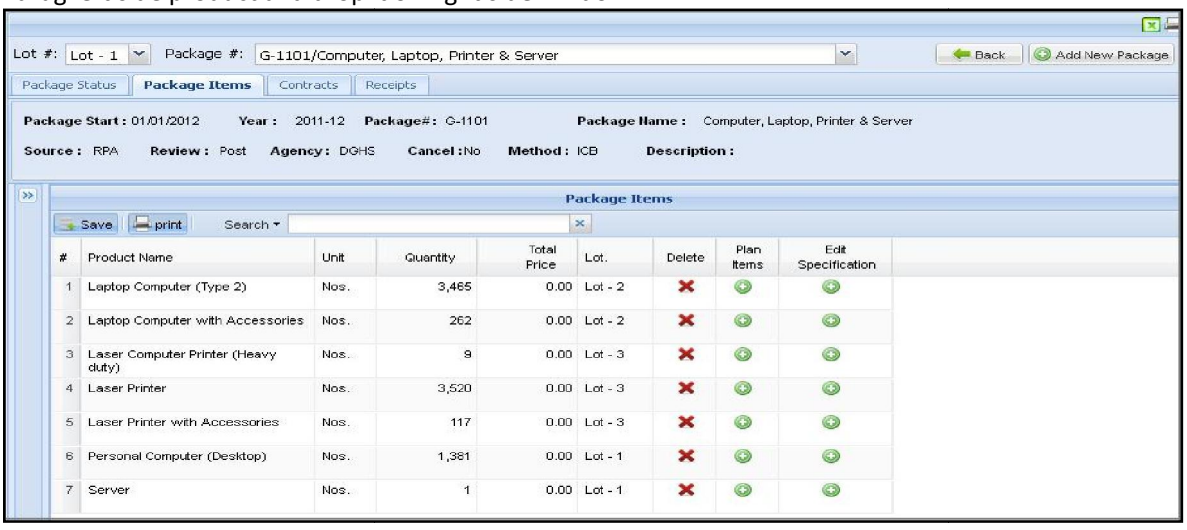


Open to see LD list who request the plan item.



Press on check box to select LD and press save button to save request quantity.

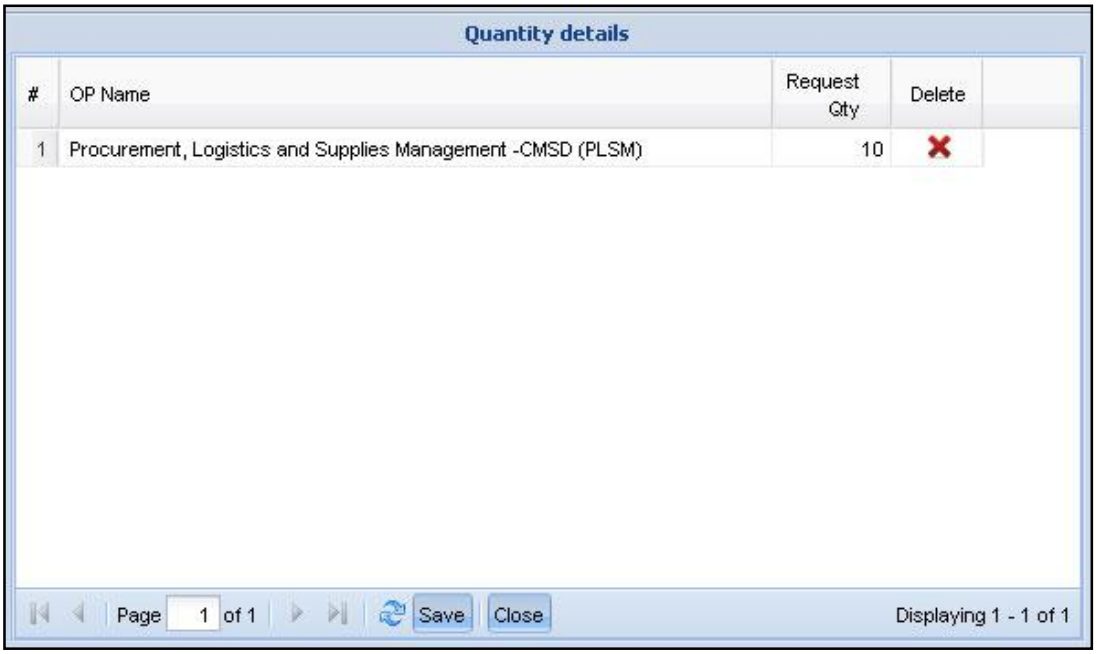
Or drug left side product and drop it on right side window.



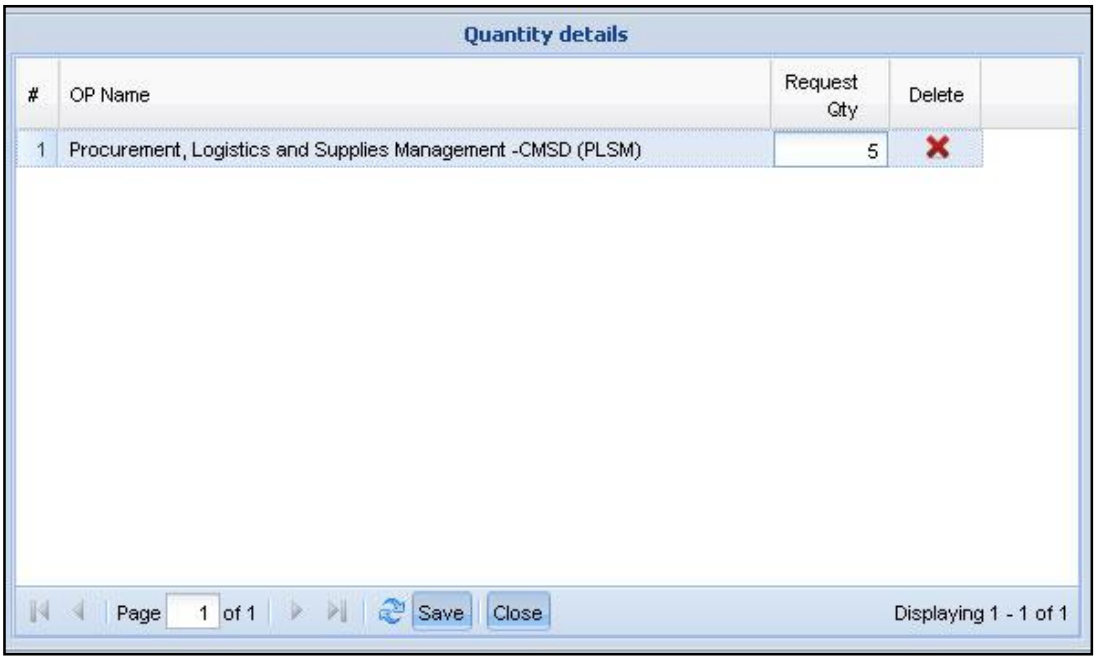
After selecting Op name by select check box, press

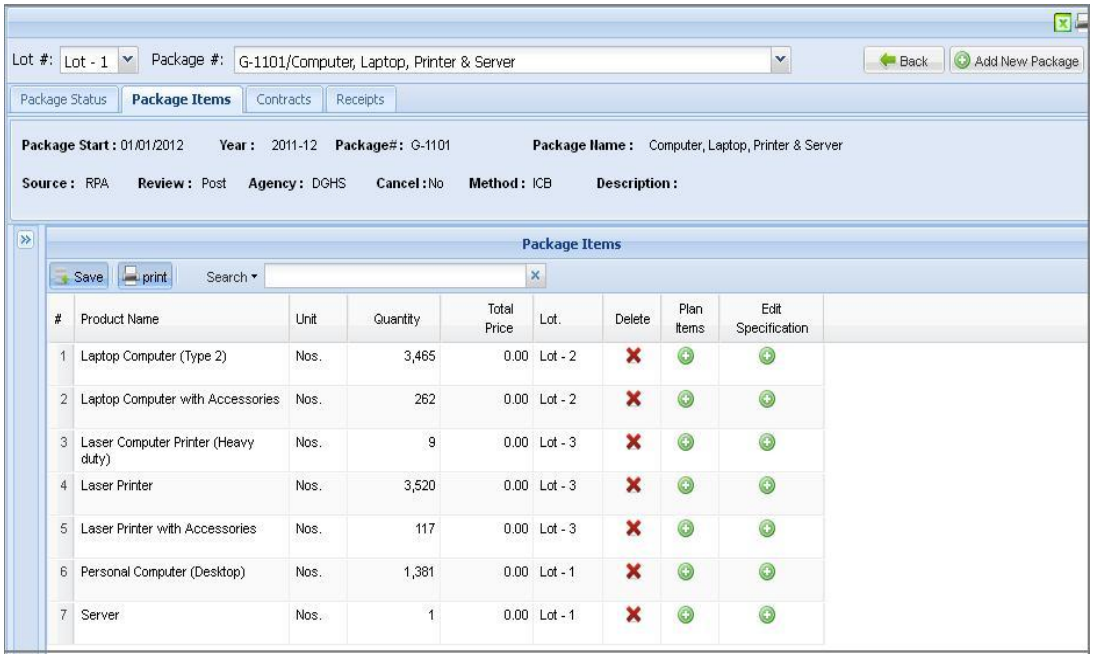
button to save the data. Then data are shows in second part:

- **Package Items:**
  - **Product Item List No:** Product Item No is listed by Product No.
  - **Product Name:** Shows the name of product.
  - **Unit:** This column is to show the Unit of product.
  - **Quantity:** Shows the quantity of product items.
  - **Total Price:** It shows the total price of product.
  - **Lot:** Lot can be added by clicking the grid.
  - **Delete:** Products are deleted from this section.
  - **Plan Items:** click on to see the LD who request item following window will come:
  - **Edit Specification:** Clink on to edit the specification.



User can edit request quantity and delete item. After edit quantity press “Save” to save edited quantity in package item.

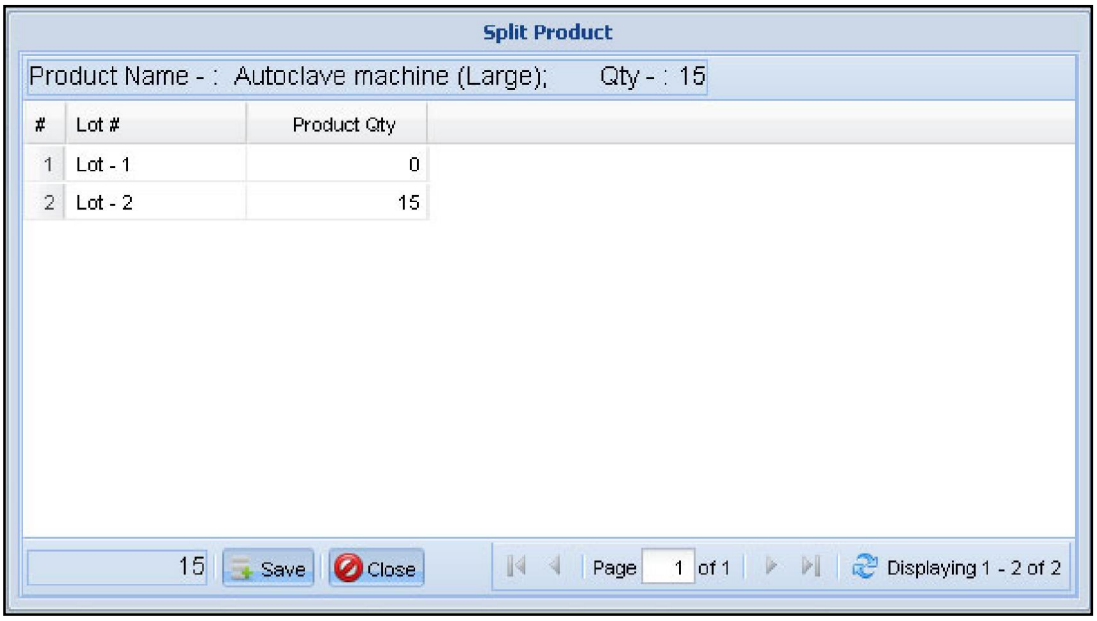




#	Product Name	Unit	Quantity	Total Price	Lot.	Delete	Plan Items	Edit Specification
1	Laptop Computer (Type 2)	Nos.	3,465	0.00	Lot - 2			
2	Laptop Computer with Accessories	Nos.	262	0.00	Lot - 2			
3	Laser Computer Printer (Heavy duty)	Nos.	9	0.00	Lot - 3			
4	Laser Printer	Nos.	3,520	0.00	Lot - 3			
5	Laser Printer with Accessories	Nos.	117	0.00	Lot - 3			
6	Personal Computer (Desktop)	Nos.	1,381	0.00	Lot - 1			
7	Server	Nos.	1	0.00	Lot - 1			

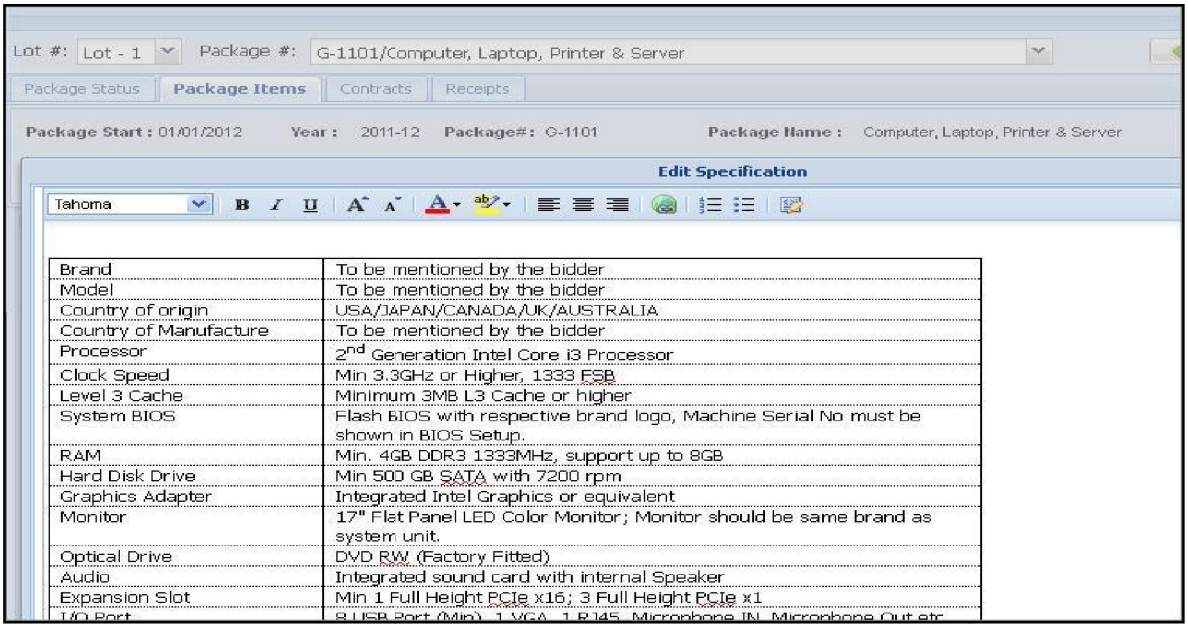
Product can be split in multiple lots. To split a package product click on mouse right button and click on

button following window will come:



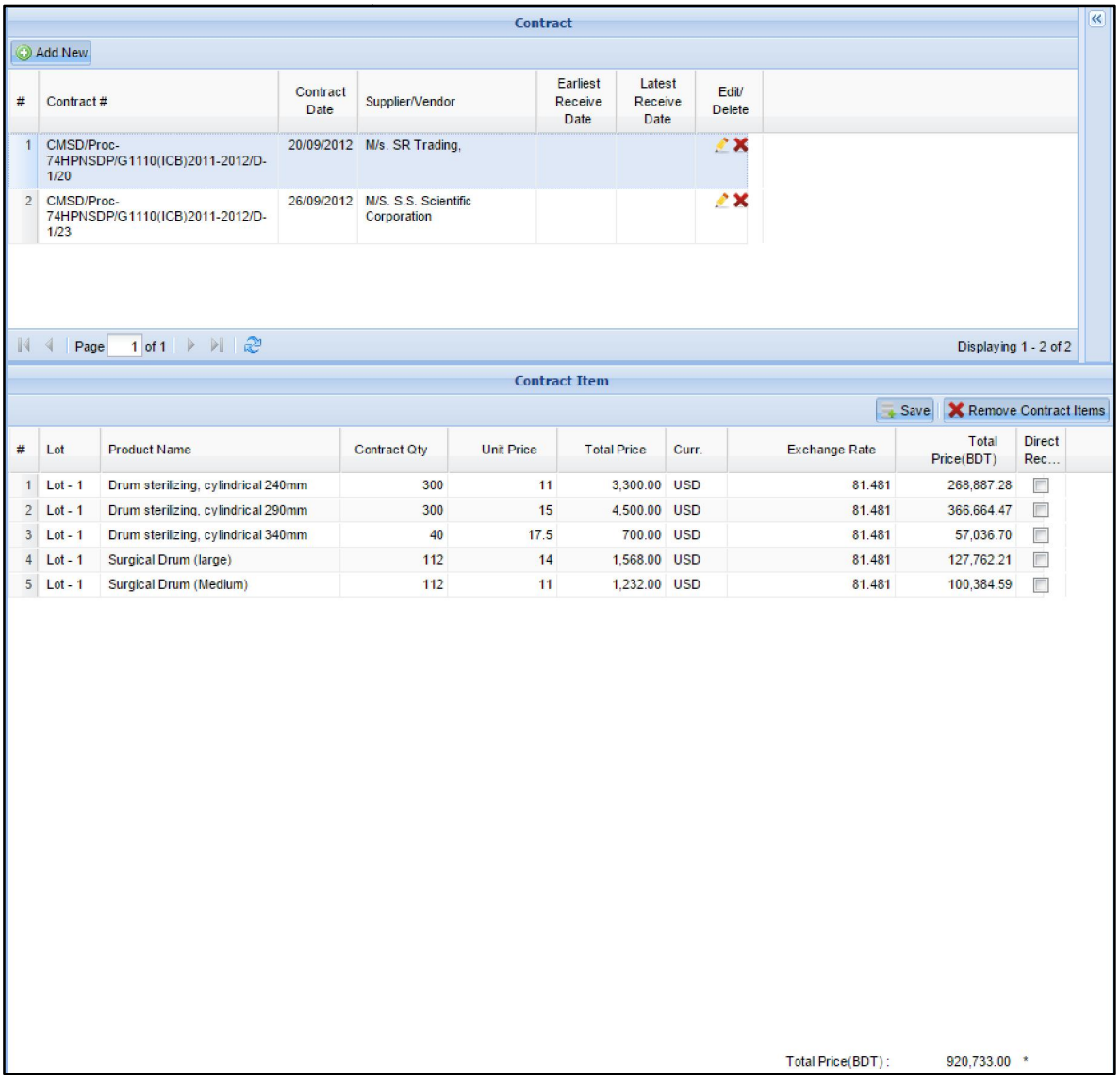
#	Lot #	Product Qty
1	Lot - 1	0
2	Lot - 2	15

User can edit specification and update specification. After edit specification, press “Update” to save edited specification in package item.



Brand	To be mentioned by the bidder
Model	To be mentioned by the bidder
Country of origin	USA/JAPAN/CANADA/UK/AUSTRALIA
Country of Manufacture	To be mentioned by the bidder
Processor	2nd Generation Intel Core i3 Processor
Clock Speed	Min 3.3GHz or Higher, 1333 FSB
Level 3 Cache	Minimum 3MB L3 Cache or higher
System BIOS	Flash BIOS with respective brand logo, Machine Serial No must be shown in BIOS Setup.
RAM	Min. 4GB DDR3 1333MHz, support up to 8GB
Hard Disk Drive	Min 500 GB SATA with 7200 rpm
Graphics Adapter	Integrated Intel Graphics or equivalent
Monitor	17" Flat Panel LED Color Monitor; Monitor should be same brand as system unit.
Optical Drive	DVD RW (Factory Fitted)
Audio	Integrated sound card with internal Speaker
Expansion Slot	Min 1 Full Height PCIe x16; 3 Full Height PCIe x1
I/O Port	8 USB Port (Min), 1 VGA, 1 RJ45, Microphone IN, Microphone Out etc

5.2.3. Contracts



#	Contract #	Contract Date	Supplier/Vendor	Earliest Receive Date	Latest Receive Date	Edit/ Delete
1	CMSD/Proc-74HPNSDP/G1110(ICB)2011-2012/D-1/20	20/09/2012	M/s. SR Trading,			
2	CMSD/Proc-74HPNSDP/G1110(ICB)2011-2012/D-1/23	26/09/2012	M/S. S.S. Scientific Corporation			

#	Lot	Product Name	Contract Qty	Unit Price	Total Price	Curr.	Exchange Rate	Total Price(BDT)	Direct Rec...
1	Lot - 1	Drum sterilizing, cylindrical 240mm	300	11	3,300.00	USD	81.481	268,887.28	
2	Lot - 1	Drum sterilizing, cylindrical 290mm	300	15	4,500.00	USD	81.481	366,664.47	
3	Lot - 1	Drum sterilizing, cylindrical 340mm	40	17.5	700.00	USD	81.481	57,036.70	
4	Lot - 1	Surgical Drum (large)	112	14	1,568.00	USD	81.481	127,762.21	
5	Lot - 1	Surgical Drum (Medium)	112	11	1,232.00	USD	81.481	100,384.59	

Draft 3.0

Contract page has three parts:

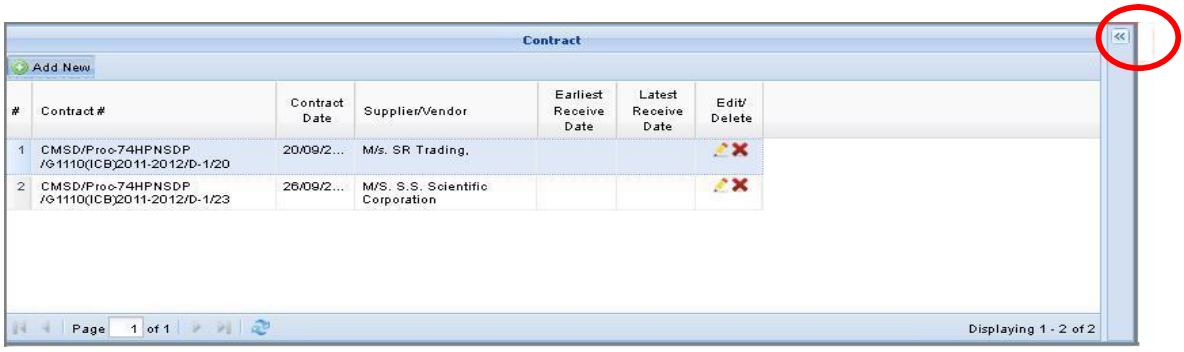
- **Contract:** It contains 6 (Nine) columns:
  - **Contract #:** Shows the name of Contract.
  - **Contract Date:** This column is to show the date of contract.
  - **Supplier/Vendor:** Shows the name of supplier or vendor.
  - **Earliest Receive Date:** This column shows the lot.
  - **Latest Receive Date:** It shows the total amount of the contract.
  - **Edit/Delete:** Contracts are deleted from this section.

Press

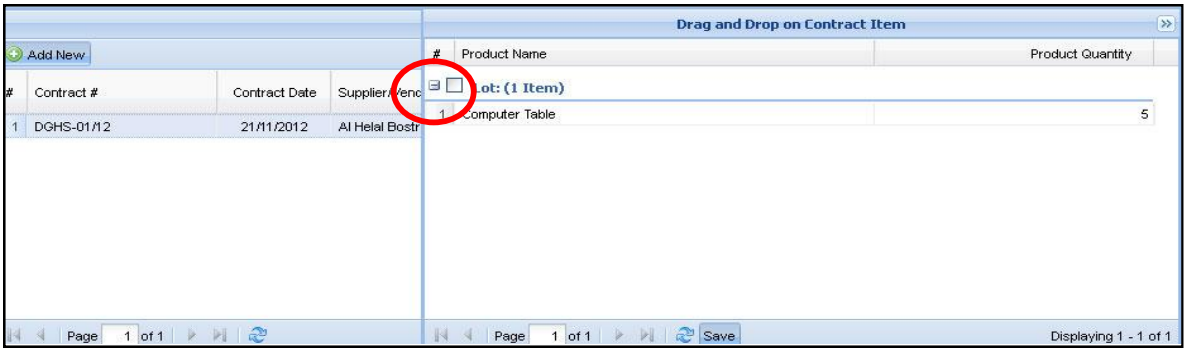
to enter a contract. After pressing the "Add New" button following window will come:

Fill required fields and press "Save" button to save contract.

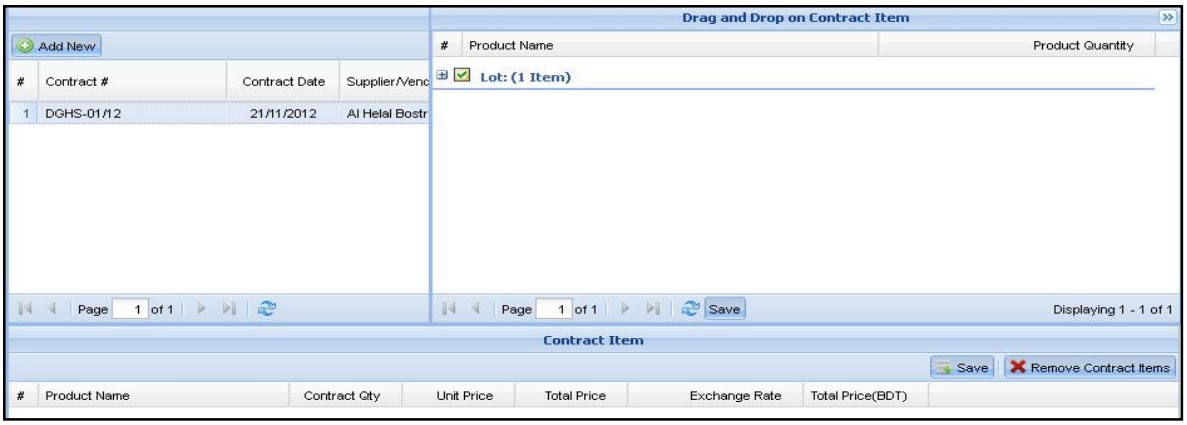
Note: While selecting the Bidder Name, if you not find your desire supplier's name in the "Bidder Name" combo then you need to enter the supplier name first in the Suppliers Register under Administrator menu Administrator>Bidders.



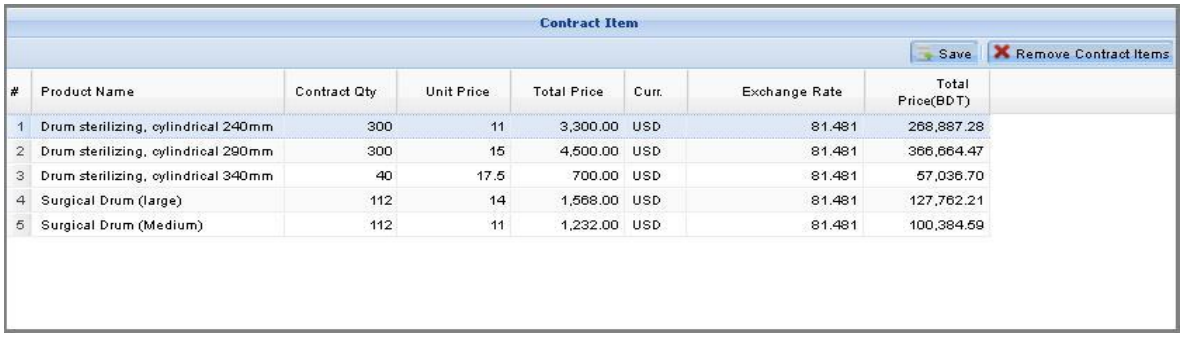
Expand right side window by clicking the Left Double Arrow mark button to enter Contract Items.



Click on Check box in the group header and press "Save" button of the Drag and Drop Contract Item block to save contract items.



After clicking "Save" button the dragged Contract items will be shown in the lower part of the Contract "Contract Item" block:



#	Product Name	Contract Qty	Unit Price	Total Price	Curr.	Exchange Rate	Total Price(BDT)
1	Drum sterilizing, cylindrical 240mm	300	11	3,300.00	USD	81.481	268,887.28
2	Drum sterilizing, cylindrical 290mm	300	15	4,500.00	USD	81.481	366,664.47
3	Drum sterilizing, cylindrical 340mm	40	17.5	700.00	USD	81.481	57,036.70
4	Surgical Drum (large)	112	14	1,568.00	USD	81.481	127,762.21
5	Surgical Drum (Medium)	112	11	1,232.00	USD	81.481	100,384.59

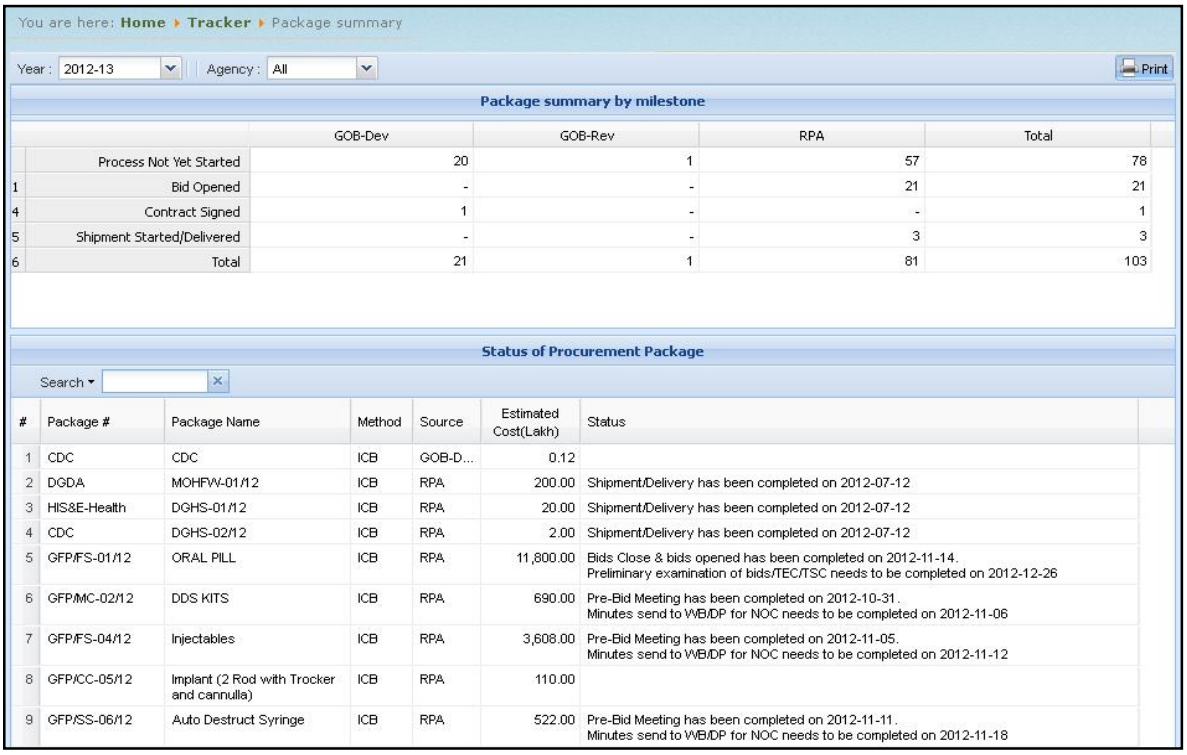
Currency field is editable; user can change the currency and can select the multiple currencies for one contract in different product items.

Here user can edit items quantity, unit price currency. Delete right top

button to delete contract items and “Save” button to save last rows edited information.

5.2.4. Goods Package Summary

From the following Form user can see the all package information at a glance:



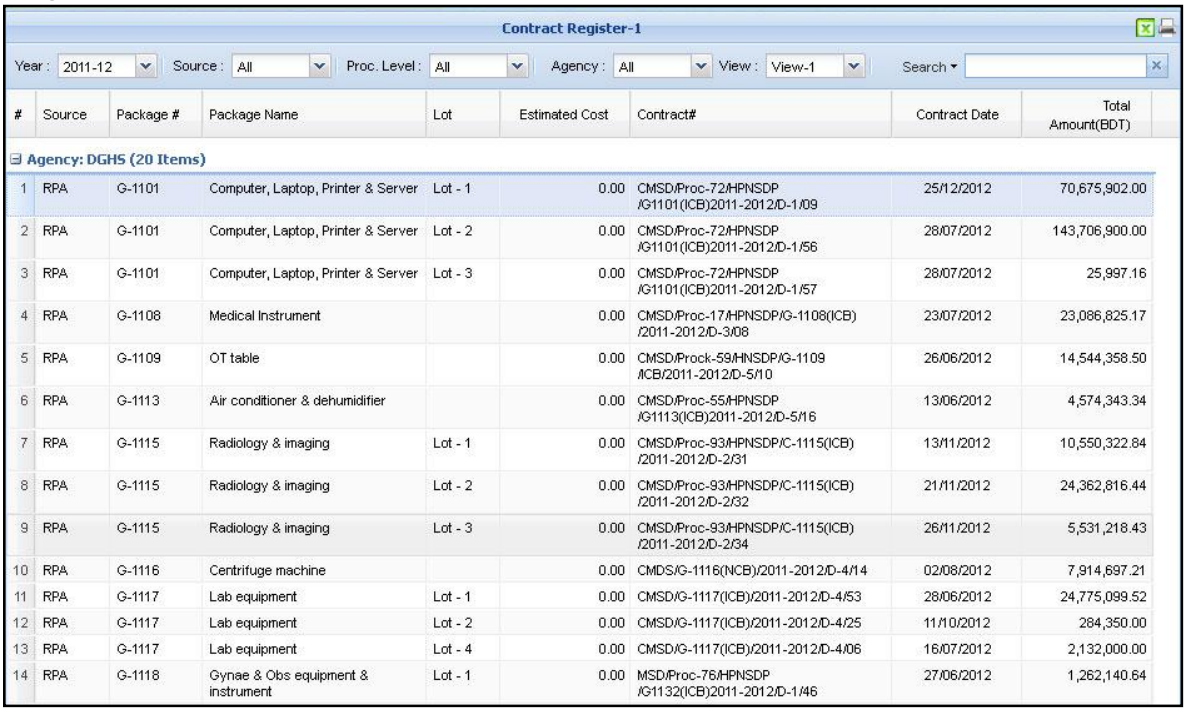
		GOB-Dev	GOB-Rev	RPA	Total
	Process Not Yet Started	20	1	57	78
1	Bid Opened	-	-	21	21
4	Contract Signed	1	-	-	1
5	Shipment Started/Delivered	-	-	3	3
6	Total	21	1	81	103

#	Package #	Package Name	Method	Source	Estimated Cost(Lakh)	Status
1	CDC	CDC	ICB	GOB-D...	0.12	
2	DGDA	MOHFW-01/12	ICB	RPA	200.00	Shipment/Delivery has been completed on 2012-07-12
3	HIS&E-Health	DGHS-01/12	ICB	RPA	20.00	Shipment/Delivery has been completed on 2012-07-12
4	CDC	DGHS-02/12	ICB	RPA	2.00	Shipment/Delivery has been completed on 2012-07-12
5	GFP/FS-01/12	ORAL PILL	ICB	RPA	11,800.00	Bids Close & bids opened has been completed on 2012-11-14. Preliminary examination of bids/TEC/TSC needs to be completed on 2012-12-26
6	GFP/MC-02/12	DDS KITS	ICB	RPA	690.00	Pre-Bid Meeting has been completed on 2012-10-31. Minutes send to WB/DP for NOC needs to be completed on 2012-11-06
7	GFP/FS-04/12	Injectables	ICB	RPA	3,608.00	Pre-Bid Meeting has been completed on 2012-11-05. Minutes send to WB/DP for NOC needs to be completed on 2012-11-12
8	GFP/CC-05/12	Implant (2 Rod with Trocker and cannulla)	ICB	RPA	110.00	
9	GFP/SS-06/12	Auto Destruct Syringe	ICB	RPA	522.00	Pre-Bid Meeting has been completed on 2012-11-11. Minutes send to WB/DP for NOC needs to be completed on 2012-11-18

5.2.5. Goods Contract Register

View 1:

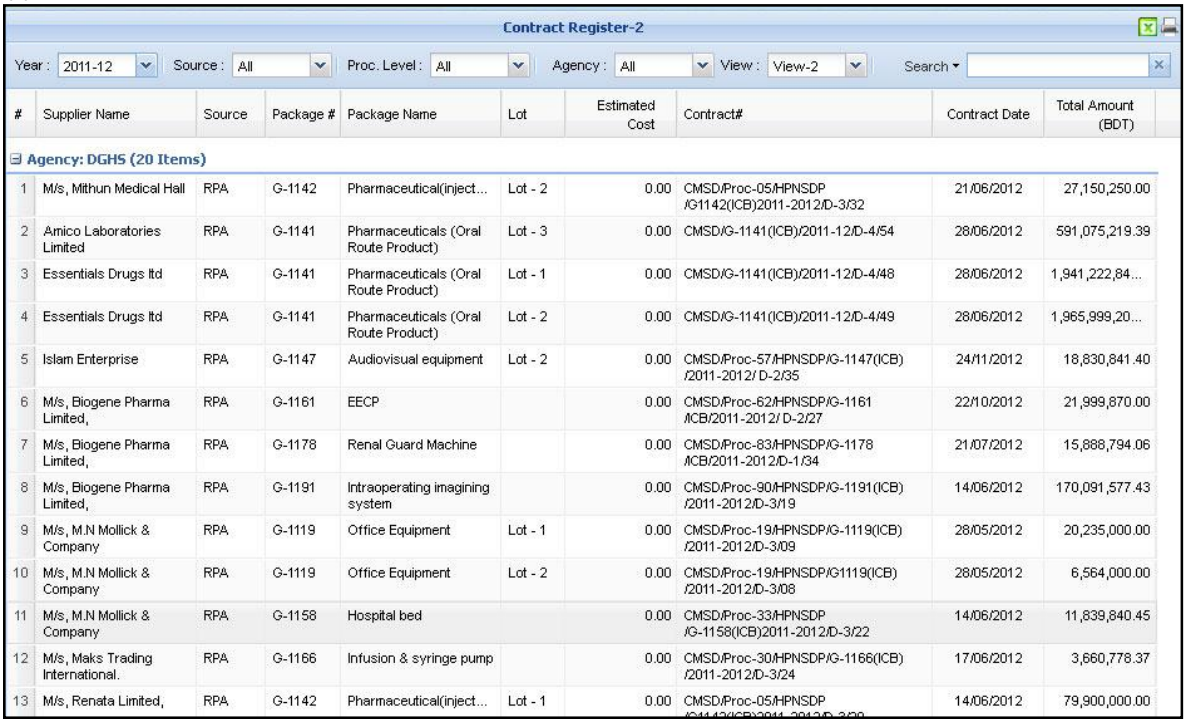
Package lot wise total contract view:



#	Source	Package #	Package Name	Lot	Estimated Cost	Contract#	Contract Date	Total Amount(BDT)
Agency: DGHS (20 Items)								
1	RPA	G-1101	Computer, Laptop, Printer & Server	Lot - 1	0.00	CMSD/Proc-72/HPNSDP /G1101(ICB)2011-2012/D-1/09	25/12/2012	70,675,902.00
2	RPA	G-1101	Computer, Laptop, Printer & Server	Lot - 2	0.00	CMSD/Proc-72/HPNSDP /G1101(ICB)2011-2012/D-1/56	28/07/2012	143,706,900.00
3	RPA	G-1101	Computer, Laptop, Printer & Server	Lot - 3	0.00	CMSD/Proc-72/HPNSDP /G1101(ICB)2011-2012/D-1/57	28/07/2012	25,997.16
4	RPA	G-1108	Medical Instrument		0.00	CMSD/Proc-17/HPNSDP/G-1108(ICB) /2011-2012/D-3/08	23/07/2012	23,086,825.17
5	RPA	G-1109	OT table		0.00	CMSD/Prock-59/HNSDP/G-1109 /ICB/2011-2012/D-5/10	26/06/2012	14,544,358.50
6	RPA	G-1113	Air conditioner & dehumidifier		0.00	CMSD/Proc-55/HPNSDP /G1113(ICB)2011-2012/D-5/16	13/06/2012	4,574,343.34
7	RPA	G-1115	Radiology & imaging	Lot - 1	0.00	CMSD/Proc-93/HPNSDP/C-1115(ICB) /2011-2012/D-2/31	13/11/2012	10,550,322.84
8	RPA	G-1115	Radiology & imaging	Lot - 2	0.00	CMSD/Proc-93/HPNSDP/C-1115(ICB) /2011-2012/D-2/32	21/11/2012	24,362,816.44
9	RPA	G-1115	Radiology & imaging	Lot - 3	0.00	CMSD/Proc-93/HPNSDP/C-1115(ICB) /2011-2012/D-2/34	26/11/2012	5,531,218.43
10	RPA	G-1116	Centrifuge machine		0.00	CMDS/G-1116(NCB)/2011-2012/D-4/14	02/08/2012	7,914,697.21
11	RPA	G-1117	Lab equipment	Lot - 1	0.00	CMSD/G-1117(ICB)/2011-2012/D-4/53	28/06/2012	24,775,099.52
12	RPA	G-1117	Lab equipment	Lot - 2	0.00	CMSD/G-1117(ICB)/2011-2012/D-4/25	11/10/2012	284,350.00
13	RPA	G-1117	Lab equipment	Lot - 4	0.00	CMSD/G-1117(ICB)/2011-2012/D-4/06	16/07/2012	2,132,000.00
14	RPA	G-1118	Gynae & Obs equipment & instrument	Lot - 1	0.00	MSD/Proc-76/HPNSDP /G1132(ICB)2011-2012/D-1/46	27/06/2012	1,262,140.64

View 2:

Supplier wise total contract view:



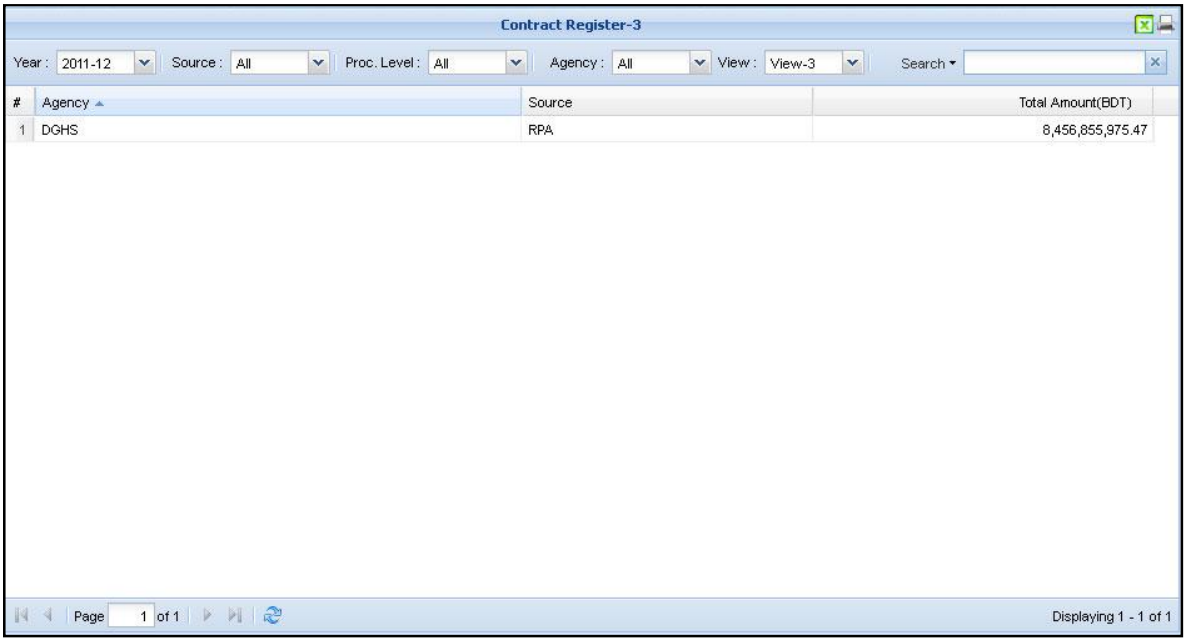
Contract Register-2

Year : 2011-12 | Source : All | Proc. Level : All | Agency : All | View : View-2 | Search

#	Supplier Name	Source	Package #	Package Name	Lot	Estimated Cost	Contract#	Contract Date	Total Amount (BDT)
Agency: DGHS (20 Items)									
1	M/s, Mithun Medical Hall	RPA	G-1142	Pharmaceutical(inject...	Lot - 2	0.00	CMSD/Proc-05/HPNSDP /G1142(ICB)2011-2012/D-3/32	21/06/2012	27,150,250.00
2	Amico Laboratories Limited	RPA	G-1141	Pharmaceuticals (Oral Route Product)	Lot - 3	0.00	CMSD/G-1141(ICB)/2011-12/D-4/54	28/06/2012	591,075,219.39
3	Essentials Drugs ltd	RPA	G-1141	Pharmaceuticals (Oral Route Product)	Lot - 1	0.00	CMSD/G-1141(ICB)/2011-12/D-4/48	28/06/2012	1,941,222,84...
4	Essentials Drugs ltd	RPA	G-1141	Pharmaceuticals (Oral Route Product)	Lot - 2	0.00	CMSD/G-1141(ICB)/2011-12/D-4/49	28/06/2012	1,965,999,20...
5	Islam Enterprise	RPA	G-1147	Audiovisual equipment	Lot - 2	0.00	CMSD/Proc-57/HPNSDP/G-1147(ICB) /2011-2012/ D-2/35	24/11/2012	18,830,841.40
6	M/s, Biogene Pharma Limited,	RPA	G-1161	EECP		0.00	CMSD/Proc-62/HPNSDP/G-1161 /ICB/2011-2012/ D-2/27	22/10/2012	21,999,870.00
7	M/s, Biogene Pharma Limited,	RPA	G-1178	Renal Guard Machine		0.00	CMSD/Proc-83/HPNSDP/G-1178 /ICB/2011-2012/D-1/34	21/07/2012	15,888,794.06
8	M/s, Biogene Pharma Limited,	RPA	G-1191	Intraoperating imagining system		0.00	CMSD/Proc-90/HPNSDP/G-1191(ICB) /2011-2012/D-3/19	14/06/2012	170,091,577.43
9	M/s, M.N Mollick & Company	RPA	G-1119	Office Equipment	Lot - 1	0.00	CMSD/Proc-19/HPNSDP/G-1119(ICB) /2011-2012/D-3/09	28/05/2012	20,235,000.00
10	M/s, M.N Mollick & Company	RPA	G-1119	Office Equipment	Lot - 2	0.00	CMSD/Proc-19/HPNSDP/G1119(ICB) /2011-2012/D-3/08	28/05/2012	6,564,000.00
11	M/s, M.N Mollick & Company	RPA	G-1158	Hospital bed		0.00	CMSD/Proc-33/HPNSDP /G-1158(ICB)2011-2012/D-3/22	14/06/2012	11,839,840.45
12	M/s, Maks Trading International.	RPA	G-1166	Infusion & syringe pump		0.00	CMSD/Proc-30/HPNSDP/G-1166(ICB) /2011-2012/D-3/24	17/06/2012	3,660,778.37
13	M/s, Renata Limited,	RPA	G-1142	Pharmaceutical(inject...	Lot - 1	0.00	CMSD/Proc-05/HPNSDP	14/06/2012	79,900,000.00

View 3:

Agency wise total contract view:



Contract Register-3

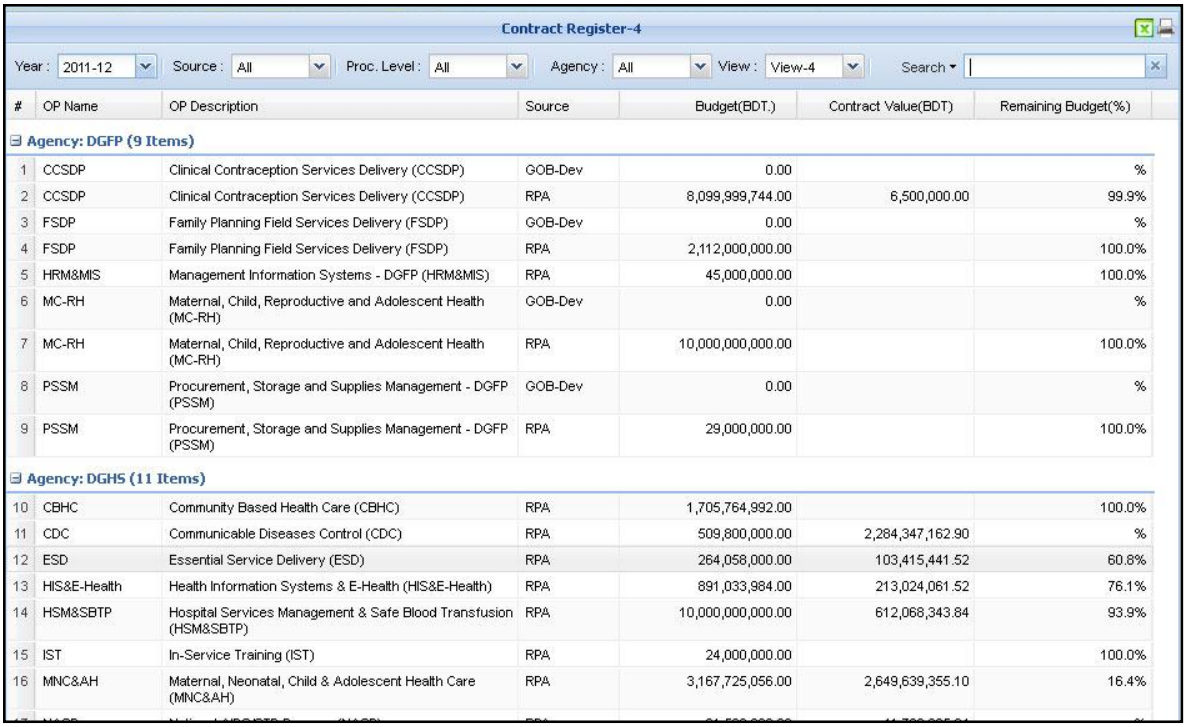
Year : 2011-12 | Source : All | Proc. Level : All | Agency : All | View : View-3 | Search

#	Agency	Source	Total Amount(BDT)
1	DGHS	RPA	8,456,855,975.47

Page 1 of 1 | Displaying 1 - 1 of 1

View 4:

LD wise total contract view:



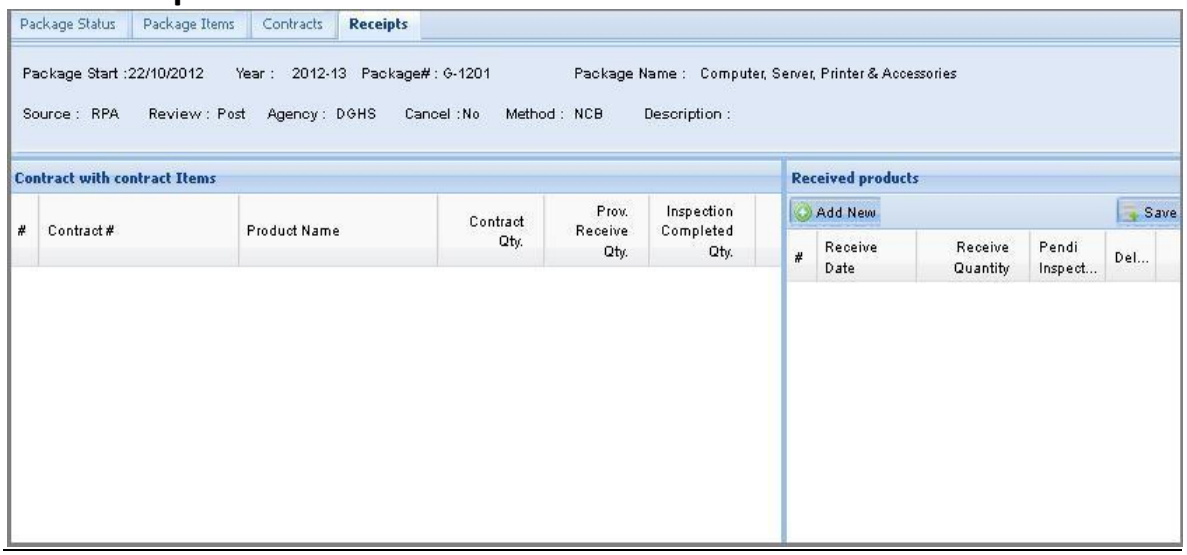
Contract Register-4

Year : 2011-12 | Source : All | Proc. Level : All | Agency : All | View : View-4 | Search

#	OP Name	OP Description	Source	Budget(BDT.)	Contract Value(BDT)	Remaining Budget(%)
Agency: DGFP (9 Items)						
1	CCSDP	Clinical Contraception Services Delivery (CCSDP)	GOB-Dev	0.00		%
2	CCSDP	Clinical Contraception Services Delivery (CCSDP)	RPA	8,099,999,744.00	6,500,000.00	99.9%
3	FSDP	Family Planning Field Services Delivery (FSDP)	GOB-Dev	0.00		%
4	FSDP	Family Planning Field Services Delivery (FSDP)	RPA	2,112,000,000.00		100.0%
5	HRM&MIS	Management Information Systems - DGFP (HRM&MIS)	RPA	45,000,000.00		100.0%
6	MC-RH	Maternal, Child, Reproductive and Adolescent Health (MC-RH)	GOB-Dev	0.00		%
7	MC-RH	Maternal, Child, Reproductive and Adolescent Health (MC-RH)	RPA	10,000,000,000.00		100.0%
8	PSSM	Procurement, Storage and Supplies Management - DGFP (PSSM)	GOB-Dev	0.00		%
9	PSSM	Procurement, Storage and Supplies Management - DGFP (PSSM)	RPA	29,000,000.00		100.0%
Agency: DGHS (11 Items)						
10	CBHC	Community Based Health Care (CBHC)	RPA	1,705,764,992.00		100.0%
11	CDC	Communicable Diseases Control (CDC)	RPA	509,800,000.00	2,284,347,162.90	%
12	ESD	Essential Service Delivery (ESD)	RPA	264,058,000.00	103,415,441.52	60.8%
13	HIS&E-Health	Health Information Systems & E-Health (HIS&E-Health)	RPA	891,033,984.00	213,024,061.52	76.1%
14	HSM&SBTP	Hospital Services Management & Safe Blood Transfusion (HSM&SBTP)	RPA	10,000,000,000.00	612,068,343.84	93.9%
15	IST	In-Service Training (IST)	RPA	24,000,000.00		100.0%
16	MNC&AH	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)	RPA	3,167,725,056.00	2,649,639,355.10	16.4%

5.3. Shipment/Delivery

5.3.1. Receipts



Package Status | Package Items | Contracts | **Receipts**

Package Start :22/10/2012 Year : 2012-13 Package# : G-1201 Package Name : Computer, Server, Printer & Accessories

Source : RPA Review : Post Agency : DGHS Cancel : No Method : NCB Description :

Contract with contract Items

#	Contract #	Product Name	Contract Qty.	Prov. Receive Qty.	Inspection Completed Qty.

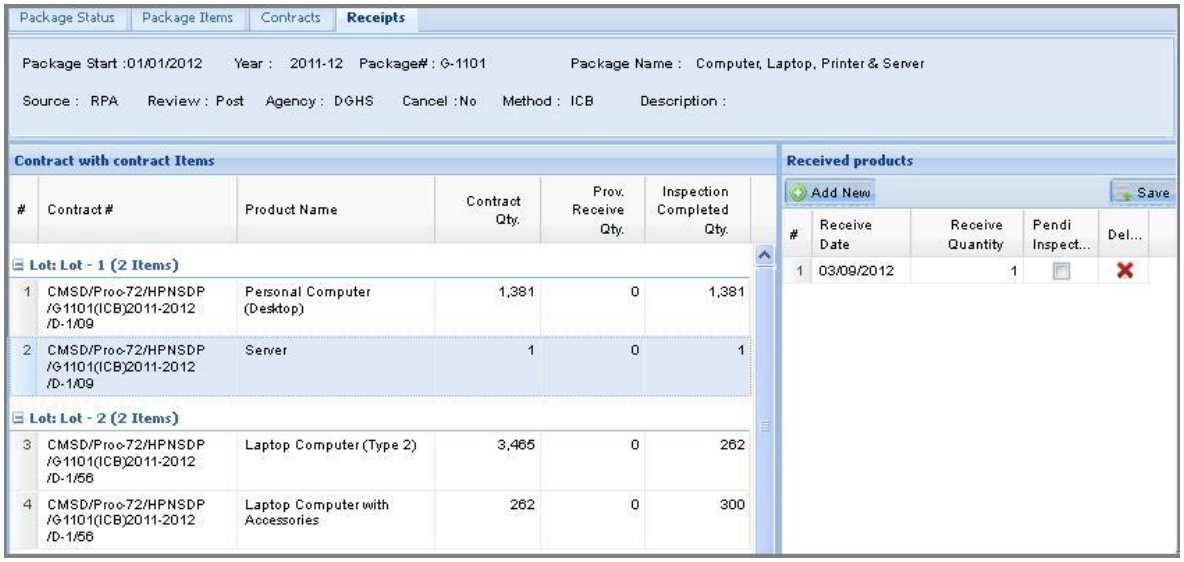
Received products

Add New | Save

#	Receive Date	Receive Quantity	Pendi Inspect...	Del...

Contract with items are shown in left side window. Select a row from Contract with Contract Item then press

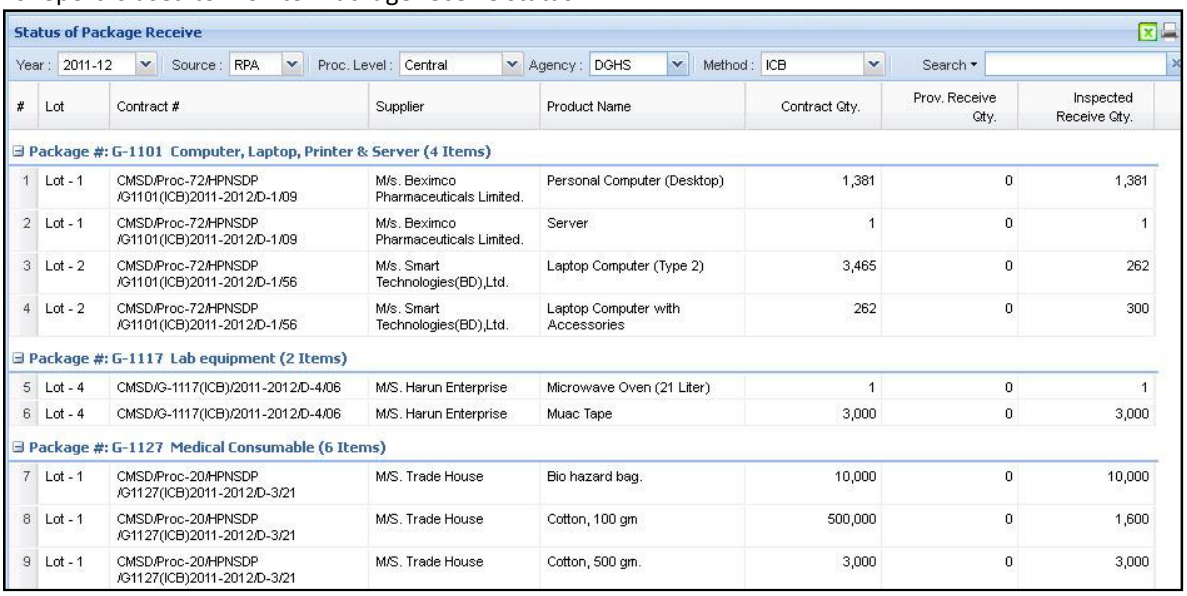
to add new Receive Date and Receive Quantity.



If the received products are under pending for inspection then pending inspection will checked.

5.3.2. Goods Package Receive

This report is used to monitor Package receive status.



5.3.3. Goods Receive Compliance

This report is used to monitor shipment status of Package receive from Supplier.

Receive Compliance Report

Year : 2011-12 | Source : All | Proc. Level : All | Agency : All | Search

#		Lot	Contract#	Supplier/ Vendor	Earliest Date	Latest Date	First Receive Date	Last Receive Date
Package #: G-1101 Computer, Laptop, Printer & Server (2 Items)								
1		Lot - 1	CMSD/Proc-72/HPNSDP /G1101(ICB)2011-2012/D-1/09	M/s. Beximco Pharmaceuticals Limited.			03/09/2012	24/09/2012
2		Lot - 2	CMSD/Proc-72/HPNSDP /G1101(ICB)2011-2012/D-1/56	M/s. Smart Technologies(BD),Ltd.			24/09/2012	24/09/2012
Package #: G-1117 Lab equipment (1 Item)								
3		Lot - 4	CMSD/G-1117(ICB)/2011-2012/D-4/06	M/S. Harun Enterprise			21/10/2012	22/11/2012
Package #: G-1119 Office Equipment (1 Item)								
4		Lot - 2	CMSD/Proc-19/HPNSDP/G1119(ICB) /2011-2012/D-3/08	M/s, M.N Mollick & Company			13/01/2013	13/01/2013
Package #: G-1127 Medical Consumable (1 Item)								
5		Lot - 1	CMSD/Proc-20/HPNSDP /G1127(ICB)2011-2012/D-3/21	M/S. Trade House			15/11/2012	29/11/2012
Package #: G-1141 Pharmaceuticals (Oral Route Product) (3 Items)								
6		Lot - 1	CMSD/G-1141(ICB)/2011-12/D-4/48	Essentials Drugs ltd			24/07/2012	16/10/2012

5.3.4. Goods Lead Time Analysis

This report is used to analyze lead times to procure package.

Goods Lead Time Analysis

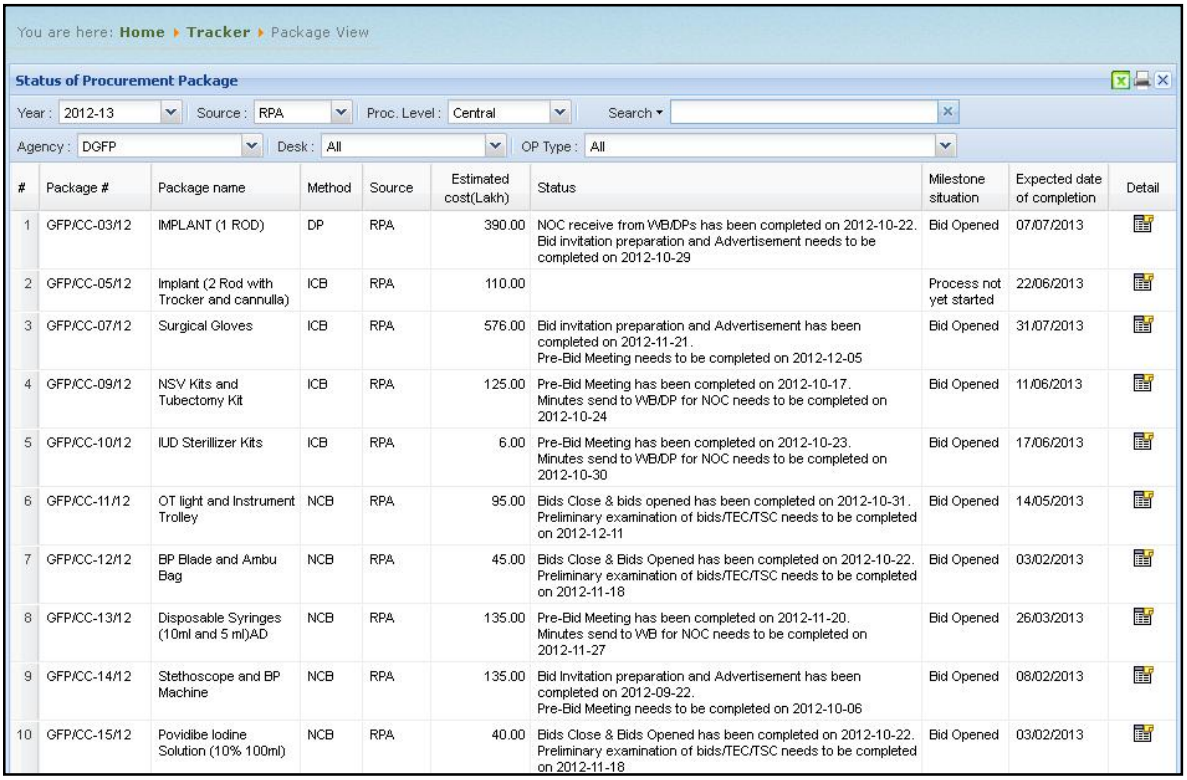
Year: 2011-12 | Proc. Method: ICB | Source: RPA | Agency: All

Desk: All | Show

Sl #	Procurement Step Name	Planned Weeks	G-1110 (Lot - 1)		G-1110 (Lot - 2)		G-1142 (Lot - 1)		G-1142 (Lot - 2)	
			Actual Weeks	Package Status Date	Actual Weeks	Package Status Date	Actual Weeks	Package Status Date	Actual Weeks	P S D
1	**Bidding Documents (packages) prepared and approval**	4		23/11/2011		23/11/2011	41.4	17/10/2012	41.4	1
2	**Bidding Documents (packages) send to WB for NOC**	1					0.4	20/10/2012	0.4	2
3	**NOC receive from WB/DPs**	3						23/11/2011		2
4	**Bid invitation preparation and Advertisement**	1	8.7	23/01/2012	8.7	23/01/2012	3.1	15/12/2011	3.1	1
5	**Pre-Bid Meeting**	2	2.1	07/02/2012	2.1	07/02/2012	3.4	08/01/2012	3.4	0
6	**Minutes send to WB/DP for NOC**	1					0.3	10/01/2012	0.3	1
7	**NOC receive from WB/DP**	2					2.1	25/01/2012	2.1	2
8	**Bids Close & bids opened**	3	8.3	05/04/2012	8.3	05/04/2012	3.1	16/02/2012	3.1	1
9	**Preliminary examination of bids/TEC/TSC**	6	8.6	04/06/2012	8.6	04/06/2012	8.7	17/04/2012		
10	**Bid Evaluation Report (BER) preparation and DG approval**	1				04/06/2012				
11	**BER to WB for NOC**	1	1.0	11/06/2012	1.0	11/06/2012	0.7	22/04/2012		
12	**NOC Receive from WB**	3	9.3	15/08/2012	13.9	16/09/2012	2.3	08/05/2012		
13	**Purchase Summary to MOHFW/CCGP for approval**	1	1.0	22/08/2012	0.3	18/09/2012	0.9	14/05/2012		

5.4. Goods Package View

Press the Package View menu to see the packages -



You are here: Home ▸ Tracker ▸ Package View

Status of Procurement Package

Year : 2012-13 | Source : RPA | Proc. Level : Central | Search | Agency : DGFP | Desk : All | OP Type : All

#	Package #	Package name	Method	Source	Estimated cost(Lakh)	Status	Milestone situation	Expected date of completion	Detail
1	GFP/CC-03/12	IMPLANT (1 ROD)	DP	RPA	390.00	NOC receive from WB/DPs has been completed on 2012-10-22. Bid invitation preparation and Advertisement needs to be completed on 2012-10-29	Bid Opened	07/07/2013	
2	GFP/CC-05/12	Implant (2 Rod with Trocker and cannulla)	ICB	RPA	110.00		Process not yet started	22/06/2013	
3	GFP/CC-07/12	Surgical Gloves	ICB	RPA	576.00	Bid invitation preparation and Advertisement has been completed on 2012-11-21. Pre-Bid Meeting needs to be completed on 2012-12-05	Bid Opened	31/07/2013	
4	GFP/CC-09/12	NSV Kits and Tubectomy Kit	ICB	RPA	125.00	Pre-Bid Meeting has been completed on 2012-10-17. Minutes send to WB/DP for NOC needs to be completed on 2012-10-24	Bid Opened	11/06/2013	
5	GFP/CC-10/12	IUD Sterillizer Kits	ICB	RPA	6.00	Pre-Bid Meeting has been completed on 2012-10-23. Minutes send to WB/DP for NOC needs to be completed on 2012-10-30	Bid Opened	17/06/2013	
6	GFP/CC-11/12	OT light and Instrument Trolley	NCB	RPA	95.00	Bids Close & bids opened has been completed on 2012-10-31. Preliminary examination of bids/TEC/TSC needs to be completed on 2012-12-11	Bid Opened	14/05/2013	
7	GFP/CC-12/12	BP Blade and Ambu Bag	NCB	RPA	45.00	Bids Close & Bids Opened has been completed on 2012-10-22. Preliminary examination of bids/TEC/TSC needs to be completed on 2012-11-18	Bid Opened	03/02/2013	
8	GFP/CC-13/12	Disposable Syringes (10ml and 5 ml)AD	NCB	RPA	135.00	Pre-Bid Meeting has been completed on 2012-11-20. Minutes send to WB for NOC needs to be completed on 2012-11-27	Bid Opened	26/03/2013	
9	GFP/CC-14/12	Stethoscope and BP Machine	NCB	RPA	135.00	Bid Invitation preparation and Advertisement has been completed on 2012-09-22. Pre-Bid Meeting needs to be completed on 2012-10-06	Bid Opened	08/02/2013	
10	GFP/CC-15/12	Povidibe Iodine Solution (10% 100ml)	NCB	RPA	40.00	Bids Close & Bids Opened has been completed on 2012-10-22. Preliminary examination of bids/TEC/TSC needs to be completed on 2012-11-18	Bid Opened	03/02/2013	

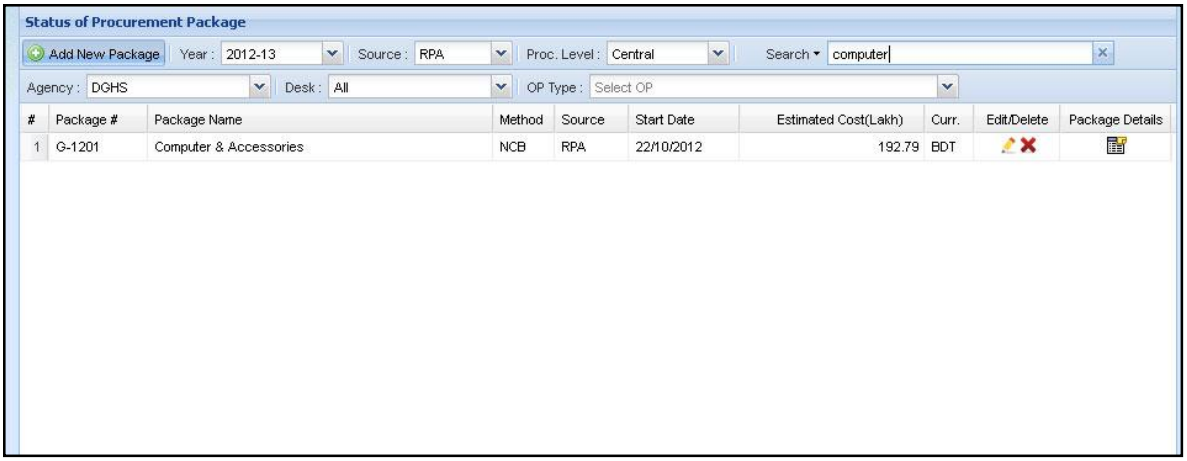
This form is used to create, edit and delete and shows the details of Procurement plan. This Form contains 10(Ten) columns–

- **Package No List:** Packages are listed by Package No.
- **Package Number:** Shows the package number.
- **Package Name:** Shows name of the Package.
- **Method:** This column shows the Method.
- **Source:** Shows the source of package.
- **Start Date:** This column contains the starting date of the package.
- **Estimated Cost:** Shows the cost of package.
- **Curr:** Currency of estimated cost.
- **Edit/Delete:** Packages are updated and deleted from this section.
- **Details View:** Showing the details.
-

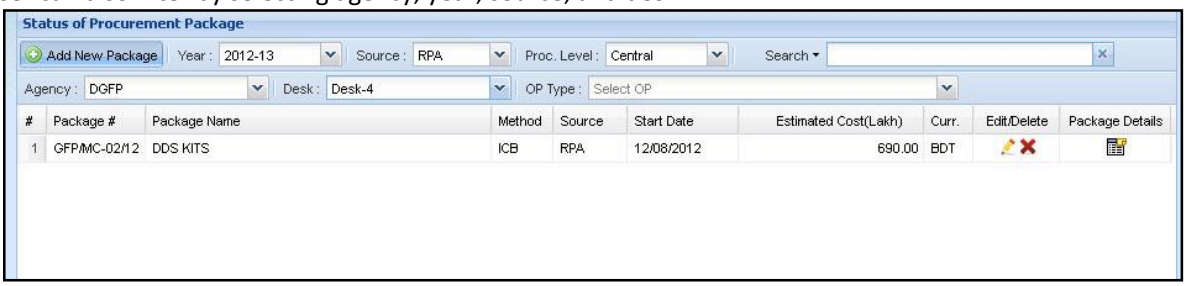
Press to see package details.

It contains the search field.

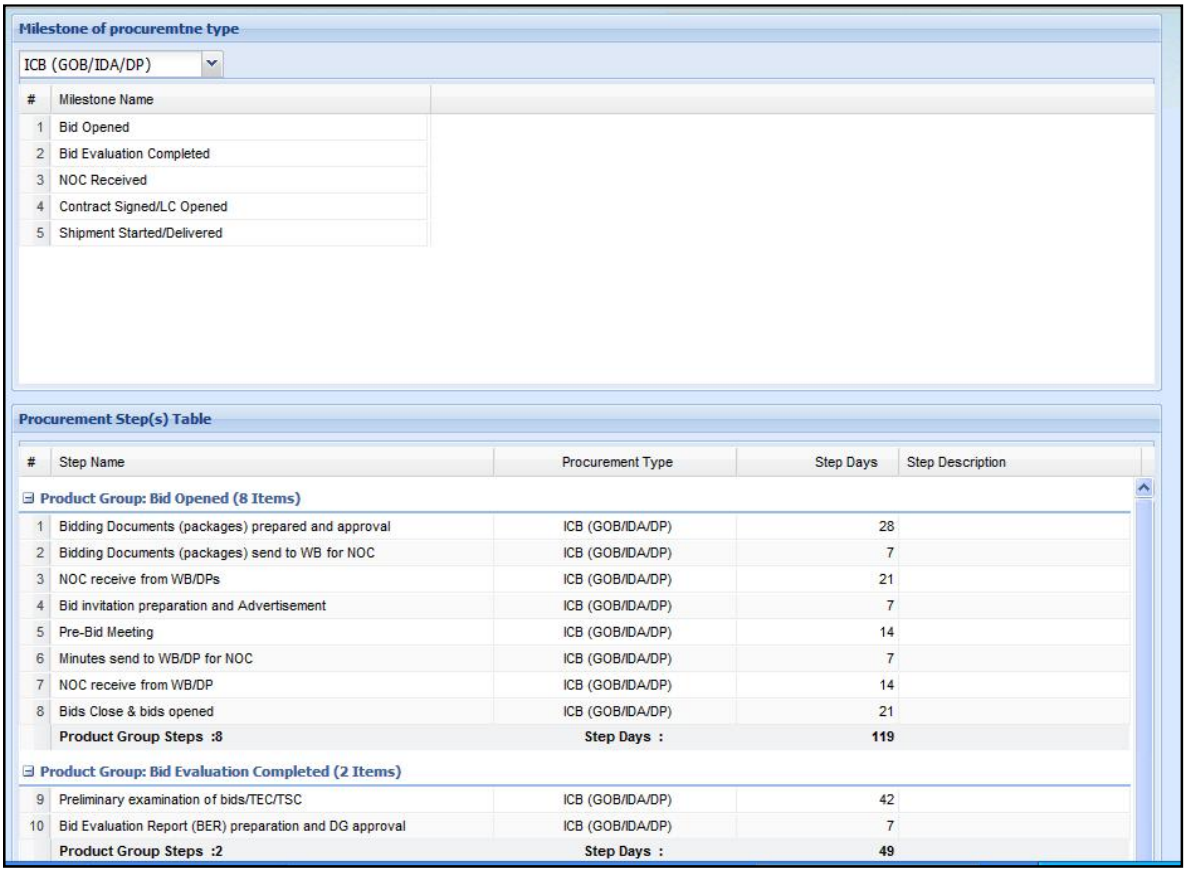
- **Search Field**: In this section User can search package by alphabet. The form is shown like this:



User can also filter by selecting agency, year, source, and desk:

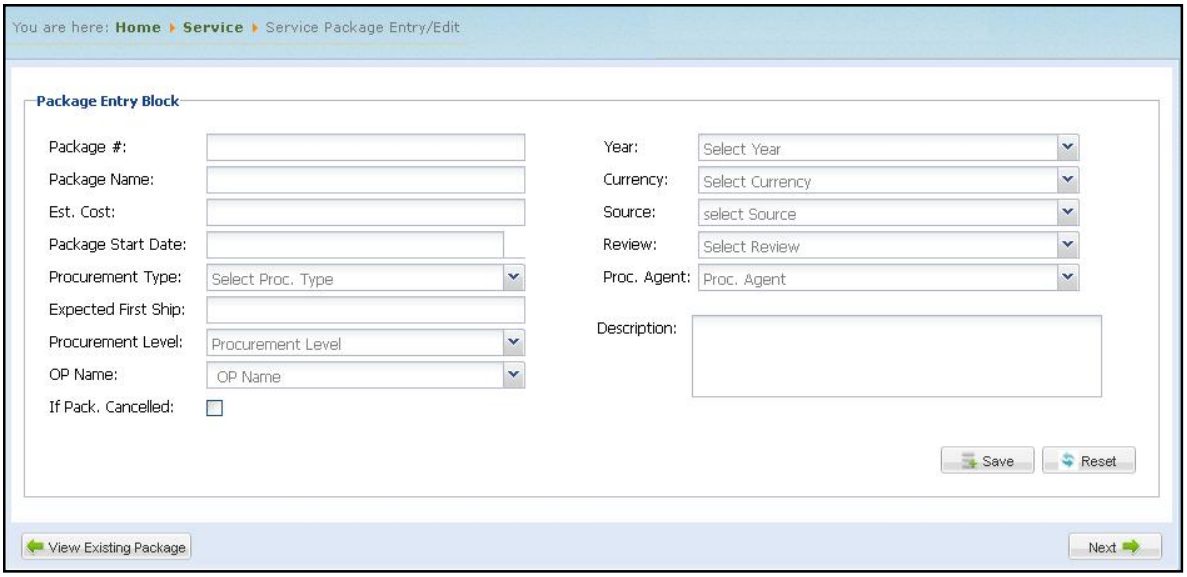


5.5. Goods Procurement Steps

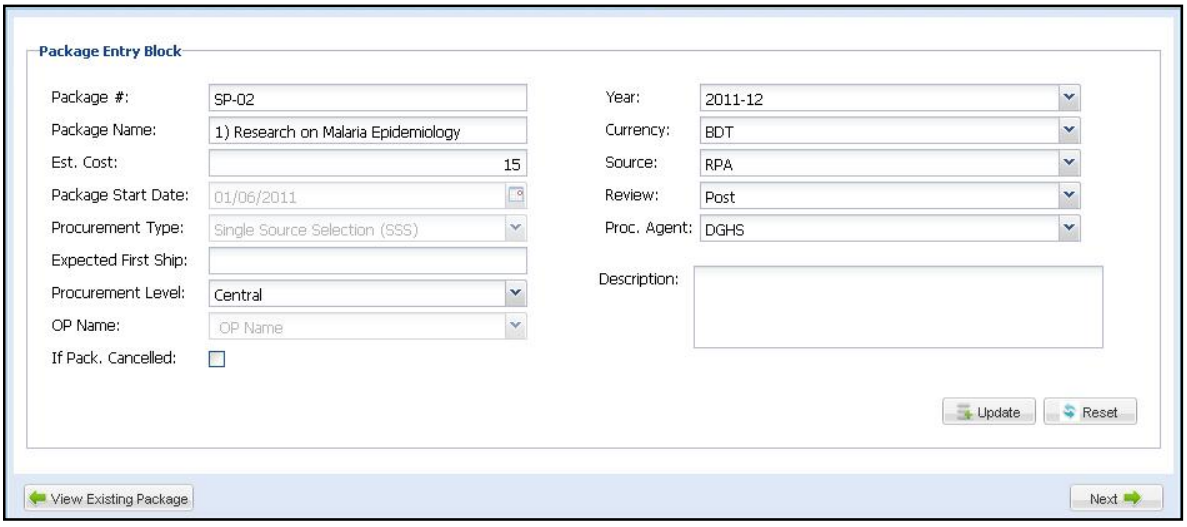


5.6. Service Package Entry/Edit

5.6.1. Create New Package Entry

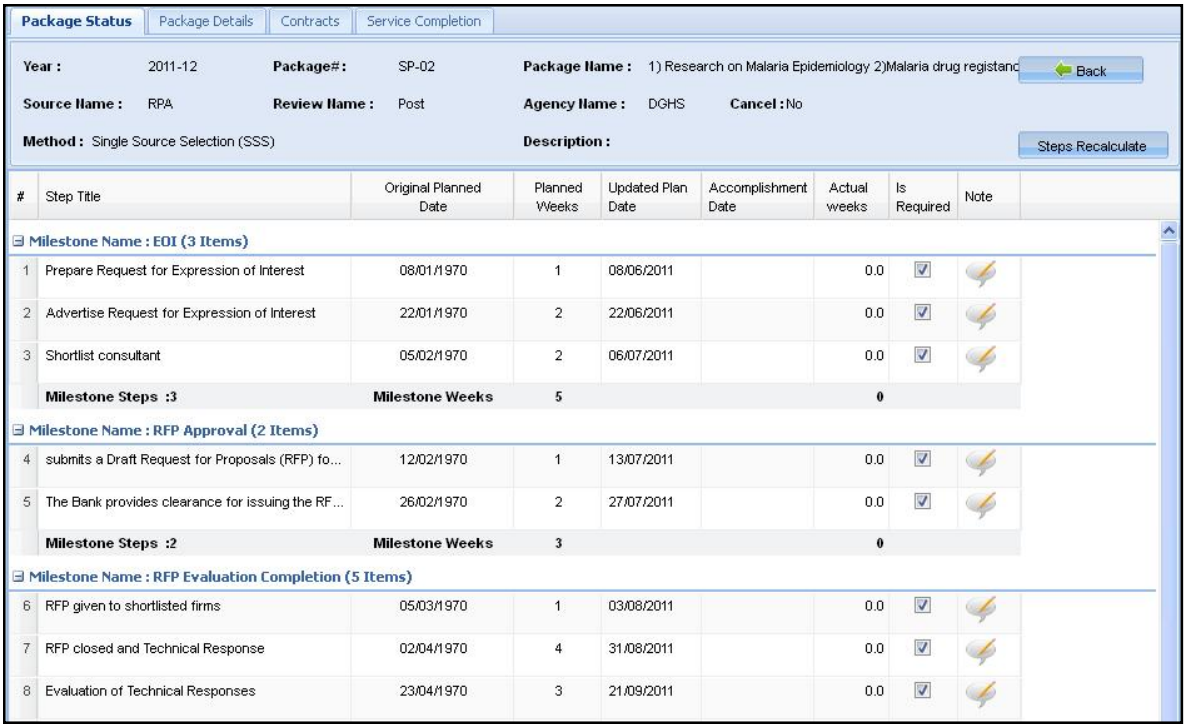


After give input all mandatory fields user need to save first by pressing “Update” or press “Reset” for undo the contents.

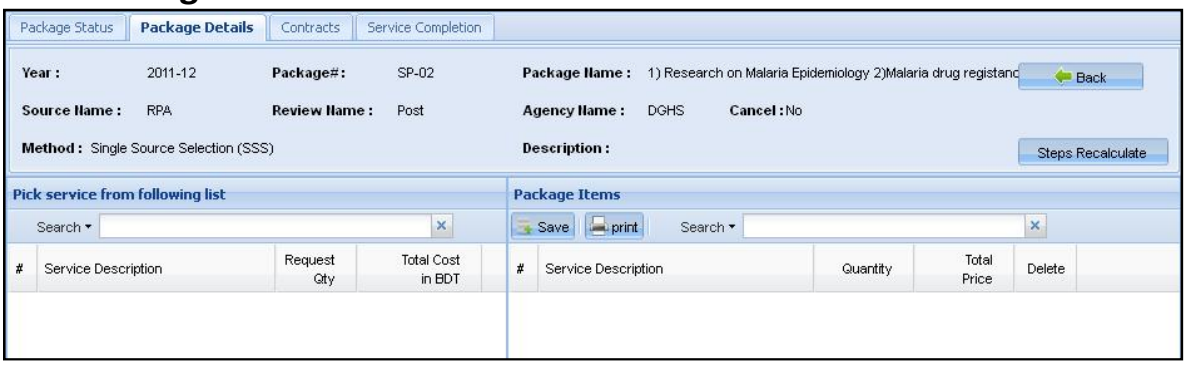


5.6.2. Package Status

After Pressing Next button the following window will come:



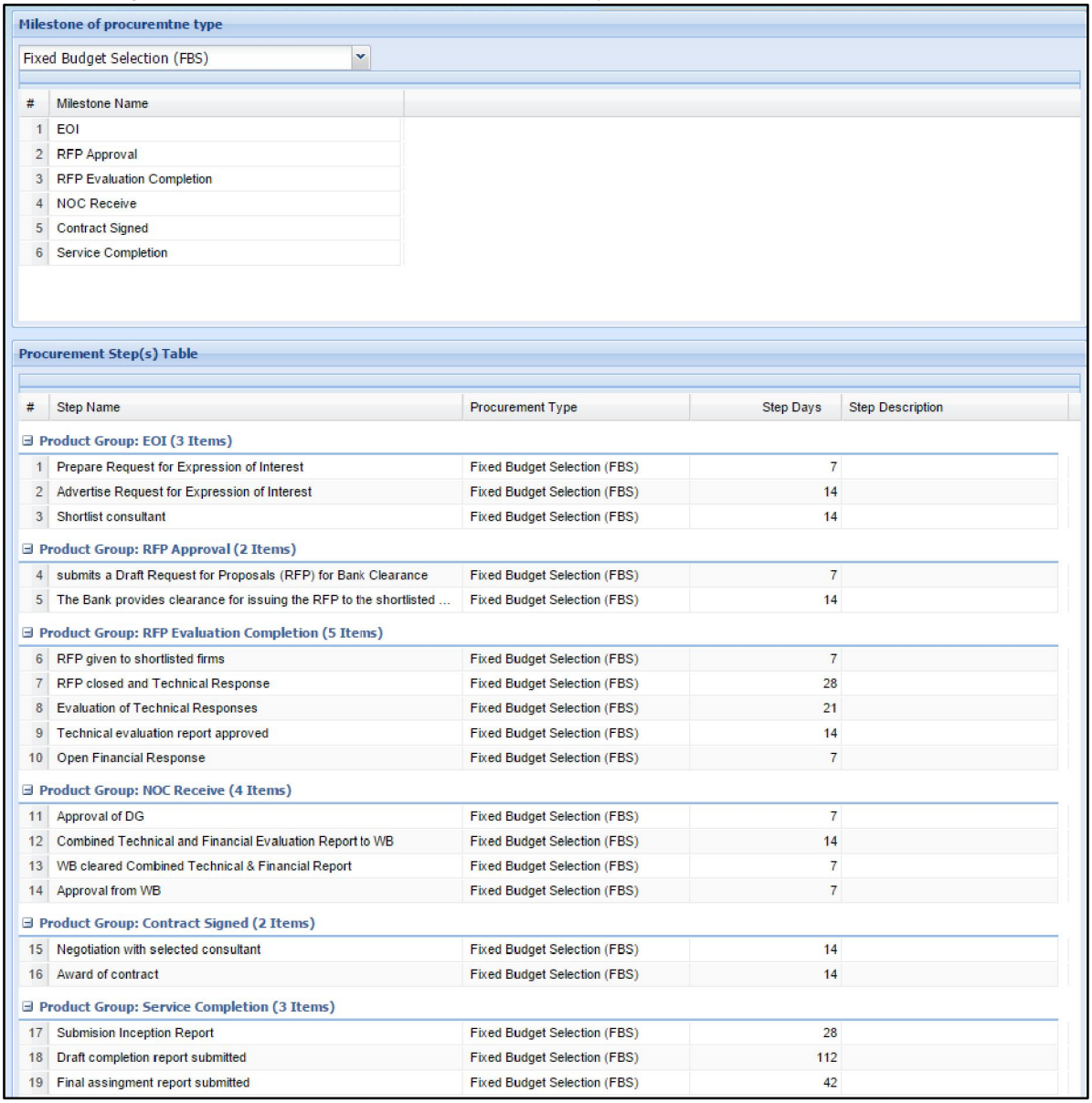
5.6.3. Package Detail



5.6.4. Contract

5.7. Service Procurement Steps View

The following window shows the Service Procurement Steps view screen:



Milestone of procuremtne type

Fixed Budget Selection (FBS)

#	Milestone Name
1	EOI
2	RFP Approval
3	RFP Evaluation Completion
4	NOC Receive
5	Contract Signed
6	Service Completion

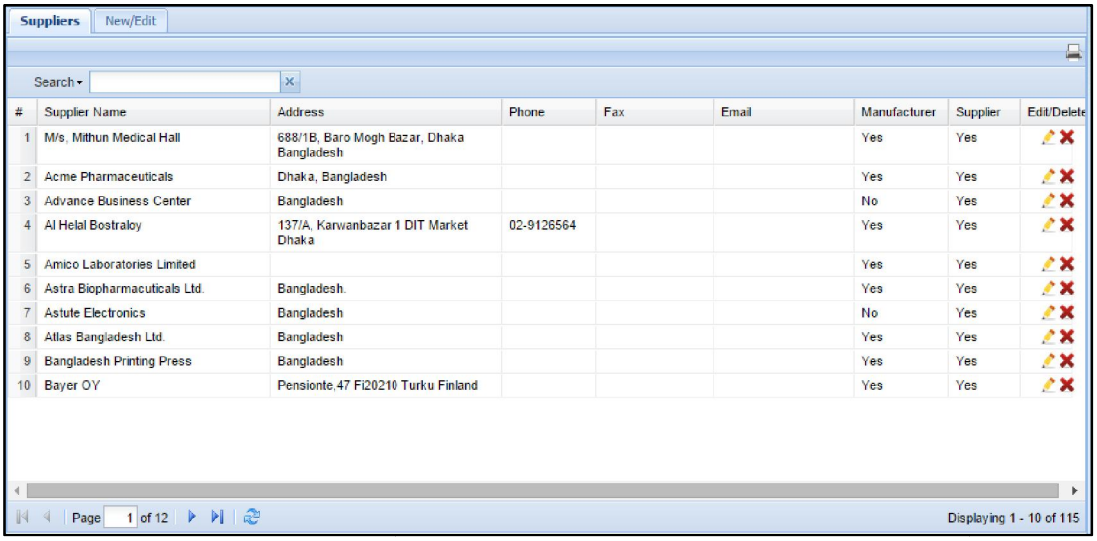
Procurement Step(s) Table

#	Step Name	Procurement Type	Step Days	Step Description
	Product Group: EOI (3 Items)			
1	Prepare Request for Expression of Interest	Fixed Budget Selection (FBS)	7	
2	Advertise Request for Expression of Interest	Fixed Budget Selection (FBS)	14	
3	Shortlist consultant	Fixed Budget Selection (FBS)	14	
	Product Group: RFP Approval (2 Items)			
4	submits a Draft Request for Proposals (RFP) for Bank Clearance	Fixed Budget Selection (FBS)	7	
5	The Bank provides clearance for issuing the RFP to the shortlisted ...	Fixed Budget Selection (FBS)	14	
	Product Group: RFP Evaluation Completion (5 Items)			
6	RFP given to shortlisted firms	Fixed Budget Selection (FBS)	7	
7	RFP closed and Technical Response	Fixed Budget Selection (FBS)	28	
8	Evaluation of Technical Responses	Fixed Budget Selection (FBS)	21	
9	Technical evaluation report approved	Fixed Budget Selection (FBS)	14	
10	Open Financial Response	Fixed Budget Selection (FBS)	7	
	Product Group: NOC Receive (4 Items)			
11	Approval of DG	Fixed Budget Selection (FBS)	7	
12	Combined Technical and Financial Evaluation Report to WB	Fixed Budget Selection (FBS)	14	
13	WB cleared Combined Technical & Financial Report	Fixed Budget Selection (FBS)	7	
14	Approval from WB	Fixed Budget Selection (FBS)	7	
	Product Group: Contract Signed (2 Items)			
15	Negotiation with selected consultant	Fixed Budget Selection (FBS)	14	
16	Award of contract	Fixed Budget Selection (FBS)	14	
	Product Group: Service Completion (3 Items)			
17	Submision Inception Report	Fixed Budget Selection (FBS)	28	
18	Draft completion report submitted	Fixed Budget Selection (FBS)	112	
19	Final assingment report submitted	Fixed Budget Selection (FBS)	42	

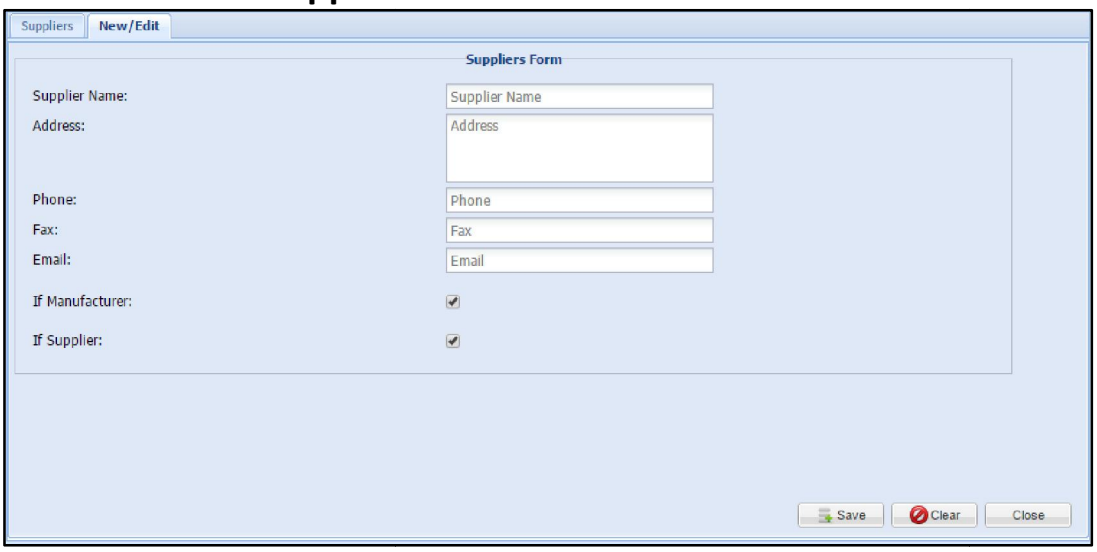
5.8. Suppliers Entry

5.8.1. Suppliers List

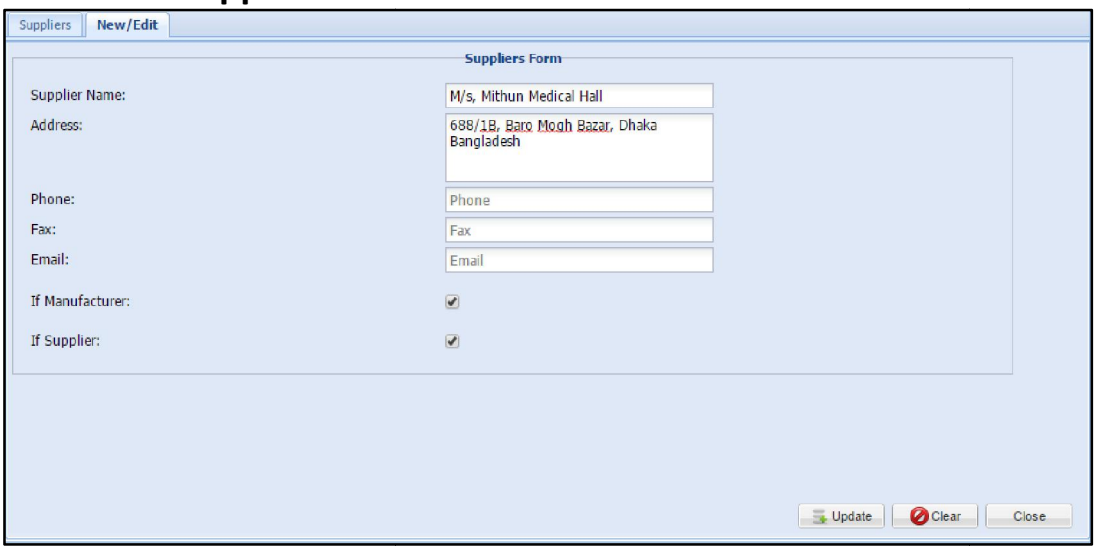
The following window shows the Suppliers Add/Edit screen:



5.8.2. Add New Suppliers



5.8.2. Edit Suppliers Name



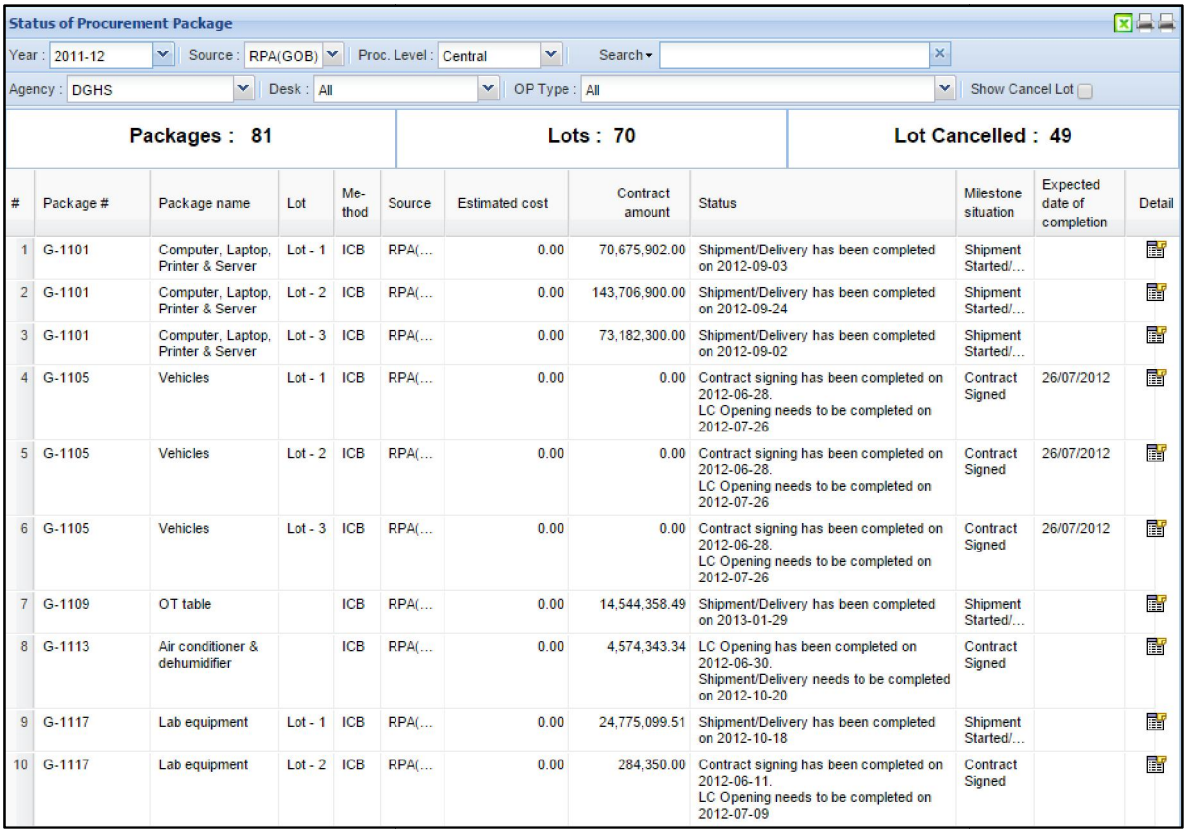
CHAPTER-6: GENERATING REPORTS

(Mention reports that can be printed)

The Reports menu have the following sub menu:

The following section describe details of each reports.

6.1. Goods Package View



Status of Procurement Package

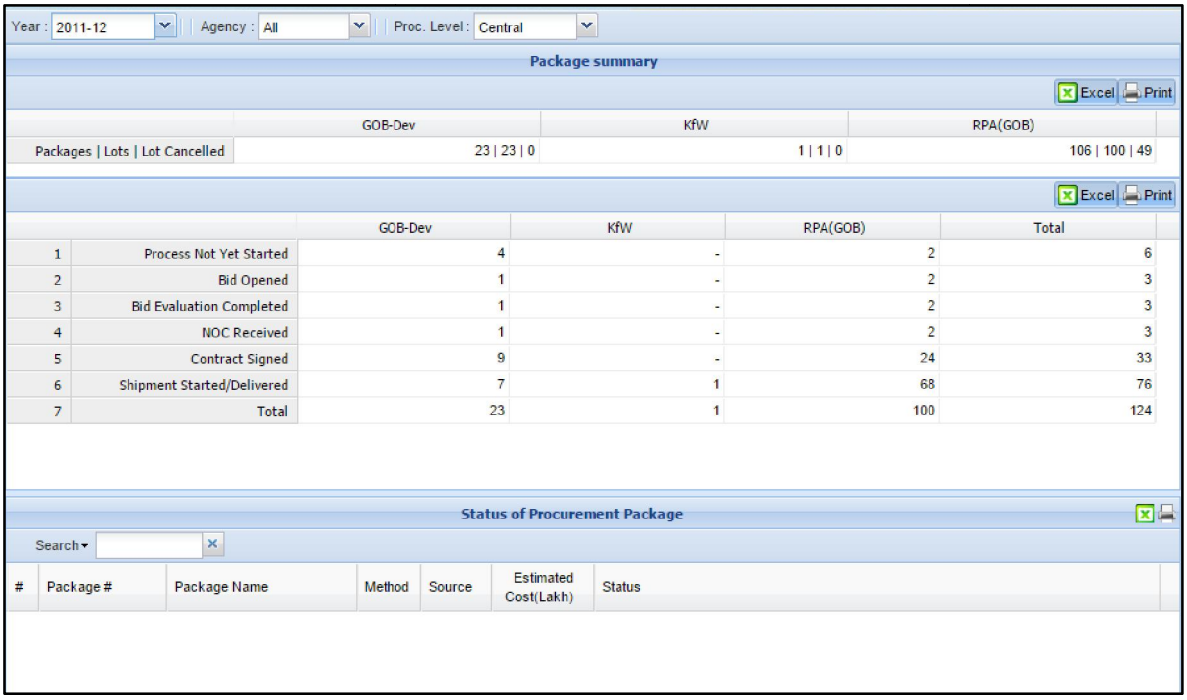
Year : 2011-12 | Source : RPA(GOB) | Proc. Level : Central | Search

Agency : DGHS | Desk : All | OP Type : All | Show Cancel Lot

Packages : 81	Lots : 70	Lot Cancelled : 49

#	Package #	Package name	Lot	Me-thod	Source	Estimated cost	Contract amount	Status	Milestone situation	Expected date of completion	Detail
1	G-1101	Computer, Laptop, Printer & Server	Lot - 1	ICB	RPA(...	0.00	70,675,902.00	Shipment/Delivery has been completed on 2012-09-03	Shipment Started/...		
2	G-1101	Computer, Laptop, Printer & Server	Lot - 2	ICB	RPA(...	0.00	143,706,900.00	Shipment/Delivery has been completed on 2012-09-24	Shipment Started/...		
3	G-1101	Computer, Laptop, Printer & Server	Lot - 3	ICB	RPA(...	0.00	73,182,300.00	Shipment/Delivery has been completed on 2012-09-02	Shipment Started/...		
4	G-1105	Vehicles	Lot - 1	ICB	RPA(...	0.00	0.00	Contract signing has been completed on 2012-06-28. LC Opening needs to be completed on 2012-07-26	Contract Signed	26/07/2012	
5	G-1105	Vehicles	Lot - 2	ICB	RPA(...	0.00	0.00	Contract signing has been completed on 2012-06-28. LC Opening needs to be completed on 2012-07-26	Contract Signed	26/07/2012	
6	G-1105	Vehicles	Lot - 3	ICB	RPA(...	0.00	0.00	Contract signing has been completed on 2012-06-28. LC Opening needs to be completed on 2012-07-26	Contract Signed	26/07/2012	
7	G-1109	OT table		ICB	RPA(...	0.00	14,544,358.49	Shipment/Delivery has been completed on 2013-01-29	Shipment Started/...		
8	G-1113	Air conditioner & dehumidifier		ICB	RPA(...	0.00	4,574,343.34	LC Opening has been completed on 2012-06-30. Shipment/Delivery needs to be completed on 2012-10-20	Contract Signed		
9	G-1117	Lab equipment	Lot - 1	ICB	RPA(...	0.00	24,775,099.51	Shipment/Delivery has been completed on 2012-10-18	Shipment Started/...		
10	G-1117	Lab equipment	Lot - 2	ICB	RPA(...	0.00	284,350.00	Contract signing has been completed on 2012-06-11. LC Opening needs to be completed on 2012-07-09	Contract Signed		

6.2. Goods Package Summary



Year : 2011-12 | Agency : All | Proc. Level : Central

Package summary

Excel Print

	GOB-Dev	KfW	RPA(GOB)
Packages | Lots | Lot Cancelled	23 | 23 | 0	1 | 1 | 0	106 | 100 | 49

Excel Print

		GOB-Dev	KfW	RPA(GOB)	Total
1	Process Not Yet Started	4	-	2	6
2	Bid Opened	1	-	2	3
3	Bid Evaluation Completed	1	-	2	3
4	NOC Received	1	-	2	3
5	Contract Signed	9	-	24	33
6	Shipment Started/Delivered	7	1	68	76
7	Total	23	1	100	124

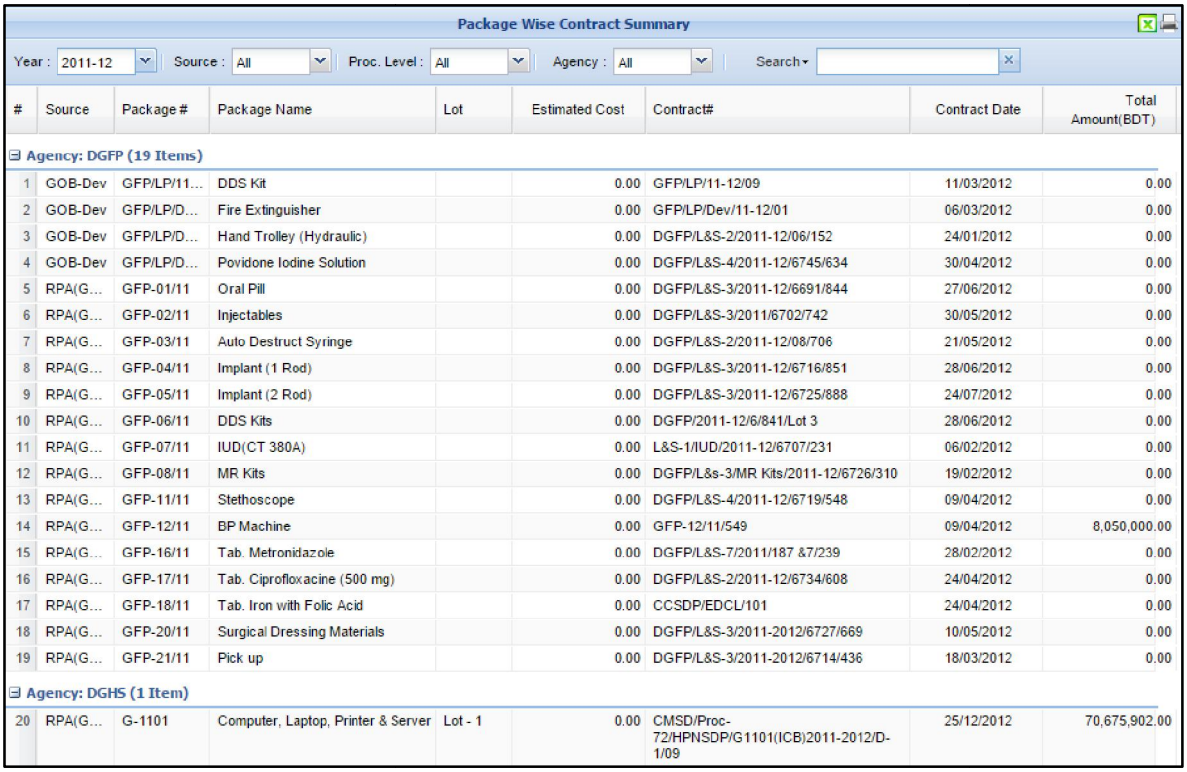
Status of Procurement Package

Search

#	Package #	Package Name	Method	Source	Estimated Cost(Lakh)	Status

6.3 Goods Contract Register

6.3.1. Package Wise Contract Summary

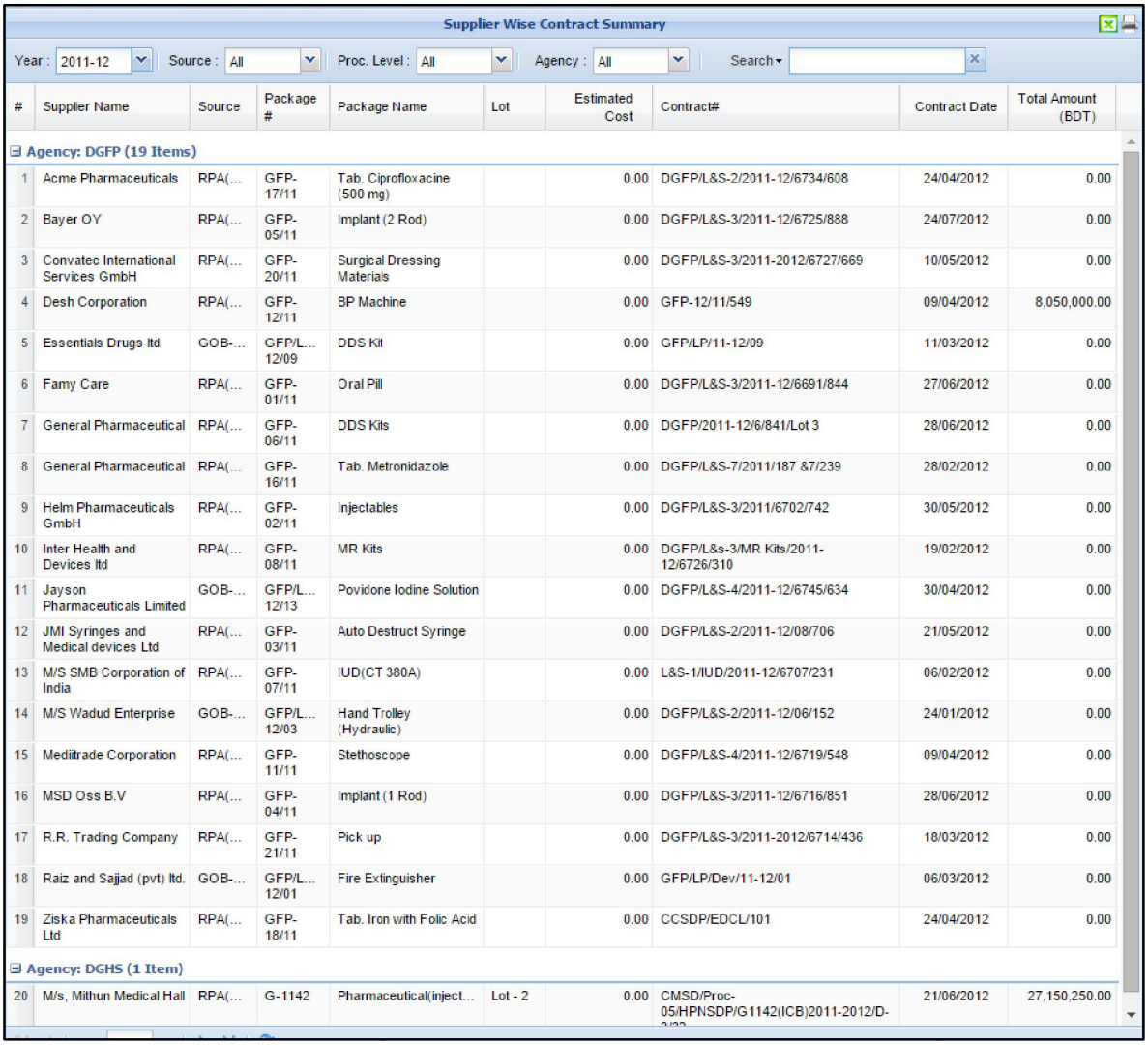


Package Wise Contract Summary

Year : 2011-12 | Source : All | Proc. Level : All | Agency : All | Search

#	Source	Package #	Package Name	Lot	Estimated Cost	Contract#	Contract Date	Total Amount(BDT)
Agency: DGFP (19 Items)								
1	GOB-Dev	GFP/LP/11...	DDS Kit		0.00	GFP/LP/11-12/09	11/03/2012	0.00
2	GOB-Dev	GFP/LP/D...	Fire Extinguisher		0.00	GFP/LP/Dev/11-12/01	06/03/2012	0.00
3	GOB-Dev	GFP/LP/D...	Hand Trolley (Hydraulic)		0.00	DGFP/L&S-2/2011-12/06/152	24/01/2012	0.00
4	GOB-Dev	GFP/LP/D...	Povidone Iodine Solution		0.00	DGFP/L&S-4/2011-12/6745/634	30/04/2012	0.00
5	RPA(G...	GFP-01/11	Oral Pill		0.00	DGFP/L&S-3/2011-12/6691/844	27/06/2012	0.00
6	RPA(G...	GFP-02/11	Injectables		0.00	DGFP/L&S-3/2011/6702/742	30/05/2012	0.00
7	RPA(G...	GFP-03/11	Auto Destruct Syringe		0.00	DGFP/L&S-2/2011-12/08/706	21/05/2012	0.00
8	RPA(G...	GFP-04/11	Implant (1 Rod)		0.00	DGFP/L&S-3/2011-12/6716/851	28/06/2012	0.00
9	RPA(G...	GFP-05/11	Implant (2 Rod)		0.00	DGFP/L&S-3/2011-12/6725/888	24/07/2012	0.00
10	RPA(G...	GFP-06/11	DDS Kits		0.00	DGFP/2011-12/6/841/Lot 3	28/06/2012	0.00
11	RPA(G...	GFP-07/11	IUD(CT 380A)		0.00	L&S-1/IUD/2011-12/6707/231	06/02/2012	0.00
12	RPA(G...	GFP-08/11	MR Kits		0.00	DGFP/L&s-3/MR Kits/2011-12/6726/310	19/02/2012	0.00
13	RPA(G...	GFP-11/11	Stethoscope		0.00	DGFP/L&S-4/2011-12/6719/548	09/04/2012	0.00
14	RPA(G...	GFP-12/11	BP Machine		0.00	GFP-12/11/549	09/04/2012	8,050,000.00
15	RPA(G...	GFP-16/11	Tab. Metronidazole		0.00	DGFP/L&S-7/2011/187 &7/239	28/02/2012	0.00
16	RPA(G...	GFP-17/11	Tab. Ciprofloxacine (500 mg)		0.00	DGFP/L&S-2/2011-12/6734/608	24/04/2012	0.00
17	RPA(G...	GFP-18/11	Tab. Iron with Folic Acid		0.00	CCSDP/EDCL/101	24/04/2012	0.00
18	RPA(G...	GFP-20/11	Surgical Dressing Materials		0.00	DGFP/L&S-3/2011-2012/6727/669	10/05/2012	0.00
19	RPA(G...	GFP-21/11	Pick up		0.00	DGFP/L&S-3/2011-2012/6714/436	18/03/2012	0.00
Agency: DGHS (1 Item)								
20	RPA(G...	G-1101	Computer, Laptop, Printer & Server	Lot - 1	0.00	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/09	25/12/2012	70,675,902.00

6.3.2. Suppliers wise Contract Summary



Supplier Wise Contract Summary

Year : 2011-12 | Source : All | Proc. Level : All | Agency : All | Search

#	Supplier Name	Source	Package #	Package Name	Lot	Estimated Cost	Contract#	Contract Date	Total Amount (BDT)
Agency: DGFP (19 Items)									
1	Acme Pharmaceuticals	RPA(...	GFP-17/11	Tab. Ciprofloxacine (500 mg)		0.00	DGFP/L&S-2/2011-12/6734/608	24/04/2012	0.00
2	Bayer OY	RPA(...	GFP-05/11	Implant (2 Rod)		0.00	DGFP/L&S-3/2011-12/6725/888	24/07/2012	0.00
3	Convatec International Services GmbH	RPA(...	GFP-20/11	Surgical Dressing Materials		0.00	DGFP/L&S-3/2011-2012/6727/669	10/05/2012	0.00
4	Desh Corporation	RPA(...	GFP-12/11	BP Machine		0.00	GFP-12/11/549	09/04/2012	8,050,000.00
5	Essentials Drugs ltd	GOB-...	GFP/L... 12/09	DDS Kit		0.00	GFP/LP/11-12/09	11/03/2012	0.00
6	Famy Care	RPA(...	GFP-01/11	Oral Pill		0.00	DGFP/L&S-3/2011-12/6691/844	27/06/2012	0.00
7	General Pharmaceutical	RPA(...	GFP-06/11	DDS Kits		0.00	DGFP/2011-12/6/841/Lot 3	28/06/2012	0.00
8	General Pharmaceutical	RPA(...	GFP-16/11	Tab. Metronidazole		0.00	DGFP/L&S-7/2011/187 &7/239	28/02/2012	0.00
9	Helm Pharmaceuticals GmbH	RPA(...	GFP-02/11	Injectables		0.00	DGFP/L&S-3/2011/6702/742	30/05/2012	0.00
10	Inter Health and Devices ltd	RPA(...	GFP-08/11	MR Kits		0.00	DGFP/L&s-3/MR Kits/2011-12/6726/310	19/02/2012	0.00
11	Jayson Pharmaceuticals Limited	GOB-...	GFP/L... 12/13	Povidone Iodine Solution		0.00	DGFP/L&S-4/2011-12/6745/634	30/04/2012	0.00
12	JMI Syringes and Medical devices Ltd	RPA(...	GFP-03/11	Auto Destruct Syringe		0.00	DGFP/L&S-2/2011-12/08/706	21/05/2012	0.00
13	M/S SMB Corporation of India	RPA(...	GFP-07/11	IUD(CT 380A)		0.00	L&S-1/IUD/2011-12/6707/231	06/02/2012	0.00
14	M/S Wadud Enterprise	GOB-...	GFP/L... 12/03	Hand Trolley (Hydraulic)		0.00	DGFP/L&S-2/2011-12/06/152	24/01/2012	0.00
15	Mediitrade Corporation	RPA(...	GFP-11/11	Stethoscope		0.00	DGFP/L&S-4/2011-12/6719/548	09/04/2012	0.00
16	MSD Oss B.V	RPA(...	GFP-04/11	Implant (1 Rod)		0.00	DGFP/L&S-3/2011-12/6716/851	28/06/2012	0.00
17	R.R. Trading Company	RPA(...	GFP-21/11	Pick up		0.00	DGFP/L&S-3/2011-2012/6714/436	18/03/2012	0.00
18	Raiz and Sajjad (pvt) ltd.	GOB-...	GFP/L... 12/01	Fire Extinguisher		0.00	GFP/LP/Dev/11-12/01	06/03/2012	0.00
19	Ziska Pharmaceuticals Ltd	RPA(...	GFP-18/11	Tab. Iron with Folic Acid		0.00	CCSDP/EDCL/101	24/04/2012	0.00
Agency: DGHS (1 Item)									
20	M/s, Mithun Medical Hall	RPA(...	G-1142	Pharmaceutical(inject...	Lot - 2	0.00	CMSD/Proc-05/HPNSDP/G1142(ICB)2011-2012/D-...	21/06/2012	27,150,250.00

6.3.3. Agency Wise Contract Summary

Agency Wise Contract Summary

Year : 2011-12 | Source : All | Proc. Level : All | Search

#	Agency	Source	Total Amount(BDT)
1	DGFP	GOB-Dev	0.00
2	DGFP	RPA(GOB)	8,050,000.00
3	DGHS	RPA(GOB)	8,486,181,086.56
4	MOHFW	RPA(GOB)	0.00

6.3.4. Contract vs Remaining Budget

Contract vs Remaining Budget

Year : 2014-15 | Source : All | Proc. Level : All | Search

#	OP Name	OP Description	Source	Budget(BDT.)	Contract Value(BDT)	Remaining Budget(%)
Agency: DGFP (9 Items)						
1	CCSDP	Clinical Contraception Services Delivery (CCSDP)	RPA(GOB)	629,600,000.00		100.0%
2	FSDP	Family Planning Field Services Delivery (FSDP)	GOB-Dev	118,398,000.00		100.0%
3	FSDP	Family Planning Field Services Delivery (FSDP)	RPA(GOB)	1,909,250,000.00		100.0%
4	IEC	Information, Education and Communication - DGFP (IEC)	GOB-Dev	34,800,000.00		100.0%
5	MC-RH	Maternal, Child, Reproductive and Adolescent Health (MC-RH)	RPA(GOB)	1,160,000,000.00		100.0%
6	MIS	Management Information Systems - DGFP (MIS)	GOB-Dev	5,000,000.00		100.0%
7	MIS	Management Information Systems - DGFP (MIS)	RPA(GOB)	47,800,000.00		100.0%
8	PME-FP	Planning, Monitoring and Evaluation of Family Planning (PME-FP)	GOB-Dev	700,000.00		100.0%
9	PME-FP	Planning, Monitoring and Evaluation of Family Planning (PME-FP)	RPA(GOB)	2,000,000.00		100.0%
Agency: DGHS (11 Items)						
10	AMC	Alternate Medical Care (AMC)	RPA(GOB)	20,000,000.00		100.0%
11	CBHC	Community Based Health Care (CBHC)	RPA(GOB)	700,000,000.00		100.0%
12	CDC	Communicable Diseases Control (CDC)	GOB-Dev	80,500,000.00		100.0%
13	CDC	Communicable Diseases Control (CDC)	RPA(GOB)	127,655,000.00		100.0%
14	ESD	Essential Service Delivery (ESD)	RPA(GOB)	451,800,000.00		100.0%
15	HEP	Health Education and Promotion (HEP)	RPA(GOB)	50,000,000.00		100.0%
16	HIS&E-Health	Health Information Systems & E-Health (HIS&E-Health)	GOB-Dev	188,400,000.00		100.0%
17	HIS&E-Health	Health Information Systems & E-Health (HIS&E-Health)	RPA(GOB)	100,000,000.00		100.0%
18	HSM	Hospital Services Management(HSM)	RPA(GOB)	2,250,000,000.00		100.0%
19	MNC&AH	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)	RPA(GOB)	2,325,464,064.00		100.0%
20	NASP	National AIDS/STD Program (NASP)	RPA(GOB)	104,000,000.00		100.0%

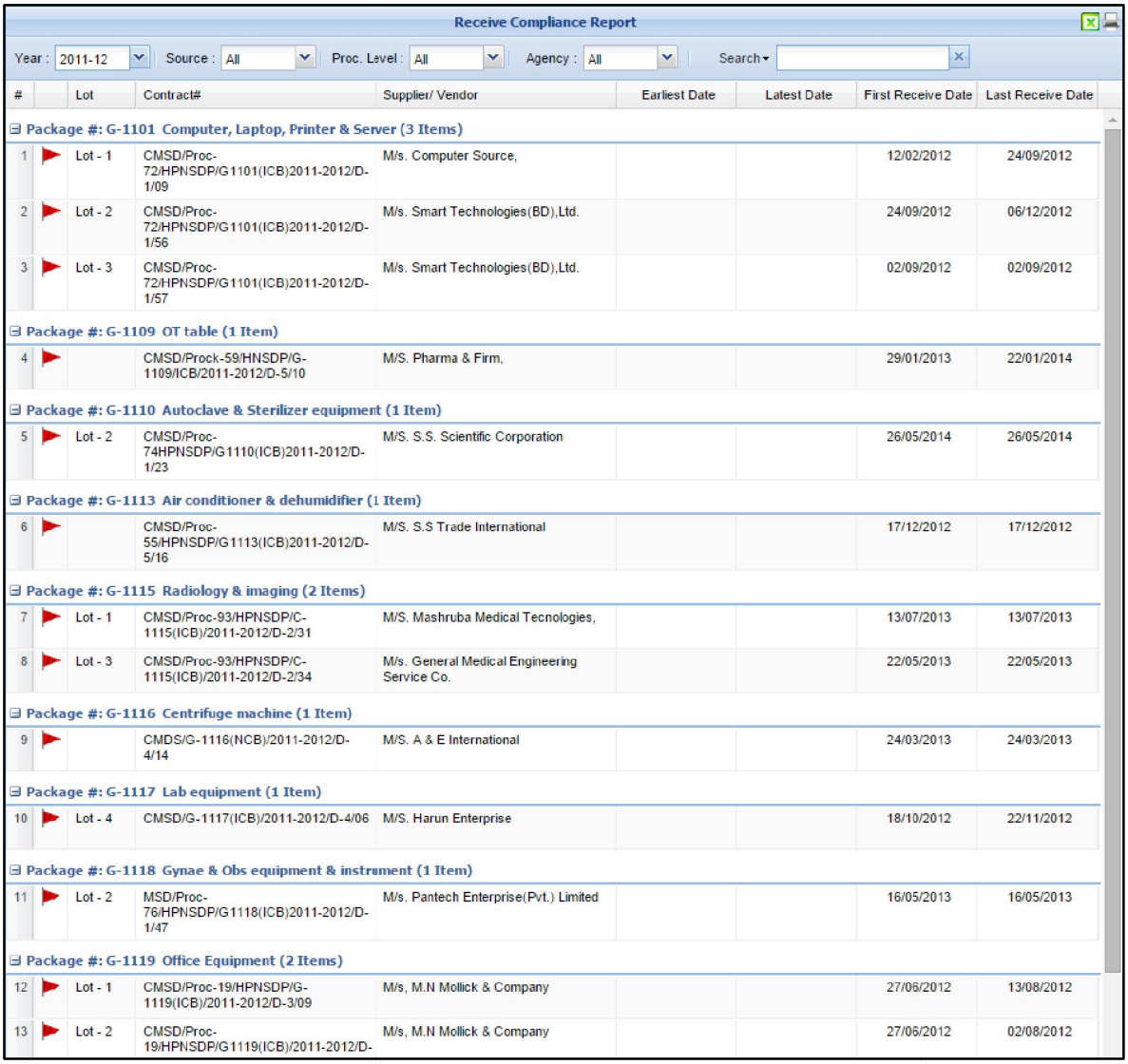
6.4. Goods Package Receive Status

Status of Package Receive

Year : 2011-12 | Source : RPA(G | Proc. Level : Central | Agency : DGHS | Method : ICB | Search

#	Lot	Contract #	Supplier	Product Name	Contract Qty.	Prov. Receive Qty.	Inspected Receive Qty.
Package #: G-1101 Computer, Laptop, Printer & Server (7 Items)							
1	Lot - 1	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/09	M/s. Computer Source,	Personal Computer (Desktop)	1,381	0	1,381
2	Lot - 1	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/09	M/s. Computer Source,	Server	1	0	1
3	Lot - 2	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/56	M/s. Smart Technologies(BD),Ltd.	Laptop Computer (Type 2)	3,465	0	562
4	Lot - 2	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/56	M/s. Smart Technologies(BD),Ltd.	Laptop Computer with Accessories	262	0	262
5	Lot - 3	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/57	M/s. Smart Technologies(BD),Ltd.	Laser Computer Printer (Heavy duty)	9	9	0
6	Lot - 3	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/57	M/s. Smart Technologies(BD),Ltd.	Laser Printer	3,520	0	3,520
7	Lot - 3	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/57	M/s. Smart Technologies(BD),Ltd.	Laser Printer with Accessories	117	0	117
Package #: G-1109 OT table (4 Items)							
8		CMSD/Prock-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,	Cardiac OT table	1	0	1
9		CMSD/Prock-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,	Gynae OT. Table Universal, Hydraulic Head mobile	94	0	62
10		CMSD/Prock-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,	Mayo Table	4	0	4
11		CMSD/Prock-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,	Obstetric Delivery Table	70	0	70

6.5. Goods Receive Compliance Report



Receive Compliance Report

Year : 2011-12 | Source : All | Proc. Level : All | Agency : All | Search

#		Lot	Contract#	Supplier/ Vendor	Earliest Date	Latest Date	First Receive Date	Last Receive Date
Package #: G-1101 Computer, Laptop, Printer & Server (3 Items)								
1		Lot - 1	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/09	M/s. Computer Source,			12/02/2012	24/09/2012
2		Lot - 2	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/56	M/s. Smart Technologies(BD),Ltd.			24/09/2012	06/12/2012
3		Lot - 3	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/57	M/s. Smart Technologies(BD),Ltd.			02/09/2012	02/09/2012
Package #: G-1109 OT table (1 Item)								
4			CMSD/Prock-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,			29/01/2013	22/01/2014
Package #: G-1110 Autoclave & Sterilizer equipment (1 Item)								
5		Lot - 2	CMSD/Proc-74HPNSDP/G1110(ICB)2011-2012/D-1/23	M/S. S.S. Scientific Corporation			26/05/2014	26/05/2014
Package #: G-1113 Air conditioner & dehumidifier (1 Item)								
6			CMSD/Proc-55/HPNSDP/G1113(ICB)2011-2012/D-5/16	M/S. S.S Trade International			17/12/2012	17/12/2012
Package #: G-1115 Radiology & imaging (2 Items)								
7		Lot - 1	CMSD/Proc-93/HPNSDP/C-1115(ICB)/2011-2012/D-2/31	M/S. Mashruba Medical Tecnologies,			13/07/2013	13/07/2013
8		Lot - 3	CMSD/Proc-93/HPNSDP/C-1115(ICB)/2011-2012/D-2/34	M/s. General Medical Engineering Service Co.			22/05/2013	22/05/2013
Package #: G-1116 Centrifuge machine (1 Item)								
9			CMDS/G-1116(NCB)/2011-2012/D-4/14	M/S. A & E International			24/03/2013	24/03/2013
Package #: G-1117 Lab equipment (1 Item)								
10		Lot - 4	CMSD/G-1117(ICB)/2011-2012/D-4/06	M/S. Harun Enterprise			18/10/2012	22/11/2012
Package #: G-1118 Gynae & Obs equipment & instrument (1 Item)								
11		Lot - 2	MSD/Proc-76/HPNSDP/G1118(ICB)2011-2012/D-1/47	M/s. Pantech Enterprise(Pvt.) Limited			16/05/2013	16/05/2013
Package #: G-1119 Office Equipment (2 Items)								
12		Lot - 1	CMSD/Proc-19/HPNSDP/G-1119(ICB)/2011-2012/D-3/09	M/s, M.N Mollick & Company			27/06/2012	13/08/2012
13		Lot - 2	CMSD/Proc-19/HPNSDP/G1119(ICB)/2011-2012/D-	M/s, M.N Mollick & Company			27/06/2012	02/08/2012

6.6. Goods Lead Time Analysis

Goods Lead Time Analysis

Year: 2011-12 Proc. Method: ICB Source: RPA(GOB) Agency: All

Desk: All Show

Sl #	Procurement Step Name	Planned Weeks	G-1110 (Lot - 1)		G-1110 (Lot - 2)		G-1142 (Lot - 1)		G-1142 (Lot - 2
			Actual Weeks	Package Status Date	Actual Weeks	Package Status Date	Actual Weeks	Package Status Date	Actual Weeks
1	Bidding Documents (packages) prepared and approval	4		23/11/2011		23/11/2011	41.4	17/10/2012	41.4
2	Bidding Documents (packages) send to WB for NOC	1					0.4	20/10/2012	0.4
3	NOC receive from WB/DPs	3						23/11/2011	
4	Bid invitation preparation and Advertisement	1	8.7	23/01/2012	8.7	23/01/2012	3.1	15/12/2011	3.1
5	Pre-Bid Meeting	2	2.1	07/02/2012	2.1	07/02/2012	3.4	08/01/2012	3.4
6	Minutes send to WB/DP for NOC	1					0.3	10/01/2012	0.3
7	NOC receive from WB/DP	2					2.1	25/01/2012	2.1
8	Bids Close & bids opened	3	8.3	05/04/2012	8.3	05/04/2012	3.1	16/02/2012	3.1
9	Preliminary examination of bids/TEC/TSC	6	8.6	04/06/2012	8.6	04/06/2012	8.7	17/04/2012	
10	Bid Evaluation Report (BER) preparation and DG approval	1				04/06/2012			
11	BER to WB for NOC	1	1.0	11/06/2012	1.0	11/06/2012	0.7	22/04/2012	
12	NOC Receive from WB	3	9.3	15/08/2012	13.9	16/09/2012	2.3	08/05/2012	
13	Purchase Summary to MOHFW/CCGP for approval	1	1.0	22/08/2012	0.3	18/09/2012	0.9	14/05/2012	
14	Approval receive from MOHFW	7	0.1	23/08/2012	0.1	19/09/2012	3.3	06/06/2012	
15	Notification of Award (NOA) issue	1		23/07/2012	0.1	20/09/2012	1.1	14/06/2012	
16	Acceptance of NOA from Bidder	0	0.3	25/07/2012		28/08/2012		14/06/2012	
17	Submission of performance security	3		25/07/2012	3.9	24/09/2012		14/06/2012	
18	Contract signing	1		25/07/2012	0.3	26/09/2012	0.7	19/06/2012	
19	LC Opening	4							
20	Shipment/Delivery	16	5.7	03/09/2012	86.7	26/05/2014	11.0	04/09/2012	31.9

6.7. Service Package View

Status of Procurement Package

Year : 2011-12 Source : RPA(GOB) Proc. Level : Central Search

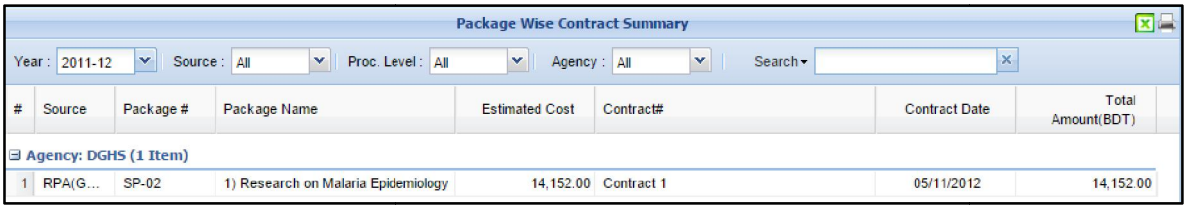
Agency : DGHS Desk : All OP Type : All Show Cancel Package

Packages : 1 **Cancelled : 0**

#	Package #	Package name	Method	Source	Estimated cost	Contract amount	Status	Milestone situation	Expected date of completion	Detail
1	SP-02	1) Research on Malaria Epidemiology	Selection Based on Consultants Qualifications (SBCQ)	RPA(...	14,152.00	14,152.00	Prepare Request for Expression of Interest has been completed on 2013-04-10. Advertise Request for Expression of Interest needs to be completed on 2013-04-24	EOI	05/03/2014	

6.8. Service Contract Register

6.8.1. Package Wise Contract Summary

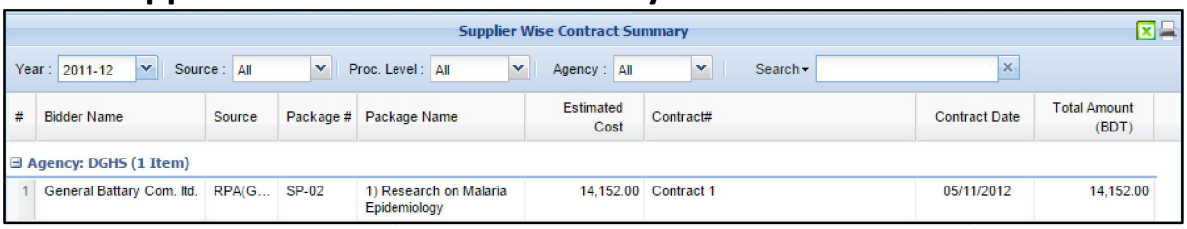


Package Wise Contract Summary

Year : 2011-12 | Source : All | Proc. Level : All | Agency : All | Search

#	Source	Package #	Package Name	Estimated Cost	Contract#	Contract Date	Total Amount(BDT)
Agency: DGHS (1 Item)							
1	RPA(G...	SP-02	1) Research on Malaria Epidemiology	14,152.00	Contract 1	05/11/2012	14,152.00

6.8.2. Suppliers wise Contract Summary

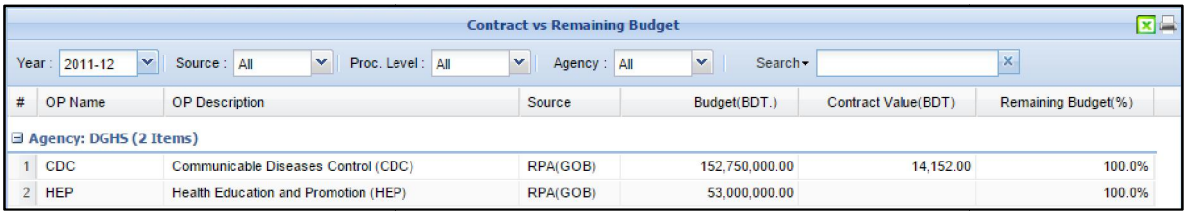


Supplier Wise Contract Summary

Year : 2011-12 | Source : All | Proc. Level : All | Agency : All | Search

#	Bidder Name	Source	Package #	Package Name	Estimated Cost	Contract#	Contract Date	Total Amount (BDT)
Agency: DGHS (1 Item)								
1	General Battary Com. ltd.	RPA(G...	SP-02	1) Research on Malaria Epidemiology	14,152.00	Contract 1	05/11/2012	14,152.00

6.8.3. Contract vs Remaining Budget

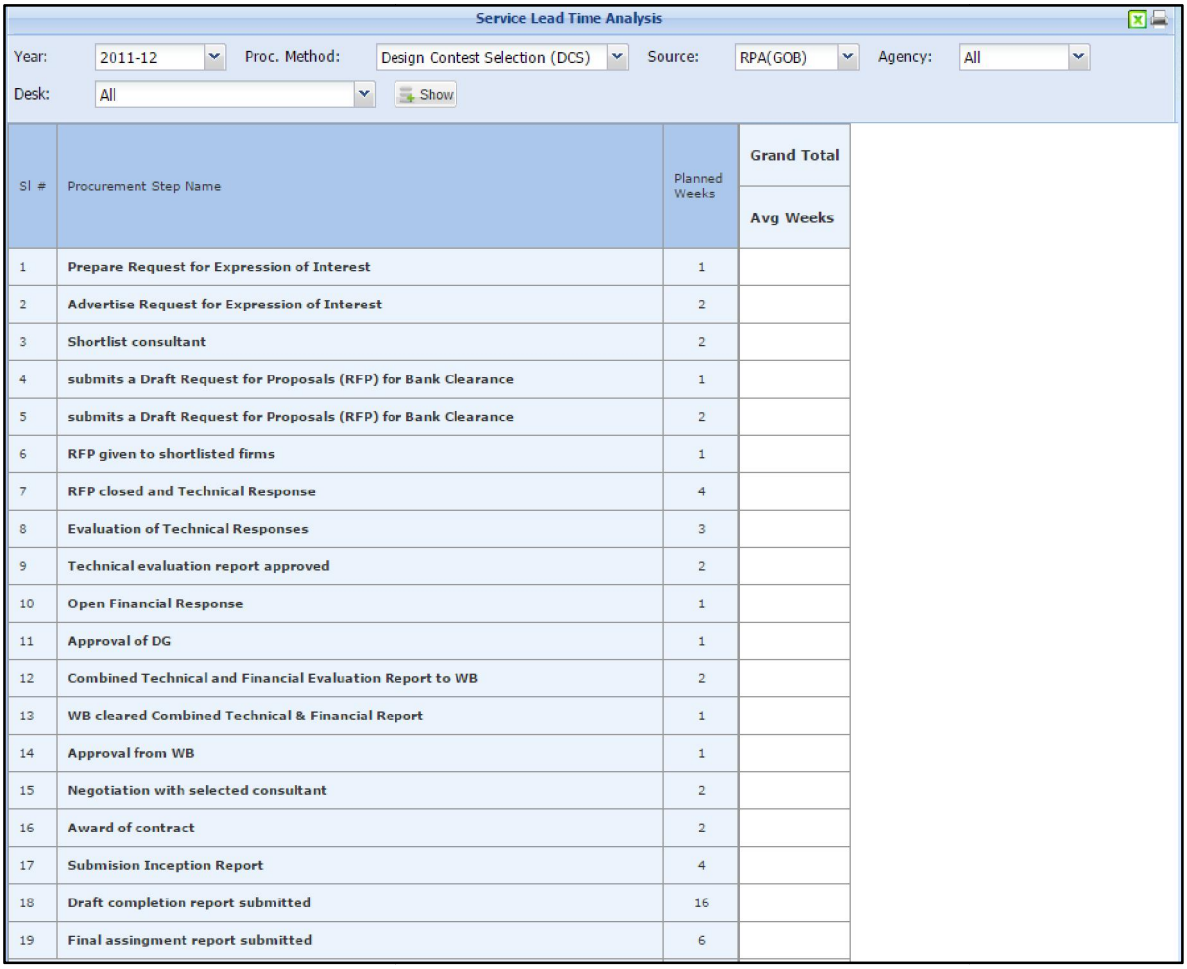


Contract vs Remaining Budget

Year : 2011-12 | Source : All | Proc. Level : All | Agency : All | Search

#	OP Name	OP Description	Source	Budget(BDT.)	Contract Value(BDT)	Remaining Budget(%)
Agency: DGHS (2 Items)						
1	CDC	Communicable Diseases Control (CDC)	RPA(GOB)	152,750,000.00	14,152.00	100.0%
2	HEP	Health Education and Promotion (HEP)	RPA(GOB)	53,000,000.00		100.0%

6.9. Service Lead Time Analysis



Service Lead Time Analysis

Year: 2011-12 Proc. Method: Design Contest Selection (DCS) Source: RPA(GOB) Agency: All

Desk: All Show

Sl #	Procurement Step Name	Planned Weeks	Grand Total / Avg Weeks
1	Prepare Request for Expression of Interest	1	
2	Advertise Request for Expression of Interest	2	
3	Shortlist consultant	2	
4	submits a Draft Request for Proposals (RFP) for Bank Clearance	1	
5	submits a Draft Request for Proposals (RFP) for Bank Clearance	2	
6	RFP given to shortlisted firms	1	
7	RFP closed and Technical Response	4	
8	Evaluation of Technical Responses	3	
9	Technical evaluation report approved	2	
10	Open Financial Response	1	
11	Approval of DG	1	
12	Combined Technical and Financial Evaluation Report to WB	2	
13	WB cleared Combined Technical & Financial Report	1	
14	Approval from WB	1	
15	Negotiation with selected consultant	2	
16	Award of contract	2	
17	Submision Inception Report	4	
18	Draft completion report submitted	16	
19	Final assingment report submitted	6	

CHAPTER-7: PRINTING

(Mention items that can be printed)

In the SCMP all report output can be Print, export to Excel and convert to PDF by using icons are used. User might click the following icon and find various output reports which describe in the following section.

7.1. Catalog Menu Reports

7.1.1. Product Group View

Catalog>Product Reports>Group View

7.1.2. Product List View

MOHFW Supply Chain Management Portal

Product List

Sl	Product Code	Product Name	UOM	HS Code	Local Price(TK.)	Int. Price($)
1	MH7094	Anti Rabies Vaccine (ARV) intra dermal (ID) use 01 ml	pcs		0.00000	0.00000
2	MH7056	Chlorohexidine digluconate solution (5ml dropper) 7.1%	bottle		0.00000	0.00000
3	MH7054	Ciprofloxacin (60 ml)	bottle		0.00000	0.00000
4	MH7153	Development of Data Centre in MIS Unit	NA		0.00000	0.00000
5	MH7051	Erythromycin (250mg)	pkt.		0.00000	0.00000
6	MH3715	Field Brochure for field volunters and workers	NA		0.00000	0.00000
7	MH7023	Food fortification Handout	lot		0.00000	0.00000
8	MH7156	Gentamycin -20 mg	pcs		0.00000	0.00000
9	MH7024	Handout for Community Group & Community Support Group	lot		0.00000	0.00000
10	MH7905	ICT Kit (25 test/kits) antigen (for Filaria)	pcs		0.00000	0.00000

Catalog>Product Reports>List View

7.2. Plan Menu Reports

7.2.1. Budget View

Plan>Budget View

MOHFW Supply Chain Management Portal

Budget View

Year: 2013-14 Source Name: RPA(GOB)

Agency Name	OP Name	Goods (in Lakh)	Service (in Lakh)	Works (in Lakh)
DGFP	CCSDP	2,700.00	500.00	0.00
	FSDP	18,000.00	0.00	0.00
	MC-RH	8,500.00	0.00	0.00
	MIS	295.00	150.00	0.00
	IEC	0.00	989.20	0.00
	PME-FP	0.00	0.00	0.00
	PSSM	50.00	0.00	0.00
DGHS	MNC&AH	5,044.89	0.00	0.00
	PLSM	129.66	0.00	0.00
	NASP	1,241.00	2,826.00	0.00
	AMC	250.00	0.00	0.00
	CDC	4,050.00	0.00	0.00
	TB	706.88	0.00	0.00
	IST	0.00	0.00	0.00
	HEP	154.00	1,146.00	0.00
	CBHC	800.00	0.00	0.00
	HSM	18,500.00	0.00	0.00
	HIS&E-Health	7,100.00	200.00	0.00
	NCDC	6,946.75	0.00	0.00
	ESD	4,199.70	0.00	0.00
	NEC	15.40	47.60	0.00
	PMR	34.00	777.00	0.00
	PSE	3,000.00	0.00	0.00
	NNS	7,500.00	7,500.00	0.00
	Nursing	24.75	0.00	0.00

7.2.2. Goods Plan View

Plan>Goods Plan Entry/Edit>View/Edit Existing Plan

7.2.3. Goods Plan View

Plan>Goods Plan View

BANGLADESH

MOHFW Supply Chain Management Portal

Goods Plan View

Year : 2014-15 **Source Name** : RPA(GOB) **Proc. Level** : Central

SL #	OP Name	Funding Source	Total Plan(BDT)	Total Budget(BDT)	Submitted	Submission Date	Ministry Approved	Ministry Approval Date	WB Clearance	WB Clearance Date
1	Alternate Medical Care (AMC)	RPA(GOB)	15,400.00	20,000,000.00	✓	15/06/2014 07:15:40	✓	20/07/2014 04:27:14	✓	10/08/2014 06:26:38
2	Clinical Contraception Services Delivery (CCSDP)	RPA(GOB)	2,720.00	629,600,000.00	✓	01/07/2014 08:48:44	✓	20/07/2014 04:32:54	✓	07/08/2014 05:39:54
3	Communicable Diseases Control (CDC)	RPA(GOB)	2,541.00	127,655,000.00	✓	26/11/2014 04:28:44	✗		✗	
4	Community Based Health Care (CBHC)	RPA(GOB)	5,236.00	700,000,000.00	✓	26/06/2014 10:31:39	✓	20/07/2014 04:26:09	✓	10/08/2014 07:05:29
5	Drug Administration and Management (DGDA)	RPA(GOB)	0.00	9,685,000.00	✓	12/06/2014 07:48:28	✓	20/07/2014 04:34:09	✓	07/08/2014 05:35:21
6	Essential Service Delivery (ESD)	RPA(GOB)	9,717.00	451,800,000.00	✓	30/09/2014 08:24:43	✓	01/10/2014 08:00:26	✓	19/10/2014 05:38:01
7	Family Planning Field Services Delivery (FSDP)	RPA(GOB)	560.00	1,909,250,000.00	✓	29/09/2014 06:39:33	✗		✗	
8	Health Education and Promotion (HEP)	RPA(GOB)	0.00	50,000,000.00	✓	30/06/2014 08:10:32	✓	10/07/2014 06:56:34	✓	10/08/2014 06:35:47
9	Health Information Systems & E-Health (HIS&E-Health)	RPA(GOB)	2,960.00	100,000,000.00	✓	27/07/2014 07:47:33	✓	31/08/2014 06:32:20	✓	01/09/2014 03:53:17
10	Hospital Services Management(HSM)	RPA(GOB)	0.00	2,250,000,000.00	✗		✗		✗	
11	Human Resources Management (HRM)	RPA(GOB)	0.00	280,000,000.00	✗		✗		✗	
12	Improved Financial Management (IFM)	RPA(GOB)	0.00	6,606,000.00	✓	02/10/2014 07:32:23	✗		✗	
13	Information, Education and Communication - DGFP (IEC)	RPA(GOB)	0.00	0.00	✗		✗		✗	
14	Management Information Systems - DGFP (MIS)	RPA(GOB)	880.00	47,800,000.00	✗		✗		✗	
15	Maternal, Child, Reproductive and Adolescent Health (MC-RH)	RPA(GOB)	1,840.00	1,160,000,000.00	✓	29/06/2014 10:23:30	✓	10/07/2014 06:56:58	✓	10/08/2014 07:11:23
16	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)	RPA(GOB)	5,852.00	2,325,464,064.00	✓	24/08/2014 06:18:21	✓	31/08/2014 06:32:28	✓	01/09/2014 03:52:54
17	National AIDS/STD Program (NASP)	RPA(GOB)	1,078.70	104,000,000.00	✓	06/07/2014 08:45:35	✓	20/07/2014 04:31:38	✓	07/08/2014 18:06:10
18	National Eye Care (NEC)	RPA(GOB)	2,002.00	28,200,000.00	✓	30/06/2014 05:17:04	✓	10/07/2014 06:57:37	✓	11/08/2014 05:10:19
19	National Nutrition Services (NNS)	RPA(GOB)	3,084.00	617,181,500.00	✓	01/07/2014 09:41:55	✓	20/07/2014 04:32:10	✓	07/08/2014 18:06:04
20	Non-Communicable Diseases Control (NCDC)	RPA(GOB)	5,538.00	700,000,000.00	✓	30/09/2014 06:20:11	✗		✗	

7.2.4. Goods Plan Consolidation

Plan>Goods Plan Consolidation

MOHFW Supply Chain Management Portal

Consolidated Procurement Plan of All for 2014-15

General Procurement Notice(GPN) In UNDB issue No. .....

Procuring Entity:Line Director(Procurement,Storage and Supply Management),All.

Serial No	Name Of Operational Plans:
1	Clinical Contraception Services Delivery (CCSDP)
2	Maternal, Child, Reproductive and Adolescent Health (MC-RH)
3	Alternate Medical Care (AMC)
4	Community Based Health Care (CBHC)
5	Essential Service Delivery (ESD)
6	Health Education and Promotion (HEP)
7	Health Information Systems & E-Health (HIS&E-Health)
8	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)
9	National AIDS/STD Program (NASP)
10	National Eye Care (NEC)
11	National Nutrition Services (NNS)
12	Nursing Education & Services (Nursing)
13	Procurement, Logistics and Supplies Management -CMSD (PLSM)
14	TB & Leprosy Control (TB)
15	Drug Administration and Management (DGDA)

Sl No	OP Name	Contract Package No.	Name Of Contract	Quantity(BDT.)	Unit	Estimated Price(Actual Contract Price in Contract Currency)
Agency Name:DGFP						
1	CCSDP		Iron (Ferrus Sulfate BP 200mg+folic Acid BP0.02 mg)	23,541,700	NA	11,770,850.00
2	CCSDP		IUD Sterilizer	1,100	NA	7,700,000.00
3	CCSDP		Femail surgeon and assistant O.T. Dress(MAXI)	5,000	pcs	2,000,000.00
4	CCSDP		Surgeon and assistant Gown (Nima)	5,000	pcs	1,800,000.00
5	CCSDP		Bed Sheet	7,500	pcs	2,625,000.00
6	CCSDP		Tubectomy Sheet	6,500	pcs	1,625,000.00
7	CCSDP		Surgeon cap (100% cotton)	7,250	pcs	652,500.00

7.2.5. Service Plan View

Plan> Service Plan View

BANGLADESH

MOHFW Supply Chain Management Portal

Service Plan View

Year : 2014-15 **Source Name** : RPA(GOB) **Proc. Level** : Central

SL #	OP Name	Funding Source	Total Plan(BDT)	Total Budget(BDT)	Submitted	Submission Date	Ministry Approved	Ministry Approval Date	WB Clearance	WB Clearance Date
1	Clinical Contraception Services Delivery (CCSDP)	RPA(GOB)	70,000,000.00	70,000,000.00	✓	30/09/2014 10:02:24	✗		✗	
2	Communicable Diseases Control (CDC)	RPA(GOB)	12.00	127,655,000.00	✗		✗		✗	
3	Drug Administration and Management (DGDA)	RPA(GOB)	1,000,000.00	0.00	✓	12/06/2014 07:53:00	✗		✗	
4	Family Planning Field Services Delivery (FSDP)	RPA(GOB)	20,000,000.00	0.00	✓	12/06/2014 08:10:50	✗		✗	
5	Health Economics and Financing (HE&F)	RPA(GOB)	6,600,000.00	17,500,000.00	✓	26/08/2014 08:55:34	✓	09/09/2014 08:06:07	✓	09/10/2014 08:57:53
6	Health Education and Promotion (HEP)	RPA(GOB)	47,000,000.00	47,000,000.00	✓	01/09/2014 08:32:35	✗		✗	
7	Human Resources Management (HRM)	RPA(GOB)	250,000,000.00	90,000,000.00	✓	30/09/2014 12:46:54	✓	14/10/2014 09:33:14	✓	23/11/2014 05:11:29
8	Improved Financial Management (IFM)	RPA(GOB)	8,000,000.00	8,000,000.00	✓	08/09/2014 07:58:04	✓	25/09/2014 06:59:28	✓	09/10/2014 09:00:09
9	Information, Education and Communication - DGFP (IEC)	RPA(GOB)	155,200,000.00	155,200,000.00	✗		✗		✗	
10	Management Information Systems - DGFP (MIS)	RPA(GOB)	1,000,000.00	1,000,000.00	✓	02/10/2014 08:38:56	✓	19/11/2014 06:55:39	✗	
11	National AIDS/STD Program (NASP)	RPA(GOB)	376,000,000.00	396,000,000.00	✓	12/10/2014 04:51:11	✗		✗	
12	National Nutrition Services (NNS)	RPA(GOB)	296,600,000.00	425,500,000.00	✗		✗		✗	
13	Non-Communicable Diseases Control (NCDC)	RPA(GOB)	74,500,000.00	0.00	✓	22/09/2014 06:44:39	✗		✗	
14	Physical Facilities Development (PFD)	RPA(GOB)	420,000,000.00	35,000,000.00	✗		✗		✗	
15	Planning, Monitoring & Research - DGHS (PMR)	RPA(GOB)	64,600,000.00	64,600,000.00	✓	11/09/2014 11:14:25	✗		✗	
16	Procurement, Storage and Supplies Management - DGFP (PSSM)	RPA(GOB)	500,000.00	3,000,000.00	✗		✗		✗	
17	Training, Research and Development (NIPORT)	RPA(GOB)	207,000,000.00	207,000,000.00	✓	19/07/2014 19:03:57	✗		✗	

7.2.6. Service Plan View Details

Plan> Service Plan Entry/Edit/ Details

Press right top “Print” button to print a Plan items.

BANGLADESH
Health, Population Nutrition Sector Development Program (HPNSDP)
PROCUREMENT PLAN for Goods Contract

Procurement Entity:Clinical Contraception Services Delivery (CCSDP)		Year : 2014-15
Agency: Directorate General of Family Planning		Funding Source : RPA(GOB)
Ministry/Division:Ministry of Health and Family Welfare		Submitted On Portal: 00/00/0000
Total plan amount : 22,208,000.00 BDT.	Total budget amount : 1,000,000.00 BDT.	Remaining budget : (21,208,000.00) BDT.

Exchange Rate: 1 US$ = 79.00 BDT

SL No.	Product Name	Unit	Qty/ Nos.	Estimated Unit Price	Total(BDT)	Total(US$)	Procured For
1	2	3	4	5	6	7	8
Procured For 2014-15							
1	Implant (1 Rod)	sets	30	1,600.00	48,000.00	607.59	CCSDP
2	IUD 380A	pcs	40,000	60.00	2,400,000.00	30,379.75	CCSDP
3	Abacavir (240ml (10mg/ml))	Nos.	1,000	19,750.00	19,750,000.00	250,000.00	
4	Injectables	vials	1,000	10.00	10,000.00	126.58	
Remarks :LD Comments nothing							

7.3. Reports Menu

7.3.1. Goods Package View

MOHFW SUPPLY CHAIN MANAGEMENT PORTAL

DGHS:

RPA(GOB) - NCB - None:

#	Package Name	Procurement Type	Bidding Documents (packages) prepared and approval	Bidding Documents (packages) send to WB for NOC	NOC receive from WB	Bid invitation preparation and Advertisement	Pre-Bid Meeting	Minutes send to WB for NOC	NOC receive from WB	Bids Close & Bids Opened	Preliminary examination of bids/TEC/TSC	Bid Evaluation Report (BER) preparation and DG approval	TEC Recommendation to HOPE for approval	BER to WB for NOC	NOC receive from WB	Notification of Award (NOA) issue	Acceptance of NOA	Submission of performance security	Contract signing	Shipment/Delivery
1	1 HEP Goods Package	Update Plan Date	15/08/2014	29/08/2014	19/09/2014	26/09/2014	10/10/2014	17/10/2014	24/10/2014	31/10/2014	28/11/2014	05/12/2014	12/12/2014	19/12/2014	09/01/2015	16/01/2015	16/01/2015	30/01/2015	13/02/2015	05/06/2015
		Accomplishment Date																		
		Actual Week																		

DGHS:

RPA(GOB) - NCB - Post:

#	Package Name	Procurement Type	Bidding Documents (packages) prepared and approval	Bidding Documents (packages) send to WB for NOC	NOC receive from WB	Bid invitation preparation and Advertisement	Pre-Bid Meeting	Minutes send to WB for NOC	NOC receive from WB	Bids Close & Bids Opened	Preliminary examination of bids/TEC/TSC	Bid Evaluation Report (BER) preparation and DG approval	TEC Recommendation to HOPE for approval	BER to WB for NOC	NOC receive from WB	Notification of Award (NOA) issue	Acceptance of NOA	Submission of performance security	Contract signing	Shipment/Delivery
1	G-1401 Computer Laptop Printer & Accessories(Lot - 1)	Update Plan Date	14/12/2014	28/12/2014	18/01/2015	25/01/2015	08/02/2015	15/02/2015	22/02/2015	01/03/2015	29/03/2015	05/04/2015	12/04/2015	19/04/2015	10/05/2015	17/05/2015	17/05/2015	31/05/2015	14/06/2015	04/10/2015
		Accomplishment Date																		
		Actual Week																		
2	G-1401 Computer Laptop Printer & Accessories(Lot - 2)	Update Plan Date	14/12/2014	28/12/2014	18/01/2015	25/01/2015	08/02/2015	15/02/2015	22/02/2015	01/03/2015	29/03/2015	05/04/2015	12/04/2015	19/04/2015	10/05/2015	17/05/2015	17/05/2015	31/05/2015	14/06/2015	04/10/2015
		Accomplishment Date	19/11/2014																	
		Actual Week	0.4																	
3	G-1401 Computer Laptop Printer & Accessories(Lot - 3)	Update Plan Date	14/12/2014	28/12/2014	18/01/2015	25/01/2015	08/02/2015	15/02/2015	22/02/2015	01/03/2015	29/03/2015	05/04/2015	12/04/2015	19/04/2015	10/05/2015	17/05/2015	17/05/2015	31/05/2015	14/06/2015	04/10/2015
		Accomplishment Date	19/11/2014																	
		Actual Week	0.4																	

DGHS:

RPA(GOB) - ICB - Post:

#	Package Name	Procurement Type	Bidding Documents (packages) prepared and approval	Bidding Documents (packages) send to WB for NOC	NOC receive from WB/DPs	Bid invitation preparation and Advertisement	Pre-Bid Meeting	Minutes send to WB/DP for NOC	NOC receive from WB/DP	Bids Close & bids opened	Preliminary examination of bids/TEC/TSC	Bid Evaluation Report (BER) preparation and DG approval	BER to WB for NOC	NOC Receive from WB	Purchase Summary to MOHFW/CCGP for approval	Aporoval receive from MOHFW	Notification of Award (NOA) issue	Acceptance of NOA from Bidder	Submission of performance security	Contract signing	LC Opening	Shipment/Deliv
1	G-1403 Diathermy Machine	Update Plan Date	10/12/2014	17/12/2014	07/01/2015	14/01/2015	28/01/2015	04/02/2015	18/02/2015	11/03/2015	22/04/2015	29/04/2015	06/05/2015	27/05/2015	03/06/2015	22/07/2015	29/07/2015	29/07/2015	19/08/2015	26/08/2015	23/09/2015	13/01/2016
		Accomplishment Date																				
		Actual Week																				

7.3.2. Goods Package Summary

MOHFW SUPPLY CHAIN MANAGEMENT PORTAL

Package summary

	GOB-Dev	GOB-Rev	RPA(GOB)	RPA(JICA)
Packages | Lots | Lot Cancelled	23 | 27 | 0	1 | 1 | 0	85 | 164 | 0	9 | 10 | 0

MOHFW SUPPLY CHAIN MANAGEMENT PORTAL

Package summary

	GOB-Dev	GOB-Rev	RPA(GOB)	RPA(JICA)	Total
0. Process Not Yet Started	16		5	3	24
1. Bid Opened	2	-	49	3	54
2. Bid Evaluation Completed	3	-	18	2	23
3. NOC Received	-	-	3	-	3
4. Contract Signed	2	1	83	2	88
5. Shipment Started/Delivered	4	-	6	-	10
6. Total	27	1	164	10	202

7.3.3. Goods Contract Register

7.3.3.1. Package Wise Contract Summary

BANGLADESH
Health, Population Nutrition Sector Development Program (HPNSDP)
PROCUREMENT PLAN for Goods Contract

SL #	Source	Package#	Package Name	Lot	Estimated Cost	Contract#	Contract Date	Total Amount(BDT)
DGFP								
1	GOB-Dev	GFP/LP/11-12/09	DDS Kit		0.00	GFP/LP/11-12/09	11/03/2012	0.00
2	GOB-Dev	GFP/LP/Dev/11-12/01	Fire Extinguisher		0.00	GFP/LP/Dev/11-12/01	06/03/2012	0.00
3	GOB-Dev	GFP/LP/Dev/11-12/03	Hand Trolley (Hydraulic)		0.00	DGFP/L&S-2/2011-12/06/152	24/01/2012	0.00
4	GOB-Dev	GFP/LP/Dev/11-12/13	Povidone Iodine Solution		0.00	DGFP/L&S-4/2011-12/6745/634	30/04/2012	0.00
5	RPA(GOB)	GFP-01/11	Oral Pill		0.00	DGFP/L&S-3/2011-12/6691/844	27/06/2012	0.00
6	RPA(GOB)	GFP-02/11	Injectables		0.00	DGFP/L&S-3/2011/6702/742	30/05/2012	0.00
7	RPA(GOB)	GFP-03/11	Auto Destruct Syringe		0.00	DGFP/L&S-2/2011-12/08/706	21/05/2012	0.00
8	RPA(GOB)	GFP-04/11	Implant (1 Rod)		0.00	DGFP/L&S-3/2011-12/6716/851	28/06/2012	0.00
9	RPA(GOB)	GFP-05/11	Implant (2 Rod)		0.00	DGFP/L&S-3/2011-12/6725/888	24/07/2012	0.00
10	RPA(GOB)	GFP-06/11	DDS Kits		0.00	DGFP/2011-12/6/841/Lot 3	28/06/2012	0.00
11	RPA(GOB)	GFP-07/11	IUD(CT 380A)		0.00	L&S-1/IUD/2011-12/6707/231	06/02/2012	0.00
12	RPA(GOB)	GFP-08/11	MR Kits		0.00	DGFP/L&s-3/MR Kits/2011-12/6726/310	19/02/2012	0.00
13	RPA(GOB)	GFP-11/11	Stethoscope		0.00	DGFP/L&S-4/2011-12/6719/548	09/04/2012	0.00
14	RPA(GOB)	GFP-12/11	BP Machine		0.00	GFP-12/11/549	09/04/2012	8,050,000.00
15	RPA(GOB)	GFP-16/11	Tab. Metronidazole		0.00	DGFP/L&S-7/2011/187 &7/239	28/02/2012	0.00
16	RPA(GOB)	GFP-17/11	Tab. Ciprofloxacine (500 mg)		0.00	DGFP/L&S-2/2011-12/6734/608	24/04/2012	0.00
17	RPA(GOB)	GFP-18/11	Tab. Iron with Folic Acid		0.00	CCSDP/EDCL/101	24/04/2012	0.00
18	RPA(GOB)	GFP-20/11	Surgical Dressing Materials		0.00	DGFP/L&S-3/2011-2012/6727/669	10/05/2012	0.00
19	RPA(GOB)	GFP-21/11	Pick up		0.00	DGFP/L&S-3/2011-2012/6714/436	18/03/2012	0.00

7.3.3.2. Suppliers wise Contract Summary

BANGLADESH
Health, Population Nutrition Sector Development Program (HPNSDP)
PROCUREMENT PLAN for Goods Contract

SL #	Bidder Name	Source	Package#	Package Name	Lot	Estimated Cost	Contract#	Contract Date	Total Amount(BDT)
DGFP									
1	Acme Pharmaceuticals	RPA(GOB)	GFP-17/11	Tab. Ciprofloxacine (500 mg)		0.00	DGFP/L&S-2/2011-12/6734/608	24/04/2012	0.00
2	Bayer OY	RPA(GOB)	GFP-05/11	Implant (2 Rod)		0.00	DGFP/L&S-3/2011-12/6725/888	24/07/2012	0.00
3	Convatec International Services GmbH	RPA(GOB)	GFP-20/11	Surgical Dressing Materials		0.00	DGFP/L&S-3/2011-2012/6727/669	10/05/2012	0.00
4	Desh Corporation	RPA(GOB)	GFP-12/11	BP Machine		0.00	GFP-12/11/549	09/04/2012	8,050,000.00
5	Essentials Drugs ltd	GOB-Dev	GFP/LP/11-12/09	DDS Kit		0.00	GFP/LP/11-12/09	11/03/2012	0.00
6	Famy Care	RPA(GOB)	GFP-01/11	Oral Pill		0.00	DGFP/L&S-3/2011-12/6691/844	27/06/2012	0.00
7	General Pharmaceutical	RPA(GOB)	GFP-06/11	DDS Kits		0.00	DGFP/2011-12/6/841/Lot 3	28/06/2012	0.00
8	General Pharmaceutical	RPA(GOB)	GFP-16/11	Tab. Metronidazole		0.00	DGFP/L&S-7/2011/187 &7/239	28/02/2012	0.00
9	Helm Pharmaceuticals GmbH	RPA(GOB)	GFP-02/11	Injectables		0.00	DGFP/L&S-3/2011/6702/742	30/05/2012	0.00
10	Inter Health and Devices ltd	RPA(GOB)	GFP-08/11	MR Kits		0.00	DGFP/L&s-3/MR Kits/2011-12/6726/310	19/02/2012	0.00
11	Jayson Pharmaceuticals Limited	GOB-Dev	GFP/LP/Dev/11-12/13	Povidone Iodine Solution		0.00	DGFP/L&S-4/2011-12/6745/634	30/04/2012	0.00
12	JMI Syringes and Medical devices Ltd	RPA(GOB)	GFP-03/11	Auto Destruct Syringe		0.00	DGFP/L&S-2/2011-12/08/706	21/05/2012	0.00
13	M/S SMB Corporation of India	RPA(GOB)	GFP-07/11	IUD(CT 380A)		0.00	L&S-1/IUD/2011-12/6707/231	06/02/2012	0.00
14	M/S Wadud Enterprise	GOB-Dev	GFP/LP/Dev/11-12/03	Hand Trolley (Hydraulic)		0.00	DGFP/L&S-2/2011-12/06/152	24/01/2012	0.00
15	Meditrade Corporation	RPA(GOB)	GFP-11/11	Stethoscope		0.00	DGFP/L&S-4/2011-12/6719/548	09/04/2012	0.00
16	MSD Oss B.V	RPA(GOB)	GFP-04/11	Implant (1 Rod)		0.00	DGFP/L&S-3/2011-12/6716/851	28/06/2012	0.00
17	R.R. Trading Company	RPA(GOB)	GFP-21/11	Pick up		0.00	DGFP/L&S-3/2011-2012/6714/436	18/03/2012	0.00
18	Raiz and Sajjad (pvt) ltd.	GOB-Dev	GFP/LP/Dev/11-12/01	Fire Extinguisher		0.00	GFP/LP/Dev/11-12/01	06/03/2012	0.00
19	Ziska Pharmaceuticals Ltd	RPA(GOB)	GFP-18/11	Tab. Iron with Folic Acid		0.00	CCSDP/EDCL/101	24/04/2012	0.00

7.3.3.3. Agency Wise Contract Summary

BANGLADESH
Health, Population Nutrition Sector Development Program (HPNSDP)
PROCUREMENT PLAN for Goods Contract

SL #	Agency Name	Source	Total Amount(BDT)
1	DGFP	GOB-Dev	0.00
2	DGFP	RPA(GOB)	8,050,000.00
3	DGHS	RPA(GOB)	8,490,792,086.56
4	MOHFW	RPA(GOB)	0.00

7.3.3.4. Contract vs Remaining Budget

BANGLADESH
Health, Population Nutrition Sector Development Program (HPNSDP)
PROCUREMENT PLAN for Goods Contract

SL #	OP Name	OP Description	Source	Budget(BDT.)	Contract Value(BDT.)	Reamining Budget(%)
DGFP						
1	CCSDP	Clinical Contraception Services Delivery (CCSDP)	GOB-Dev	0.00	0.00	0%
2	CCSDP	Clinical Contraception Services Delivery (CCSDP)	RPA(GOB)	8,099,999,744.00	6,500,000.00	99.9%
3	FSDP	Family Planning Field Services Delivery (FSDP)	GOB-Dev	0.00	0.00	0%
4	FSDP	Family Planning Field Services Delivery (FSDP)	RPA(GOB)	2,112,000,000.00	0.00	100.0%
5	MC-RH	Maternal, Child, Reproductive and Adolescent Health (MC-RH)	GOB-Dev	0.00	0.00	0%
6	MC-RH	Maternal, Child, Reproductive and Adolescent Health (MC-RH)	RPA(GOB)	10,000,000,000.00	8,050,000.00	99.9%
7	MIS	Management Information Systems - DGFP (MIS)	RPA(GOB)	45,000,000.00	0.00	100.0%
8	PSSM	Procurement, Storage and Supplies Management - DGFP (PSSM)	GOB-Dev	0.00	0.00	0%
9	PSSM	Procurement, Storage and Supplies Management - DGFP (PSSM)	RPA(GOB)	29,000,000.00	0.00	100.0%
DGHS						
10	CBHC	Community Based Health Care (CBHC)	RPA(GOB)	1,705,764,992.00	77,889,927.22	95.4%
11	CDC	Communicable Diseases Control (CDC)	RPA(GOB)	509,800,000.00	2,284,347,162.90	0%
12	ESD	Essential Service Delivery (ESD)	RPA(GOB)	264,058,000.00	43,729,817.65	83.4%
13	HIS&E-Health	Health Information Systems & E-Health (HIS&E-Health)	RPA(GOB)	891,033,984.00	247,357,270.00	72.2%
14	HSM	Hospital Services Management(HSM)	RPA(GOB)	10,000,000,000.00	654,995,033.04	93.5%
15	IST	In-Service Training (IST)	RPA(GOB)	24,000,000.00	0.00	100.0%
16	MNC&AH	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)	RPA(GOB)	3,167,725,056.00	2,666,119,417.79	15.8%
17	NASP	National AIDS/STD Program (NASP)	RPA(GOB)	21,500,000.00	44,926,123.50	0%
18	NCDC	Non-Communicable Diseases Control (NCDC)	RPA(GOB)	451,244,992.00	2,129,339,019.40	0%
19	NEC	National Eye Care (NEC)	RPA(GOB)	16,900,000.00	86,590,800.44	0%
20	NNS	National Nutrition Services (NNS)	RPA(GOB)	290,460,000.00	156,020,750.47	46.3%
21	Nursing	Nursing Education & Services (Nursing)	RPA(GOB)	342,049,984.00	3,137,018.50	99.1%
22	PLSM	Procurement, Logistics and Supplies Management -CMSD (PLSM)	RPA(GOB)	13,034,000.00	25,447,816.57	0%
23	PSE	Pre-Service Education (PSE)	RPA(GOB)	799,910,016.00	14,909,091.11	98.1%
24	TB	TB & Leprosy Control (TB)	RPA(GOB)	170,000,000.00	51,170,337.96	69.9%
MOHFW						
25	DGDA	Drug Administration and Management (DGDA)	RPA(GOB)	65,500,000.00	201,500.00	99.7%

7.3.4. Goods Package Receive Status

BANGLADESH
Health, Population Nutrition Sector Development Program (HPNSDP)
Package Receive Status

SL #	Lot	Contract #	Supplier	Product Name	Contract Qty.	Prov. Receive Qty.	Inspected Receive Qty.
Package #:G-1101 Computer, Laptop, Printer & Server							
1	Lot - 1	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/09	M/s. Computer Source,	Server	1	0	1
2	Lot - 1	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/09	M/s. Computer Source,	Personal Computer (Desktop)	1,381	0	1,381
3	Lot - 2	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/56	M/s. Smart Technologies(BD),Ltd.	Laptop Computer with Accessories	262	0	262
4	Lot - 2	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/56	M/s. Smart Technologies(BD),Ltd.	Laptop Computer (Type 2)	3,465	0	562
5	Lot - 3	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/57	M/s. Smart Technologies(BD),Ltd.	Laser Printer with Accessories	117	0	117
6	Lot - 3	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/57	M/s. Smart Technologies(BD),Ltd.	Laser Computer Printer (Heavy duty)	9	9	0
7	Lot - 3	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/57	M/s. Smart Technologies(BD),Ltd.	Laser Printer	3,520	0	3,520
Package #:G-1109 OT table							
8	No Lot	CMSD/Prock-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,	Mayo Table	4	0	4
9	No Lot	CMSD/Prock-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,	Cardiac OT table	1	0	1
10	No Lot	CMSD/Prock-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,	Obstetric Delivery Table	70	0	70
11	No Lot	CMSD/Prock-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,	Gynae OT. Table Universal, Hydraulic Head mobile	94	0	62

7.3.5. Goods Receive Compliance Report

BANGLADESH
Health, Population Nutrition Sector Development Program (HPNSDP)
Receive Compliance Report

SL #		Lot	Contract#	Supplier/ Vendor	Earliest Date	Latest Date	First Receive Date	Last Receive Date
Package #:G-1101 Computer, Laptop, Printer & Server								
1	▶	Lot - 1	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/09	M/s. Computer Source,			12/02/2012	24/09/2012
2	▶	Lot - 2	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/56	M/s. Smart Technologies(BD),Ltd.			24/09/2012	06/12/2012
3	▶	Lot - 3	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/57	M/s. Smart Technologies(BD),Ltd.			02/09/2012	02/09/2012
Package #:G-1109 OT table								
4	▶		CMSD/Prock-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,			29/01/2013	22/01/2014
Package #:G-1110 Autoclave & Sterilizer equipment								
5	▶	Lot - 2	CMSD/Proc-74HPNSDP/G1110(ICB)2011-2012/D-1/23	M/S. S.S. Scientific Corporation			26/05/2014	26/05/2014
Package #:G-1113 Air conditioner & dehumidifier								
6	▶		CMSD/Proc-55/HPNSDP/G1113(ICB)2011-2012/D-5/16	M/S. S.S Trade International			17/12/2012	17/12/2012
Package #:G-1115 Radiology & imaging								
7	▶	Lot - 1	CMSD/Proc-93/HPNSDP/C-1115(ICB)/2011-2012/D-2/31	M/S. Mashruba Medical Tecnologies,			13/07/2013	13/07/2013
8	▶	Lot - 3	CMSD/Proc-93/HPNSDP/C-1115(ICB)/2011-2012/D-2/34	M/s. General Medical Engineering Service Co.			22/05/2013	22/05/2013
Package #:G-1116 Centrifuge machine								
9	▶		CMDS/G-1116(NCB)/2011-2012/D-4/14	M/S. A & E International			24/03/2013	24/03/2013
Package #:G-1117 Lab equipment								
10	▶	Lot - 4	CMSD/G-1117(ICB)/2011-2012/D-4/06	M/S. Harun Enterprise			18/10/2012	22/11/2012

7.3.6. Goods Lead Time Analysis

MOHFW Supply Chain Management Portal

Lead Time Analysis Report

Procurement Steps

Sl #	Procurement Step Name	Planned Weeks	Grand Total / Avg Weeks
1	Bidding Documents (packages) prepared and approval	4	
2	Bidding Documents (packages) send to WB for NOC	1	
3	NOC receive from WB/DPs	3	
4	Bid invitation preparation and Advertisement	1	
5	Pre-Bid Meeting	2	
6	Minutes send to WB/DP for NOC	1	
7	NOC receive from WB/DP	2	
8	Bids Close & bids opened	3	
9	Preliminary examination of bids/TEC/TSC	6	
10	Bid Evaluation Report (BER) preparation and DG approval	1	

7.3.7. Service Package View

MOHFW Supply Chain Management Portal

Status of Procurement Package

Year: 2011-12 Source Name: RPA(GOB) Agency Name: DGHS OP Name: All

Serial Number	Package #	Package Name	Method	Source	Estimated Cost	Contract Amount	Status	Milestone Situation	Expected date of completion
1	SP-02	1) Research on Malaria Epidemiology	Selection Based on Consultants Qualifications (SBCQ)	RPA(GOB)	14,152.00	14,152.00	Prepare Request for Expression of Interest has been completed on 2013-04-10. Advertise Request for Expression of Interest needs to be completed on 2013-04-24	EOI	05/03/2014

7.3.8. Service Contract Register

7.3.8.1. Package Wise Contract Summary

BANGLADESH

Health, Population Nutrition Sector Development Program (HPNSDP)

PROCUREMENT PLAN for Service Contract

SL #	Source	Package#	Package Name	Estimated Cost	Contract#	Contract Date	Total Amount(BDT)
DGHS							
1	RPA(GOB)	SP-02	1) Research on Malaria Epidemiology	14,152.00	Contract 1	05/11/2012	14,152.00

7.3.8.2. Suppliers wise Contract Summary

BANGLADESH

Health, Population Nutrition Sector Development Program (HPNSDP)

PROCUREMENT PLAN for Service Contract

SL #	Bidder Name	Source	Package#	Package Name	Estimated Cost	Contract#	Contract Date	Total Amount(BDT)
DGHS								
1	General Battary Com. ltd.	RPA(GOB)	SP-02	1) Research on Malaria Epidemiology	14,152.00	Contract 1	05/11/2012	14,152.00

7.3.8.3. Contract vs Remaining Budget

BANGLADESH

Health, Population Nutrition Sector Development Program (HPNSDP)

PROCUREMENT PLAN for Service Contract

SL #	OP Name	OP Description	Source	Budget(BDT.)	Contract Value(BDT.)	Remaining Budget(%)
DGHS						
1	CDC	Communicable Diseases Control (CDC)	RPA(GOB)	152,750,000.00	14,152.00	100.0%
2	HEP	Health Education and Promotion (HEP)	RPA(GOB)	53,000,000.00	0.00	100.0%

7.3.9. Service Lead Time Analysis

MOHFW Supply Chain Management Portal

Service Lead Time Analysis Report

Procurement Steps

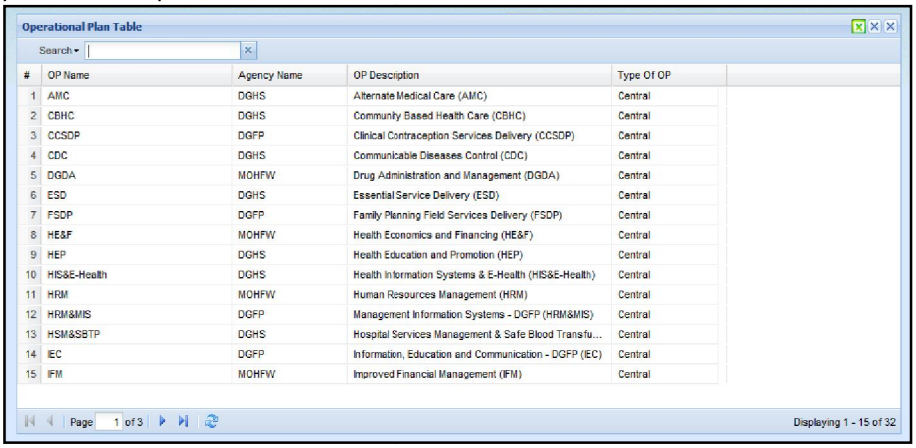
Sl #	Procurement Step Name	Planned Weeks	Grand Total / Avg Weeks
1	Prepare Request for Expression of Interest	1	
2	Advertise Request for Expression of Interest	2	
3	Shortlist consultant	2	
4	submits a Draft Request for Proposals (RFP) for Bank Clearance	1	
5	submits a Draft Request for Proposals (RFP) for Bank Clearance	2	
6	RFP given to shortlisted firms	1	
7	RFP closed and Technical Response	4	
8	Evaluation of Technical Responses	3	
9	Technical evaluation report approved	2	
10	Open Financial Response	1	
11	Approval of DG	1	
12	Combined Technical and Financial Evaluation Report to WB	2	
13	WB cleared Combined Technical & Financial Report	1	
14	Approval from WB	1	
15	Negotiation with selected consultant	2	
16	Award of contract	2	
17	Submision Inception Report	4	
18	Draft completion report submitted	16	
19	Final assingment report submitted	6	
Grand Total		54	

CHAPTER-8: USER CONTROLS AND VIEWS

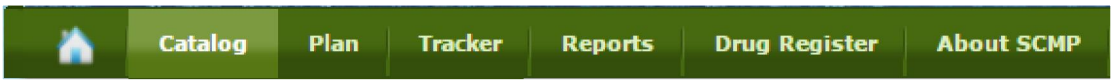
8.1. LDs View

8.1.1. LD view

The following screen shows the list of Line Directors who are the central plan users to prepare their yearly procurement plan.

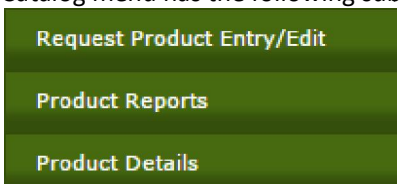


Each user has individual access permission to use the SCMP portal. The following screen show the Menu list what a LD user can have access to enter and view procurement plan and others reports.

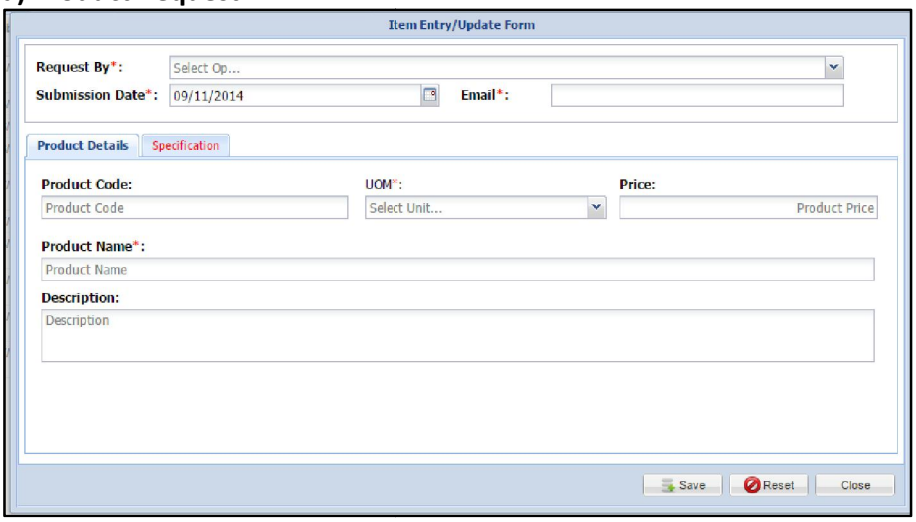


Catalog menu

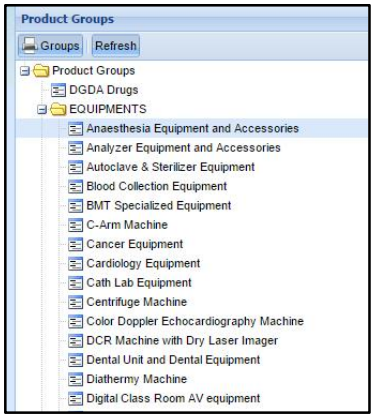
Catalog menu has the following sub-menu:



a) Product Request



b) Product Group View



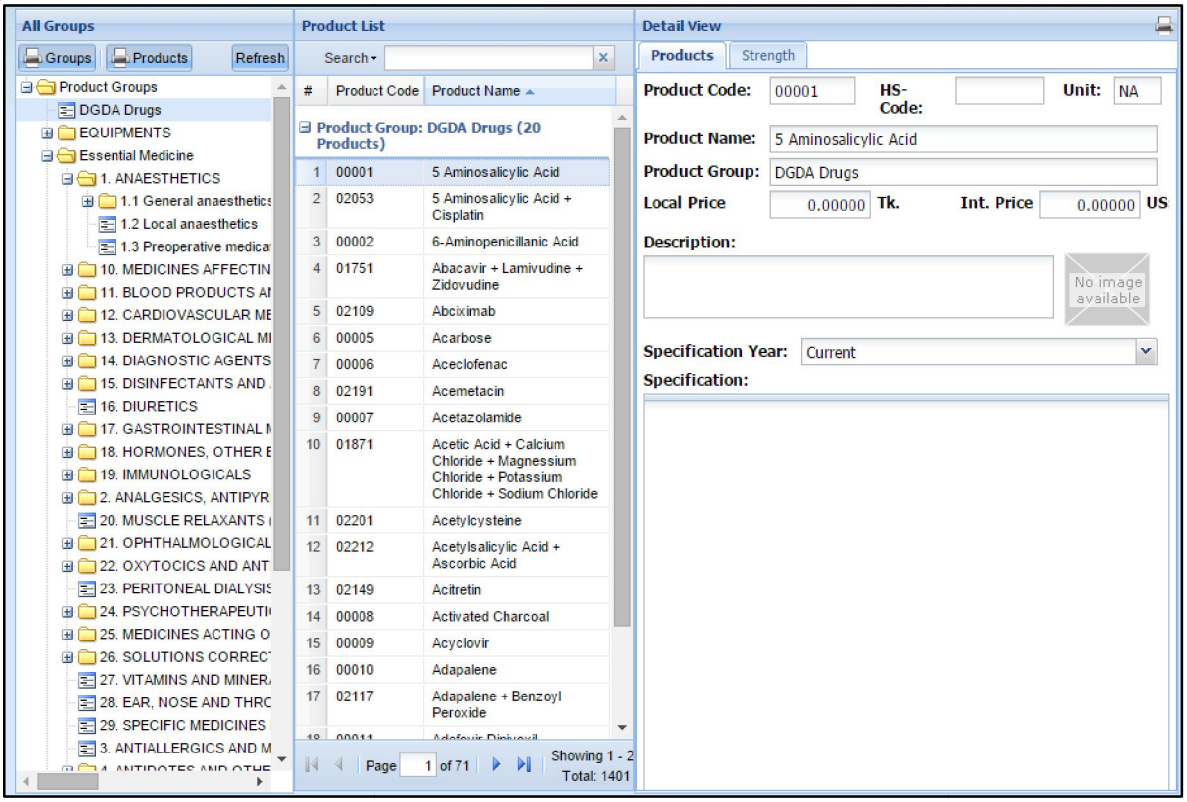
c) Product List

Requested Product List

Add New | Search

#	Submission Date	Requested By	Product Code	Product Name	Price	UOM	E-mail	Processed	Processed Date	Edit/ Delete	Det vie
1	11/06/2014	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)		Ciprofloxacin	0.00	bottle	aasreza@yahoo.com				
2	13/03/2014	A. G. B. Urban Dispensary	132456	dghdgg	10000.00	box	shahin.cse12@gmail.c		13/03/2014		
3	26/06/2012	Hospital Services Management(HSM)		Flow Cytometer	0.00	Nos.	nitabarman@yahoo....		28/02/2013		
4	16/07/2013	Non-Communicable Diseases Control (NCDC)	MH1358	Glucometer strip	4.51	Nos.	ncd.infobase@gmail.c				
5	17/07/2013	Management Information Systems - DGFP (MIS)	01	Hospital Automation	100000...	ca...	dirmisfp@gmail.com				
6	27/11/2012	Health Education and Promotion (HEP)		HP Touchsmart 21"	0.00	pcs	mahmudmia@yahoo...		28/02/2013		
7	18/07/2013	Information, Education and Communication - DGFP (IEC)	02	Modernization of IEM press	365000...	Nos.	iemdgfp@gmail.com				
8	11/06/2014	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)		Tab. Ciprofloxacin 250 mg	0.00	tab	aasreza@yahoo.com				
9	11/06/2014	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)		Tab. Zinc 20 mg Dispersible	0.00	tab	aasreza@yahoo.com		11/06/2014		
10	17/07/2013	Information, Education and Communication - DGFP (IEC)	01	Vehicle (micro-Bus)	290000...	Nos.	iemdgfp@gmail.com				

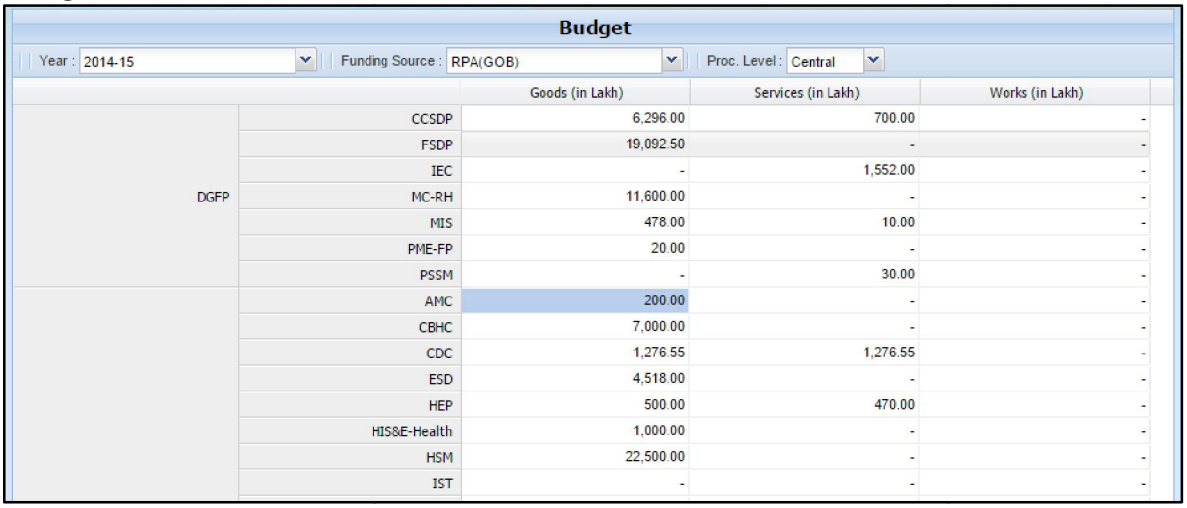
d) Product Details



Plan menu

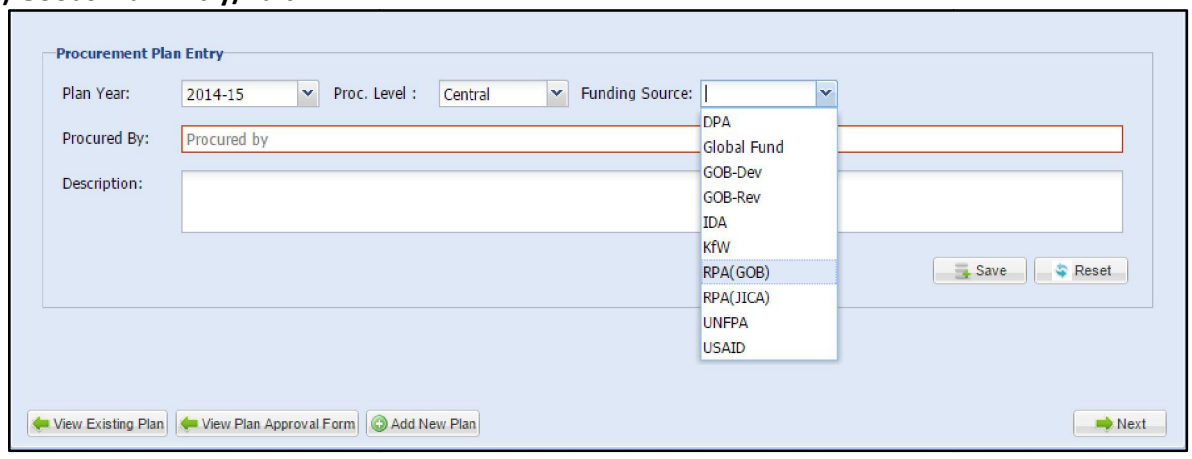
Plan menu has the following sub-menu:

a) Budget



		Goods (in Lakh)	Services (in Lakh)	Works (in Lakh)
DGFP	CCSDP	6,296.00	700.00	-
	FSDP	19,092.50	-	-
	IEC	-	1,552.00	-
	MC-RH	11,600.00	-	-
	MIS	478.00	10.00	-
	PME-FP	20.00	-	-
	PSSM	-	30.00	-
	AMC	200.00	-	-
	CBHC	7,000.00	-	-
	CDC	1,276.55	1,276.55	-
	ESD	4,518.00	-	-
	HEP	500.00	470.00	-
	HIS&E-Health	1,000.00	-	-
	HSM	22,500.00	-	-
	IST	-	-	-

b) Goods Plan Entry/Edit



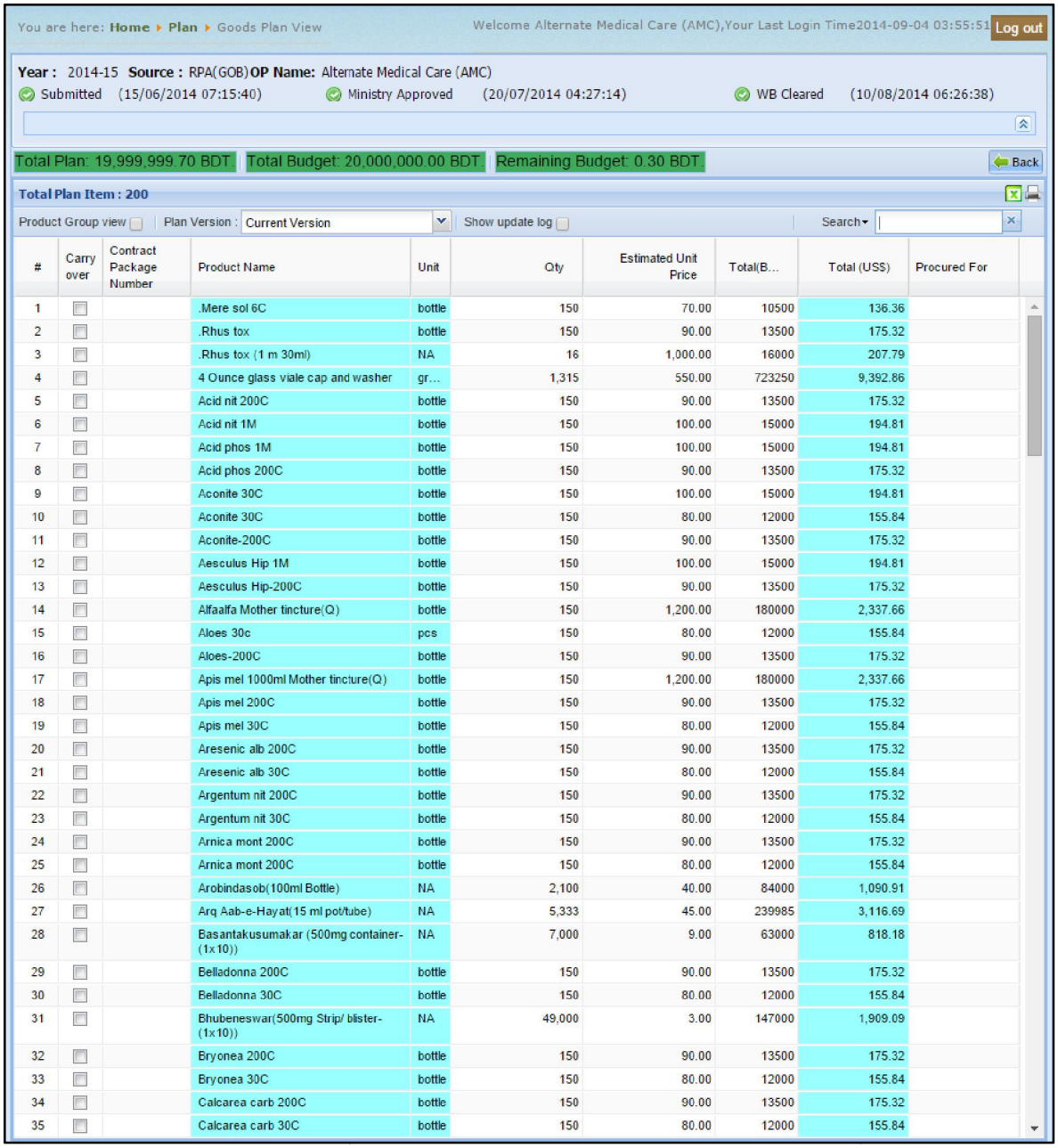
c) Budget View

Budget

Year : 2014-15 | Funding Source : RPA(GOB) | Proc. Level : Central

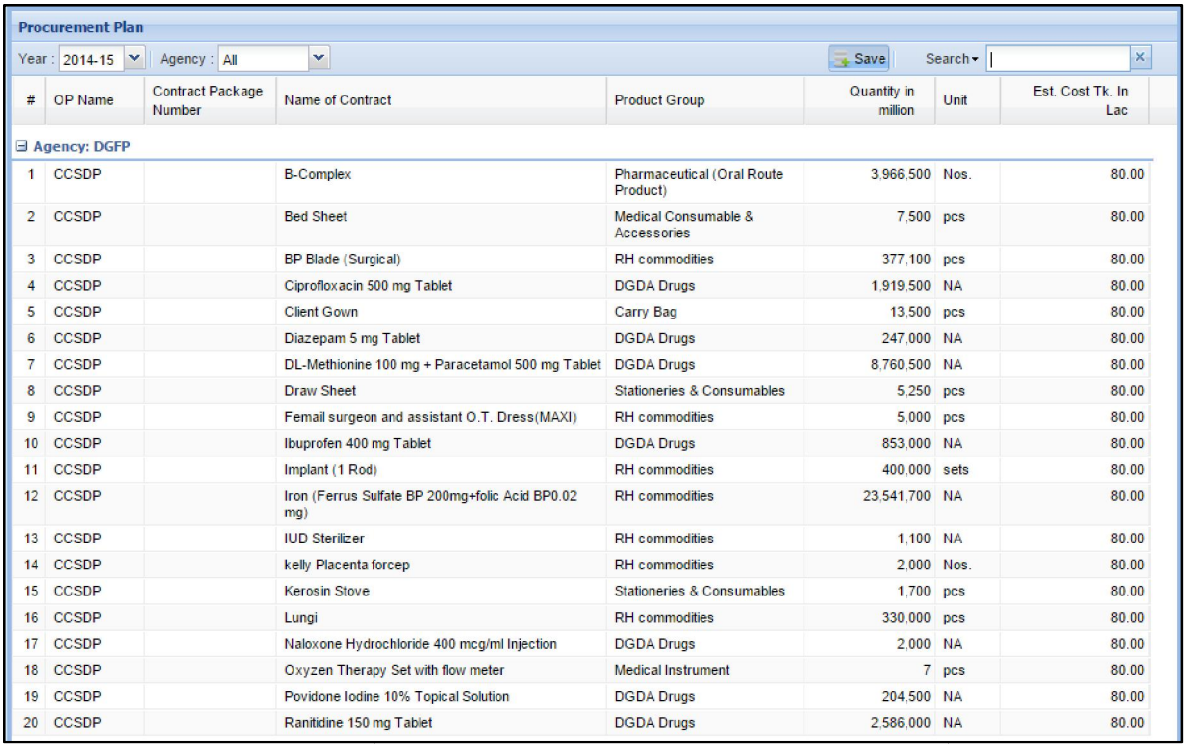
		Goods (in Lakh)	Services (in Lakh)	Works (in Lakh)
DGFP	CCSDP	6,296.00	700.00	-
	FSDP	19,092.50	-	-
	IEC	-	1,552.00	-
	MC-RH	11,600.00	-	-
	MIS	478.00	10.00	-
	PME-FP	20.00	-	-
	PSSM	-	30.00	-
DGHS	AMC	200.00	-	-
	CBHC	7,000.00	-	-
	CDC	1,276.55	1,276.55	-
	ESD	4,518.00	-	-
	HEP	500.00	470.00	-
	HIS&E-Health	1,000.00	-	-
	HSM	22,500.00	-	-
	IST	-	-	-
	MNC&AH	23,254.64	-	-
	NASP	1,040.00	3,960.00	-
	NCDC	7,000.00	-	-
	NEC	282.00	-	-
	NNS	6,171.81	4,255.00	-
	Nursing	550.00	-	-
	PLSM	111.32	-	-
	PMR	134.00	646.00	-
	PSE	11,000.00	-	-
	TB	747.32	-	-
MOHFW	DGDA	96.85	-	468.00
	HE&F	-	175.00	-
	HRM	2,800.00	900.00	-
	IFM	66.06	80.00	-
	NIPORT	-	2,070.00	-
	PFD	-	350.00	-
	SWPM & M&E	-	-	-

d) Goods Plan View



#	Carry over	Contract Package Number	Product Name	Unit	Qty	Estimated Unit Price	Total(B...	Total (US$)	Procured For
1			.Mere sol 6C	bottle	150	70.00	10500	136.36	
2			.Rhus tox	bottle	150	90.00	13500	175.32	
3			.Rhus tox (1 m 30ml)	NA	16	1,000.00	16000	207.79	
4			4 Ounce glass viale cap and washer	gr...	1,315	550.00	723250	9,392.86	
5			Acid nit 200C	bottle	150	90.00	13500	175.32	
6			Acid nit 1M	bottle	150	100.00	15000	194.81	
7			Acid phos 1M	bottle	150	100.00	15000	194.81	
8			Acid phos 200C	bottle	150	90.00	13500	175.32	
9			Aconite 30C	bottle	150	100.00	15000	194.81	
10			Aconite 30C	bottle	150	80.00	12000	155.84	
11			Aconite-200C	bottle	150	90.00	13500	175.32	
12			Aesculus Hip 1M	bottle	150	100.00	15000	194.81	
13			Aesculus Hip-200C	bottle	150	90.00	13500	175.32	
14			Alfaalfa Mother tincture(Q)	bottle	150	1,200.00	180000	2,337.66	
15			Aloes 30c	pcs	150	80.00	12000	155.84	
16			Aloes-200C	bottle	150	90.00	13500	175.32	
17			Apis mel 1000ml Mother tincture(Q)	bottle	150	1,200.00	180000	2,337.66	
18			Apis mel 200C	bottle	150	90.00	13500	175.32	
19			Apis mel 30C	bottle	150	80.00	12000	155.84	
20			Aresenic alb 200C	bottle	150	90.00	13500	175.32	
21			Aresenic alb 30C	bottle	150	80.00	12000	155.84	
22			Argentum nit 200C	bottle	150	90.00	13500	175.32	
23			Argentum nit 30C	bottle	150	80.00	12000	155.84	
24			Arnica mont 200C	bottle	150	90.00	13500	175.32	
25			Arnica mont 200C	bottle	150	80.00	12000	155.84	
26			Arobindasob(100ml Bottle)	NA	2,100	40.00	84000	1,090.91	
27			Arq Aab-e-Hayat(15 ml pot/tube)	NA	5,333	45.00	239985	3,116.69	
28			Basantakusumakar (500mg container-(1x10))	NA	7,000	9.00	63000	818.18	
29			Belladonna 200C	bottle	150	90.00	13500	175.32	
30			Belladonna 30C	bottle	150	80.00	12000	155.84	
31			Bhubeneswar(500mg Strip/ blister-(1x10))	NA	49,000	3.00	147000	1,909.09	
32			Bryonea 200C	bottle	150	90.00	13500	175.32	
33			Bryonea 30C	bottle	150	80.00	12000	155.84	
34			Calcarea carb 200C	bottle	150	90.00	13500	175.32	
35			Calcarea carb 30C	bottle	150	80.00	12000	155.84	

e) Goods Plan Consolidation Entry

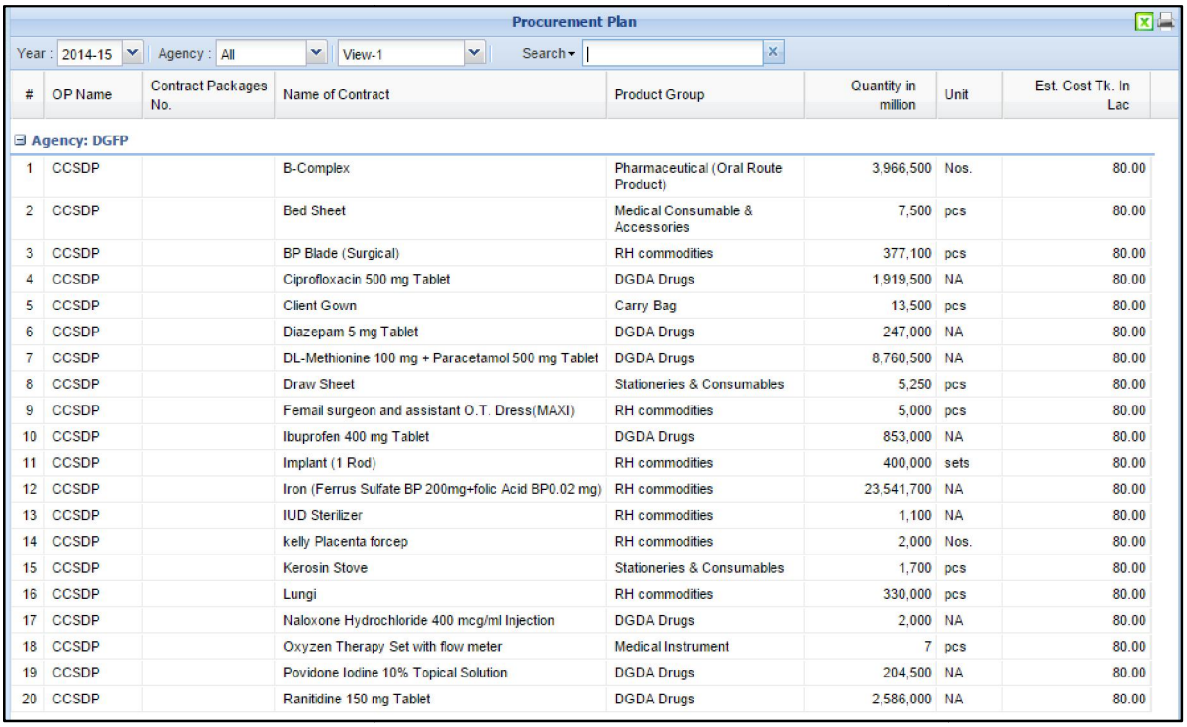


Procurement Plan

Year : 2014-15 | Agency : All | Save | Search

#	OP Name	Contract Package Number	Name of Contract	Product Group	Quantity in million	Unit	Est. Cost Tk. In Lac
Agency: DGFP							
1	CCSDP		B-Complex	Pharmaceutical (Oral Route Product)	3,966,500	Nos.	80.00
2	CCSDP		Bed Sheet	Medical Consumable & Accessories	7,500	pcs	80.00
3	CCSDP		BP Blade (Surgical)	RH commodities	377,100	pcs	80.00
4	CCSDP		Ciprofloxacin 500 mg Tablet	DGDA Drugs	1,919,500	NA	80.00
5	CCSDP		Client Gown	Carry Bag	13,500	pcs	80.00
6	CCSDP		Diazepam 5 mg Tablet	DGDA Drugs	247,000	NA	80.00
7	CCSDP		DL-Methionine 100 mg + Paracetamol 500 mg Tablet	DGDA Drugs	8,760,500	NA	80.00
8	CCSDP		Draw Sheet	Stationeries & Consumables	5,250	pcs	80.00
9	CCSDP		Femail surgeon and assistant O.T. Dress(MAXI)	RH commodities	5,000	pcs	80.00
10	CCSDP		Ibuprofen 400 mg Tablet	DGDA Drugs	853,000	NA	80.00
11	CCSDP		Implant (1 Rod)	RH commodities	400,000	sets	80.00
12	CCSDP		Iron (Ferrus Sulfate BP 200mg+folic Acid BP0.02 mg)	RH commodities	23,541,700	NA	80.00
13	CCSDP		IUD Sterilizer	RH commodities	1,100	NA	80.00
14	CCSDP		kelly Placenta forcep	RH commodities	2,000	Nos.	80.00
15	CCSDP		Kerosin Stove	Stationeries & Consumables	1,700	pcs	80.00
16	CCSDP		Lungi	RH commodities	330,000	pcs	80.00
17	CCSDP		Naloxone Hydrochloride 400 mcg/ml Injection	DGDA Drugs	2,000	NA	80.00
18	CCSDP		Oxyzen Therapy Set with flow meter	Medical Instrument	7	pcs	80.00
19	CCSDP		Povidone Iodine 10% Topical Solution	DGDA Drugs	204,500	NA	80.00
20	CCSDP		Ranitidine 150 mg Tablet	DGDA Drugs	2,586,000	NA	80.00

f) Goods Plan Consolidation View

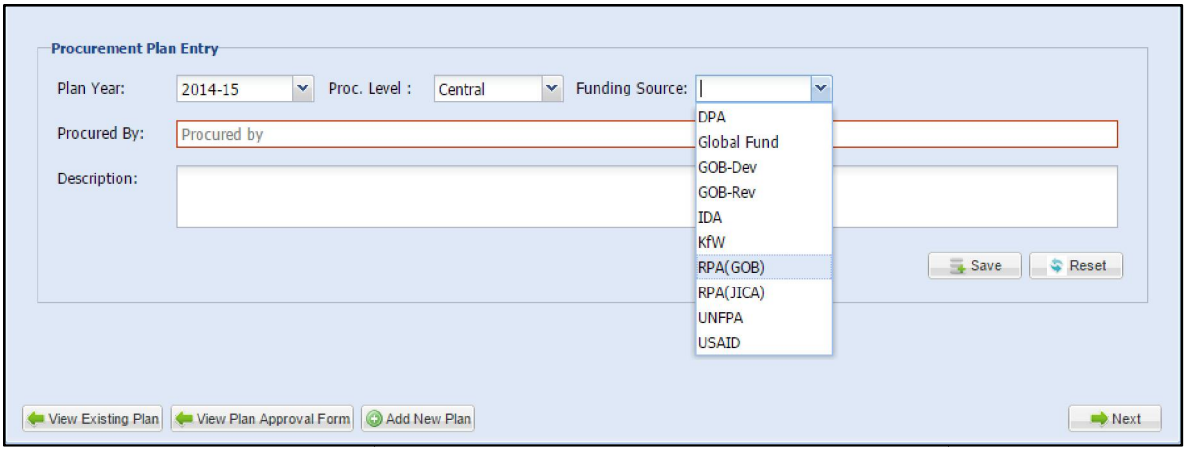


Procurement Plan

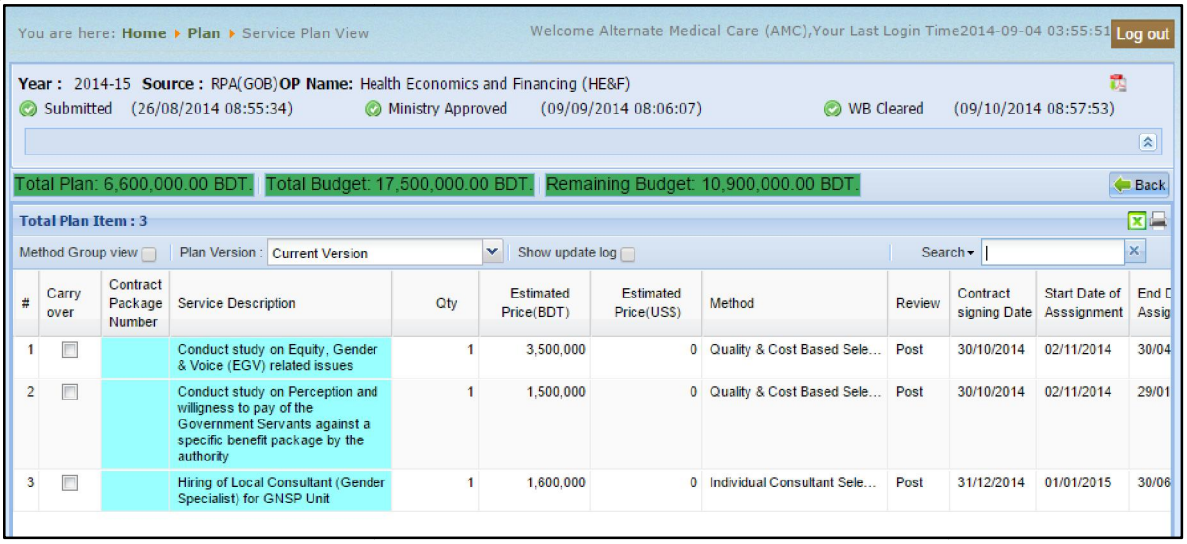
Year : 2014-15 | Agency : All | View-1 | Search

#	OP Name	Contract Packages No.	Name of Contract	Product Group	Quantity in million	Unit	Est. Cost Tk. In Lac
Agency: DGFP							
1	CCSDP		B-Complex	Pharmaceutical (Oral Route Product)	3,966,500	Nos.	80.00
2	CCSDP		Bed Sheet	Medical Consumable & Accessories	7,500	pcs	80.00
3	CCSDP		BP Blade (Surgical)	RH commodities	377,100	pcs	80.00
4	CCSDP		Ciprofloxacin 500 mg Tablet	DGDA Drugs	1,919,500	NA	80.00
5	CCSDP		Client Gown	Carry Bag	13,500	pcs	80.00
6	CCSDP		Diazepam 5 mg Tablet	DGDA Drugs	247,000	NA	80.00
7	CCSDP		DL-Methionine 100 mg + Paracetamol 500 mg Tablet	DGDA Drugs	8,760,500	NA	80.00
8	CCSDP		Draw Sheet	Stationeries & Consumables	5,250	pcs	80.00
9	CCSDP		Femail surgeon and assistant O.T. Dress(MAXI)	RH commodities	5,000	pcs	80.00
10	CCSDP		Ibuprofen 400 mg Tablet	DGDA Drugs	853,000	NA	80.00
11	CCSDP		Implant (1 Rod)	RH commodities	400,000	sets	80.00
12	CCSDP		Iron (Ferrus Sulfate BP 200mg+folic Acid BP0.02 mg)	RH commodities	23,541,700	NA	80.00
13	CCSDP		IUD Sterilizer	RH commodities	1,100	NA	80.00
14	CCSDP		kelly Placenta forcep	RH commodities	2,000	Nos.	80.00
15	CCSDP		Kerosin Stove	Stationeries & Consumables	1,700	pcs	80.00
16	CCSDP		Lungi	RH commodities	330,000	pcs	80.00
17	CCSDP		Naloxone Hydrochloride 400 mcg/ml Injection	DGDA Drugs	2,000	NA	80.00
18	CCSDP		Oxyzen Therapy Set with flow meter	Medical Instrument	7	pcs	80.00
19	CCSDP		Povidone Iodine 10% Topical Solution	DGDA Drugs	204,500	NA	80.00
20	CCSDP		Ranitidine 150 mg Tablet	DGDA Drugs	2,586,000	NA	80.00

g) Service Plan Entry/Edit

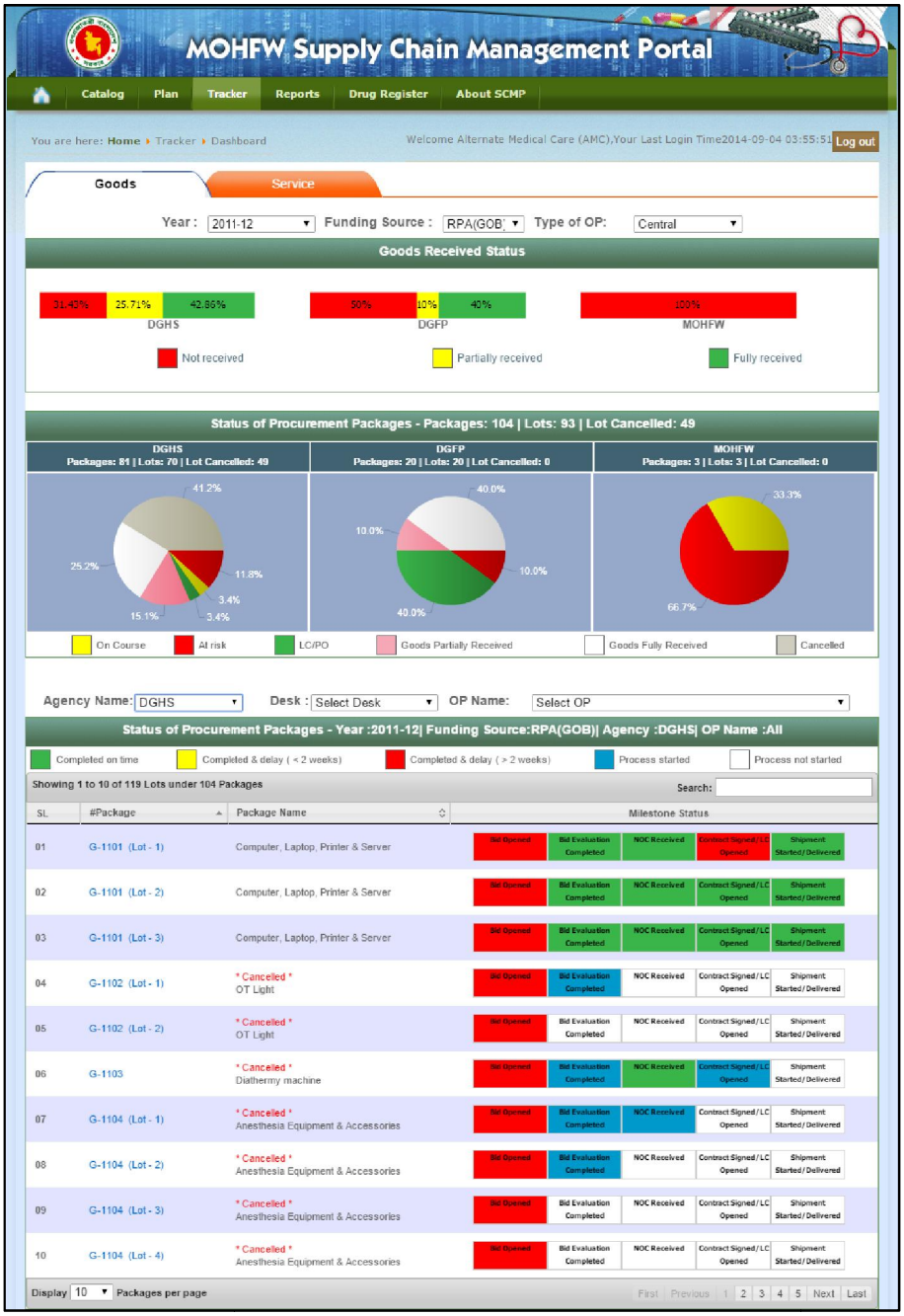


h) Service Plan View

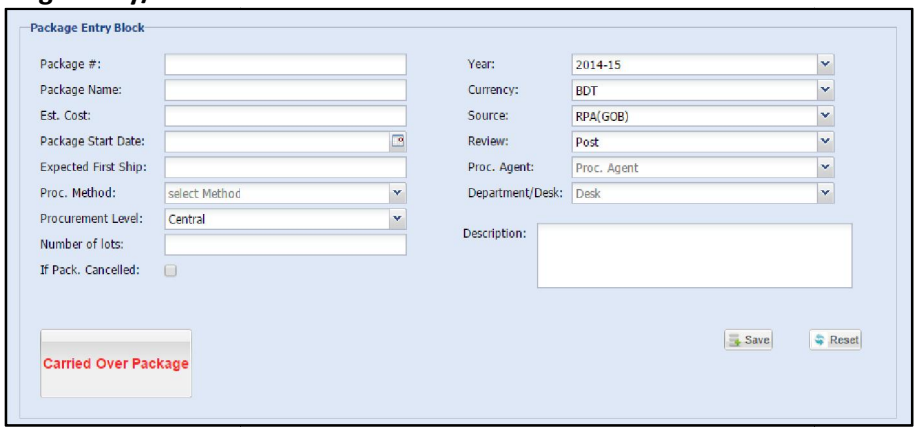


Tracker menu

a) Dashboard



b) Goods Package Entry/Edit



c) Goods Procurement Steps View

Milestone of procuremtne type

ICB (GOB/IDA/DP)

#	Milestone Name
1	Bid Opened
2	Bid Evaluation Completed
3	NOC Received
4	Contract Signed/LC Opened
5	Shipment Started/Delivered

Procurement Step(s) Table

#	Step Name	Procurement Type	Step Days	Step Description
	Product Group: Bid Opened (8 Items)			
1	Bidding Documents (packages) prepared and approval	ICB (GOB/IDA/DP)	28	
2	Bidding Documents (packages) send to WB for NOC	ICB (GOB/IDA/DP)	7	
3	NOC receive from WB/DPs	ICB (GOB/IDA/DP)	21	
4	Bid invitation preparation and Advertisement	ICB (GOB/IDA/DP)	7	
5	Pre-Bid Meeting	ICB (GOB/IDA/DP)	14	
6	Minutes send to WB/DP for NOC	ICB (GOB/IDA/DP)	7	
7	NOC receive from WB/DP	ICB (GOB/IDA/DP)	14	
8	Bids Close & bids opened	ICB (GOB/IDA/DP)	21	
	Product Group Steps :8	**Step Days :**	**119**	
	Product Group: Bid Evaluation Completed (2 Items)			
9	Preliminary examination of bids/TEC/TSC	ICB (GOB/IDA/DP)	42	
10	Bid Evaluation Report (BER) preparation and DG approval	ICB (GOB/IDA/DP)	7	
	Product Group Steps :2	**Step Days :**	**49**	
	Product Group: NOC Received (4 Items)			
11	BER to WB for NOC	ICB (GOB/IDA/DP)	7	
12	NOC Receive from WB	ICB (GOB/IDA/DP)	21	
13	Purchase Summary to MOHFW/CCGP for approval	ICB (GOB/IDA/DP)	7	
14	Approval receive from MOHFW	ICB (GOB/IDA/DP)	49	
	Product Group Steps :4	**Step Days :**	**84**	
	Product Group: Contract Signed/LC Opened (5 Items)			
15	Notification of Award (NOA) issue	ICB (GOB/IDA/DP)	7	
16	Acceptance of NOA from Bidder	ICB (GOB/IDA/DP)	0	
17	Submission of performance security	ICB (GOB/IDA/DP)	21	
18	Contract signing	ICB (GOB/IDA/DP)	7	
19	LC Opening	ICB (GOB/IDA/DP)	28	
	Product Group Steps :5	**Step Days :**	**63**	
	Product Group: Shipment Started/Delivered (1 Item)			
20	Shipment/Delivery	ICB (GOB/IDA/DP)	112	
	Product Group Steps :1	**Step Days :**	**112**	

d) Service Package Entry/Edit

Package Entry Block

Package #:		Year:	2014-15
Package Name:		Currency:	BDT
Est. Cost:		Source:	RPA(GOB)
Package Start Date:		Review:	Post
Expected First Ship:		Proc. Agent:	Proc. Agent
Proc. Method:	select Method	Department/Desk:	Desk
Procurement Level:	Central		
If Pack. Cancelled:		Description:	

Save Reset

e) Service Procurement Steps View

Milestone of procuremtne type

Fixed Budget Selection (FBS)

#	Milestone Name
1	EOI
2	RFP Approval
3	RFP Evaluation Completion
4	NOC Receive
5	Contract Signed
6	Service Completion

Procurement Step(s) Table

#	Step Name	Procurement Type	Step Days	Step Description
	Product Group: EOI (3 Items)			
1	Prepare Request for Expression of Interest	Fixed Budget Selection (FBS)	7	
2	Advertise Request for Expression of Interest	Fixed Budget Selection (FBS)	14	
3	Shortlist consultant	Fixed Budget Selection (FBS)	14	
	Product Group: RFP Approval (2 Items)			
4	submits a Draft Request for Proposals (RFP) for Bank Clearance	Fixed Budget Selection (FBS)	7	
5	The Bank provides clearance for issuing the RFP to the shortlisted ...	Fixed Budget Selection (FBS)	14	
	Product Group: RFP Evaluation Completion (5 Items)			
6	RFP given to shortlisted firms	Fixed Budget Selection (FBS)	7	
7	RFP closed and Technical Response	Fixed Budget Selection (FBS)	28	
8	Evaluation of Technical Responses	Fixed Budget Selection (FBS)	21	
9	Technical evaluation report approved	Fixed Budget Selection (FBS)	14	
10	Open Financial Response	Fixed Budget Selection (FBS)	7	
	Product Group: NOC Receive (4 Items)			
11	Approval of DG	Fixed Budget Selection (FBS)	7	
12	Combined Technical and Financial Evaluation Report to WB	Fixed Budget Selection (FBS)	14	
13	WB cleared Combined Technical & Financial Report	Fixed Budget Selection (FBS)	7	
14	Approval from WB	Fixed Budget Selection (FBS)	7	
	Product Group: Contract Signed (2 Items)			
15	Negotiation with selected consultant	Fixed Budget Selection (FBS)	14	
16	Award of contract	Fixed Budget Selection (FBS)	14	
	Product Group: Service Completion (3 Items)			
17	Submision Inception Report	Fixed Budget Selection (FBS)	28	
18	Draft completion report submitted	Fixed Budget Selection (FBS)	112	
19	Final assingment report submitted	Fixed Budget Selection (FBS)	42	

8.2. Agency View

8.2.1. Agency view

List of procurement agencies under MOHFW.

Agency Data Table

Search

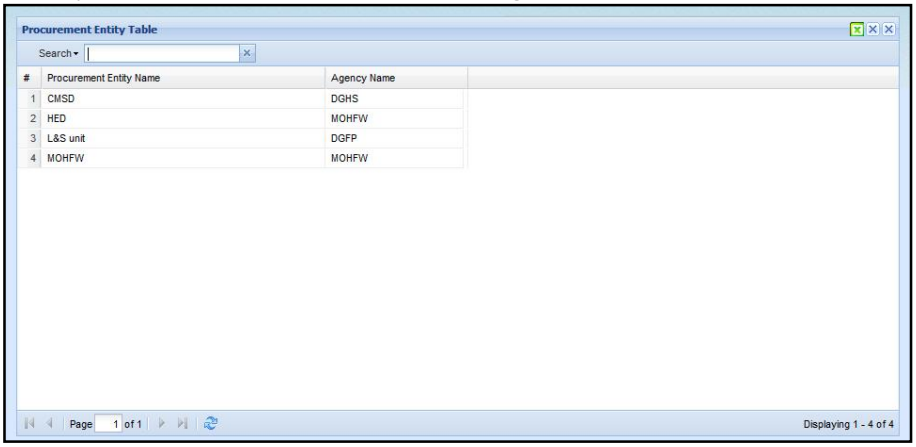
#	Agency Name
1	DGFP
2	DGHS
3	MOHFW

Page 1 of 1 Displaying 1 - 3 of 3

8.3. Procuring Entity View

8.3.1. Procurement Entity view

List of procurement entities under different agencies.

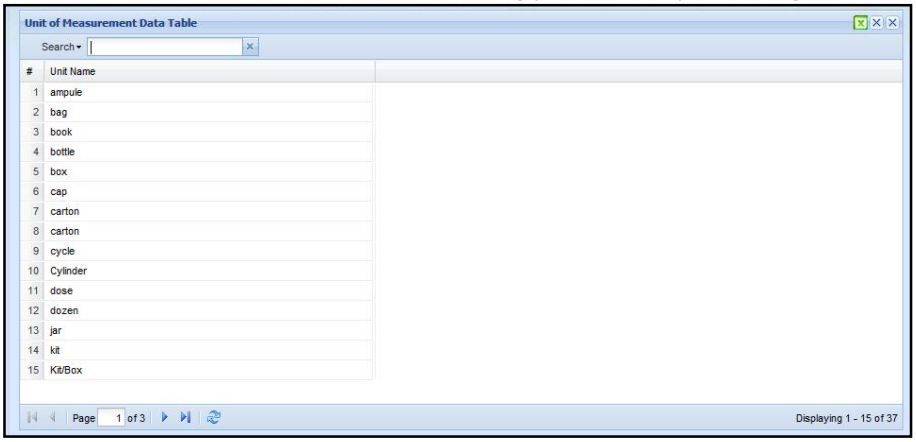


8.4. Data View

The Plan menu of mohfwscmp website contains a list of sub-menu as follows:

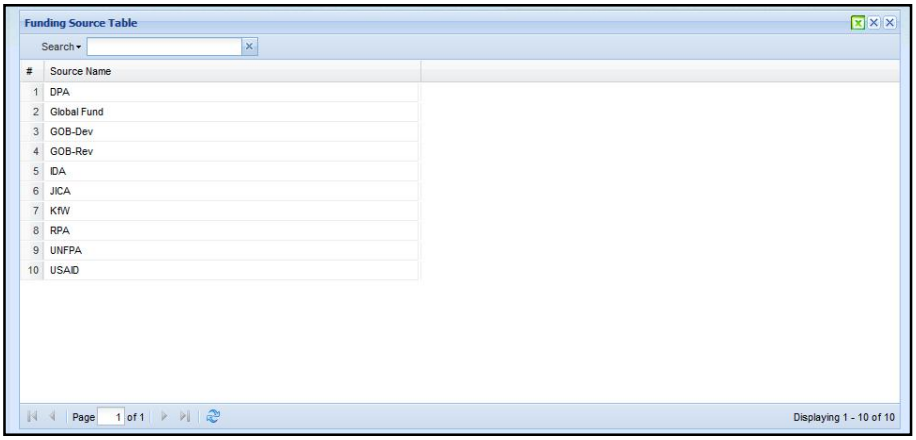
8.4.1. Unit of Measurement view

List of units of measurement to be used during product entry in catalog



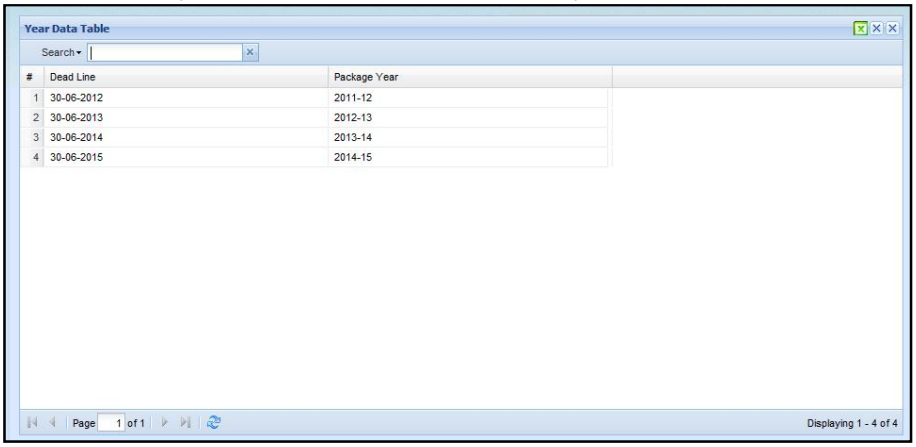
8.4.2. Funding Source view

List of possible funding sources under MOHFW.



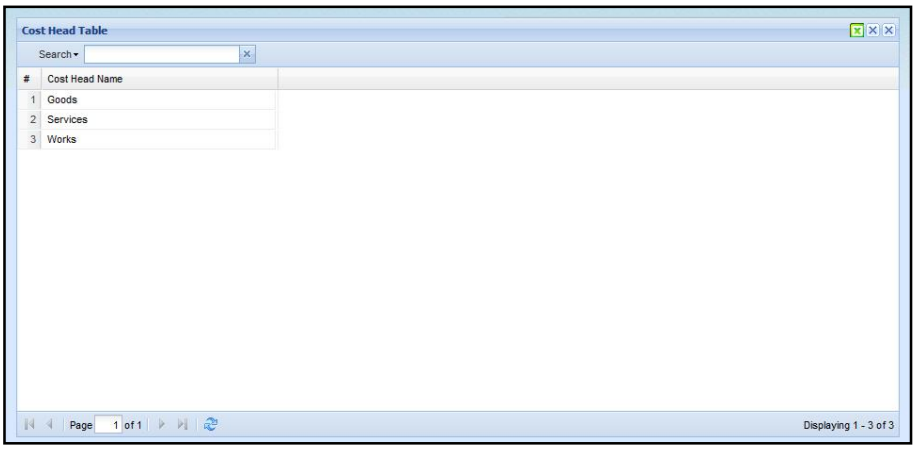
8.4.3. Year view

List of financial years and end date of the financial year.



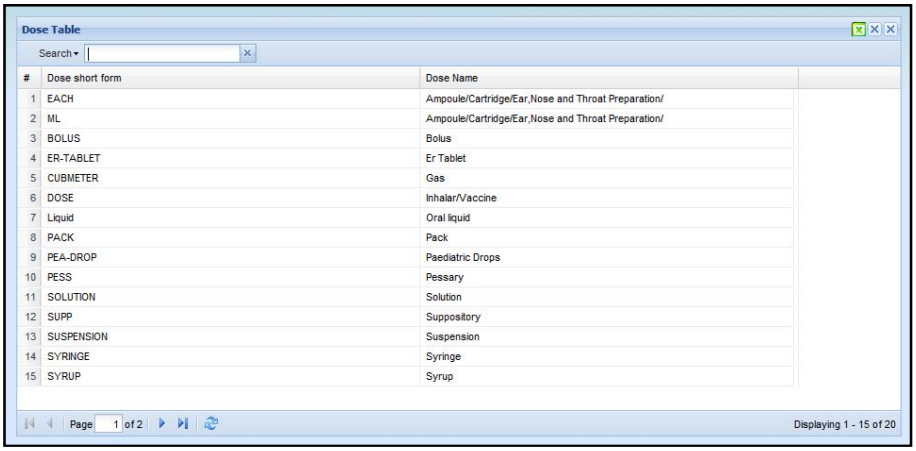
8.4.4. Cost Head View

List of budget cost heads. Fixed list.



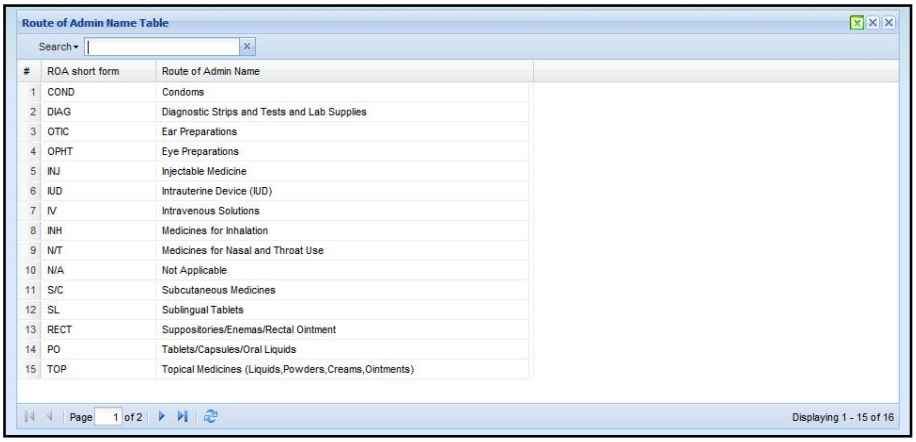
8.4.5. Dose Form view

List of dosage form for drugs from WHO.



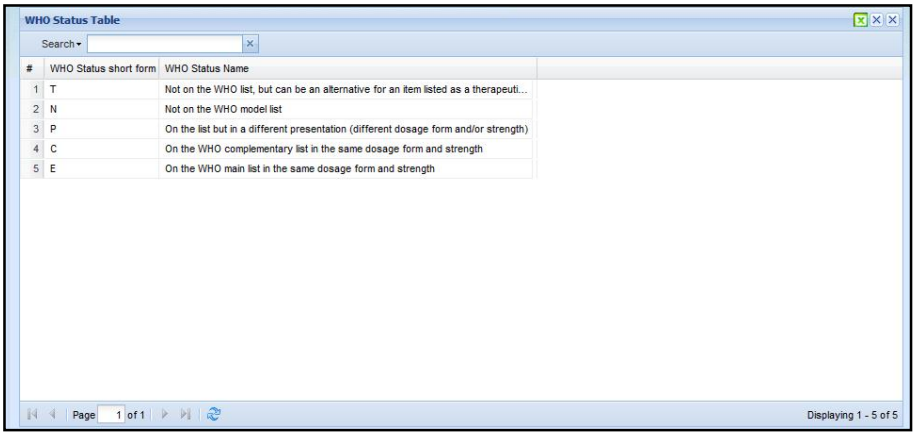
8.4.6. Route of Admin view

List of different route of administration for drugs from WHO.



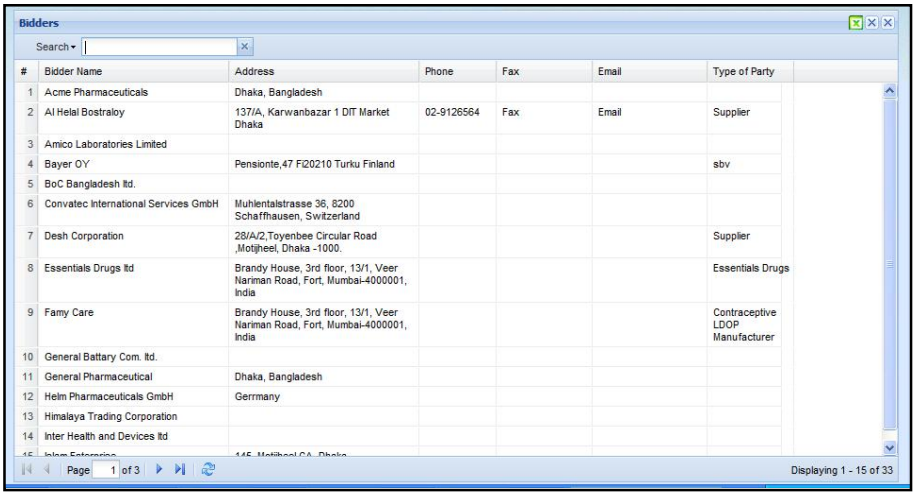
8.4.7. Who Status view

List of WHO status of drugs from WHO.



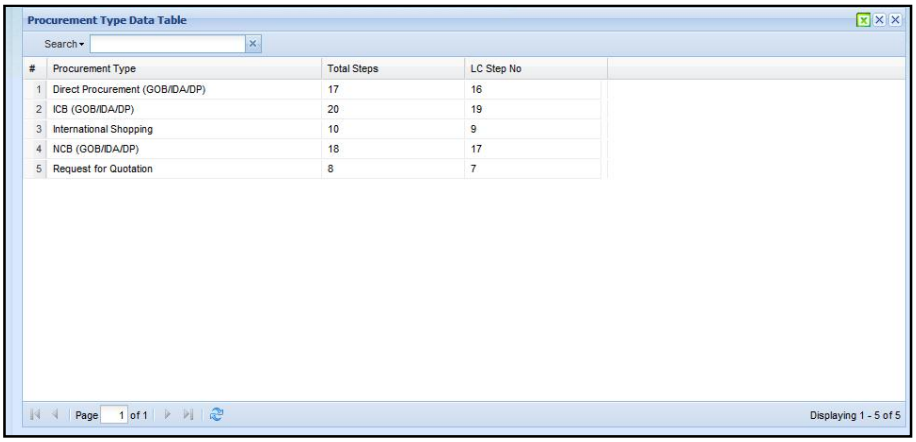
8.4.8. Suppliers view

List of suppliers.



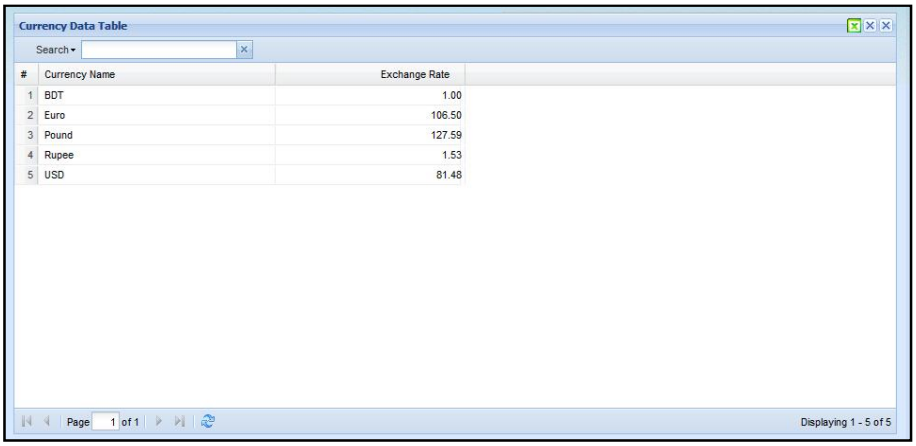
8.4.9. Goods Procurement Type

List of different procurement types possible under MOHFW.



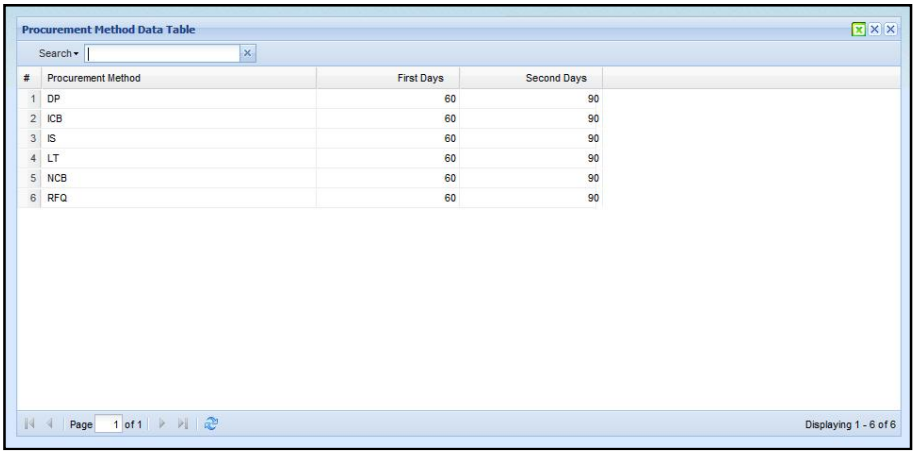
8.4.10. Currency View

List of currencies and their current conversion rate.



8.4.11. Goods Method View

List of procurement methods used during planning.



Procurement Method Data Table

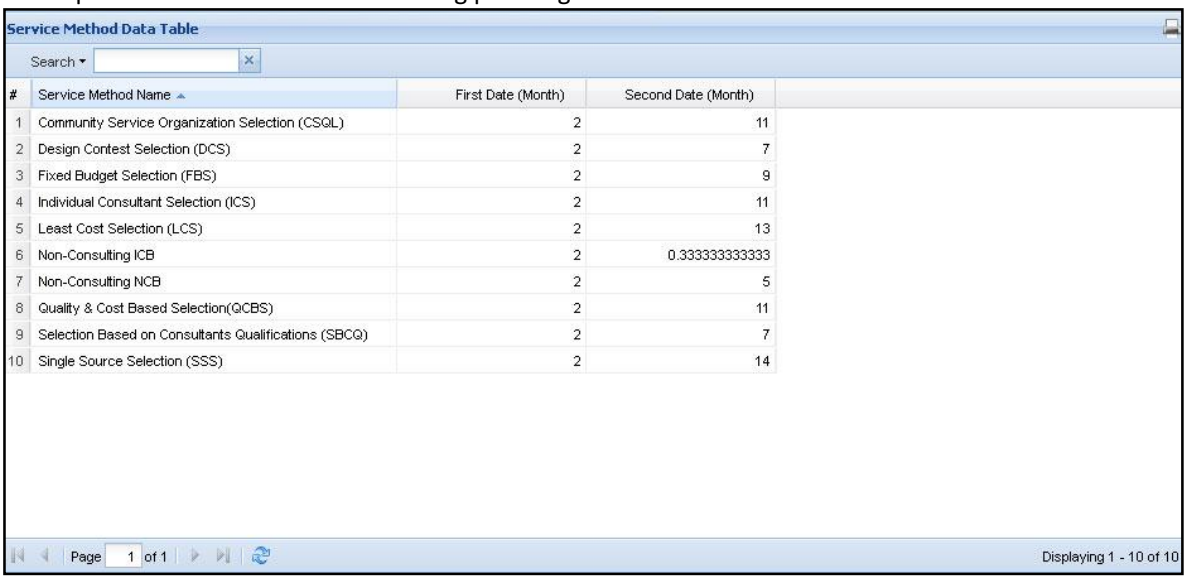
Search

#	Procurement Method	First Days	Second Days
1	DP	60	90
2	ICB	60	90
3	IS	60	90
4	LT	60	90
5	NCB	60	90
6	RFQ	60	90

Page 1 of 1 Displaying 1 - 6 of 6

8.4.12. Service Method View

List of procurement methods used during planning.



Service Method Data Table

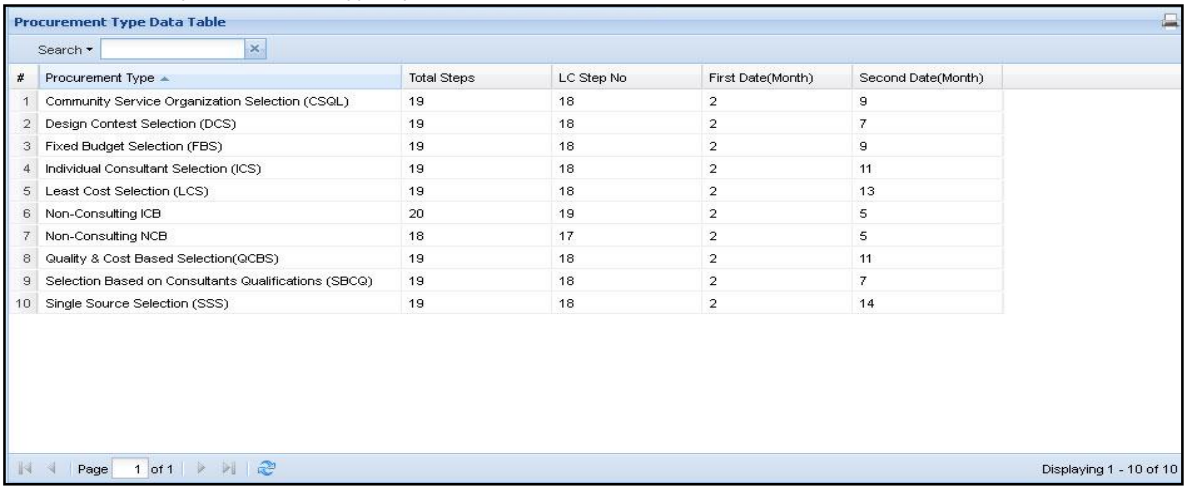
Search

#	Service Method Name	First Date (Month)	Second Date (Month)
1	Community Service Organization Selection (CSQL)	2	11
2	Design Contest Selection (DCS)	2	7
3	Fixed Budget Selection (FBS)	2	9
4	Individual Consultant Selection (ICS)	2	11
5	Least Cost Selection (LCS)	2	13
6	Non-Consulting ICB	2	0.333333333333
7	Non-Consulting NCB	2	5
8	Quality & Cost Based Selection(QCBS)	2	11
9	Selection Based on Consultants Qualifications (SBCQ)	2	7
10	Single Source Selection (SSS)	2	14

Page 1 of 1 Displaying 1 - 10 of 10

8.4.13. Service Procurement Type

List of different procurement types possible under MOHFW.



Procurement Type Data Table

Search

#	Procurement Type	Total Steps	LC Step No	First Date(Month)	Second Date(Month)
1	Community Service Organization Selection (CSQL)	19	18	2	9
2	Design Contest Selection (DCS)	19	18	2	7
3	Fixed Budget Selection (FBS)	19	18	2	9
4	Individual Consultant Selection (ICS)	19	18	2	11
5	Least Cost Selection (LCS)	19	18	2	13
6	Non-Consulting ICB	20	19	2	5
7	Non-Consulting NCB	18	17	2	5
8	Quality & Cost Based Selection(QCBS)	19	18	2	11
9	Selection Based on Consultants Qualifications (SBCQ)	19	18	2	7
10	Single Source Selection (SSS)	19	18	2	14

Page 1 of 1 Displaying 1 - 10 of 10

CHAPTER-9: ADMINISTRATION

Draft 3.0

9.1. Request Product

9.1.1. Request Product Entry

Select **Catalog > Request Product** from Catalog menu.

This form is used to create, edit and delete Unit of Measurement. This Form contains 12(Twelve) columns–

- **Product No List:** Products are listed group by Product No.
- **Submission Date:** Submission Date is for date of submit the request.
- **Requested By:** This field is mandatory.
- **Product code:**. To enter a new product this field is mandatory.
- **Product Name:** This field is mandatory.
- **Price:** Price for the product.
- **UOM:** Each product has Unit of Measurement.
- **E-mail:** E-mail is a mandatory field.
- **Processed:** Duration of the process.
- **Processed Date:** Shows the date of processed completed.
- **Edit/Delete:** Units are updated and deleted from this section.
- **Details View:** Showing the details.

The Request Product form is shown in below:

It also contains a search filed

- **Search Field:** In this section user can search requested product by writing alphabet. The form is shown like this:

Enter a new Unit

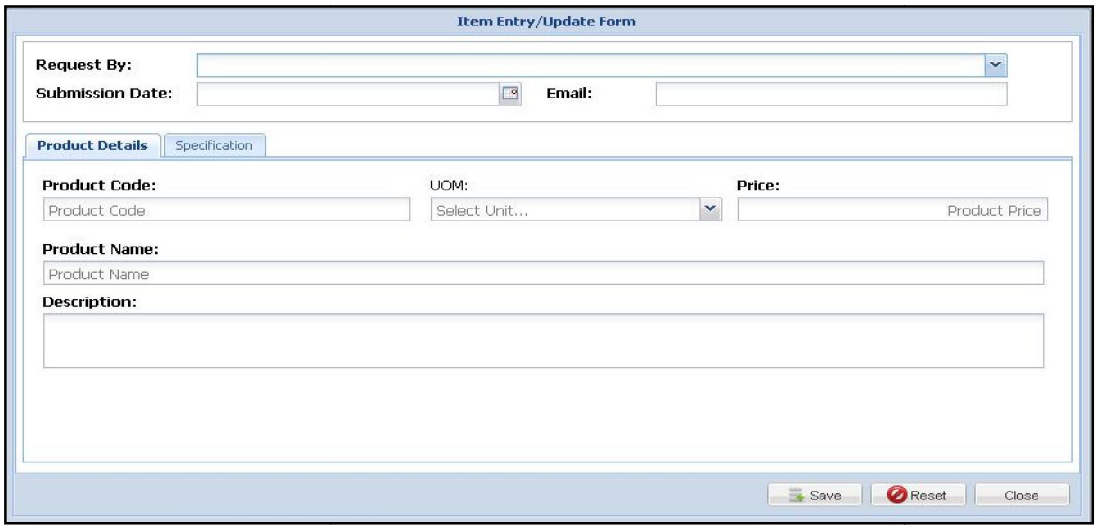
Press

button from the command button block.

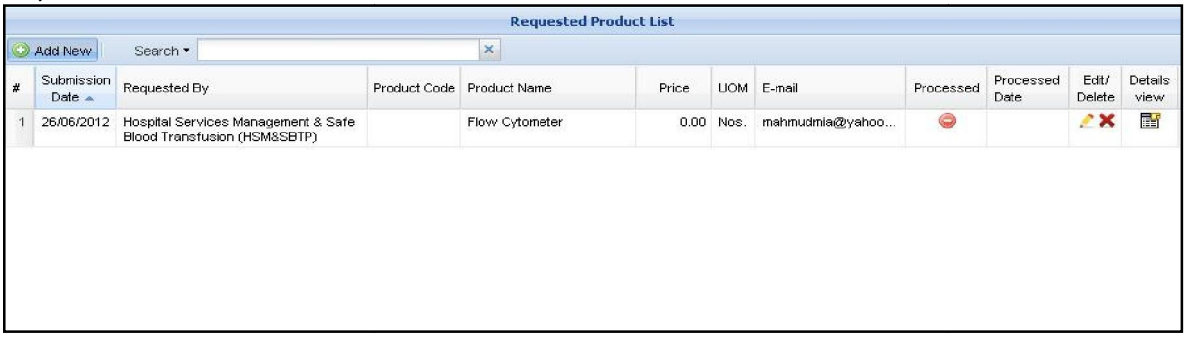
- **Item Entry/Update Form:** To enter a new Item following field is required:

- **Submission Date:** Enter a new Submission Date.
- **Requested By:** Enter a new Requested By.
- **E-mail:** Enter an E-mail address.
- **Product code:**. To enter a new product code.
- **Product Name:** The name of the new product.
- **Price:** New Price for the product.

- **UOM:** Select the UOM from the combo box.
- **Description:** Enter the description is not mandatory.

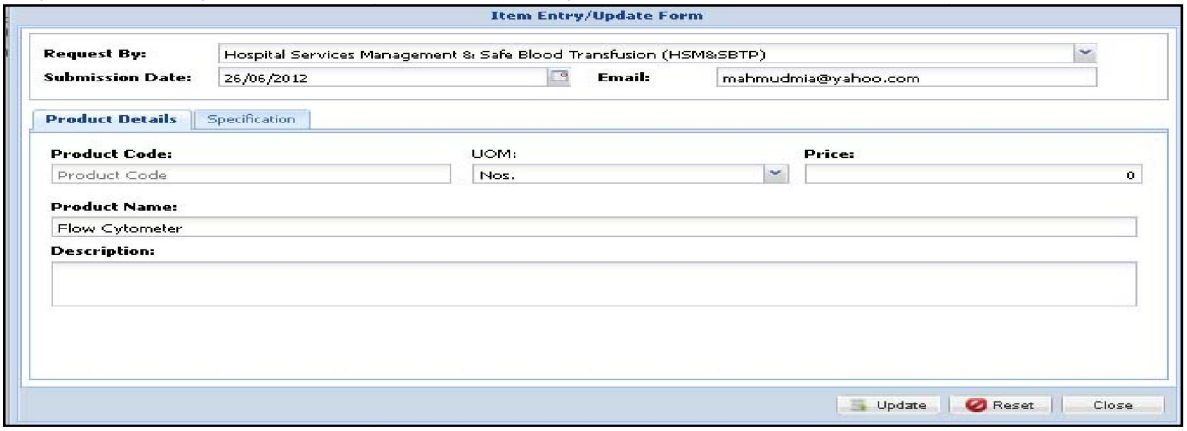


After filling the fields press button for save the entry. After pressing the button the newly entered name will be shown in the list:

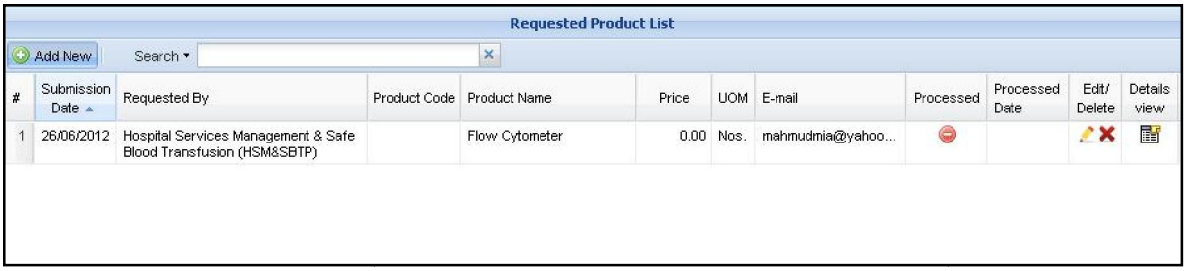


For cancel the creating Requesting Product List press button and go to the earlier list.

For update the list, press edit button and an update form will be shown like this:



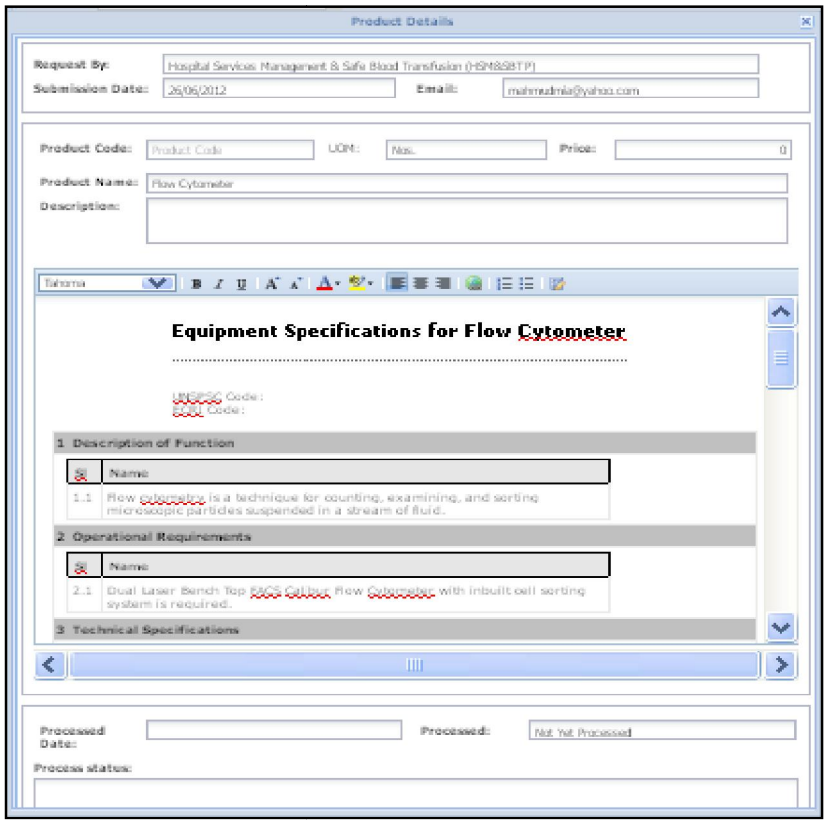
For update press button then the updated name will be shown in the list as follows:



For delete press button then a massage box will be shown on the screen like this:

After pressing the data would be deleted from the list.

For showing the details of the list, press .after pressing button, the details will be shown like below:



9.1.2. Request Product Approval

Select **Catalog > Catalog** from Catalog menu.

This form is used to show the product list and the details of the product. This Form contains 3(Three) parts–

- **All Groups:** All Groups are listed in item group tree.
- **Product List:** Product list shows the product of a group.
- **Detail View:** Details views the list of products.

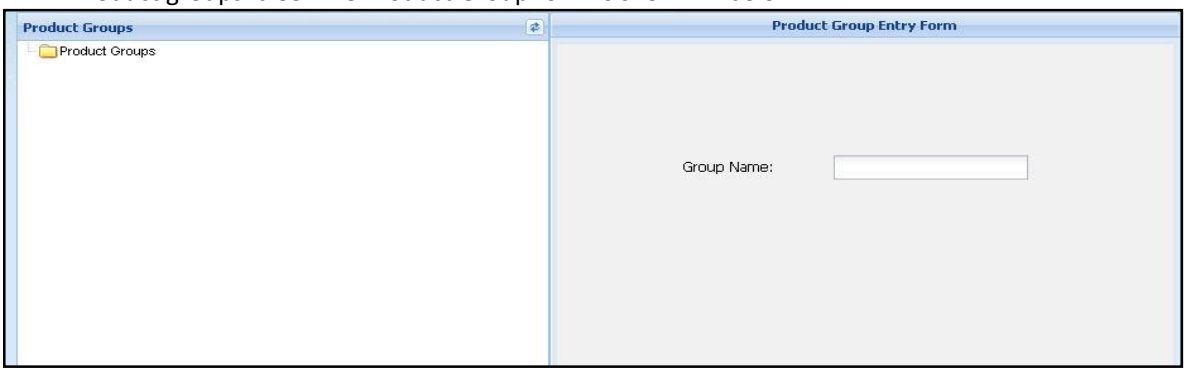
9.2. Product Group Entry

Select **Catalog > Product Group Entry** from Catalog menu. The product entry form is displayed.

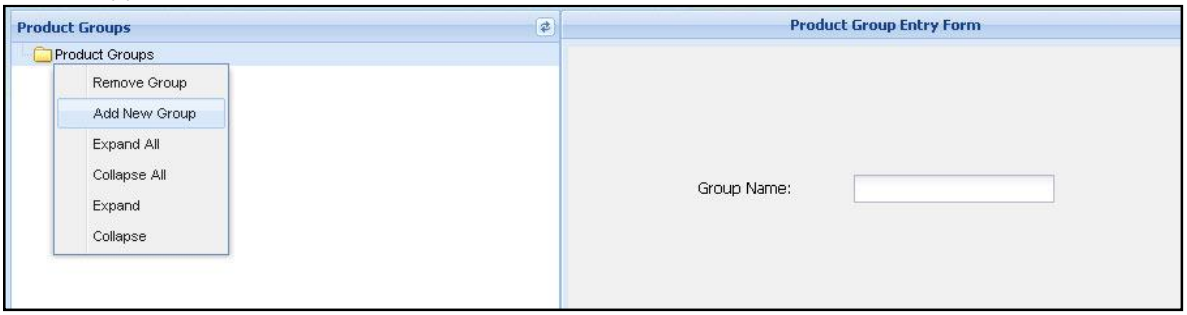
Select **Catalog > Product Group Entry** from Catalog menu.

This form is used to create, edit and delete Item Group. This Form contains 2(Two) parts–

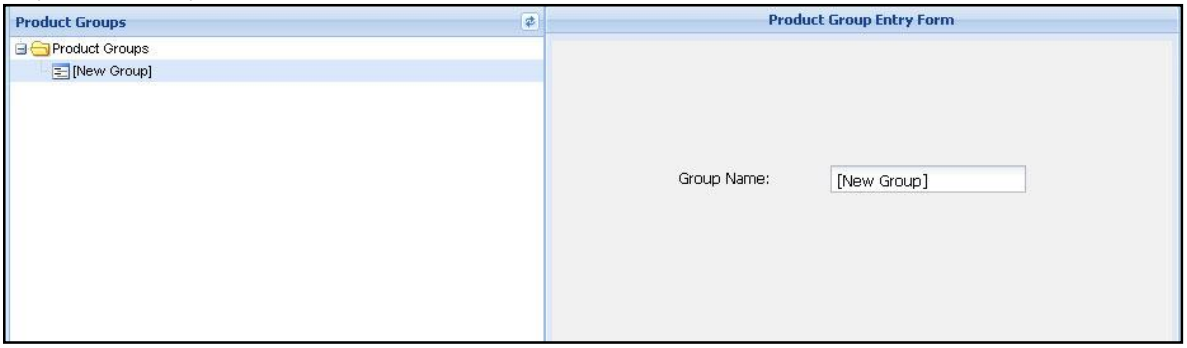
- **Product Groups:** Product Groups are listed in item group tree.
- **Product Group Entry Form :** Product Groups Entry Form are entered in this field and stored in Product groups' tree. The Product Group form is shown in below:



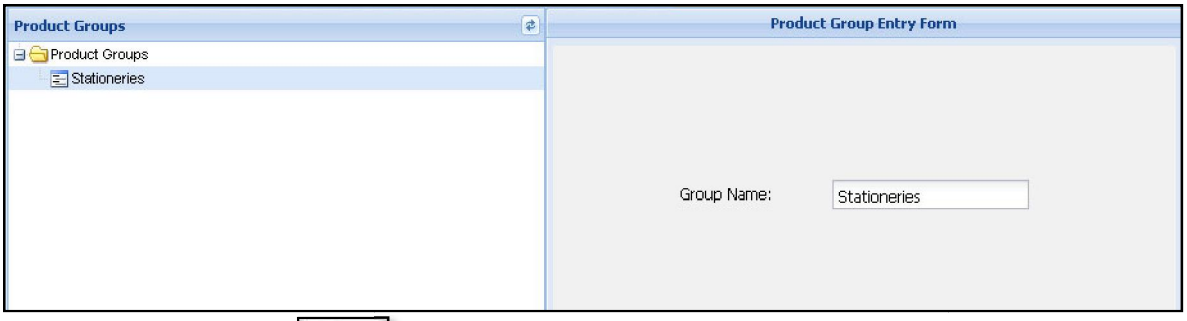
Enter a new Product Group:
To enter a new product group right clicks on the product Groups which is on left side of the form. Then a menu will appeared like this:



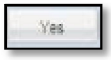
Product Group Entry Form: To enter a new group click on the Add New Group from the menu following field is required to fill-up:



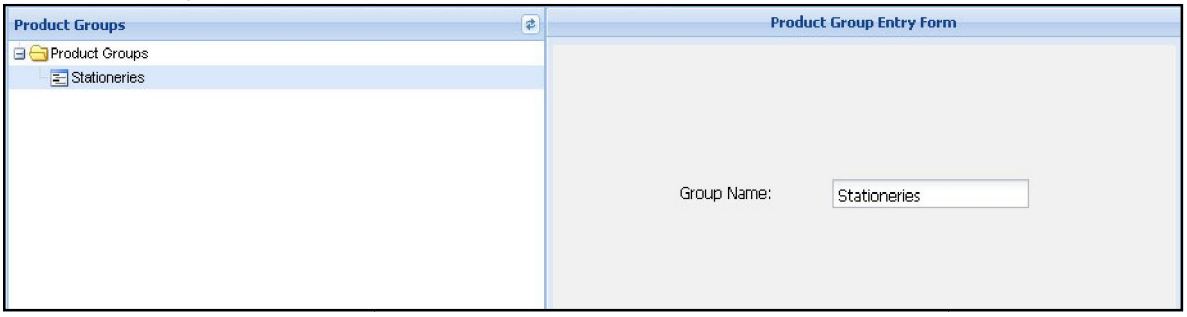
Group Name: To enter a new Group this field is mandatory. The form will look like this:



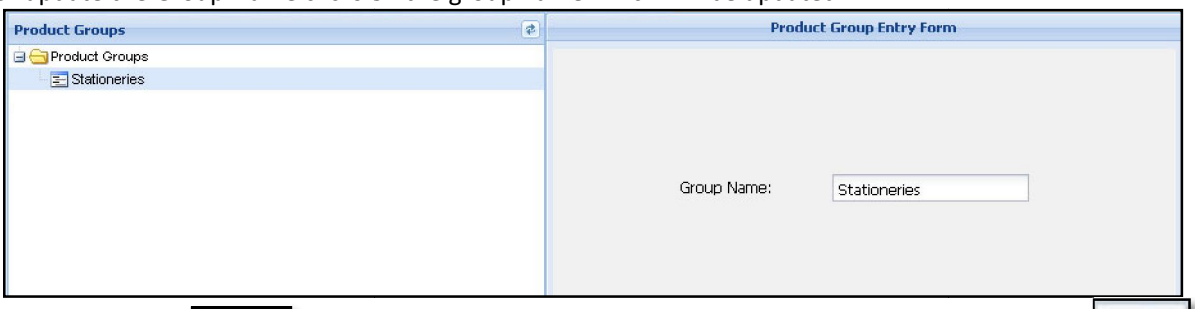
After filling the fields press button for save then a massage box will be shown on the screen:

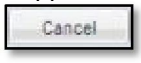
After pressing the  button a massage box will be appeared like this:

For save the form press then the form will be shown like this:



For update the Group Name clicks on the group name which will be updated.



For update press button then a massage box will be appeared and to update press button and the form will be updated and to cancel update press  button.

For delete right click on Group Name and select Remove Group from the menu. To delete group name press remove group then the massage box will be appeared. To delete press

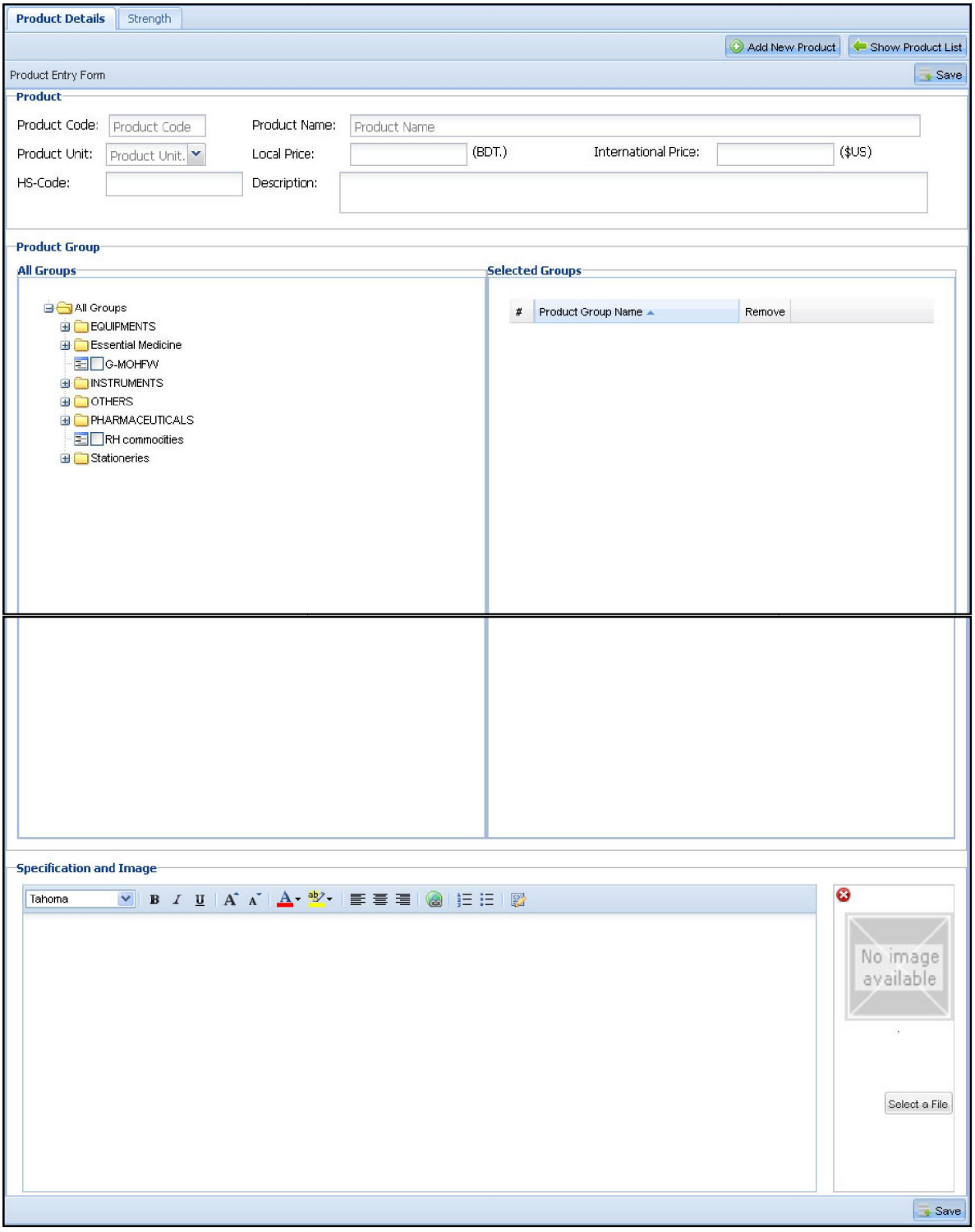
button and the deletion will be done accordingly or if the user do not want to delete press

for this action.

9.3. Product Entry

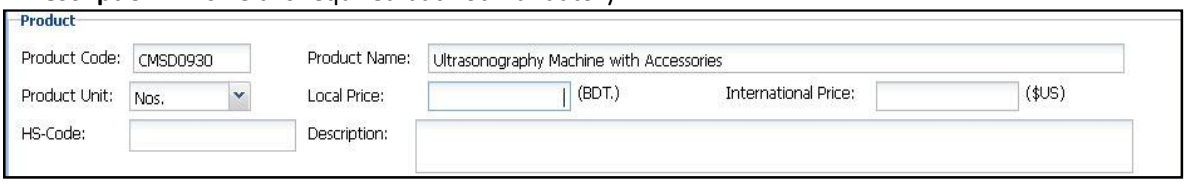
- **Enter a new product**: Press

button from the command buttons block. Following window will come :

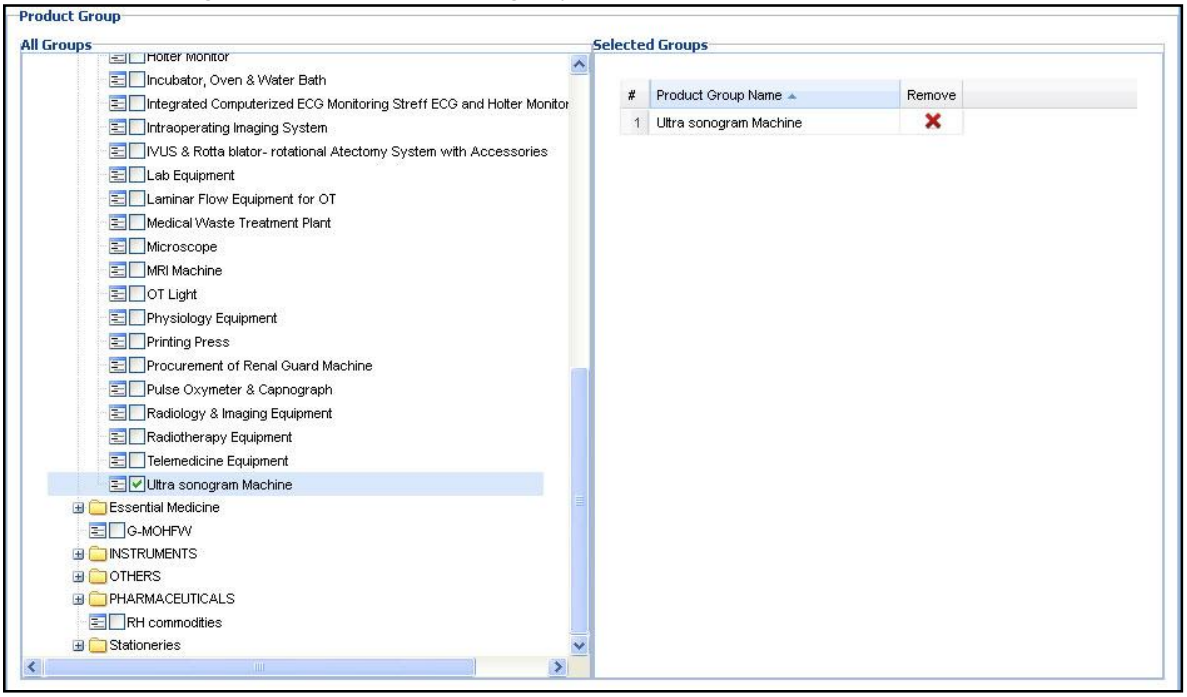


To enter a new product following fields are required:

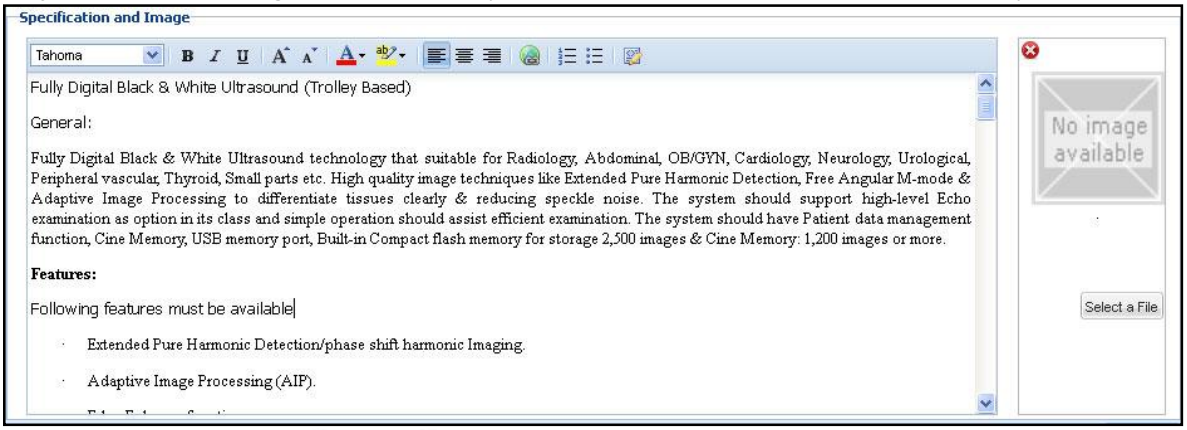
- **Product Code:** To enter a new product this field is mandatory.
- **Product Name:** This field is mandatory.
- **UOM:** This field is mandatory.
- **Price:** This field is not mandatory.
- **International Price:** This field is not mandatory.
- **HS Code:** This field is not mandatory.
- **Description:** This field is required but not mandatory.



- **Group:** To enter a new product this field is mandatory. To select group from the left side tree click on the checkbox and right side will show selected group.



- **Specification and image:** To enter a new product this field is essential but not mandatory.

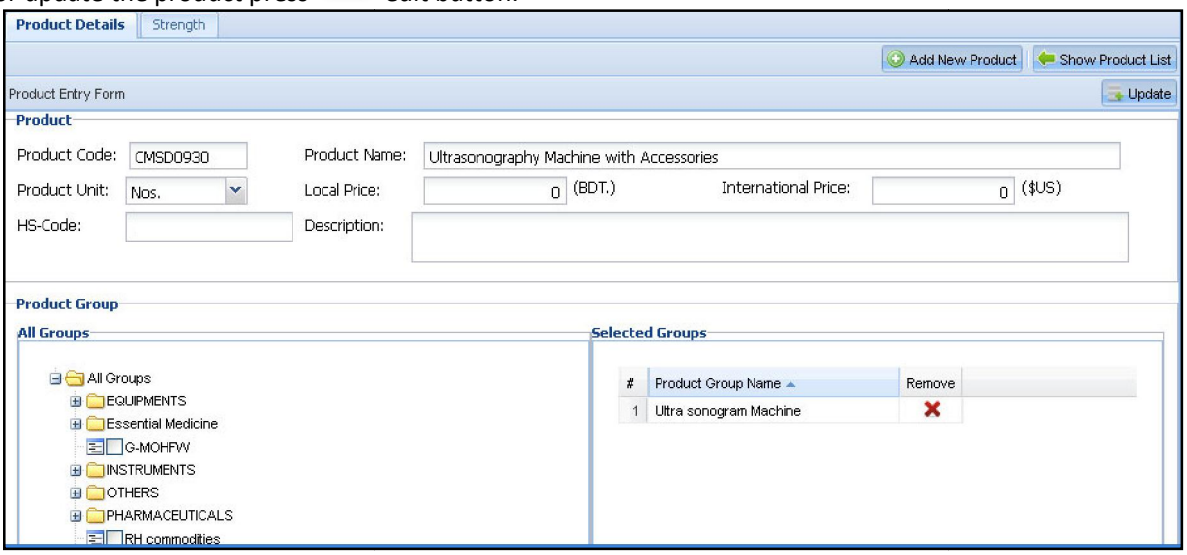


To upload an image press on of right side.

To save new product click on button.

To enter new product click on and to view entered product click on button.

For update the product press edit button.



For update press button then a massage box appeared and If press button another massage box will be shown. After pressing button the form will be changed accordingly.

If user wants to add strength to the product then click on strength tab and a form will be appeared. All the red marked fields are mandatory they must be filled. After filling the fields press button a massage box will be appeared. If user want to save press button and the form will be saved. If user wants to reset press button the form will be backed to its previous stage.

User can update strength by pressing button. After pressing a massage box will be appeared. For update press button. After updating the strength click on show strength check box and updated strength will be shown.

For delete press button then a massage box will be shown. To delete Item press then another massage box will be appeared and the page will be displayed.

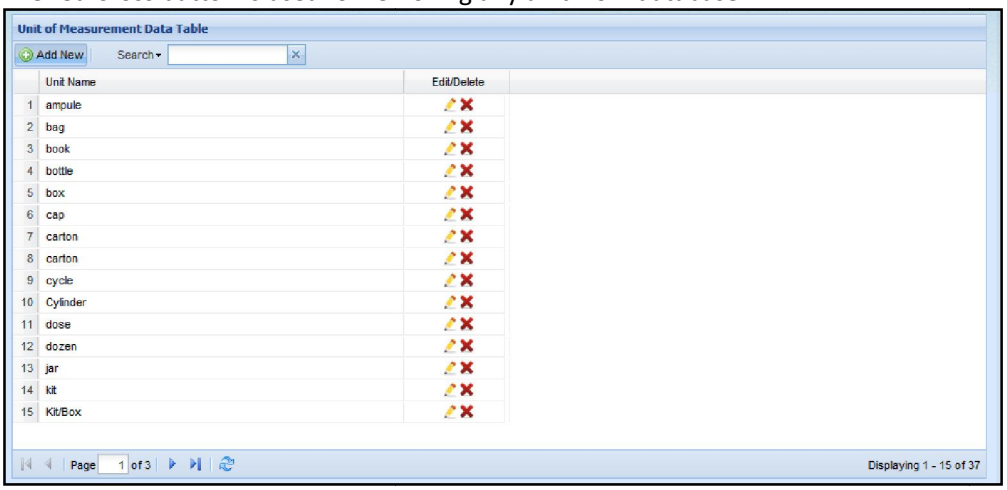
9.4. Unit of Measurement

The units of measurements are used during new product entry in catalog. You can Add/Edit/Delete units from this entry form.

Add New button t top left corner is used for new unit of measurement entry.

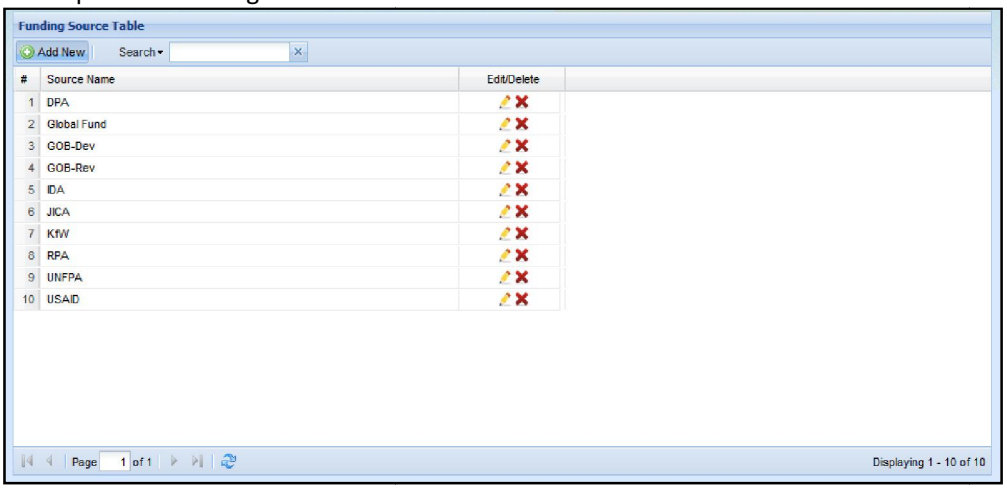
The Pencil button is used for editing the name of any unit.

The red Cross button is used for removing any unit from database.



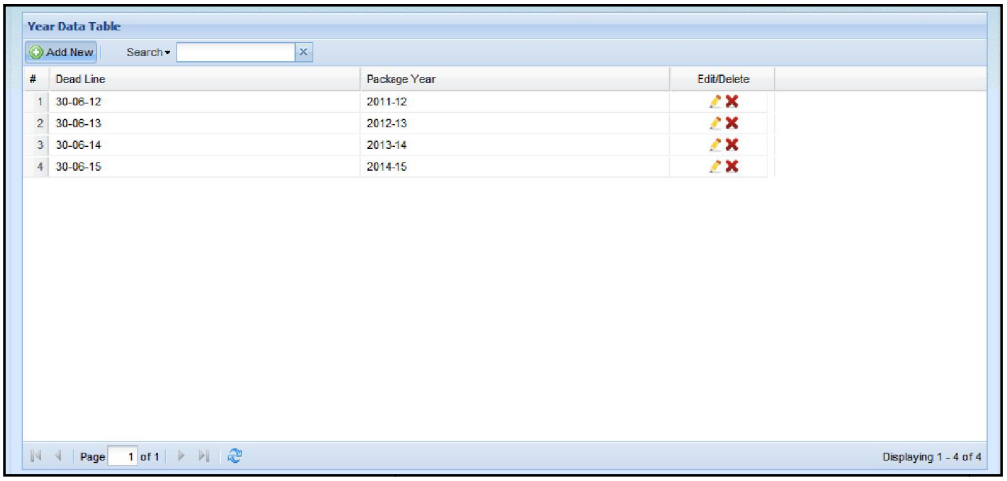
9.5. Funding Source

List of possible funding sources under MOHFW.



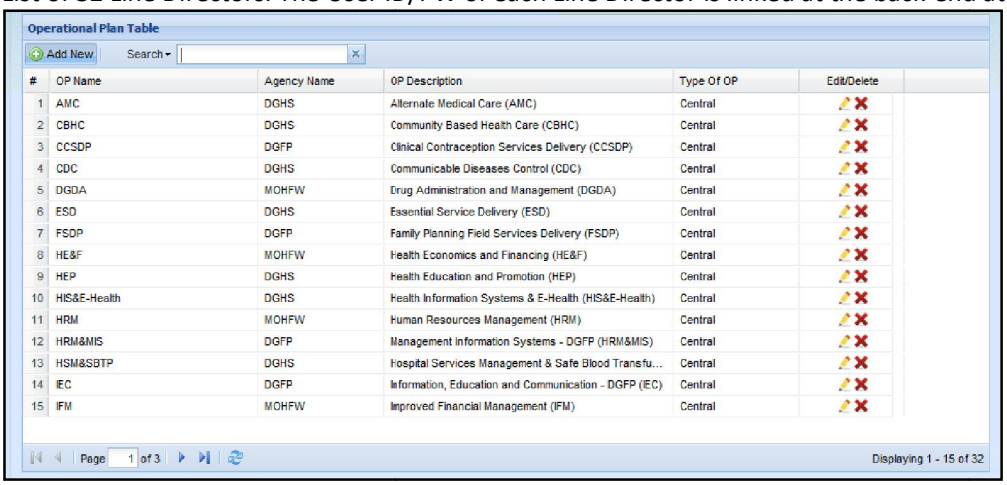
9.6. Year

List of financial years of Bangladesh. As each year comes, have to add one more year in this list.



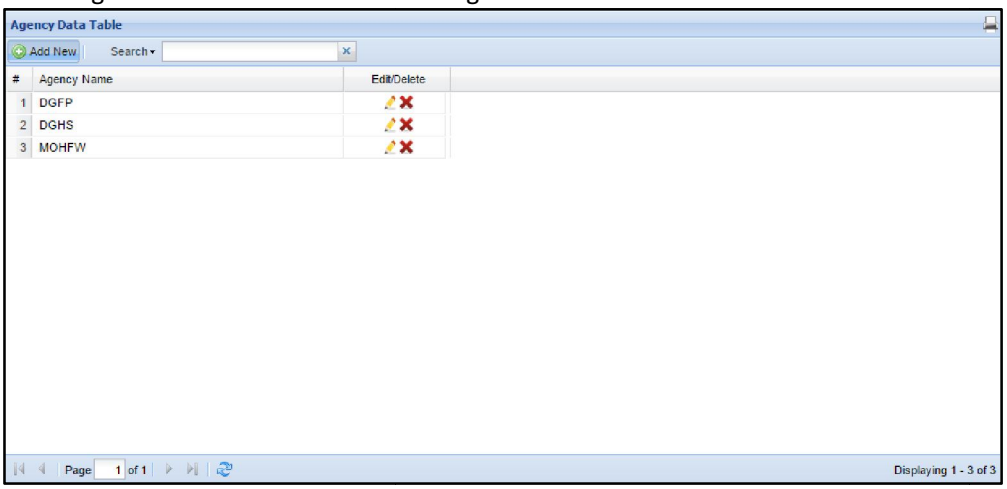
9.7. Indentor

List of 32 Line Directors. The User ID/PW of each Line Director is linked at the back-end at Joomla.



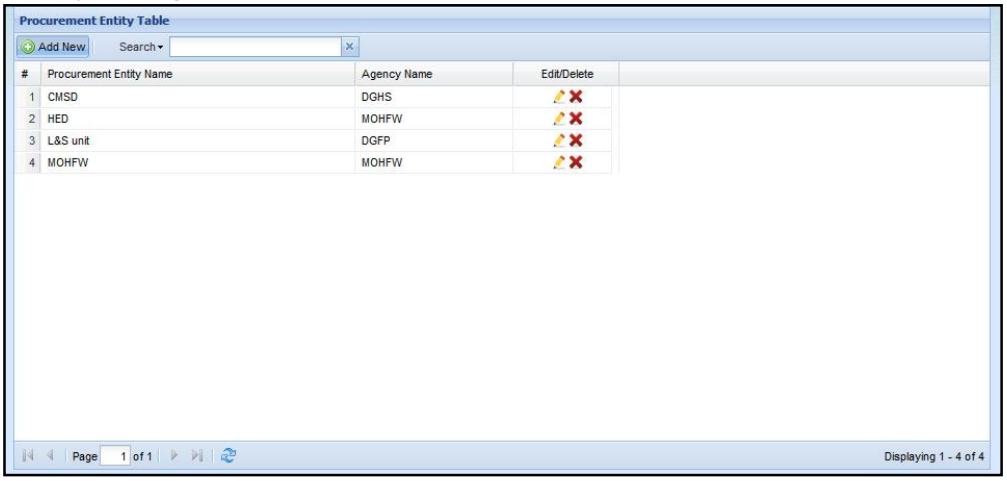
9.8. Agency

List of Agencies are shown in the following screen:



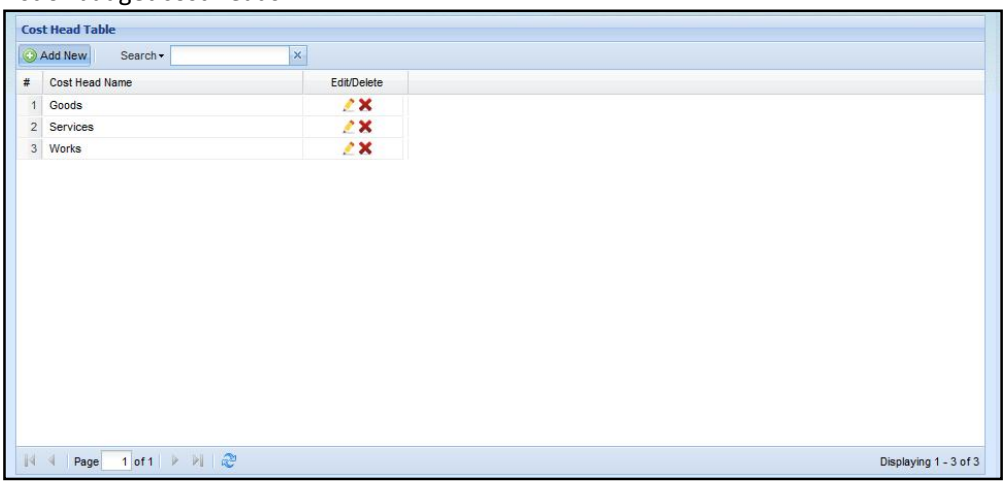
9.9. Procurement Entity

List of procuring entities under MOHFW.



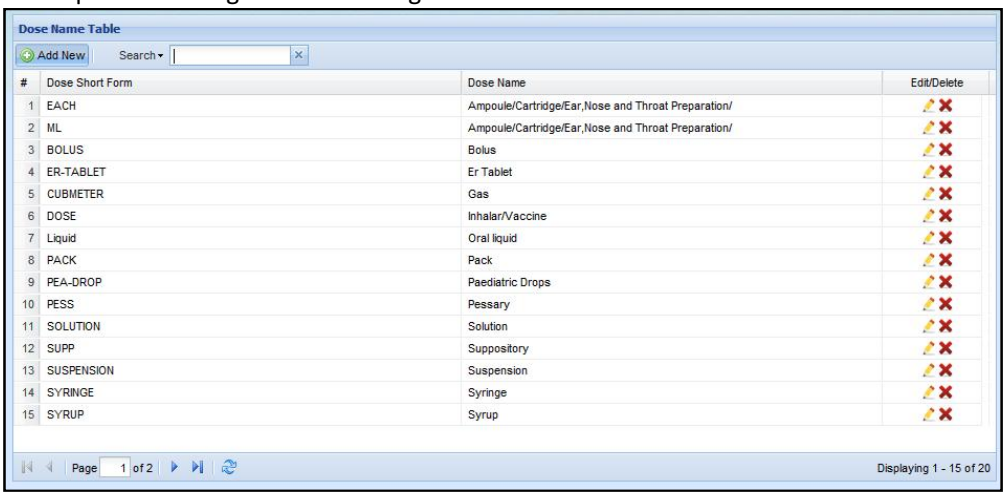
9.10. Cost Head

List of budget cost heads.



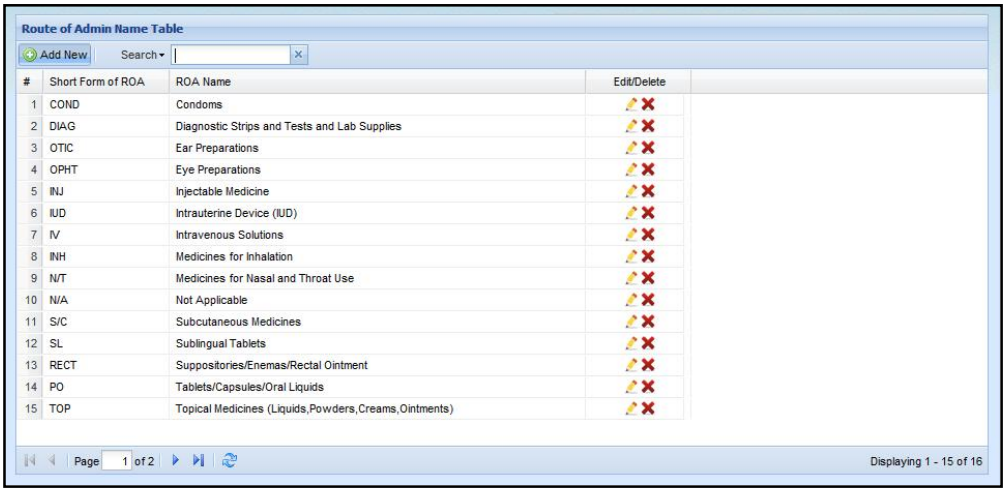
9.11. Dose Form

List of possible dosage forms for drugs.



9.12. Route of Admin

List of Route of Admin from WHO.



Route of Admin Name Table

Add New | Search

#	Short Form of ROA	ROA Name	Edit/Delete
1	COND	Condoms	
2	DIAG	Diagnostic Strips and Tests and Lab Supplies	
3	OTIC	Ear Preparations	
4	OPHT	Eye Preparations	
5	INJ	Injectable Medicine	
6	IUD	Intrauterine Device (IUD)	
7	IV	Intravenous Solutions	
8	INH	Medicines for Inhalation	
9	N/T	Medicines for Nasal and Throat Use	
10	N/A	Not Applicable	
11	S/C	Subcutaneous Medicines	
12	SL	Sublingual Tablets	
13	RECT	Suppositories/Enemas/Rectal Ointment	
14	PO	Tablets/Capsules/Oral Liquids	
15	TOP	Topical Medicines (Liquids,Powders,Creams,Ointments)	

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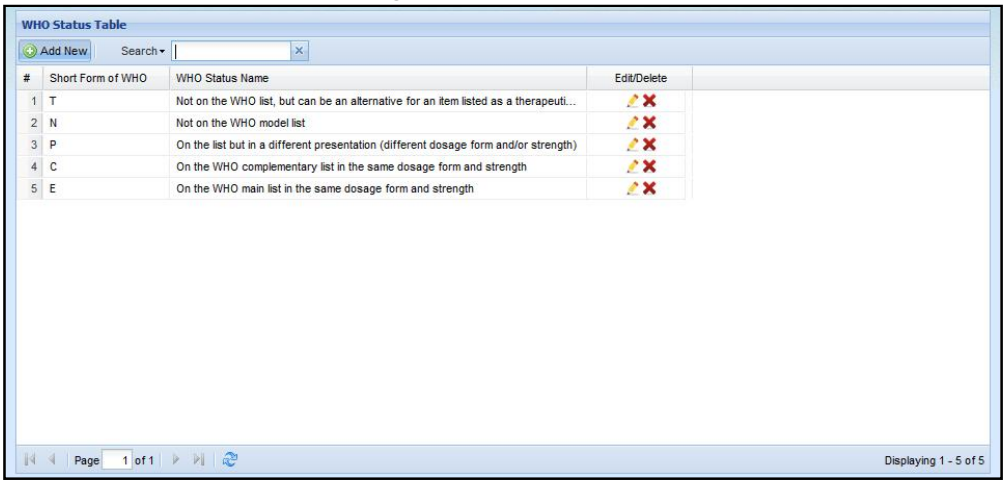
9.13. WHO Status

List of WHO Status of different drugs from WHO.



WHO Status Table

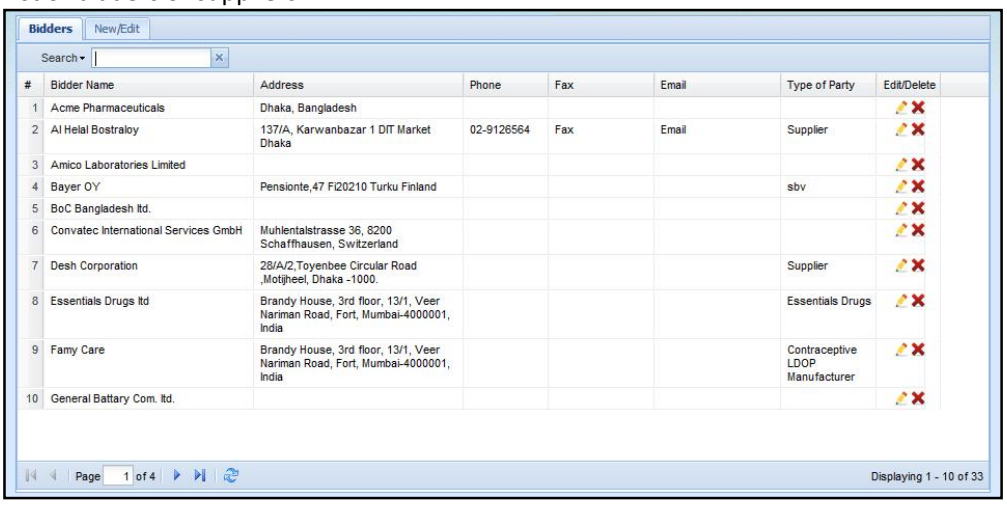
Add New | Search

#	Short Form of WHO	WHO Status Name	Edit/Delete
1	T	Not on the WHO list, but can be an alternative for an item listed as a therapeuti...	
2	N	Not on the WHO model list	
3	P	On the list but in a different presentation (different dosage form and/or strength)	
4	C	On the WHO complementary list in the same dosage form and strength	
5	E	On the WHO main list in the same dosage form and strength	

Page 1 of 1 | Displaying 1 - 5 of 5

9.14. Bidders

List of bidders or suppliers.



Bidders | New/Edit

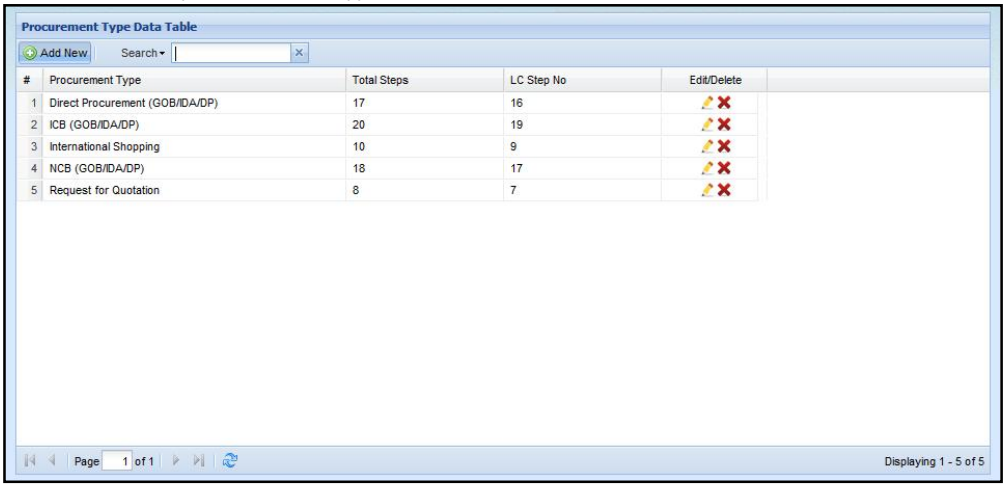
Search

#	Bidder Name	Address	Phone	Fax	Email	Type of Party	Edit/Delete
1	Acme Pharmaceuticals	Dhaka, Bangladesh					
2	Al Helal Bostraloy	137/A, Karwanbazar 1 DIT Market Dhaka	02-9126564	Fax	Email	Supplier	
3	Amico Laboratories Limited						
4	Bayer OY	Pensionte,47 Fi20210 Turku Finland				sbv	
5	BoC Bangladesh ltd.						
6	Convatec International Services GmbH	Muhlentalstrasse 36, 8200 Schaffhausen, Switzerland					
7	Desh Corporation	28/A/2,Toyenbee Circular Road ,Motijheel, Dhaka -1000.				Supplier	
8	Essentials Drugs ltd	Brandy House, 3rd floor, 13/1, Veer Nariman Road, Fort, Mumbai-4000001, India				Essentials Drugs	
9	Famy Care	Brandy House, 3rd floor, 13/1, Veer Nariman Road, Fort, Mumbai-4000001, India				Contraceptive LDOP Manufacturer	
10	General Battary Com. ltd.						

Page 1 of 4 | Displaying 1 - 10 of 33

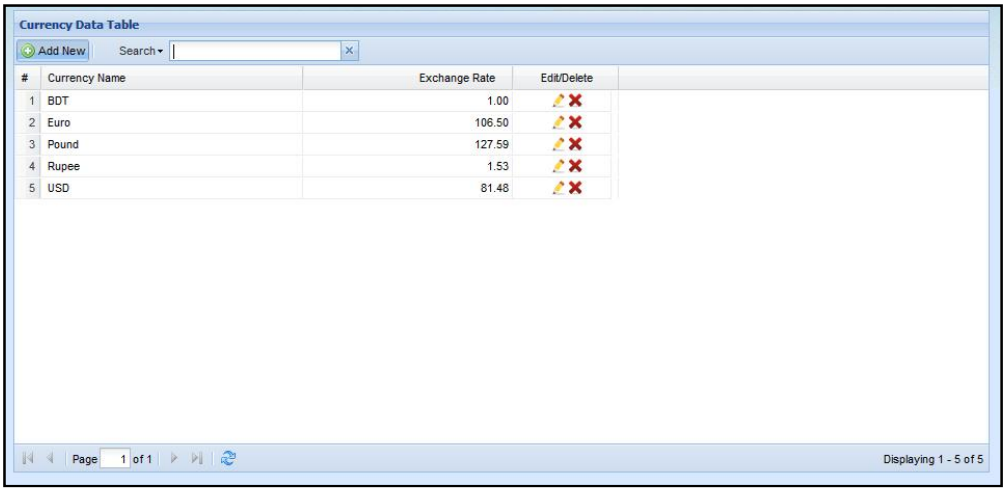
9.15. Procurement Type

List of different procurement types under MOHFW.



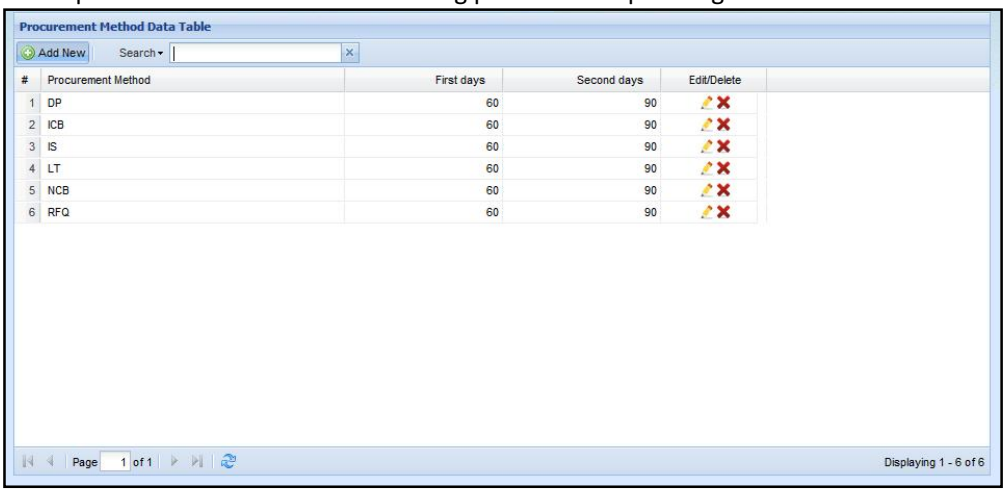
9.16. Currency

List of different currencies & conversion rate.



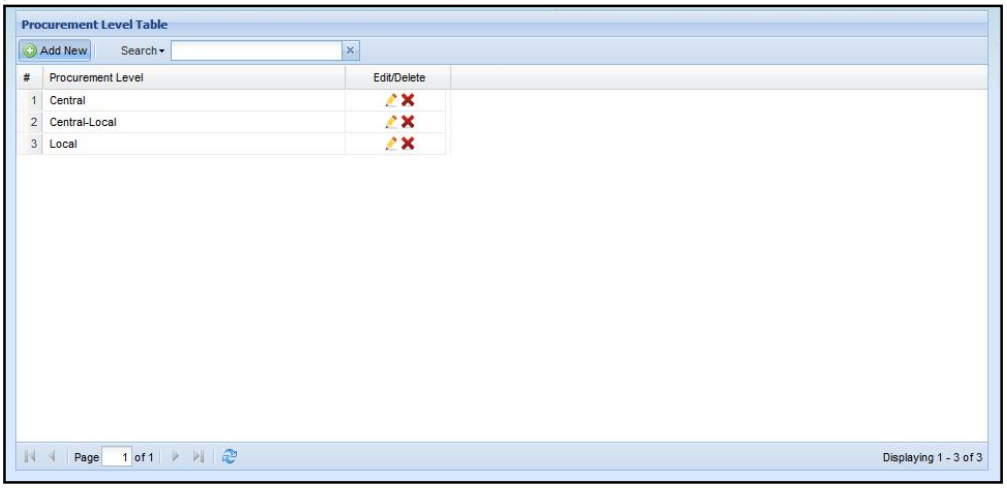
9.17. Method

List of procurement methods used during procurement planning.



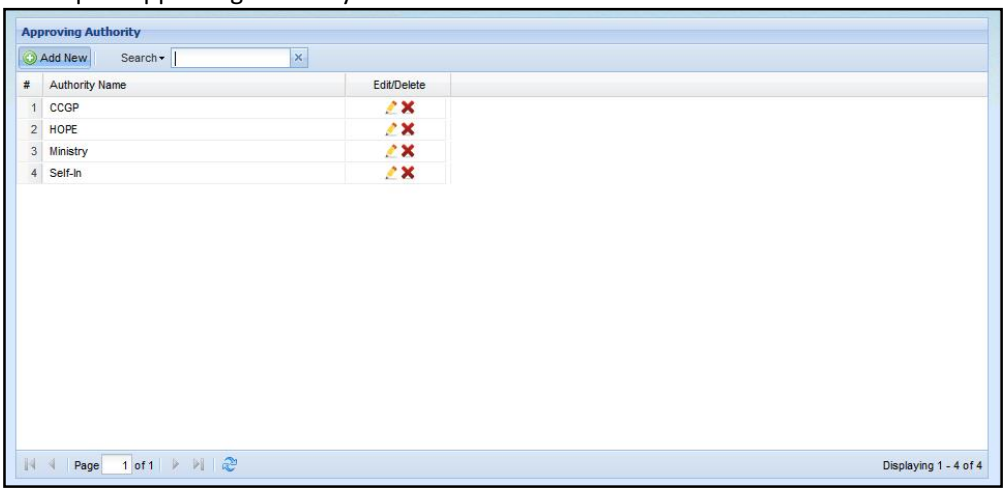
9.18. Procurement Level

Different levels where procurement occurs under MOHFW. Currently the system only allows Central procurement.



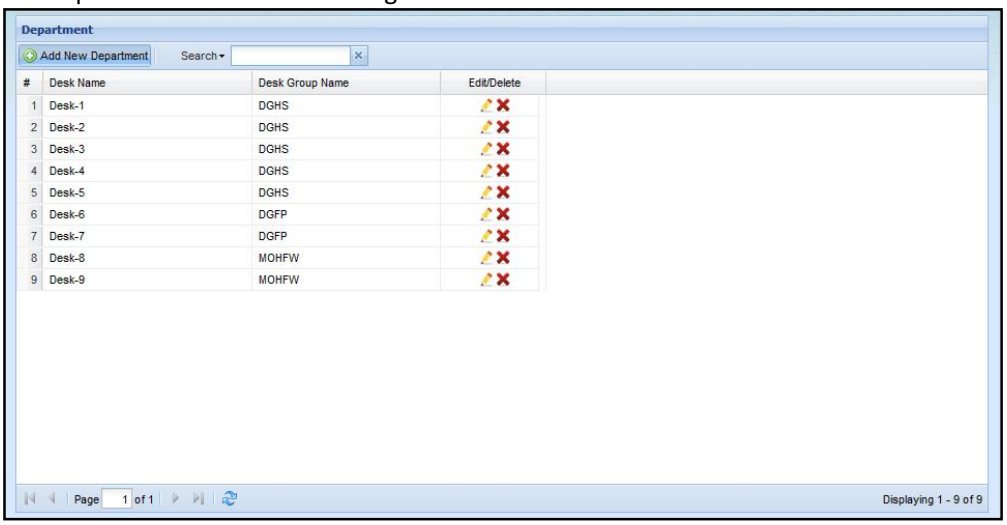
9.19. Approving Authority

List of plan approving authority.



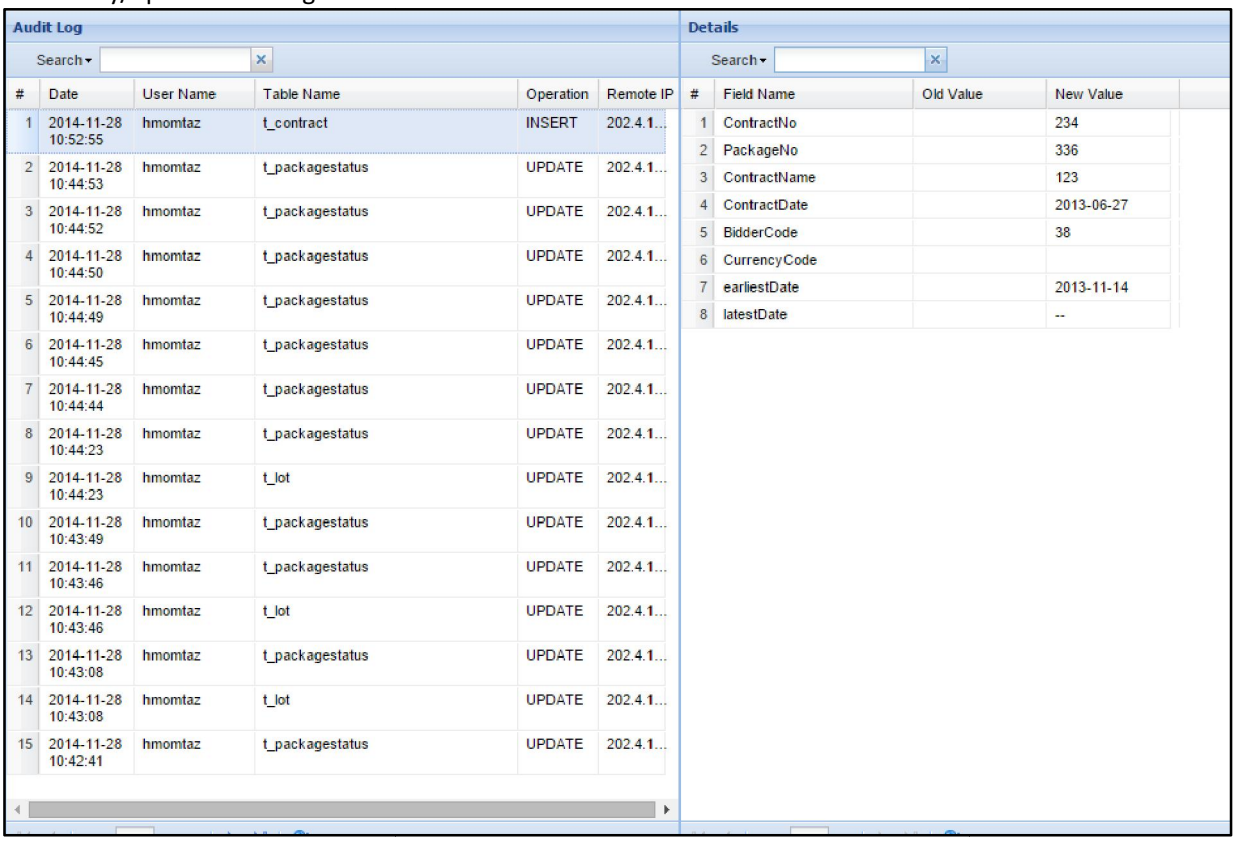
9.20. Department

List of procurement desks under agencies.



9.21. Audit Log

Data entry/update audit log.



Audit Log

Search

#	Date	User Name	Table Name	Operation	Remote IP
1	2014-11-28 10:52:55	hmomtaz	t_contract	INSERT	202.4.1...
2	2014-11-28 10:44:53	hmomtaz	t_packagestatus	UPDATE	202.4.1...
3	2014-11-28 10:44:52	hmomtaz	t_packagestatus	UPDATE	202.4.1...
4	2014-11-28 10:44:50	hmomtaz	t_packagestatus	UPDATE	202.4.1...
5	2014-11-28 10:44:49	hmomtaz	t_packagestatus	UPDATE	202.4.1...
6	2014-11-28 10:44:45	hmomtaz	t_packagestatus	UPDATE	202.4.1...
7	2014-11-28 10:44:44	hmomtaz	t_packagestatus	UPDATE	202.4.1...
8	2014-11-28 10:44:23	hmomtaz	t_packagestatus	UPDATE	202.4.1...
9	2014-11-28 10:44:23	hmomtaz	t_lot	UPDATE	202.4.1...
10	2014-11-28 10:43:49	hmomtaz	t_packagestatus	UPDATE	202.4.1...
11	2014-11-28 10:43:46	hmomtaz	t_packagestatus	UPDATE	202.4.1...
12	2014-11-28 10:43:46	hmomtaz	t_lot	UPDATE	202.4.1...
13	2014-11-28 10:43:08	hmomtaz	t_packagestatus	UPDATE	202.4.1...
14	2014-11-28 10:43:08	hmomtaz	t_lot	UPDATE	202.4.1...
15	2014-11-28 10:42:41	hmomtaz	t_packagestatus	UPDATE	202.4.1...

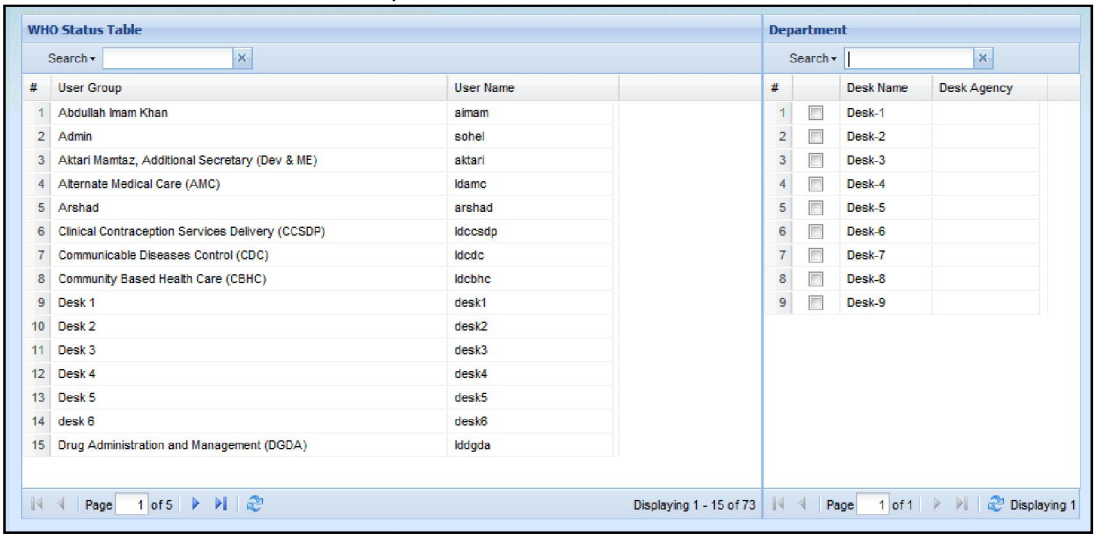
Details

Search

#	Field Name	Old Value	New Value
1	ContractNo		234
2	PackageNo		336
3	ContractName		123
4	ContractDate		2013-06-27
5	BidderCode		38
6	CurrencyCode		
7	earliestDate		2013-11-14
8	latestDate		--

9.22. User Authentication

Correlation of users with different procurement desks.



WHO Status Table

Search

#	User Group	User Name
1	Abdullah Imam Khan	aimam
2	Admin	sohel
3	Aktari Mamtaz, Additional Secretary (Dev & ME)	aktari
4	Alternate Medical Care (AMC)	ldamc
5	Arshad	arshad
6	Clinical Contraception Services Delivery (CCSDP)	ldccsdp
7	Communicable Diseases Control (CDC)	ldcdc
8	Community Based Health Care (CBHC)	ldcbhc
9	Desk 1	desk1
10	Desk 2	desk2
11	Desk 3	desk3
12	Desk 4	desk4
13	Desk 5	desk5
14	desk 6	desk6
15	Drug Administration and Management (DGDA)	lddgda

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Department

Search

#		Desk Name	Desk Agency
1	☐	Desk-1	
2	☐	Desk-2	
3	☐	Desk-3	
4	☐	Desk-4	
5	☐	Desk-5	
6	☐	Desk-6	
7	☐	Desk-7	
8	☐	Desk-8	
9	☐	Desk-9	

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CHAPTER-10: ONLINE HELP AND SUPPORT

10.1. Accessing User Guide

10.2. Help Files

GLOSSARY

(Of terms used in the guide)