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# **User Guide**

**MOHFW Supply Chain Management Portal (SCMP)**

**DRAFT 3.0**

**November 30, 2014**

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## LIST OF ACRONYMS AND ABBREVIATIONS

AIDS	Acquired Immunodeficiency Syndrome
ARV	Antiretroviral
BUET	Bangladesh University of Engineering & Technology
CBL	Consumer Bureau Limited
CC	City Corporation
CMS	Content Management System
CMSD	Central Medical Storage Depo
CSE	Computer Science & Engineering
CSV	<i>Comma-Separated Values</i>
CTS	Commodity Tracking System
DGDA	Directorate General of Drug Administration
DGFP	Directorate General of Family Planning
DGHS	Directorate General of Health Services
DMU	<i>Data Management Unit</i>
ERP	Enterprise Resource Planning
ESP	Electronic Schools Processing
FPAB	Family Planning Association of Bangladesh
GHI	<i>Global Health Initiative</i>
GIS	<i>Geographic Information System</i>
HIV	<i>Human immunodeficiency Virus</i>
IMS	Inventory Management System
IQC	Indefinite Quality Contract
IVR	<i>Interactive voice response</i>
JICA	Japan International Cooperation Agency
JSON	JavaScript Object Notation
LAMP	Linux-Apache-MySQL-PHP
LC	Letter of Credit
LGED	<i>Local Government Engineering Department</i>
LMIS	Logistics Management Information System
MBA	Master of Business Administration
MIS	Management Information System
MOH	<i>Ministry of Health</i>
MOHFW	Ministry of Health and Family Welfare
MSH	Management Sciences for Health
NBR	National Board of Revenue
NCC	Narayangonj City Corporation
PA	Program Associate
PDF	<i>Portable Document Format</i>
POS	Point of Sales
PTS	Procurement Tracking System
RWH	Regional Warehouse
SCIP	Supply Chain Information Portal
SCMP	Supply Chain Management Portal
SDP	Service Delivery Point
SIAPS	Systems for Improved Access to Pharmaceuticals & Services
SMS	Short Message Service
SPS	Strengthening Pharmaceutical Systems
TB	<i>Tuberculosis</i>
TOT	Training of Trainers
UAT	<i>User Acceptance Testing</i>
UFPA	Upazila Family Planning Assistant
UFPO	Upazila Family Planning Officer

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UI	<i>User Interface</i>
UIMS	Upazila Inventory Management System
USAID	United States Agency for International Development
VAT	Value Added Tax
WIMS	Warehouse Inventory Management System
XML	Extensible Markup Language



## **CHAPTER-1: INTRODUCTION**

## 1.1. How to browse MOHFW SCMP

- Go to an internet browser – Google Chrome (recommended), Firefox, Opera etc.
- Type <http://scmpbd.org/> in the address bar.
- Following homepage screen will appear:



## 1.2. How to Log In

This is a close-up of the login form. It has a green header with the text "LOGIN FORM". Below the header, there are four fields: "User Name" with the value "ldamc", "Password" with a masked password of ten dots, "Remember Me" with a checked checkbox, and a "Log in" button. At the bottom, there are three links: "Forgot your password?", "Forgot your username?", and "Create an account".

To log in into the mohfwscmp website User need to enter User Name and Password. As per User Group accessibility view and edit will be controlled by Admin.

- Type in your User ID and Password in the boxes and click <Log in>.
- If your User ID and Password are correct – then mohfwscmp home page will be visible.
- At the left side of the home page you will see your Name, User ID and Last Login date & time.

After Logged in the Menu Bar will appear at the top.

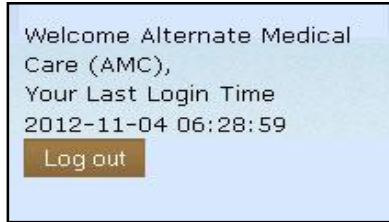


- If you want your internet browser will remember your “User Name” and “Password” you just tick the “Remember Me” check box when you first logged in.

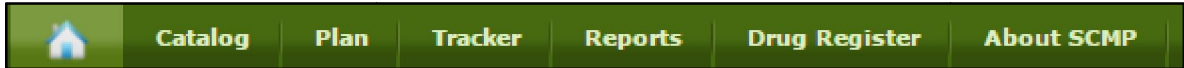


### 1.3. How to Log out

After your work is done and you temporarily want to suspend working with mohfwscmp but do not want to Exit then you should log out. This makes sure that another person cannot use mohfwscmp with your permissions when you are out. To logout from home, click the following button.



If you go to menu, logout button will be shown upper right side of menu page.



## 1.4. How to Change User Name & Password

If user will forget user name and password, they need to click the following link to restore user name or password:



After clicking “Forgot your password?” and “Forgot your username?”, user needs to put his/her email address to receive new username or password.



Please enter the email address for your account. A verification code will be sent to you. Once you have received the verification code, you will be able to choose a new password for your account.

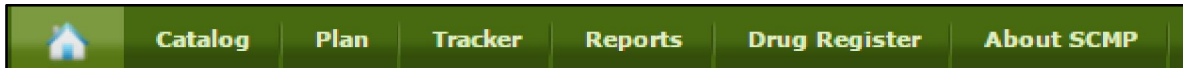
Email Address: \*

[Submit](#)

## **CHAPTER-2: PREPARATION OF PROCUREMENT PLAN (FOR GOODS)**

## 2.1. Plan Entry Menu

After User logged into the SCMP portal the second from left side besides Catalog button is Plan Menu



The Plan Entry menu of SCMP web portal contains a list of sub-menu as follows:



User can view list by clicking on the above sub-menus. The details description of each sub-menu has discussed in the following section.

## 2.2. Budget Allocation

Select **Plan > Budget** from Plan menu.

You are here: [Home](#) > [Plan](#) > Budget

Welcome Alternate Medical Care (AMC), Your Last Login Time 2014-09-04 03:55:51 [Log out](#)

**Budget**

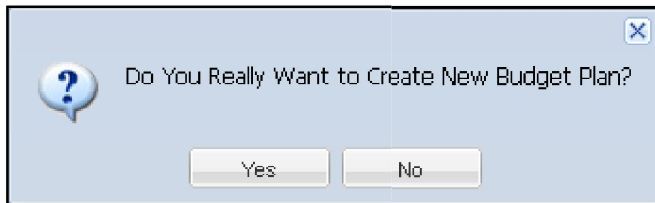
Year: 2014-15 Funding Source: RPA(GOE) Proc. Level: Central

		Goods (in Lakh)	Services (in Lakh)	Works (in Lakh)
DGFP	CCSDP	6,296.00	700.00	-
	FSDP	19,092.50	-	-
	IEC	-	1,552.00	-
	MC-RH	11,600.00	-	-
	MIS	478.00	10.00	-
	PME-FP	20.00	-	-
DGHS	PSSM	-	30.00	-
	AMC	200.00	-	-
	CBHC	7,000.00	-	-
	CDC	1,276.55	1,276.55	-
	ESD	4,518.00	-	-
	HEP	500.00	470.00	-
	HIS&E-Health	1,000.00	-	-
	HSM	22,500.00	-	-
	IST	-	-	-
	MNC&AH	23,254.64	-	-
	NASP	1,040.00	3,960.00	-
	NCDC	7,000.00	-	-
	NEC	282.00	-	-
	NNS	6,171.81	4,255.00	-
	Nursing	550.00	-	-
	PLSM	111.32	-	-
PMR	134.00	646.00	-	
PSE	11,000.00	-	-	
TB	747.32	-	-	

### 2.2.1. Budget Entry

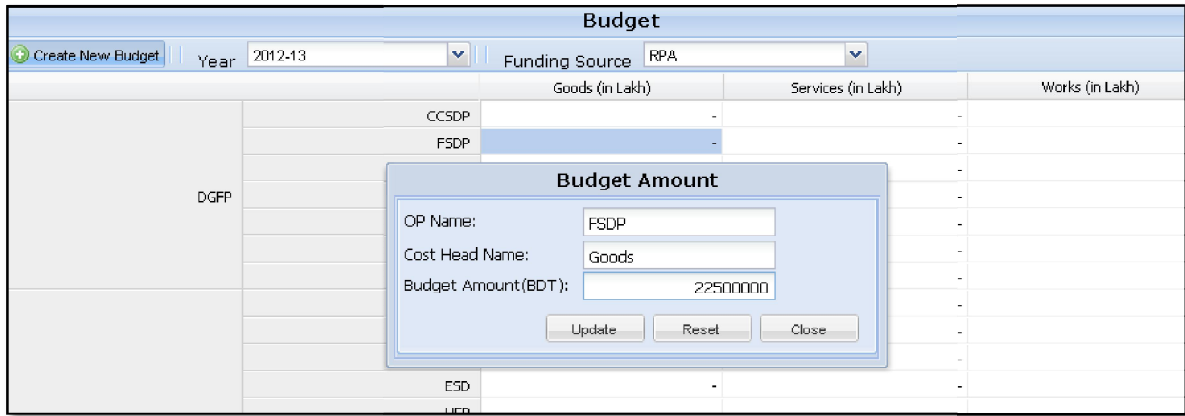
**Budget**

[Create New Budget](#) Year: 2012-13 Funding Source: RPA Proc. Level: Central



To entry a budget for goods under any specific year and funding source you need to select “Year” and “Funding Source” from these two Combo Boxes.

First you go to Plan Menu > Budget submenu. Then click on table cell to enter budget amount and press “Update” to save the Budget amount.



User can view Budget of all LDs but only they can enter/edit only LD's own budget row.

### 2.2.2. Budget View

The following screen shows the Budget View of a year under funding source:

You are here: [Home](#) > [Plan](#) > [Budget View](#)

		Budget View		
		Goods (in Lakh)	Services (in Lakh)	Works (in Lakh)
DGFP	CCSDP	6,000.00	-	-
	FSDP	18,000.00	-	-
	HRM&MIS	1,128.00	-	-
	IEC	517.00	105.00	-
	MC-RH	7,670.85	-	-
	PME & IFM	25.78	-	-
	PSSM	185.00	-	-
DGHS	AMC	300.00	-	-
	CBHC	450.00	-	-
	CDC	3,620.00	-	-
	ESD	4,200.00	-	-
	HEP	150.59	610.00	-
	HIS&E-Health	8,612.00	39.00	-
	HSM&SBTP	5,000.00	-	-
	IST	160.00	-	-
	MNC&AH	19,075.80	-	-
	NASP	839.00	1,308.00	-
	NCDC	2,052.97	508.29	-
	NEC	86.40	39.80	-
	NNS	3,550.50	-	-
Nursing	-	-	-	

## 2.3. Funding Source

### 2.3.1. Type of Funding Sources

There is following types of Funding Sources in the SCMP for preparing Goods Procurement.



Funding Source Table		
#	Source Name	Edit/Delete
1	DPA	
2	Global Fund	
3	GOB-Dev	
4	GOB-Rev	
5	IDA	
6	KfW	
7	RPA(GOB)	
8	RPA(JICA)	
9	UNFPA	
10	USAID	

Under each funding source there is Procurement Methods need to be selected by Users and based on Proc. Method the following dates are calculated automatically:

Procurement Type Data Table				
#	Procurement Type	Total Steps	LC Step No	Edit/Delete
1	Direct Procurement (GOB/IDA/DP)	17	16	
2	ICB (GOB/IDA/DP)	20	19	
3	International Shopping	10	9	
4	NCB (GOB/IDA/DP)	18	17	
5	Request for Quotation	8	7	

- ✓ Bid Opening Date
- ✓ Contract Signing Date
- ✓ Shipment Date

### 2.3.2. For RPA Funding Source

From the following screen User need to select Funding Source from the Funding Sources combo after selecting Plan Year & Proc. Level:

**Procurement Plan Entry**

Plan Year:  Proc. Level :  Funding Source:

Procured By:

Description:

DPA

Global Fund

GOB-Dev

GOB-Rev

IDA

KfW

RPA(GOB)

RPA(JICA)

UNFPA

USAID

After pressing the button following window will come:

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The screenshot shows a web-based interface for managing procurement plans. At the top, there are navigation buttons: 'View Existing Plan', 'View Plan Approval Form', 'Add New Plan', and 'Next'. Below this, the plan details are displayed: 'Year : 2012-13', 'Source : RPA', and 'OP Name: Health Information Systems & E-Health (HIS&E-Health)'. A 'Copy Plan Items' button is located to the right. The 'Proc. Method' is set to 'NCB', 'Bid opening date' is '05/05/2013', 'Contract signing date' is '07/04/2013', and 'Shipment date' is '10/02/2013'. The 'Review' status is 'Post' and the 'Procurement guideline (PPA/BG)' is 'PPA/BG'. A green bar highlights the budget information: 'Total Plan: 828,929,994.00 BDT', 'Total Budget: 861,200,000.00 BDT', and 'Remaining Budget: 32,270,006.00 BDT'. Below the budget bar are checkboxes for 'Product Group view' and 'Method Group view', along with 'Back' and 'Save' buttons. The main area is titled 'Total Plan Item : 36' and contains a search box and a table with the following columns: '#', 'Carry over', 'Contract Package Number', 'Product Name', 'Unit', 'Qty', 'Estimated Unit Price', 'Total', 'Method', 'Procurement Guideline', 'Review', 'Bid Op. Date', 'Cont. sign Date', 'Shipment Date', 'Procured For', and 'Delete'.

### 2.3.3. For GOB Funding Source

The screenshot shows a 'Procurement Plan Entry' form. It includes the following fields: 'Plan Year' (dropdown menu with '2013-14' selected), 'Proc. Level' (dropdown menu with 'Central' selected), and 'Funding Source' (dropdown menu with 'GOB-Dev' selected). Below these are 'Procured By' (text field with 'Alternate Medical Care (AMC)') and 'Description' (text area). At the bottom right of the form are 'Save' and 'Reset' buttons. At the very bottom of the interface are navigation buttons: 'View Existing Plan', 'View Plan Approval Form', 'Add New Plan', and 'Next'.

As above User may can select require Funding Sources from Funding Sources combo and Proc. Method.

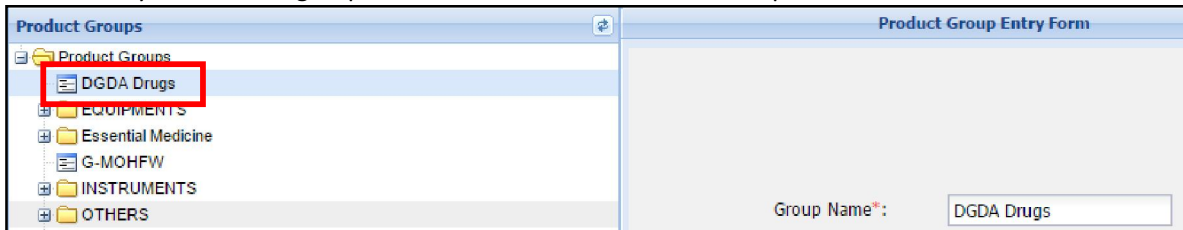
## 2.4. Using Products Catalog

To add/edit/view product groups list, product list and product request by clicking on the above sub-menus. The details description of each sub-menu has discussed in the following section.



### 2.4.1. Product Group View

To go to **Catalog>Product Reports>Group View** from the **Catalog** menu and click on the Group name which need to view. The Product Group has shown in the Products Group list two ways. If a Product Group does not have any sub Product group it shows in the root of Product Groups.



But which Product Groups have sub-group it shows under a folder. To browse under a folder Product Group user need to click (+) to open the folder



### 2.4.2. Product List

Go to **Catalog > Product Entry/Edit** from **Catalog** menu and the following window come:



Details Product entry/edit are describe in the Administration Section.

To view Product List of existing Products select **Catalog > Product Entry/Edit> Existing Product List** from **Catalog** menu. The product list is displayed with create, edit, delete and search products.

This list contains 8 (Eight) columns–

- **Product No List:** Products are listed group by Product No.
- **Product Code:** Each Product has unique Product Code.
- **UOM:** Each product has Unit of Measurement.
- **HS Code:** Some Product has HS Code.
- **Local Price(BDT.):** Local price for each product is in BDT.
- **International Price(US \$):** International price is in US \$.

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- **Edit/Delete:** Products are updated and deleted from this section.

The Product list window is shown in below:

The screenshot shows the 'Product List' window with the following data:

#	Product Code	Product Name	UOM	HS Code	Local Price (BDT.)	International Price (US\$)	Edit/Delete
<b>Product Group: Anti Retro Viral Drug (19 Items)</b>							
1	CMSD0082	Abacavir	Nos.		20.00		
2	CMSD3090	ARV(Anti Retro Viral Drugs)	pcs				
3	CMSD3114	Clotrimazole Cream	pkt.				
4	CMSD1319	Clotrimazole V.T 200 mg	NA				
5	CMSD3115	Clotrimazole+Betamethason Cream	Nos.				
6	CMSD0076	Efavirenz	Nos.				
7	CMSD0081	Lamivudine (3TC)	Nos.				
8	CMSD0070	Lamivudine (3TC) + Zidovudine (AZT)	Nos.				
9	CMSD0069	Lamivudine (3TC) + Zidovudine (AZT) + Nevirapine (NVP)	Nos.				
10	CMSD0083	Lopinavire /ritonavire (LPV/r)	Nos.				
11	CMSD1203	Misoprostal	Nos.				
12	CMSD3116	Neomicin Sulphate+Bacitracin ont	Nos.				
13	CMSD3117	Neomicin+Betamethason	Nos.				
14	CMSD3119	Neomicin+Betamethason Eye ont.	pcs				
15	CMSD0080	Nevirapine (NVP)	Nos.				
16	CMSD1859	Tanexamic Acid	cap				
17	CMSD0071	Tenofovir (TDF)	Nos.				
18	CMSD0072	Tenofovir + Emtricitamine + Efavirinz	Nos.				
19	CMSD0074	Zidovudine (AZT)	Nos.				
<b>Product Group: 1.1 General anaesthetics and oxygen (1 Item)</b>							
20	N01AB01	halothane	Nos.				

Product list window contains some toolbars top of the list grid-

- **Product Group:** In this field product group of the product are listed in the combo. If User select product group from the combo the list will be shown like this:

The screenshot shows the 'Product List' window with the following data:

#	Product Code	Product Name	UOM	HS Code	Local Price (BDT.)	International Price (US\$)	Edit/Delete
<b>Product Group: RH commodities (20 Items)</b>							
1	CMSD1324	Mother & Baby Kits	NA				
2	FP0017	Tab.Ciprofloxacin	pcs				
3	CMSD2095	0.2nm Filter (Syringe driven filter) for virus, upto 100 ml capacity	Nos.				
4	CMSD0082	Abacavir	Nos.		20.00		
5	FP0034	Absorbent Cotton	roll				
6	CMSD1840	Acetone, Analytical Grade	Nos.				
7	CMSD3542	Amal Gamater	Nos.				
8	CMSD2136	Anal Dialator Set	Nos.				
9	CMSD1332	Analytical Balance	NA				
10	FP0031	Atrumatic Cat gut	pcs				
11	FP0020	Auto Destruct Syringe	syringe				
12	CMSD3330	Automated Karyotyping system	Nos.				
13	FP0052	Baby Weight Machine	Nos.				
14	CMSD2129	Bags dilator set	sets				
15	FP0021	Battery	pcs				

#	Product Code	Product Name	UOM	HS Code	Local Price (BDT.)	International Price (US\$)	Edit/ Delete
<b>Product Group: Utencils (9 Items)</b>							
1	CMSD5009	Coffee Pot	Nos.				
2	CMSD3627	Derect laryngoscope anterior commesure type with light source	Nos.				
3	CMSD5008	Milk Pot	Nos.				
4	CMSD2850	Plastic Bowl	pcs				
5	CMSD2851	Plastic Bucket	Nos.				
6	CMSD2852	Plastic Cup-Graduated	Nos.				
7	CMSD2896	Plastic Jug	pcs				
8	CMSD5010	Sugar Pot	Nos.				
9	CMSD5011	Water Jar (Electric)	Nos.				

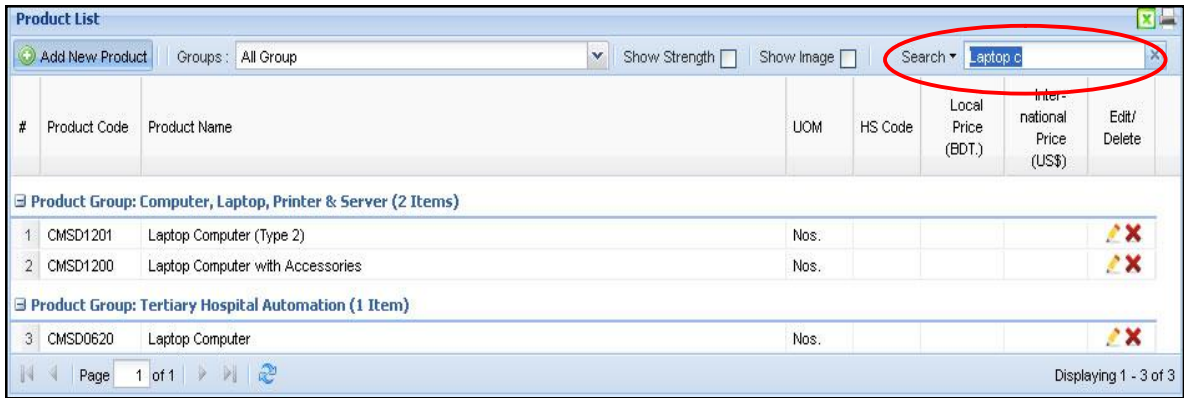
- **Show Strength:** It is a checkbox for product group if user selects the checkbox then all the strength of product list will be shown like this:

#	Product Code	Product Name	UOM	HS Code	Local Price (BDT.)	International Price (US\$)	Edit/ Delete
<b>Product Group: Anti Retro Viral Drug (20 Items)</b>							
1	CMSD008202	Abacavir (300mg)	Nos.				
2	CMSD008201	Abacavir(240ml (10mg/ml) )	Nos.				
3	CMSD311401	Clotrimazole Cream(10gm)	NA				
4	CMSD311501	Clotrimazole+Betamethason Cream(10gm)	NA				
5	CMSD007601	Efavirenz(EFV) 600mg)	Nos.				
6	CMSD008102	Lamivudine (3TC) (150mg)	Nos.				
7	CMSD008101	Lamivudine (3TC) (240ml (10mg/ml))	Nos.				
8	CMSD006901	Lamivudine (3TC) + Zidovudine (AZT) + Nevirapine (NVP) (3TC 150mg+ AZT 300mg + NVP 200mg)	Nos.				
9	CMSD007001	Lamivudine (3TC) + Zidovudine (AZT) (3TC 150mg + AZT 300mg )	Nos.				
10	CMSD008301	Lopinavire /Ritonovire (LPV/r) (LPV/r 80/20mg)	Nos.				
11	CMSD008302	Lopinavire/Ritonovire (LPV/r) (200mg/50mg)	Nos.				
12	CMSD120301	Misoprostal(200 mg)	NA				
13	CMSD311601	Neomicin Sulphate+Bacitracin ont(10gm)	NA				
14	CMSD311901	Neomicin+Betamethason Eye ont. (5gm)	NA				
15	CMSD311701	Neomicin+Betamethason(10gm)	NA				

- **Show Image:** It is a checkbox for product group if user selects the checkbox then all the image of product list will be shown like this:

#	Image	Product Code	Product Name	UOM	HS Code	Local Price (BDT.)	International Price (US\$)	Edit/ Delete
<b>Product Group: Anti Retro Viral Drug (19 Items)</b>								
1		CMSD0082	Abacavir	Nos.		20.00		
2		CMSD3090	ARV(Anti Retro Viral Drugs)	pcs				
3		CMSD3114	Clotrimazole Cream	pkt.				
4		CMSD1319	Clotrimazole V.T 200 mg	NA				
5		CMSD3115	Clotrimazole+Betamethason Cream	Nos.				

- **Search Field:** In this section user can search product by alphabet. The form is shown like this:



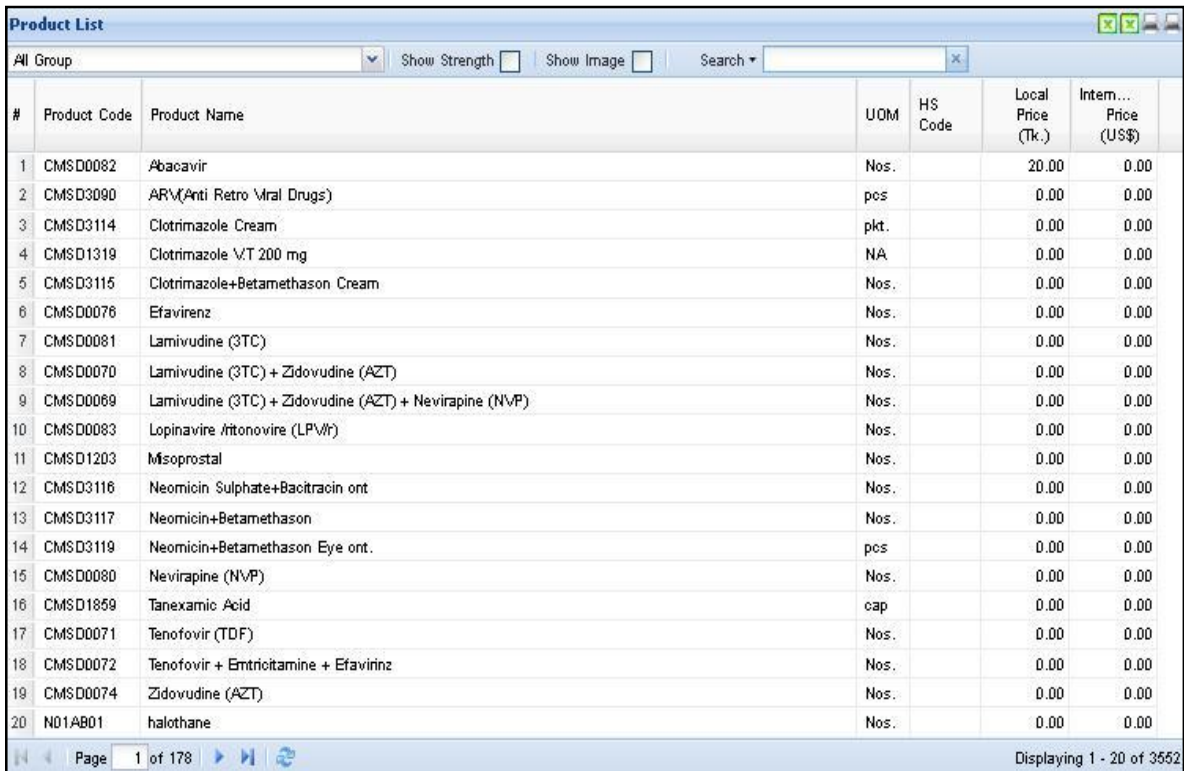
### 2.4.3. Product List View

Select **Catalog > Product Reports>List View** from **Catalog** menu.

This list contains 7(Seven) columns–

- **Product No List:** Products are listed group by Product No.
- **Product Code:** Each Product has unique Product Code.
- **Product Name:** shows the Product name.
- **UOM:** Each product has Unit of Measurement.
- **HS Code:** Some Product has HS Code.
- **Local Price(BDT.):** Local price for each product is in BDT.
- **International Price(US \$):** International price is in US \$.

The Product List window is shown in below:



Product List window contains some toolbars top of the list grid-

- **Product Group:** In this field product group of the product are listed in the combo. If User select product group from the combo the list will be shown like this:

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The screenshot shows a 'Product List' window with the following details:

- Group: Anaesthesia Equipment and Accessories
- Show Strength:
- Show Image:
- Search: [ ]

#	Product Code	Product Name	UOM	HS Code	Local Price (Tk.)	Intern... Price (US\$)
1	CMSD1802	Ambu Resuscitator with diff size mask	Nos.		0.00	0.00
2	CMSD0131	Ambu bag / Resuscitation set.	Nos.		0.00	0.00
3	CMSD0127	Anaesthesia Machine with Pulse Oxymeter	Nos.		600000.00	0.00
4	CMSD0838	Anaesthesia Machine with ventilator	Nos.		450000.00	0.00
5	CMSD0126	Anaesthesia Machine.	Nos.		0.00	0.00
6	CMSD0128	Anesthesia ventilator.	Nos.		0.00	0.00
7	CMSD1789	Anesthetic Machine B.C.C	Nos.		0.00	0.00
8	CMSD1808	Blender machine for SAM Management Unit	Nos.		0.00	0.00
9	CMSD0837	Blood Warming Device	Nos.		0.00	0.00
10	CMSD1800	bougi metallic introduocor size	Nos.		0.00	0.00
11	CMSD1828	Bovine Albumin fraction V	Nos.		0.00	0.00
12	CMSD0860	Brain Breathing Circuit	Nos.		0.00	0.00
13	CMSD1944	Cervical Lumbar Traction bed with bed & all accessories	Nos.		0.00	0.00
14	CMSD3303	Coagulometer	Nos.		0.00	0.00
15	CMSD1799	Connocion between pediatric anesthetic set	Nos.		0.00	0.00
16	CMSD1905	Connection between pediatric anesthetic set	Nos.		0.00	0.00
17	CMSD1906	Continuous ECG Machine with. Defibrillator with Printer	Nos.		0.00	0.00
18	CMSD1882	Cryostat	Nos.		0.00	0.00
19	CMSD3754	E.C.T Machine	Nos.		0.00	0.00
20	CMSD3308	Electrolyte machine	Nos.		0.00	0.00

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- **Show Strength:** It is a checkbox for product group if user selects the checkbox then all the strength of product list will be shown like this:

The screenshot shows a 'Product List' window with the following details:

- Group: All Group
- Show Strength:
- Show Image:
- Search: [ ]

#	Product Code	Product Name	UOM	HS Code	Local Price (Tk.)	Intern... Price (US\$)
1	CMSD008202	Abacavir (300mg)	Nos.		0.00	0.00
2	CMSD008201	Abacavir(240ml (10mg/ml) )	Nos.		0.00	0.00
3	CMSD311401	Clotrimazole Cream(10gm)	NA		0.00	0.00
4	CMSD311501	Clotrimazole+Betamethason Cream(10gm)	NA		0.00	0.00
5	CMSD007601	Efavirenz((EFV) 600mg)	Nos.		0.00	0.00
6	CMSD008102	Lamivudine (3TC) (150mg)	Nos.		0.00	0.00
7	CMSD008101	Lamivudine (3TC) (240ml (10mg/ml))	Nos.		0.00	0.00
8	CMSD006901	Lamivudine (3TC) + Zidovudine (AZT) + Nevirapine (NVP) (3TC 150mg+ AZT 300mg + NVP 200mg)	Nos.		0.00	0.00
9	CMSD007001	Lamivudine (3TC) + Zidovudine (AZT) (3TC 150mg + AZT 300mg )	Nos.		0.00	0.00
10	CMSD008301	Lopinavire /ritonavire (LPV/r) (LPV/r 80/20mg)	Nos.		0.00	0.00
11	CMSD008302	Lopinavire/Ritonovire (LPV/r) (200mg/50mg)	Nos.		0.00	0.00
12	CMSD120301	Misoprostal(200 mg)	NA		0.00	0.00
13	CMSD311601	Neomicin Sulphate+Bacitracin ont(10gm)	NA		0.00	0.00
14	CMSD311901	Neomicin+Betamethason Eye ont.(5gm)	NA		0.00	0.00
15	CMSD311701	Neomicin+Betamethason(10gm)	NA		0.00	0.00
16	CMSD008001	Nevirapine (NVP)(200mg)	Nos.		0.00	0.00
17	CMSD008002	Nevirapine (NVP)(240ml)	Nos.		0.00	0.00
18	CMSD185902	Tanexamic Acid (500 mg injection)	NA		0.00	0.00
19	CMSD185901	Tanexamic Acid (500 mg)	NA		0.00	0.00
20	CMSD007101	Tenofovir (TDF)(300mg)	Nos.		0.00	0.00

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- **Show Image:** It is a checkbox for product group if user selects the checkbox then all the image of product list will be shown like this:

**Product List**

3. ANTIALLERGICS AND MEDICINES USED IN AN  Show Strength  Show Image  Search

#	Image	Product Code	Product Name	UOM	HS Code	Local Price (Tk.)	Inter... Price (US\$)
1		ED000301	chlorphenamine	Nos.		0.00	0.00
2		H02AB09	hydrocortisone	Nos.		0.00	0.00
3		H02AB06	Prednisolone	Nos.		0.00	0.00

Page 1 of 1  Displaying 1 - 3 of 3

- **Search Field:** In this section user can search product by alphabet. The form is shown like this:

**Product List**

All Group  Show Strength  Show Image  Search

#	Image	Product Code	Product Name	UOM	HS Code	Local Price (Tk.)	Inter... Price (US\$)
1		CMSD0082	Abacavir	Nos.		20.00	0.00
2		CMSD4278	Portabile mini welding set for remote Area	NA		0.00	0.00
3		CMSD0082	Abacavir	Nos.		20.00	0.00

Page 1 of 1  Displaying 1 - 3 of 3

## 2.4.4. Product Details

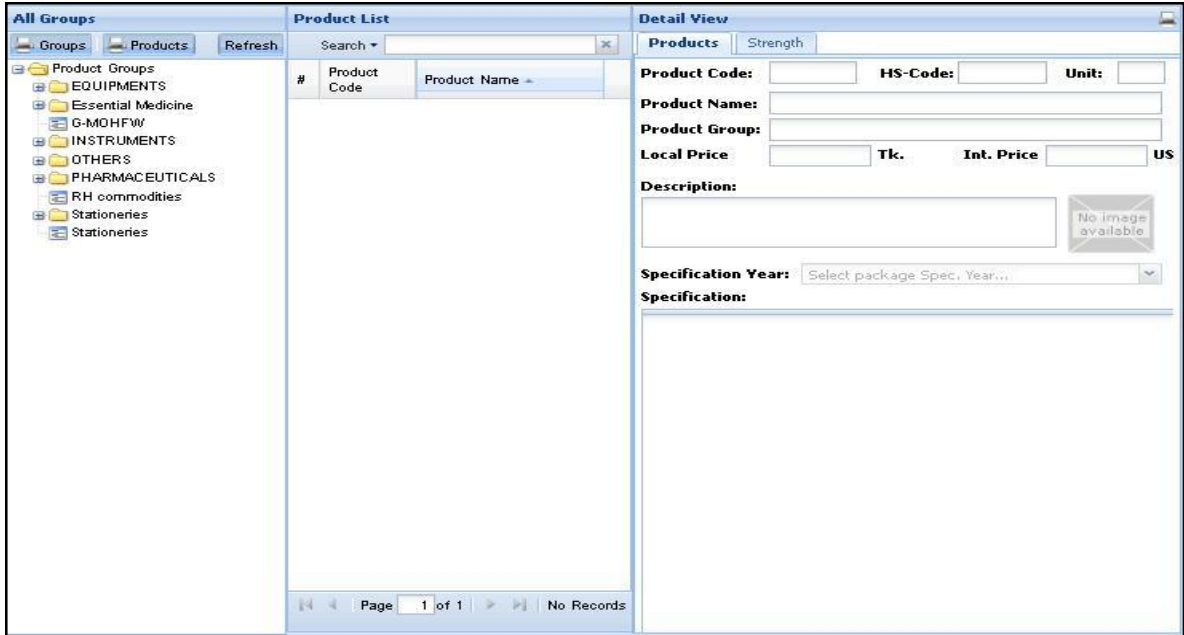
Select **Catalog>Product Details** from Catalog menu.

This form is used to show the product list and the details of the product. This Form contains 3(Three) parts–

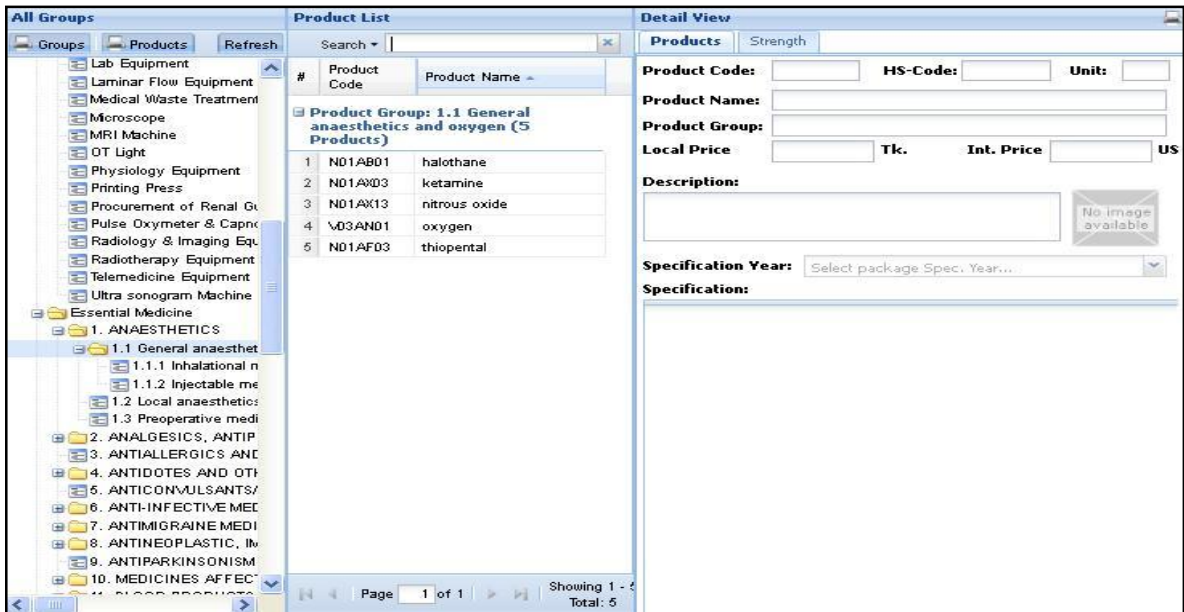
- **All Groups:** All Groups are listed in item group tree.
- **Product List:** Product list shows the product of a group.
- **Detail View:** Details views the list of products.

The Catalog form is shown below:





After selecting a product from All Groups, the Product List part shows the product under the selected group. And it shows like:



By clicking a product from a Product List, it views the details in details part of the form. There have two parts in Details View.

- **Products:** Product shows the details of a product.

**Product List**

#	Product Code	Product Name
1	N01AB01	halothane
2	N01AX03	ketamine
3	N01AX13	nitrous oxide
4	N03AN01	oxygen
5	N01AF03	thiopental

**Detail View**

**Products** | Strength

**Product Code:** N01AX03    **HS-Code:**    **Unit:** Nos.

**Product Name:** ketamine

**Product Group:** 1.1 General anaesthetics and oxygen

**Local Price:** 0.00    **Tk.**    **Int. Price:** 0.00    **US**

**Description:**  
Injection: 50 mg (as hydrochloride)/ml in 10-ml vial.

**Specification Year:** Current

**Specification:**

**Uses:** induction and maintenance of anaesthesia; analgesia for painful procedures of short duration

**Contraindications:** thyrotoxicosis; hypertension (including pre-eclampsia); history of cerebrovascular accident, cerebral trauma, intracerebral mass or haemorrhage or other cause of raised intracranial pressure; eye injury and increased intraocular pressure; psychiatric disorders, particularly hallucinations; porphyria

**Precautions:** supplementary analgesia often required in surgical procedures involving visceral pain pathways (morphine may be used but addition of nitrous oxide will often suffice); administer an antisialogogue to prevent

- **Strength:** strength shows the list of strength and list of brands of a product.

**Product List**

#	Product Code	Product Name
1	N01AB01	halothane
2	N01AX03	ketamine
3	N01AX13	nitrous oxide
4	N03AN01	oxygen
5	N01AF03	thiopental

**Detail View**

**Products** | **Strength**

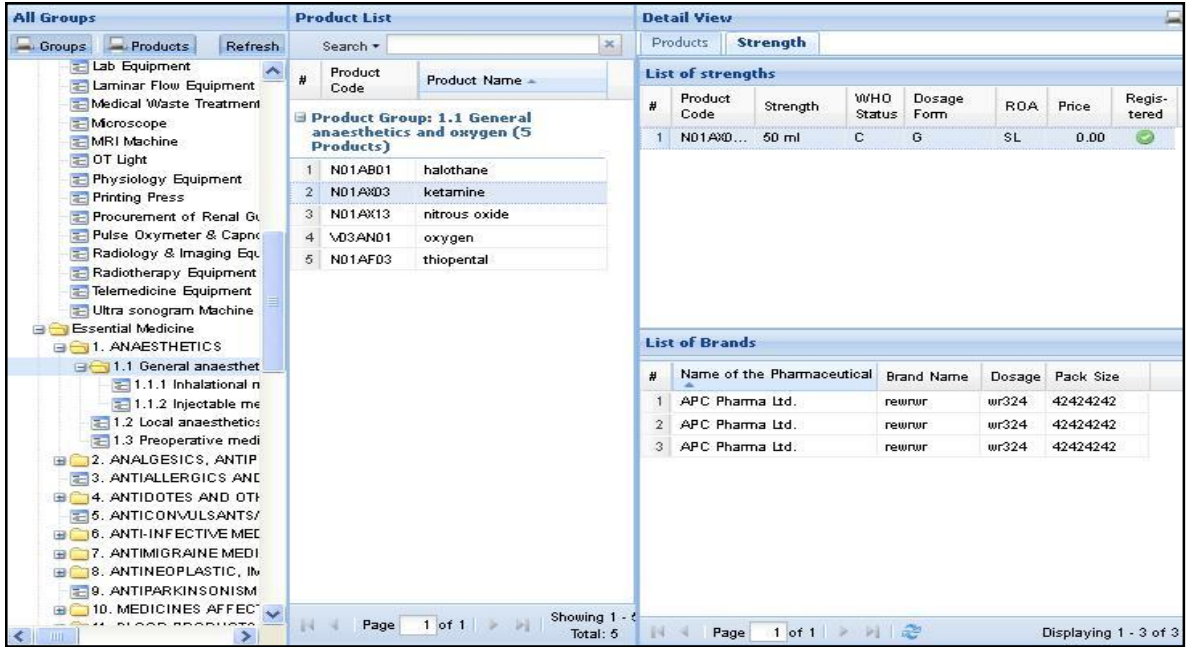
**List of strengths**

#	Product Code	Strength	WHO Status	Dosage Form	ROA	Price	Registered
1	N01AX03...	50 ml	C	G	SL	0.00	✓

**List of Brands**

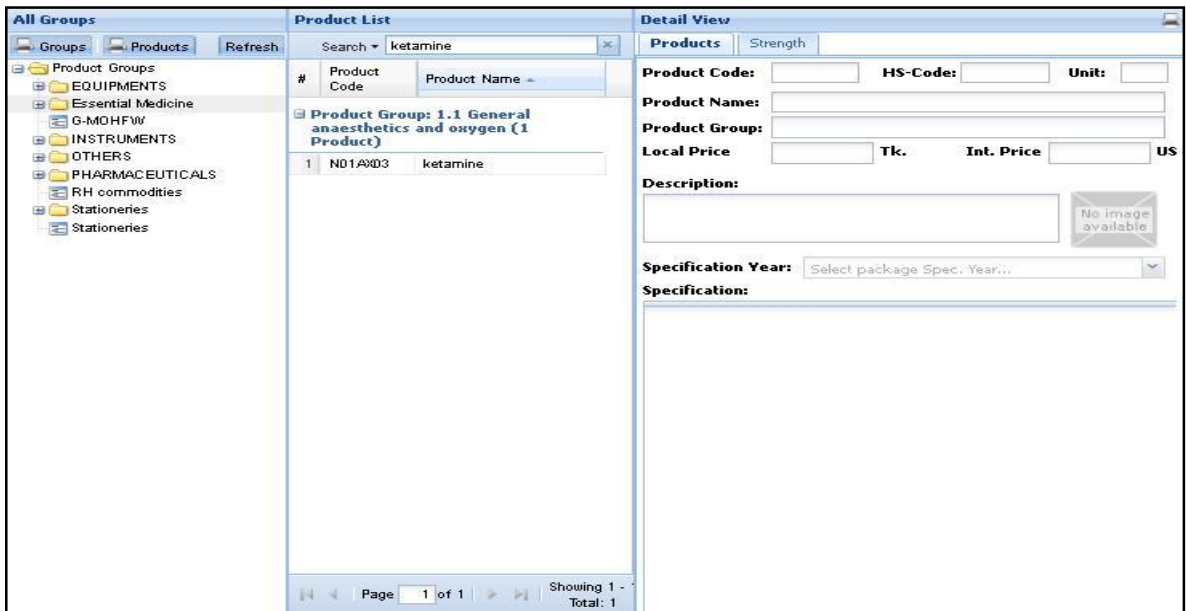
#	Name of the Pharmaceutical	Brand Name	Dosage	Pack Size
No Records found				

After selecting a product from the list of strength, List of Brands shows the name of Brand and pharmaceutical information, like below:



It also contains a search filed

- **Search Field:** In this section user can search product from product list by writing alphabet. The form is shown like this:

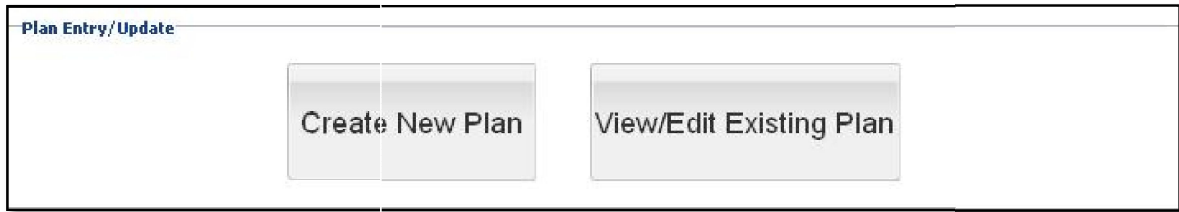



## 2.5. Goods Plan Entry/Edit

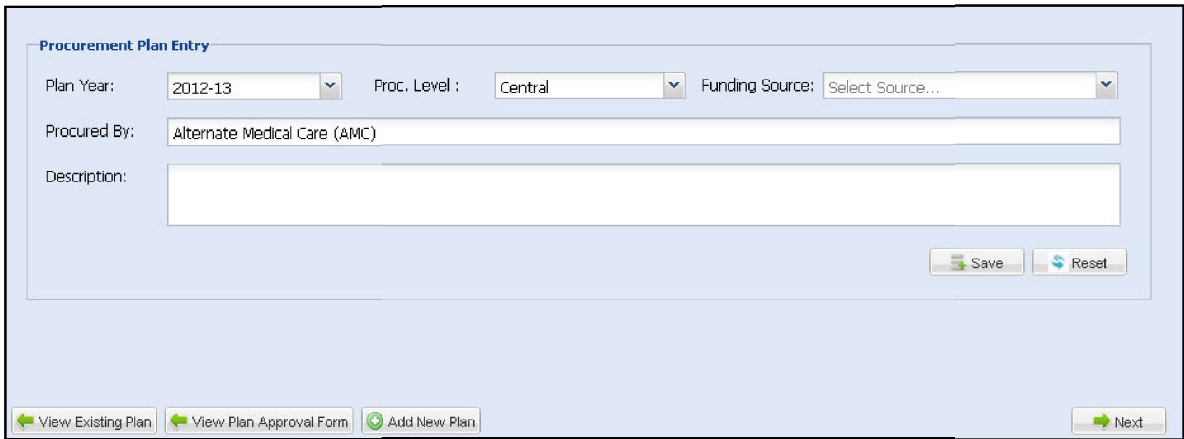
### 2.5.1. Create New Goods Plan

Select **Plan** > **Plan Entry Edit** from plan menu.

This form is used to create new plan or view existing plan.





After clicking the  button, there shows a new form to entry the procurement plan. Following window will come:

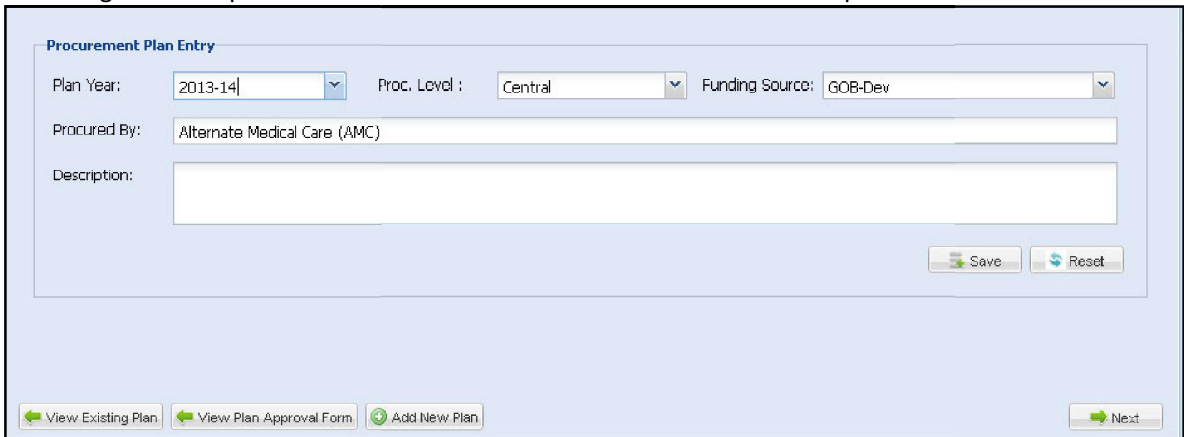


To create a new plan following fields are required:

- **Plan Year:** To enter a new procurement plan the user first need to put for which year plan will be to select from "Plan Year" combo value.
- **Proc. Level:** This field is mandatory.
- **Funding Source:** This field shows the source of funding.
- **Procured By:** This is the mandatory field.
- **Description:** This field is not mandatory.



After filling the fields press  button to save. If user wants to reset press  button.



## 2.5.2. Add Plan Items

Expand left side window by clicking the RIGHT ARROW

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To drag product for plan items and drop it on right side list. User can Drag and Drop the product, based on product group or by searching product:

This Form contains 16(sixteen) columns–

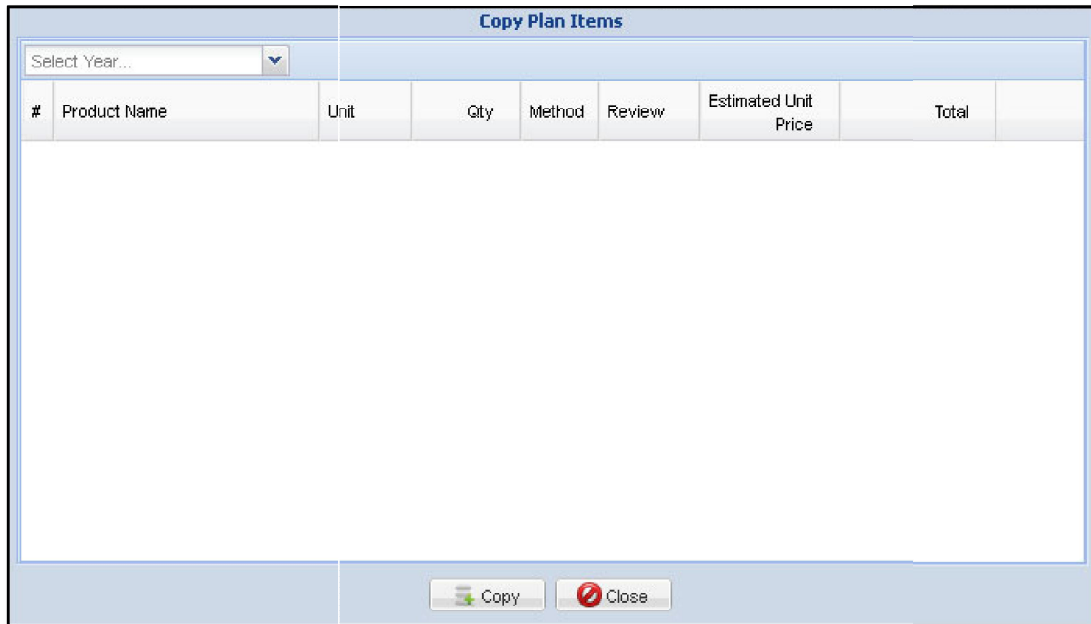
- **Plan No List:** Procurement Plans are listed by Plan No.
- **Carry over:** Carry over check box is used for previous year’s planned product.
- **Contract Package Number:** Shows the contract package number.
- **Product Name:** Name of the contract are selecting from drug and drop.
- **Unit:** Unit of the product of a package.
- **Qty:** Shows the quality of a package.
- **Estimated Unit Price:** It shows estimated unit Price of package.
- **Total:** Total amount of the price.
- **Method:** Here listed the method.
- **Procurement Guideline:** Procurement guidelines are listed in this field.
- **Review:** This column shows the review.
- **Bid OP. Date:** Date of Bid Opening.
- **Cont. Sign. Date:** Shows the date of contract signing.
- **Shipment Date:** Here the shipment dates.
- **Procured For:** Here listed procured for package.
- **Delete:** Plans are deleted from this section.

### 2.5.3. Copy Plan Items

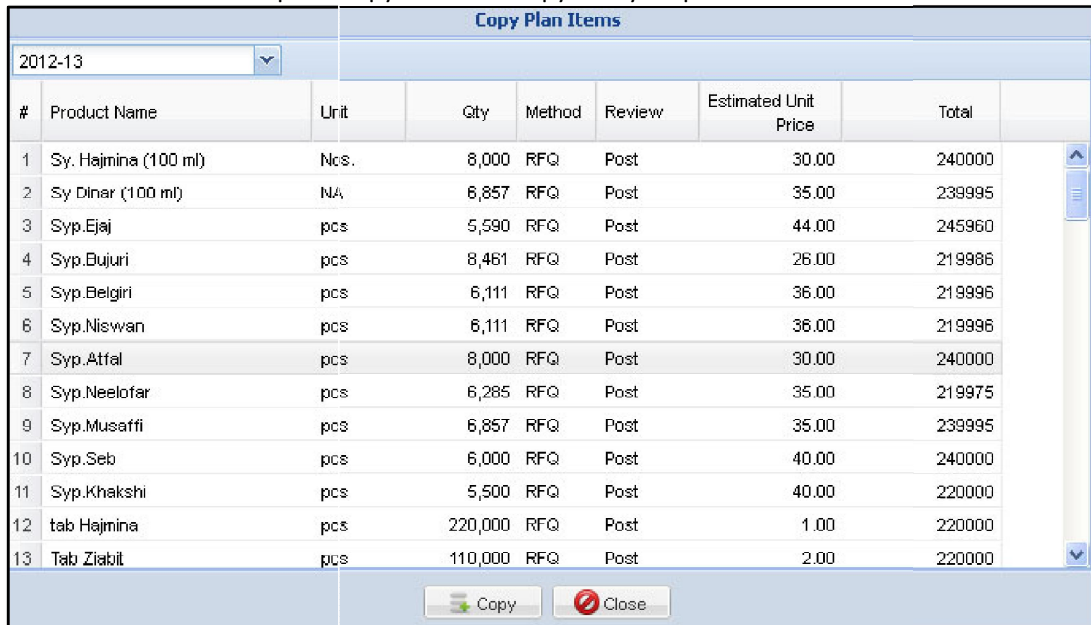
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Press button to copy previous years plans and following window will come:

A dialog box titled "Copy Plan Items" with a light blue header. It features a "Select Year..." dropdown menu at the top left. Below the header is a table with columns: #, Product Name, Unit, Qty, Method, Review, Estimated Unit Price, and Total. The table is currently empty. At the bottom right, there are two buttons: "Copy" (with a green plus icon) and "Close" (with a red circle and slash icon).

Select YEAR from combo and press copy button to copy that year plan.

A dialog box titled "Copy Plan Items" with a light blue header. The "Select Year..." dropdown menu is set to "2012-13". The table below is populated with 13 rows of data. At the bottom right, there are two buttons: "Copy" (with a green plus icon) and "Close" (with a red circle and slash icon).

#	Product Name	Unit	Qty	Method	Review	Estimated Unit Price	Total
1	Sy. Hajmina (100 ml)	Ncs.	8,000	RFQ	Post	30.00	240000
2	Sy Dinar (100 ml)	NA	6,857	RFQ	Post	35.00	239995
3	Syp.Ejaj	pcs	5,590	RFQ	Post	44.00	245960
4	Syp.Bujuri	pcs	8,461	RFQ	Post	26.00	219986
5	Syp.Belgiri	pcs	6,111	RFQ	Post	36.00	219996
6	Syp.Niswan	pcs	6,111	RFQ	Post	36.00	219996
7	Syp.Atfal	pcs	8,000	RFQ	Post	30.00	240000
8	Syp.Neelofar	pcs	6,285	RFQ	Post	35.00	219975
9	Syp.Musaffi	pcs	6,857	RFQ	Post	35.00	239995
10	Syp.Seb	pcs	6,000	RFQ	Post	40.00	240000
11	Syp.Khakshi	pcs	5,500	RFQ	Post	40.00	220000
12	tab Hajmina	pcs	220,000	RFQ	Post	1.00	220000
13	Tab Ziabil	pcs	110,000	RFQ	Post	2.00	220000

Expand left side window by clicking the RIGHT ARROW

Draft 3.0

To drag product for plan items and drop it on right side list. User can Drag and Drop the product, based on product group or by searching product:

Qty	Estimated Unit Price	Total	Method	Procurement Guideline	Review
0	0.00	0.00	NCB	PPA/BG	Post

This Form contains 16(sixteen) columns–

- **Plan No List:** Procurement Plans are listed by Plan No.
- **Carry over:** Carry over check box is used for previous year’s planned product.
- **Contract Package Number:** Shows the contract package number.
- **Product Name:** Name of the contract are selecting from drug and drop.
- **Unit:** Unit of the product of a package.
- **Qty:** Shows the quality of a package.
- **Estimated Unit Price:** It shows estimated unit Price of package.
- **Total:** Total amount of the price.
- **Method:** Here listed the method.
- **Procurement Guideline:** Procurement guidelines are listed in this field.
- **Review:** This column shows the review.
- **Bid OP. Date:** Date of Bid Opening.
- **Cont. Sign. Date:** Shows the date of contract signing.
- **Shipment Date:** Here the shipment dates.
- **Procured For:** Here listed procured for package.
- **Delete:** Plans are deleted from this section.

Total Plan: 828,929,994.00 BDT | Total Budget: 861,200,000.00 BDT | Remaining Budget: 32,270,006.00 BDT

Product Group view  Method Group view

Back Save

Total Plan Item : 36

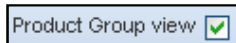
Search [ ] X

Carry over	Contract Package Number	Product Name	Unit	Qty	Estimated Unit Price	Total	Method	Procurement Guideline	Review	Bid Op. Date	Cont. sign Date	Shipment Date	Procured For	Delete
<input type="checkbox"/>		inch)												
<input type="checkbox"/>		Microbus, Diesel Engine, 12 seater with Dual A/C	Nos.	1	3,000,000...	3,000,000.00	NCB	PPA/BG	Post	08/11/2012	07/01/2013	07/04/2013	HIS	X
<input type="checkbox"/>		Multimedia Projector	Nos.	4	200,000.0...	800,000.00	NCB	PPA/BG	Post	22/09/2012	21/11/2012	19/02/2013		X
<input type="checkbox"/>		Networking UTP Cable	box	40	10,000.00...	400,000.00	ICB	PPA/BG	Post	08/11/2012	07/01/2013	07/04/2013		X
<input type="checkbox"/>		Patch or Drop Cable 1 Meter, 2 meter, 3 Meter, 5 Meter	Nos.	1,800	433.33000	779,994.00	ICB	PPA/BG	Post	08/11/2012	07/01/2013	07/04/2013		X
<input type="checkbox"/>		Patch Panel (RJ45) 24 Port	Nos.	20	20,000.00...	400,000.00	ICB	PPA/BG	Post	08/11/2012	07/01/2013	07/04/2013		X
<input type="checkbox"/>		PDA/Tablet with in-built Barcode Scanner & Wi-fi and GPRS/Edge Modem	Nos.	100	40,000.00...	4,000,000.00	ICB	PPA/BG	Post	08/11/2012	07/01/2013	07/04/2013		X
<input type="checkbox"/>		Personal Computer (all	Nos.	100	60,000.00...	6,000,000.00	ICB	PPA/BG	Post	08/11/2012	07/01/2013	07/04/2013		X

User can edit default method, review and dates of the item.

### 2.5.4. Grouping View

To see group product in group-wise click on



Total Plan: 828,929,994.00 BDT | Total Budget: 861,200,000.00 BDT | Remaining Budget: 32,270,006.00 BDT

Product Group view  Method Group view

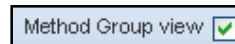
Back

Total Plan Item : 36

Search [ ] X

#	Show in template	Contract Package Number	Product Name	Unit	Qty	Estimated Unit Price	Total	Method	Procurement Guideline	Review	Procured For
Product Group: Equipment for Language Laboratory											
1	<input type="checkbox"/>		Electronic interactive white Board	Nos.	4	300,000.00000	1,200,000.00	ICB	PPA/BG	Post	
Product Group: Stationeries											
2	<input type="checkbox"/>		Backup system (Rack mount system) Min 2TB	Nos.	2	1,400,000.00000	2,800,000.00	ICB	PPA/BG	Post	
3	<input type="checkbox"/>		Fiber Optic cable (1000ft, 4 Cor)	box	4	500,000.00000	2,000,000.00	ICB	PPA/BG	Post	
4	<input type="checkbox"/>		Touch sensitive LCD monitor (26")	Nos.	20	30,000.00000	600,000.00	ICB	PPA/BG	Post	
Product Group: Telecommunication Equipment											
5	<input type="checkbox"/>		Personal Digital Assistant (PDA)/Mobile Device	Nos.	2,500	16,000.00000	40,000,000.00	ICB	PPA/BG	Post	
6	<input type="checkbox"/>		Wireless Modem	Nos.	9,800	2,000.00000	19,200,000.00	ICB	PPA/BG	Post	

To see product in method wise click on



Total Plan: 828,929,994.00 BDT | Total Budget: 861,200,000.00 BDT | Remaining Budget: 32,270,006.00 BDT

Product Group view  Method Group view

Back

Total Plan Item : 36

Search [ ] X

#	Show in template	Contract Package Number	Product Name	Unit	Qty	Estimated Unit Price	Total	Procurement Guideline	Review	Product Group	Procured For
Method: ICB											
1	<input type="checkbox"/>		Air Conditioner Split Type 1.5 Ton	Nos.	4	50,000.00000	200,000.00	PPA/BG	Post	Tertiary Hospital Automation	
2	<input type="checkbox"/>		Backup system (Rack mount system) Min 2TB	Nos.	2	1,400,000.00...	2,800,000.00	PPA/BG	Post	Stationeries	
3	<input type="checkbox"/>		Barcode Scanner	Nos.	10	11,000.00000	110,000.00	PPA/BG	Post	Tertiary Hospital Automation	
4	<input type="checkbox"/>		Computer Server	Nos.	8	600,000.00000	4,800,000.00	PPA/BG	Post	Tertiary Hospital Automation	
5	<input type="checkbox"/>		Connector	Nos.	600	500.00000	300,000.00	PPA/BG	Post	Tertiary Hospital Automation	
6	<input type="checkbox"/>		Electronic interactive white Board	Nos.	4	300,000.00000	1,200,000.00	PPA/BG	Post	Equipment for Language Laboratory	



View Existing Plan View Plan Approval Form Add New Plan Next

Year : 2012-13 Source : GOB-Dev OP Name: Alternate Medical Care (AMC) Copy Plan Items

Proc. Method: ICB Contract approving authority: Ministry

Total Plan: 13,700,011.00 BDT Total Budget: 15,500,000.00 BDT Remaining Budget: 1,799,989.00 BDT

Product Group view Method Group view Back Save

Total Plan Item : 38

Search

#	Carry Over	Contract Package Number	Product Name	Unit	Qty	Method	Contract Approving authority	Estimated Unit Price	Total	Invite/ Advertise Tender	Tender Opening	Ten
1	<input type="checkbox"/>		Abecavir (240ml (10mg/ml))	Nos.	0	NCB	HOPE	250.00000	0.00			
2	<input type="checkbox"/>		Abacavir (300mg)	Nos.	0	NCB	HOPE	0.35000	0.00			
3	<input type="checkbox"/>		ARV(Anti Retro Viral Drugs)	pcs	0	NCB	HOPE	0.00000	0.00			
4	<input type="checkbox"/>		Efavirenz((EFV) 600mg)	Nos.	0	NCB	HOPE	0.25000	0.00			
5	<input type="checkbox"/>		Lopinavire/Ritonovire (LPV/r) (200mg/50mg)	Nos.	0	NCB	HOPE	2.00000	0.00			
6	<input type="checkbox"/>		Misoprostal(200 mg)	NA	0	NCB	HOPE	0.00000	0.00			
7	<input type="checkbox"/>		Neomicin Sulphate+Bacitracin opt(10gm)	NA	0	NCB	HOPE	0.00000	0.00			

This form is used to create, edit and delete and shows the details of Procurement plan. This Form contains 19(nineteen) columns–

- **Plan No List:** Procurement Plans are listed by Plan No.
- **Carry over:** Shows details after clicking the check box.
- **Contract Package Number:** Shows the contract package number.
- **Product Name:** Name of the contract are selecting from drug and drop.
- **Unit:** Unit of the product of a package.
- **Qty:** Shows the quality of a package.
- **Method:** This column shows the method of the package of plan.
- **Contract Approving Authority:** It shows the name of contract approving authority.
- **Estimated Unit Price:** It shows estimated unit Price of package.
- **Total:** Total amount of the price.
- **Invite/Advertise Tender:** Shows the date of invite or advertisement tender.
- **Tender Opening:** It shows the date of tender opening.
- **Tender Evaluation:** This column shows the tender of evaluation.
- **Approval to Award:** This contains the approval to award.
- **Notification to Award:** This contains the notification to award.
- **Signing of Contract:** Date of signing contract.
- **Time for Completion of Contract:** Here shows the time of completion of contract.
- **Procured For:** Here listed procured for package.
- **Delete:** Plans are deleted from this section.

### Draft 3.0

View Existing Plan View Plan Approval Form Add New Plan Next

Year : 2012-13 Source : GOB-Dev OP Name : Alternate Medical Care (AMC) Copy Plan Items

Proc. Method: ICB Contract approving authority: Ministry

Total Plan: 13,700,011.00 BDT Total Budget: 15,500,000.00 BDT Remaining Budget: 1,799,989.00 BDT

Product Group view Method Group view Back Save

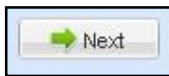
Total Plan Item : 38

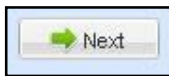
#	Carry Over	Contract Package Number	Product Name	Unit	Qty	Method	Contract Approving authority	Estimated Unit Price	Total	Invite/ Advertise Tender	Tender Opening	Ten
1	<input type="checkbox"/>		Abacavir (240ml (10mg/ml))	Nos.	0	NCB	HOPE	250.00000	0.00			
2	<input type="checkbox"/>		Abacavir (300mg)	Nos.	0	NCB	HOPE	0.35000	0.00			
3	<input type="checkbox"/>		ARV(Anti Retro Viral Drugs)	pcs	0	NCB	HOPE	0.00000	0.00			
4	<input type="checkbox"/>		Efavirenz((EFV) 600mg)	Nos.	0	NCB	HOPE	0.25000	0.00			
5	<input type="checkbox"/>		Lopinavir/Ritonovire (LPV/r) (200mg/50mg)	Nos.	0	NCB	HOPE	2.00000	0.00			
6	<input type="checkbox"/>		Misoprostal(200 mg)	NA	0	NCB	HOPE	0.00000	0.00			
7	<input type="checkbox"/>		Neomicin Sulphate+Bacitracin opt(1.0gm)	NA	0	NCB	HOPE	0.00000	0.00			

Then press "Next" button to submit the plan.

### 2.5.5. Show in Template

Check box in Show in template column is used to separate the product form its group and show it in report.



Press  button following window will come:

Thanks for completion of your procuring plan.

Year : 2013-14 Procured by : Alternate Medical Care (AMC)

Proc. Method : Funding Source : RPA

Total Plan (BDT) : 0.00 Total Budget (BDT) : 30,000,000.00

Please click the "Submit" button to finalize and publish your plan.

Submit

Press submit button to publish the plan.

Thank you for submitting the plan.

Your plan has been submitted for approval.

Draft 3.0

## 2.5.6. Publish a Plan

Press Submit button to publish the plan.

To print plan go to the Main Menu – Plan > Plan view and following window will come:

Procurement Plan										
Year:	2012-13	Source:	RPA	Proc. Level:	Central	OP Type:	Select OP	Search		
#	OP Name	Funding Source	Proc. Method	Bid Opening Date	Contract Sign Date	Shipment Date	Submitted	Approved	Plan Items	
1	Clinical Contraception Services Delivery (CCSDP)	RPA	RFG	31/10/2012	12/11/2012	03/03/2013	✗	✗	→	
2	Clinical Contraception Services Delivery (CCSDP)	RPA	ICB	30/09/2012	30/11/2012	02/03/2013	✗	✗	→	
3	Clinical Contraception Services Delivery (CCSDP)	RPA	DP	06/06/2012	06/08/2012	06/03/2013	✓	✓	→	
4	Communicable Diseases Control (CDC)	RPA	ICB	17/07/2012	17/09/2012	17/12/2012	✗	✗	→	
5	Essential Service Delivery (ESD)	RPA	ICB	20/06/2012	20/08/2012	20/11/2012	✗	✗	→	
6	Essential Service Delivery (ESD)	RPA	ICB	20/07/2012	20/09/2012	20/12/2012	✗	✗	→	
7	Hospital Services Management & Safe Blood Transfusion	RPA	ICB	01/01/2013	01/03/2013	01/06/2013	✗	✗	→	

Click on right green arrow to view and print plan items and following window will come:

Procurement Plan Item												
Name: Communicable Diseases Control (CDC) Method: ICB Source: RPA Package Year: 2011-12 Bid opening date: 01/03/2011 Contract signing date: 01/05/2011 Shipment date: 01/08/2011												
Procurement Plan Item												
Total Plan Amount: 0.00 BDT Total Budget Amount: 509,800,000.00 BDT												
Product Name	Procured For	Qty	Unit price	Curr.	Ex. Rate	Total	Total (DDT)	Bid Op.	Cont. sign	Shipment	Package N	
1.5 ml Micro-Centrifuge Tube (100/pack)		7	0.00	USD	81.48	0.00	0.00	01/03/2011	01/05/2011	01/08/2011	G-1133	→
1.8 Cryo Vials (50/pack)		7	0.00	USD	81.48	0.00	0.00	01/03/2011	01/05/2011	01/08/2011	G-1133	→
15 ml Canonical Tube (50 pc/pack), (not made of glass)		7	0.00	USD	81.48	0.00	0.00	01/03/2011	01/05/2011	01/08/2011	G-1133	→

## 2.5.7. Print a Plan

Press right top "Print" button to print a Plan items.

## 2.5.8. Goods Plan Approval by Ministry

A plan must be approved by 'Approving Authority' before used in a package. There need to following Approval Authorities to approve a plan.

- Ministry
- World Bank Clearance

The authorized person will come to the Plan Approval entry form and press the Blue 'Approve' button at the rightmost column. This will approve the plan and available for packaging.

Procurement Plan approval										
Year: 2014-15 Funding Source: RPA(GOB) Proc. Level: Central Search:										
#	OP Name	Fund-ing Source	Plan Status	Submiss... Date	Approval Date	Total Plan (BDT)	Total Budget (BDT)	Note	Approved	Plan Items
1	Essential Service Delivery (ESD)	RPA...	✓	30/09/2014 08:24:43	01/10/2014 08:00:26	601,114,470.00	451,800,000.00		Unlock	➔
2	Non-Communicable Diseases Control (NCDC)	RPA...	✗	30/09/2014 06:20:11		87,184,758.00	700,000,000.00		Approve	➔
3	Health Education and Promotion (HEP)	RPA...	✓	30/06/2014 08:10:32	10/07/2014 06:56:34	50,000,000.00	50,000,000.00		Unlock	➔
4	National Eye Care (NEC)	RPA...	✓	30/06/2014 05:17:04	10/07/2014 06:57:37	28,200,000.00	28,200,000.00		Unlock	➔
5	Family Planning Field Services Delivery (FSDP)	RPA...	✗	29/09/2014 06:39:33		1,909,250,000.00	1,909,250,000.00		Approve	➔
6	Planning, Monitoring and Evaluation of Family Planning (PME-FP)	RPA...	✗	29/09/2014 03:55:08		2,000,000.00	2,000,000.00		Approve	➔
7	Maternal, Child, Reproductive and Adolescent Health (MC-RH)	RPA...	✓	29/06/2014 10:23:30	10/07/2014 06:56:58	1,056,230,000.00	1,160,000,000.00		Unlock	➔
8	Procurement, Logistics and Supplies Management -CMSD (PLSM)	RPA...	✓	29/06/2014 08:17:14	16/07/2014 03:58:52	10,510,000.00	11,132,000.00		Unlock	➔
9	Health Information Systems & E-Health (HIS&E-Health)	RPA...	✓	27/07/2014 07:47:33	31/08/2014 06:32:20	472,848,600.00	100,000,000.00		Unlock	➔
10	Community Based Health Care (CBHC)	RPA...	✓	26/06/2014 10:31:39	20/07/2014 04:26:09	699,991,100.00	700,000,000.00		Unlock	➔
11	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)	RPA...	✓	24/08/2014 06:18:21	31/08/2014 06:32:28	184,388,808.10	2,325,464,064.00		Unlock	➔
12	Alternate Medical Care (AMC)	RPA...	✓	15/06/2014 07:15:40	20/07/2014 04:27:14	19,999,999.70	20,000,000.00		Unlock	➔
13	Communicable Diseases Control (CDC)	RPA...	✗	13/07/2014 04:01:33		90,961,822.00	127,655,000.00		Approve	➔
14	Drug Administration and Management (DGDA)	RPA...	✓	12/06/2014 07:48:28	20/07/2014 04:34:09	4,000,000.00	9,685,000.00		Unlock	➔
15	Nursing Education & Services (Nursing)	RPA...	✓	12/06/2014 05:27:58	20/07/2014 04:29:09	47,050,000.00	55,000,000.00		Unlock	➔
16	National AIDS/STD Program (NIASP)	RPA...	✓	06/07/2014 08:45:35	20/07/2014 04:31:38	102,925,825.00	104,000,000.00		Unlock	➔
17	Improved Financial Management (IFM)	RPA...	✗	02/10/2014 07:32:23		6,606,000.00	6,606,000.00		Approve	➔
18	National Nutrition Services (NNS)	RPA...	✓	01/07/2014 09:41:55	20/07/2014 04:32:10	617,181,500.00	617,181,500.00		Unlock	➔
19	Clinical Contraception Services Delivery (CCSDP)	RPA...	✓	01/07/2014 08:48:44	20/07/2014 04:32:54	622,163,400.00	629,600,000.00		Unlock	➔
20	TB & Leprosy Control (TB)	RPA...	✓	01/07/2014 05:22:00	20/07/2014 04:33:17	74,700,453.80	74,732,000.00		Unlock	➔

Page 1 of 1 | Displaying 1 - 20 of 20

### 2.5.9. Goods Plan Clearance by World Bank

World Bank may give clearance by 3 (three) ways as follows:

1. Cleared
2. Cleared with Observation
3. Clarification

**WB Notes** ✕

WB Note Date :

Cleared

Cleared with Observation

Clarification

1. Cleared

Procurement Plan approval												
Year :		Funding Source :		Proc. Level :		Search						
#	OP Name	Fund - ing Source	Plan Status	Submission Date	Ministry Approval Date	WB Clearance Date	Total Plan (BDT)	Total Budget (BDT)	Ministry Note	WB Clearance	WB Amend -ment #	Plan Items
1	TB & Leprosy Control (TB)	RPA...	✘	02/06/2014 09:51:10			8,000,000.00	74,732,000.00				
2	Hospital Services Management(HSM)	RPA...	✘				75,777,000.00	0.00				
3	Clinical Contraception Services Delivery (CCSDP)	RPA...	✘				120,000.00	10,000,000.00			1	

2. Cleared with Observation

**WB Notes**

WB Note Date : 08/06/2014

Cleared

Cleared with Observation

Clarification

Note:

Attach Your File Here .....

**WB Notes**

WB Note Date : 09/11/2014

**Plan has been Cleared by WB**

3. Clarification

Year : 2014-15 Source : RPA(GOB)OP Name: Clinical Contraception Services Delivery (CCSDP)									
✘ Submitted		✘ Ministry Approved		✘ WB Cleared					
Total Plan: 22,208,000.00 BDT Total Budget: 1,000,000.00 BDT Remaining Budget: (21,208,000.00) BDT									
Total Plan Item : 4									
#	Carry over	Contract Package Number	Product Name	Unit	Qty	Estimated Unit Price	Total(BDT)	Total (US\$)	Procured For
1	<input type="checkbox"/>		Implant (1 Rod)	sets	30	1,600.00	48000	807.59	CCSDP
2	<input type="checkbox"/>		IUD 380A	pcs	40,000	60.00	2400000	30,379.75	CCSDP
3	<input type="checkbox"/>		Abacavir (240ml (10mg/ml))	Nos.	1,000	19,750.00	19750000	250,000.00	
4	<input type="checkbox"/>		Injectables	vials	1,000	10.00	10000	126.58	

The above window shows World Bank has given instruction to LD to delete items which marking Red and Green marking items are kept as it is.

## 2.5.10. Goods Plan Version Management

Year : 2014-15		Source : RPA(GOB)		OP Name: Clinical Contraception Services Delivery (CCSDP)				
Submitted (08/06/2014 05:26:39)		Ministry Approved (08/06/2014 05:39:02)		WB Cleared				
Total Plan: 2,472,000.00 BDT		Total Budget: 100,000,000.00 BDT		Remaining Budget: 97,528,000.00 BDT		Back		
Total Plan Item : 2								
Product Group view <input type="checkbox"/>		Plan Version : Plan Version 1		Search				
#	Carry over	Product Name	Unit	Qty	Estimated Unit Price	Total(BDT)	Total (US\$)	Procured For
1	<input type="checkbox"/>	Implant (1 Rod)	sets	45	1,600.00000	72000	935.06	CCSDP
2	<input type="checkbox"/>	IUD 380A	pcs	40,000	60.00000	2400000	31,168.83	CCSDP

## 2.5.11. Goods Plan Approval View

The following screen shows the Plan Approval View of a year under funding source for waiting to get Approval from approving authority –

You are here: Home > Plan > Plan Approval View													
Procurement Plan approval													
Year : 2012-13		Funding Source : RPA		Proc. Level : Central		Search							
#	OP Name	Proc. Method	Fund-ing Source	Bid Opening Date	Contract Sign Date	Shipment Date	Submission Date	Plan Status	Approval Date	Total Plan	Total Budget	Note	App- roved
1	Information, Education and Communication - DGFP (IEC)	NCB	RPA	15/10/2012	14/12/2012	14/03/2013	29/10/2012 07:39:02	Submitted		51,699,996...	51,700,000...		Appro
2	Health Education and Promotion (HEP)	NCB	RPA	02/08/2012	01/10/2012	29/12/2012	29/08/2012 07:17:27	Approved	24/09/2012 11:36:36	15,059,000...	15,059,000...		
3	Procurement, Logistics and Supplies Management -CMSD (PLSM)	NCB	RPA	24/12/2012	22/02/2013	23/05/2013	29/07/2012 08:48:18	Approved	24/09/2012 11:36:47	10,484,400...	10,464,000...		
4	In-Service Training (IST)	NCB	RPA	26/08/2012	25/10/2012	23/01/2013	29/07/2012 08:01:26	Approved	24/09/2012 11:36:54	16,000,000...	16,000,000...		
5	Human Resources Management (HRM)	RFQ	RPA	29/08/2012	28/10/2012	26/01/2013	29/07/2012 06:42:03	Approved	24/09/2012 11:37:10	1,388,300.00	21,500,000...		
6	Planning, Monitoring & Research - DGHS (PMR)	DP	RPA	02/09/2012	31/10/2012	29/01/2013	28/08/2012 08:43:58	Approved	24/09/2012 11:37:16	1,400,000.00	0.00		
7	TB & Leprosy Control (TB)	ICB	RPA	30/09/2012	30/11/2012	03/02/2013	24/07/2012 04:20:07	Approved	06/09/2012 05:36:39	48,330,000...	48,350,000...		
8	National Nutrition Services (NINS)	NCB	RPA	10/10/2012	25/11/2012	03/09/2013	20/09/2012 09:22:31	Approved	24/09/2012 11:37:23	400,231,00...	355,049,98...		
9	Management Information Systems - DGFP (HRM&MIS)	ICB	RPA	16/10/2012	16/12/2012	16/03/2013	20/09/2012 07:43:20	Approved	20/09/2012 07:43:37	67,721,600...	112,800,00...		
10	Maternal, Child, Reproductive and Adolescent Health (MC-RH)	ICB	RPA	01/10/2012	29/11/2012	27/02/2013	20/09/2012 07:08:19	Approved	20/09/2012 07:08:33	806,200,00...	767,084,99...		

### BANGLADESH Health, Population Nutrition Sector Development Program (HPNSDP) PROCUREMENT PLAN for Goods Contract

Procurement Entity: Clinical Contraception Services Delivery (CCSDP)	Year : 2014-15
Agency: Directorate General of Family Planning	Funding Source : RPA(GOB)
Ministry/Division: Ministry of Health and Family Welfare	Submitted On Portal: 00/00/0000
Total plan amount : 22,208,000.00 BDT.	Total budget amount : 1,000,000.00 BDT.
Remaining budget : (21,208,000.00) BDT.	

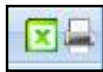
Exchange Rate: 1 US\$ = 79.00 BDT							
SL No.	Product Name	Unit	Qty/ Nos.	Estimated Unit Price	Total(BDT)	Total(US\$)	Procured For
1	2	3	4	5	6	7	8
Procured For 2014-15							
1	Implant (1 Rod)	sets	30	1,600.00	48,000.00	607.59	CCSDP
2	IUD 380A	pcs	40,000	60.00	2,400,000.00	30,379.75	CCSDP
3	Abacavir (240ml (10mg/ml))	Nos.	1,000	19,750.00	19,750,000.00	250,000.00	
4	Injectables	vials	1,000	10.00	10,000.00	126.58	
Remarks :LD Comments nothing							

## 2.5.12. Goods Plan Consolidation Entry

Go to **Plan>Goods Plan Consolidation Entry** from Plan menu to export the "View-1" of Procurement Plan from the following menu:

Procurement Plan							
Year :	2014-15	Agency :	All	View-1	Search		
#	OP Name	Contract Packages No.	Name of Contract	Product Group	Quantity in million	Unit	Est. Cost Tk. In Lac
Agency: DGFP							
1	CCSDP		Bed Sheet	Medical Consumable & Accessories	7,500	pcs	80.00
2	CCSDP		Client Gown	Carry Bag	13,500	pcs	80.00
3	CCSDP		DL-Methionine 100 mg + Paracetamol 500 mg Tablet	DGDA Drugs	8,760,500	NA	80.00
4	CCSDP		Draw Sheet	Stationeries & Consumables	5,250	pcs	80.00
5	CCSDP		Femal surgeon and assistant O.T. Dress(MAXI)	RH commodities	5,000	pcs	80.00
6	CCSDP		kelly Placenta forcep	RH commodities	2,000	Nos.	80.00
7	CCSDP		Kerosin Stove	Stationeries & Consumables	1,700	pcs	80.00
8	CCSDP		Lungi	RH commodities	330,000	pcs	80.00
9	CCSDP		Oxyzen Therapy Set with flow meter	Medical Instrument	7	pcs	80.00
10	CCSDP		Saree	RH commodities	270,000	pcs	80.00
11	CCSDP		Stethoscope	Medical Instrument	7,600	Nos.	80.00
12	CCSDP		Surgeon & assistant Gown (100% Cotton White colour)	RH commodities	5,000	pcs	80.00
13	CCSDP		Surgeon and assistant Gown (Nima)	Surgical Instrument	5,000	pcs	80.00
14	CCSDP		Surgeon and assistant Gown (Pajama)	Surgical Instrument	5,000	pcs	80.00
15	CCSDP		Surgeon cap (100% cotton)	RH commodities	7,250	pcs	80.00
16	CCSDP		Surgical Mask (100% Cotton olive color)	Medical Consumable & Accessories	7,500	Nos.	80.00
17	CCSDP		Test Kit (Pregnancy)	RH commodities	957,000	NA	80.00
18	CCSDP		Trolley Sheet	Medical Consumable & Accessories	7,000	pcs	80.00
19	CCSDP		Tubectomy Sheet	Carry Bag	6,500	pcs	80.00
20	CCSDP		Urine analyzing strip(Uristix, Bottle of 100 Strips)	RH commodities	1,200,000	NA	80.00

From the above screen to export the Plan Consolidation Agency-wise View to Excel file respective Desk need



to click Excel button and the need to save in Excel. After save the Excel file open the file and put the allocated Package no. into the Excel Sheet like follows:

Agency:DGHS						
AMC	AG-1448	.Mere sol 6C	150	bottle	10,500.00	
AMC	AG-1448	.Rhus tox	150	bottle	13,500.00	
AMC	AG-1448	.Rhus tox (1 m 30ml)	16	NA	16,000.00	
AMC	AG-1448	4 Ounce glass vial cap and washer	1,315	gross	723,250.00	
AMC	AG-1448	Acid nit 200C	150	bottle	13,500.00	
AMC	AG-1448	Acid nit 1M	150	bottle	15,000.00	
AMC	AG-1448	Acid phos 1M	150	bottle	15,000.00	
AMC	AG-1448	Acid phos 200C	150	bottle	13,500.00	
AMC	AG-1448	Aconite 30C	150	bottle	12,000.00	
AMC	AG-1448	Aconite 30C	150	bottle	15,000.00	
AMC		Aconite-200C	150	bottle	13,500.00	
AMC		Aesculus Hip 1M	150	bottle	15,000.00	
AMC		Aesculus Hip-200C	150	bottle	13,500.00	
AMC		Alfaalfa Mother tincture(Q)	150	bottle	180,000.00	
AMC		Aloes 30c	150	pcs	12,000.00	
AMC		Aloes-200C	150	bottle	13,500.00	
AMC		Apis mel 1000mlMother tincture(Q)	150	bottle	180,000.00	
AMC		Apis mel 200C	150	bottle	13,500.00	
AMC		Apis mel 30C	150	bottle	12,000.00	
AMC		Aresenic alb 200C	150	bottle	13,500.00	
AMC		Aresenic alb 30C	150	bottle	12,000.00	

**Draft 3.0**

From the above Excel Sheet each Desk will give entry the Package No. in the Goods Plan Consolidation Entry or Desk may give direct entry into Goods Plan Consolidation Entry screen as follows:

Procurement Plan							
Year : 2014-15		Agency : DGHS		Save		Search	
#	OP Name	Contract Package Number	Name of Contract	Product Group	Quantity in million	Unit	Est. Cost Tk. In Lac
Agency: DGHS							
61	MNC&AH		Thiopentone Sodium 500 mg Injection	DGDA Drugs	4,000	NA	77.00
62	MNC&AH		Weight & height measuring scale	Weight Machine	1,250	Nos.	77.00
63	NNS		IPC Form	Stationeries & Consumables	700,000	lot	77.10
64	NNS		MNP-5	RH commodities	5,000,000	NA	77.10
65	NNS		Muac Tape	Lab Equipment	15,000	Nos.	77.10
66	NNS		Report form Searching	Stationeries & Consumables	22,000	lot	77.10
67	Nursing		Canon LBP 3300 Lesser Printer	Computer Accessories	100	NA	77.00
68	AMC	AG-1448	Arobindasob(100ml Bottle)	Ayurvedic Medicine	2,100	NA	77.00
69	AMC	AG-1448	Basantakusumakar (500mg container-(1x10))	Ayurvedic Medicine	7,000	NA	77.00
70	AMC	AG-1448	Bhubeneswar(500mg Strip/ blister-(1x10))	Ayurvedic Medicine	49,000	NA	77.00
71	AMC	AG-1448	Chyabonprash(100ml bottle)	Ayurvedic Medicine	9,100	NA	77.00
72	AMC	AG-1448	Jamani arka(100ml Bottle)	Ayurvedic Medicine	10,199	NA	77.00
73	AMC	AG-1448	Kalomeghsob(100ml Bottle)	Ayurvedic Medicine	8,400	NA	77.00
74	AMC	AG-1448	Kamini bidrabon(500mg Strip/blister(1x10))	Ayurvedic Medicine	55,000	NA	77.00
75	AMC	AG-1448	Kutajadi kwath(100ml Bottle)	Ayurvedic Medicine	7,000	NA	77.00

Without this Consolidation Desk could not create Package entry because after putting Package No. in the above screen it will automatically shown in the Package Entry Screen while Desk entering Packages.

**View-2: Products Group-wise Consolidated Procurement Plan**

The following screen is the View-2 of consolidated procurement Plan from where user will find Product Group-wise Procurement Plan.

Procurement Plan				
Year : 2012-13		Agency : All		View-2
#	Name of Contract	Quantity in million	Unit	Est. Cost Tk. In Lac
Group: Anti Retro Viral Drug				
1	Abacavir (240ml (10mg/ml))	0	Nos.	0.00
2	Abacavir (300mg)	0	Nos.	0.00
3	Clotrimazole V.T 200 mg	100,000	NA	1,000,000.00
4	Efavirenz((EFV) 600mg)	0	Nos.	0.00
5	Lamivudine (3TC) (150mg)	0	Nos.	0.00
6	Lamivudine (3TC) (240ml (10mg/ml))	0	Nos.	0.00
7	Misoprostal(200 mg)	1,500,000	NA	24,000,000.00
8	Tanexamic Acid (500 mg injection)	7,500	NA	270,000.00
9	Tanexamic Acid (500 mg)	7,500	NA	1,500,000.00
Group: 1.3 Preoperative medication and sedation for short-term procedures				
10	Atropine(1mg/ml)	2,000	Nos.	6,000.00
Group: 12.1 Antianginal medicines				
11	atenolol	9,000	carton	7,200.00

**View-3: Contract-wise Consolidated Procurement Plan**

The following screen is the View-3 of consolidated procurement Plan from where user will find Product Group-wise total procurement plan amount -

Procurement Plan		
Year : 2012-13		Agency : All
#	Name of Contract	Est. Cost Tk. In Lac
1	Anti Retro Viral Drug	26,770,000.00
2	1.2 Local anaesthetics	7,500.00
3	1.3 Preoperative medication and sedation for short-term procedures	6,000.00
4	12.1 Antianginal medicines	32,700.00
5	12.2 Antiarrhythmic medicines	6,000.00
6	12.3 Antihypertensive medicines	21,900.00
7	13.4 Medicines affecting skin differentiation and proliferation	60,000.00
8	14.1 Ophthalmic medicines	2,600.00
9	19.2 Sera and immunoglobulins	46,800,000.00



## **CHAPTER-3: PREPARATION OF PROCUREMENT PLAN (FOR SERVICE)**

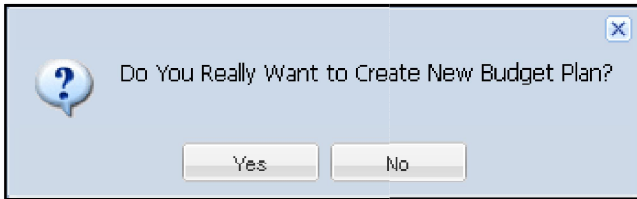
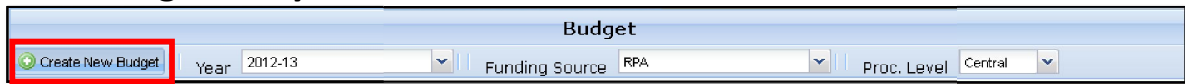
### 3.1. Budget Allocation

Select **Plan > Budget** from Plan menu.

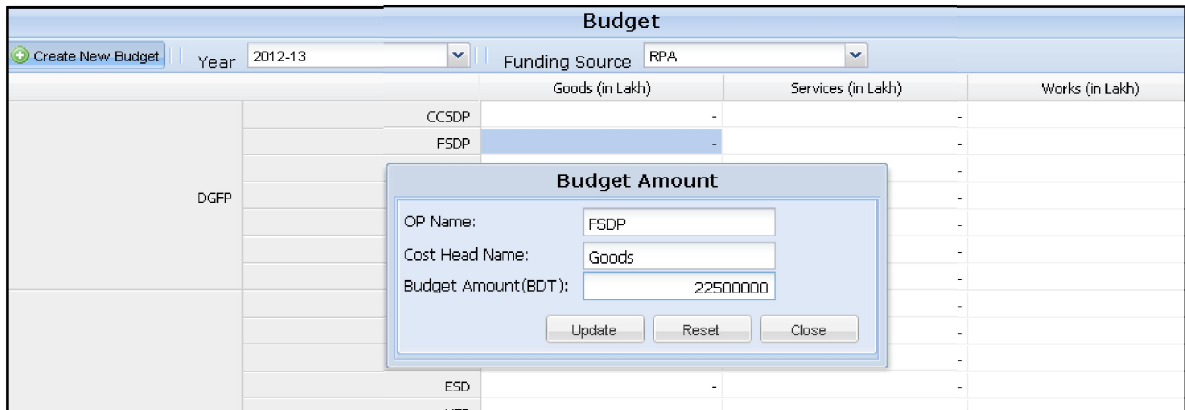
The screenshot shows the 'Budget' page in a web application. At the top, there is a navigation bar with tabs: Home, Catalog, Data View, Plan, Tracker, Drug Register, Administrator, Service, Maintenance, and Tender Process. Below the navigation bar, there is a breadcrumb trail: 'You are here: Home > Plan > Budget'. On the right, there is a welcome message: 'Welcome Super User; Your Last Login Time 2012-11-25 12:45:04' and a 'Log out' button. The main content area is titled 'Budget' and contains a form with the following fields: 'Create New Budget' (with a plus icon), 'Year' (set to 2012-13), 'Funding Source' (set to RPA), and 'Proc. Level' (set to Central). Below the form is a table with the following columns: 'Goods (in Lakh)', 'Services (in Lakh)', and 'Works (in Lakh)'. The table is grouped by 'DGFP' and 'DGHS'. The rows are as follows:

		Goods (in Lakh)	Services (in Lakh)	Works (in Lakh)
DGFP	CCSDP	6,000.00	-	-
	FSDP	16,000.00	-	-
	HRM&MIS	1,128.00	-	-
	IEC	517.00	105.00	-
	MC-RH	7,870.85	-	-
	PME & IFM	25.78	-	-
	PSSM	185.00	-	-
DGHS	AMC	300.00	-	-
	CBHC	450.00	-	-
	CDC	3,620.00	-	-
	ESD	4,200.00	-	-
	HEP	150.59	610.00	-
	HIS&E-Health	8,812.00	39.00	-
	HSM&SBTP	5,000.00	-	-
	IST	160.00	-	-
	MNC&AH	19,075.80	-	-
	NASP	839.00	1,308.00	-
	NCDC	2,052.97	500.29	-

#### 3.1.1. Budget Entry



To entry a budget for goods under any specific year and funding source you need to select “Year” and “Funding Source” from these two Combo Boxes. First user go to **Plan Menu > Budget** submenu. Then click on table cell to enter budget amount and press “Update” to save the Budget amount.



### 3.1.2. Budget View

The following screen shows the **Budget View** of a year under funding source:

You are here: [Home](#) > [Plan](#) > [Budget View](#)

**Budget View**

Year: 2012-13 Funding Source: RPA

		Goods (in Lakh)	Services (in Lakh)	Works (in Lakh)
DGFP	CCSDP	6,000.00	-	-
	FSDP	18,000.00	-	-
	HRM&MIS	1,128.00	-	-
	IEC	517.00	105.00	-
	MC-RH	7,670.85	-	-
	PME & IFM	25.78	-	-
	PSSM	185.00	-	-
DGHS	AMC	300.00	-	-
	CBHC	450.00	-	-
	CDC	3,620.00	-	-
	ESD	4,200.00	-	-
	HEP	150.59	610.00	-
	HIS&E-Health	8,612.00	39.00	-
	HSM&SBTP	5,000.00	-	-
	IST	180.00	-	-
	MNC&AH	19,075.80	-	-
	NASP	839.00	1,308.00	-
	NCDC	2,052.97	508.29	-
	NEC	86.40	39.60	-
	NNS	3,550.50	-	-
Nursing	-	-	-	

## 3.2. Funding Source

### 3.2.1. Type of Funding Sources

There is following types of Funding Sources in the SCMP for preparing Goods Procurement.

**Funding Source Table**

[Add New](#) Search:

#	Source Name	Edit/Delete
1	DPA	
2	Global Fund	
3	GOB-Dev	
4	GOB-Rev	
5	IDA	
6	KfW	
7	RPA(GOB)	
8	RPA(JICA)	
9	UNFPA	
10	USAID	

Under each funding sources there is Procurement Methods need to be selected by Users and based on Proc. Method the following dates are calculated automatically:

**Procurement Type Data Table**

[Add New](#) Search:


#	Procurement Type	Total Steps	LC Step No	Edit/Delete
1	Direct Procurement (GOB/IDA/DP)	17	16	
2	ICB (GOB/IDA/DP)	20	19	
3	International Shopping	10	9	
4	NCB (GOB/IDA/DP)	18	17	
5	Request for Quotation	8	7	

- ✓ Bid Opening Date
- ✓ Contract Signing Date
- ✓ Shipment Date

### 3.2.2. For RPA Funding Source

From the following screen User need to select Funding Source from the Funding Sources combo after selecting Plan Year & Proc. Level:

The screenshot shows the 'Procurement Plan Entry' form. The 'Plan Year' is set to '2014-15' and 'Proc. Level' is 'Central'. The 'Funding Source' dropdown menu is open, showing options: DPA, Global Fund, GOB-Dev, GOB-Rev, IDA, KfW, RPA(GOB), RPA(JICA), UNFPA, and USAID. The 'Procured By' field contains 'Procured by' and the 'Description' field is empty. There are 'Save' and 'Reset' buttons on the right. At the bottom, there are buttons for 'View Existing Plan', 'View Plan Approval Form', 'Add New Plan', and 'Next'.

After pressing the  button following window will come:

The screenshot shows the 'Procurement Plan Details' screen. At the top, there are buttons for 'View Existing Plan', 'View Plan Approval Form', 'Add New Plan', and 'Next'. The main header shows 'Year : 2012-13', 'Source : RPA', and 'OP Name: Health Information Systems & E-Health (HIS&E-Health)'. There is a 'Copy Plan Items' button. Below this, there are fields for 'Proc. Method: NCB', 'Bid opening date: 05/05/2013', 'Contract signing date: 07/04/2013', and 'Shipment date: 10/02/2013'. There is also a 'Review: Post' dropdown and 'Procurement guideline (PPA/BG): PPA/BG' field. A green bar displays budget information: 'Total Plan: 828,929,994.00 BDT', 'Total Budget: 861,200,000.00 BDT', and 'Remaining Budget: 32,270,006.00 BDT'. Below this, there are checkboxes for 'Product Group view' and 'Method Group view', and 'Back' and 'Save' buttons. The main section is titled 'Total Plan Item : 36' and contains a search box and a table with the following columns: #, Carry over, Contract Package Number, Product Name, Unit, Qty, Estimated Unit Price, Total, Method, Procurement Guideline, Review, Bid Op. Date, Cont. sign Date, Shipment Date, Procured For, and Delete.

### 3.2.3. For GOB Funding Source

The screenshot shows a web form titled "Procurement Plan Entry". It contains the following fields and controls:

- Plan Year: 2013-14 (dropdown)
- Proc. Level: Central (dropdown)
- Funding Source: GOB-Dev (dropdown)
- Procured By: Alternate Medical Care (AMC) (text input)
- Description: (empty text area)
- Buttons: Save, Reset
- Footer buttons: View Existing Plan, View Plan Approval Form, Add New Plan, Next

As above User may can select require Funding Sources from Funding Sources combo and Proc. Method.

## 3.3. Service Plan Entry/Edit

### 3.3.1. Create New Service Plan

To create a new service plan User need to go to the following screen:

The screenshot shows a web form titled "Procurement Plan Entry" with a breadcrumb trail: "You are here: Home > Service > Service Plan Entry/Edit". The form contains the following fields and controls:

- Plan Year: 2012-13 (dropdown)
- Proc. Level: Central (dropdown)
- Funding Source: Select Source... (dropdown)
- Procured By: Procured by (text input)
- Description: (empty text area)
- Buttons: Save, Reset
- Footer buttons: View Existing Plan, View Plan Approval Form, Add New Plan, Next

### 3.3.2. Service Plan Entry/Edit

To edit an already created service plan user need to go to the following form:

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You are here: [Home](#) > [Service](#) > Service Plan Entry/Edit

**Procurement Plan**

Year: 2012-13 Funding Source: RPA Proc. Level: Central Search:

#	OP Name	Funding Source	Submitted	Submission Date	Approved	Approval Date	Edit/ Delete	Plan Items
1	Alternate Medical Care (AMC)	RPA	✓	12/11/2012 10:51:27	✓	24/11/2012 10:40:45		
2	Health Economics and Financing (HE&F)	RPA	✗		✗			
3	Health Education and Promotion (HEP)	RPA	✗		✗			
4	Health Information Systems & E-Health (HIS&E-Health)	RPA	✗		✗			
5	Human Resources Management (HRM)	RPA	✗		✗			
6	Information, Education and Communication - DGFP (IEC)	RPA	✗		✗			
7	Information, Education and Communication - DGFP (IEC)	RPA	✗		✗			
8	National AIDS/STD Program (NASP)	RPA	✗		✗			
9	National Eye Care (NEC)	RPA	✗		✗			
10	Non-Communicable Diseases Control (NCDC)	RPA	✗		✗			
11	Planning, Monitoring & Research - DGHS (PMR)	RPA	✓	27/08/2012 04:23:32	✓	24/11/2012 10:40:52		
12	Training, Research and Development (NIPORT)	RPA	✗		✗			

Press on plan items following window will come:

Year : 2012-13 Source : RPA OP Name: Health Economics and Financing (HE&F)

Method: Quality & Cost Based Selection(QCBS) Bid opening date: 05/05/2013 Contract signing : 07/04/2013 Shipment date: 30/01/2013  
 Review: Post Procurement guideline (PPA/BG): PPA/BG

Total Plan Amount: 2,000,000.00 BDT Total Budget Amount: 13,200,000.00 BDT Remaining Budget: 11,200,000.00 BDT

Method Group view

**Total Plan Item : 1**

Search:

#	Contract Package Number	Service Description	Qty	Estimated Price	Method	Procurement Guideline	Review	Bid Opening Date	Contract signing Date	Shipment Date	Pr
1		Technical assistance (Local consultant for GNSP)	1	2,000,000	Individual Consultant Selection (ICS)	PPA/BG	Post	31/08/2012	30/10/2012	27/07/2013	Hf

**Add New:** Press add new plan button to add new service. Following window will come:

**Service Plan Entry Form**

Service Description:

Procured For:

Quantity:  Quantity

Total Cost:  Total Cost

Currency Name:

Fill the required fields and then publish the plan like Goods Plan.

### 3.3.3. Service Plan View

The following window shows the Service Plan View which created by LDs.

You are here: [Home](#) > [Service](#) > Service Plan View

**Procurement Plan**

Year: 2012-13 | Source: RPA | Proc. Level: Central | Search

#	OP Name	Funding Source	Submitted	Submission Date	Approved	Approval Date	Plan Items
1	Alternate Medical Care (AMC)	RPA	✓	12/11/2012 10:51:27	✓	24/11/2012 10:40:45	➡
2	Health Economics and Financing (HE&F)	RPA	✗		✗		➡
3	Health Education and Promotion (HEP)	RPA	✗		✗		➡
4	Health Information Systems & E-Health (HIS&E-Health)	RPA	✗		✗		➡
5	Human Resources Management (HRM)	RPA	✗		✗		➡
6	Information, Education and Communication - DGFP (IEC)	RPA	✗		✗		➡
7	Information, Education and Communication - DGFP (IEC)	RPA	✗		✗		➡
8	National AIDS/STD Program (NASP)	RPA	✗		✗		➡
9	National Eye Care (NEC)	RPA	✗		✗		➡
10	Non-Communicable Diseases Control (NCDC)	RPA	✗		✗		➡
11	Planning, Monitoring & Research - DGHS (PMR)	RPA	✓	27/08/2012 04:23:32	✓	24/11/2012 10:40:52	➡
12	Training, Research and Development (NIPORT)	RPA	✗		✗		➡

### 3.3.4. Service Plan Approval

Same as Goods Procurement Plan Service Plan also need to Approval from Ministry.

**Service Plan approval**

Year: 2011-12 | Funding Source: RPA | Proc. Level: Central | OP Type: Select OP | Search

#	OP Name	Proc. Method	Information for Tender Date	Signing of Contract Date	Completion of Contract Date	Submission Date	Plan Status	Approval Date	Total Plan	Total Budget	Note	Appro
1	Communicable Diseases Control (CDC)	Quality & Cost Based Selection(...	01/06/2011	01/08/2011	01/01/2012	24/11/2012 10:41:53	Submitted		1,963.50	152,750,00...		Appr

## **CHAPTER-4: EXECUTING A PROCUREMENT**



## 4.1. Bid Preparation and Invitation for Tender

### 4.1.1. Preparing Bidding Documents (Packages)

The Tracker menu of SCMP web portal contains a list of sub-menu as follows:



User can view list by clicking on the above sub-menus. The details description of each sub-menu has discussed in the following section.

### 4.1.2. Package Creation

User can create new package by clicking the check box on the group header. The window of new package entry is showing like below:

**Package Entry Form**

Package #:  Package Name:

Invite/Advertise Tender:

Or user can create package for single item by right clicking on an item.

Total Plan Item : 38

Search

#	Contract Package Number	Product Name	Unit	Qty	Method	Contract Approving authority	Estimated Unit Price	Curr.	Total	Procured For
[-] Package/Group: Anti Retro Viral Drug										
1		Abacavir (240ml (10ml/ml))	Nos.	0	NCB	HOPE	250.00000	USD	0	
2		Abacavir (300mg) <span>Create Package</span>	Nos.	0	NCB	HOPE	0.35000	USD	0	
3		ARV(Anti Retro Viral Drugs)	pcs	0	NCB	HOPE	0.00000	BDT	0	
4		Efavirenz(EFV) 600mg)	Nos.	0	NCB	HOPE	0.25000	USD	0	
5		Lopinavir/Ritonovire (LPV/r) (200mg/50mg)	Nos.	0	NCB	HOPE	2.00000	USD	0	
6		Misoprostal(200 mg)	NA	0	NCB	HOPE	0.00000	BDT	0	
7		Neomycin Sulphate+Eocetracin ont(10gm)	NA	0	NCB	HOPE	0.00000	BDT	0	

Click on Create Package button following window will come:

**Package Entry Form**

Package #:       Package Name:

Invite/Advertise Tender:

Fill required fields and press save button to save the package.

### 4.1.3. Package Entry/Edit

Select **Tracker > Package Entry/Edit** from package menu.

This form is used to create new package or view existing package.

**Package Entry/Update**



    

After clicking the Create New Package button, there shows a new form to entry the procurement package. Following window will come:

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**Package Entry Block**

Package #:	<input type="text"/>	Year:	Select Year
Package Name:	<input type="text"/>	Currency:	BDT
Est. Cost:	<input type="text"/>	Source:	RPA
Package Start Date:	<input type="text"/>	Review:	Post
Expected First Ship:	<input type="text"/>	Proc. Agent:	DGFP
Proc. Method:	select Method	Department/Desk:	IEC
Procurement Level:	Central	Description:	<input type="text"/>
Number of lots:	<input type="text"/>		
If Pack. Cancelled:	<input type="checkbox"/>		

After filling the fields press  button for save. If user wants to reset press  button.

**Package Entry Block**

Package #:	G-1101	Year:	2011-12
Package Name:	Computer, Laptop, Printer & Server	Currency:	BDT
Est. Cost:	268894000	Source:	RPA
Package Start Date:	05/05/2012	Review:	Post
Expected First Ship:	<input type="text"/>	Proc. Agent:	DGFP
Proc. Method:	ICB	Department/Desk:	IEC
Procurement Level:	Central	Description:	<input type="text"/>
Number of lots:	3		
If Pack. Cancelled:	<input type="checkbox"/>		

After Save the data, if user wants to back in list and want to say the edit form, the user can see it with the number of lot.

**Package Entry Block**

Package #:	G-1101	Year:	2011-12
Package Name:	Computer, Laptop, Printer & Server	Currency:	BDT
Est. Cost:	268894000	Source:	RPA
Package Start Date:	01/01/2012	Review:	Post
Expected First Ship:	<input type="text"/>	Proc. Agent:	DGHS
Proc. Method:	ICB	Department/Desk:	Desk-1
Procurement Level:	Central	Description:	<input type="text"/>
Number of lots:	3		
If Pack. Cancelled:	<input type="checkbox"/>		

#	Lot #	If lot cancel
1	Lot - 1	<input type="checkbox"/>
2	Lot - 2	<input type="checkbox"/>
3	Lot - 3	<input type="checkbox"/>

Page 1 of 1      Displaying 1 - 3 of 3

Each Package has the following four parts to track the packages and details are describe in following Tracking section.

1. Package Status
2. Package Item
3. Contract, and
4. Receipts

**4.1.4. Approval of Bid Document (Packages) by WB/DPs (Clearance/NOC)**

**4.1.5. Bidding Documents Sent**

**4.1.6. Action after Receiving NOC from WB/DPs**

**4.1.7. Bid Evaluation Preparation and Advertisement (IFT)**

**4.1.8. Pre-bid Meeting**

**4.1.9. Sending Minutes of Pre-bid Meeting to WB/DP for NOC**

**4.1.10. Action after NOC Received from WB/DP**

**4.1.11. Bid Closing and Opening**

**4.2. Bid Evaluation Process**

**4.2.1. Primary Examination of Bids**

**4.2.2. Role of TEC/TSC**

**4.2.3. BER Preparation and Approval**

**4.3. NOC/Approval Stage**

**4.3.1. Send BER to WB (for Clearance/NOC)**

**4.3.2. Action after Receiving NOC**

**4.3.3. Prepare Purchase Summary (for MOHFW/CCGP)**

**4.3.4. Action after Receipt of Approval**

**4.4. Signing of Contract**

**4.4.1. Issue of Notification of Award (NOA)**

**4.4.2. Acceptance of NOA from Bidder**

**4.4.3. Submission of Performance Security**

**4.4.4. Contract Signing**

**4.4.5. LC Opening**

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To follow-up of each Procurement Plan there is a set-up of milestones based on their Funding Sources and Type of Methods as follows:

Milestone of procuremne type				
ICB (GOB/IDA/DP) <span style="float:right">▼</span>				
#	Milestone Name			
1	Bid Opened			
2	Bid Evaluation Completed			
3	NOC Received			
4	Contract Signed/LC Opened			
5	Shipment Started/Delivered			

Procurement Step(s) Table				
#	Step Name	Procurement Type	Step Days	Step Description
<b>Product Group: Bid Opened (8 Items)</b>				
1	Bidding Documents (packages) prepared and approval	ICB (GOB/IDA/DP)	28	
2	Bidding Documents (packages) send to WB for NOC	ICB (GOB/IDA/DP)	7	
3	NOC receive from WB/DPs	ICB (GOB/IDA/DP)	21	
4	Bid invitation preparation and Advertisement	ICB (GOB/IDA/DP)	7	
5	Pre-Bid Meeting	ICB (GOB/IDA/DP)	14	
6	Minutes send to WB/DP for NOC	ICB (GOB/IDA/DP)	7	
7	NOC receive from WB/DP	ICB (GOB/IDA/DP)	14	
8	Bids Close & bids opened	ICB (GOB/IDA/DP)	21	
<b>Product Group Steps :8</b>			<b>Step Days :</b>	<b>119</b>
<b>Product Group: Bid Evaluation Completed (2 Items)</b>				
9	Preliminary examination of bids/TEC/TSC	ICB (GOB/IDA/DP)	42	
10	Bid Evaluation Report (BER) preparation and DG approval	ICB (GOB/IDA/DP)	7	
<b>Product Group Steps :2</b>			<b>Step Days :</b>	<b>49</b>
<b>Product Group: NOC Received (4 Items)</b>				
11	BER to WB for NOC	ICB (GOB/IDA/DP)	7	
12	NOC Receive from WB	ICB (GOB/IDA/DP)	21	
13	Purchase Summary to MOHFW/CCGP for approval	ICB (GOB/IDA/DP)	7	
14	Approval receive from MOHFW	ICB (GOB/IDA/DP)	49	
<b>Product Group Steps :4</b>			<b>Step Days :</b>	<b>84</b>
<b>Product Group: Contract Signed/LC Opened (5 Items)</b>				
15	Notification of Award (NOA) issue	ICB (GOB/IDA/DP)	7	
16	Acceptance of NOA from Bidder	ICB (GOB/IDA/DP)	0	
17	Submission of performance security	ICB (GOB/IDA/DP)	21	
18	Contract signing	ICB (GOB/IDA/DP)	7	
19	LC Opening	ICB (GOB/IDA/DP)	28	
<b>Product Group Steps :5</b>			<b>Step Days :</b>	<b>63</b>
<b>Product Group: Shipment Started/Delivered (1 Item)</b>				
20	Shipment/Delivery	ICB (GOB/IDA/DP)	112	
<b>Product Group Steps :1</b>			<b>Step Days :</b>	<b>112</b>

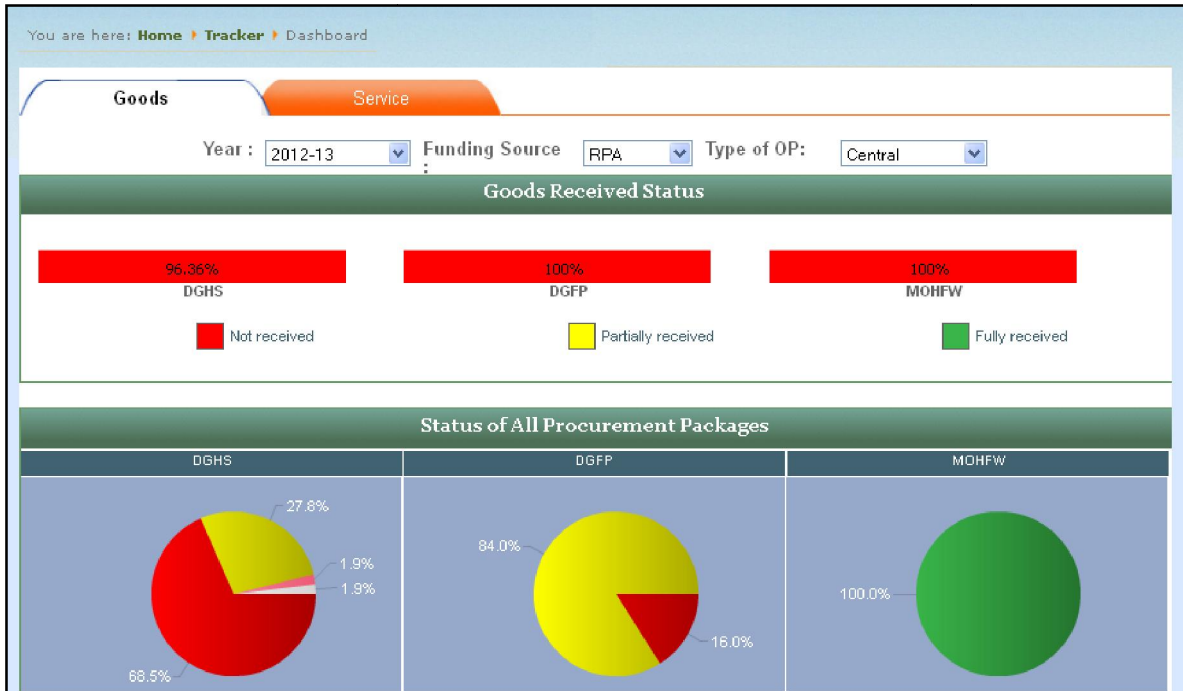
Based on the Milestones setting "**Expected Plan Date**" automatically calculated and set against each stages. After passing each stage, responsible Desk need to put actual "**Accomplishment Date**". This way each stage of a procurement package could be tracked which also reflected in the "**Dashboard**" by using color charts under "**Tracker**" menu. The following screen shows milestone-wise a Plan Package Status a glance.

Lot #:	No Lot	Package #:	G-1311/REFRIGERATOR & FREEZER		Back	Add New Package		
<b>Package Status</b>   Package Items   Contracts   Receipts								
<b>Package Start :</b> 31/10/2013 <b>Year :</b> 2013-14 <b>Package# :</b> G-1311 <b>Package Name :</b> REFRIGERATOR & FREEZER <b>Source :</b> RPA(GO) <b>Review :</b> Post <b>Agency :</b> DGHS <b>Cancel :</b> No <b>Method :</b> ICB <b>Desk :</b> Desk Officer, Desk-1								
Steps Recalculate								
#	Step Title	Original Planned Date	Planned Weeks	Expected Plan Date	Accomplishment Date	Actual weeks	Is Required	Note
<b>▣ Milestone Name : Bid Opened (8 Items)</b>								
1	Bidding Documents (packages) prepared and approval	27/11/2013	4		31/10/2013	0.0	<input checked="" type="checkbox"/>	
2	Bidding Documents (packages) send to WB for NOC	04/12/2013	0			0.0	<input type="checkbox"/>	
3	NOC receive from WB/DPs	25/12/2013	0			0.0	<input type="checkbox"/>	
4	Bid invitation preparation and Advertisement	01/01/2014	1		06/01/2014	9.6	<input checked="" type="checkbox"/>	
5	Pre-Bid Meeting	15/01/2014	2		21/01/2014	2.1	<input checked="" type="checkbox"/>	
6	Minutes send to WB/DP for NOC	22/01/2014	0			0.0	<input type="checkbox"/>	
7	NOC receive from WB/DP	05/02/2014	0			0.0	<input type="checkbox"/>	
8	Bids Close & bids opened	26/02/2014	3		25/02/2014	5.0	<input checked="" type="checkbox"/>	
Milestone Steps :8		Milestone Weeks				10	16.7	
<b>▣ Milestone Name : Bid Evaluation Completed (2 Items)</b>								
9	Preliminary examination of bids/TEC/TSC	09/04/2014	6		03/03/2014	0.9	<input checked="" type="checkbox"/>	
10	Bid Evaluation Report (BER) preparation and DG approval	16/04/2014	1		27/04/2014	7.9	<input checked="" type="checkbox"/>	
Milestone Steps :2		Milestone Weeks				7	8.8	
<b>▣ Milestone Name : NOC Received (4 Items)</b>								
11	BER to WB for NOC	23/04/2014	0			0.0	<input type="checkbox"/>	
12	NOC Receive from WB	14/05/2014	0			0.0	<input type="checkbox"/>	
13	Purchase Summary to MOHFW/CCGP for approval	21/05/2014	0			0.0	<input type="checkbox"/>	
14	Approval receive from MOHFW	09/07/2014	7		27/03/2014	0.0	<input checked="" type="checkbox"/>	
Milestone Steps :4		Milestone Weeks				7	0.00	
<b>▣ Milestone Name : Contract Signed/LC Opened (5 Items)</b>								
15	Notification of Award (NOA) issue	16/07/2014	1		21/04/2014	3.6	<input checked="" type="checkbox"/>	
16	Acceptance of NOA from Bidder	16/07/2014	0			0.0	<input type="checkbox"/>	
17	Submission of performance security	06/08/2014	0			0.0	<input type="checkbox"/>	
18	Contract signing	13/08/2014	1		24/04/2014	0.4	<input checked="" type="checkbox"/>	
19	LC Opening	10/09/2014	4	22/05/2014		0.0	<input checked="" type="checkbox"/>	
Milestone Steps :5		Milestone Weeks				6	4.00	
<b>▣ Milestone Name : Shipment Started/Delivered (1 Item)</b>								
20	Shipment/Delivery	30/12/2014	0	11/09/2014		0.0	<input type="checkbox"/>	
Milestone Steps :1		Milestone Weeks					0.00	
Total Steps :20		Total Weeks :				30	29.49	
Back							Add New Package	Next

## **CHAPTER-5: TRACKING A PACKAGE/LOT**

## 5.1. Using the Dashboard

### 5.1.1. Goods Packages Status at a Glance



### 5.1.2. Goods Packages Details View

Agency Name:  Desk:  OP Name:

**Status of Procurement Packages - Year:2012-13| Funding Source:RPA(GOB)| Agency :All| OP Name :All**

■ Completed on time    
 ■ Completed & delay (< 2 weeks)    
 ■ Completed & delay (> 2 weeks)    
 ■ Process started    
  Process not started

Showing 1 to 10 of 110 Lots under 64 Packages     Search:

SL	#Package	Package Name	Milestone Status				
01	GFP/CC-09/12 (Lot - 1)	NSV Kit & Tubectomy kit	<span style="color: green;">■</span> Bid Opened	<span style="color: yellow;">■</span> Bid Evaluation Completed	<span style="color: red;">■</span> NOC Received	<span style="color: blue;">■</span> Contract Signed / LC Opened	<span style="color: green;">■</span> Shipment Started / Delivered
02	GFP/CC-09/12 (Lot - 2)	NSV Kit & Tubectomy kit	<span style="color: green;">■</span> Bid Opened	<span style="color: yellow;">■</span> Bid Evaluation Completed	<span style="color: red;">■</span> NOC Received	<span style="color: blue;">■</span> Contract Signed / LC Opened	<span style="color: green;">■</span> Shipment Started / Delivered
03	DGDA	MOHFW-01/12	<span style="color: green;">■</span> Bid Opened	<span style="color: yellow;">■</span> Bid Evaluation Completed	<span style="color: red;">■</span> NOC Received	<span style="color: blue;">■</span> Contract Signed / LC Opened	<span style="color: green;">■</span> Shipment Started / Delivered
04	G-1201	Computer, Server, printer & accessories	<span style="color: red;">■</span> Bid Opened	<span style="color: green;">■</span> Bid Evaluation Completed	<span style="color: red;">■</span> NOC Received	<span style="color: yellow;">■</span> Contract Signed / LC Opened	<span style="color: green;">■</span> Shipment Started / Delivered
05	G-1202	Hospital Automation	<span style="color: yellow;">■</span> Bid Opened	<span style="color: green;">■</span> Bid Evaluation Completed	<span style="color: green;">■</span> NOC Received	<span style="color: blue;">■</span> Contract Signed / LC Opened	<span style="color: green;">■</span> Shipment Started / Delivered
06	G-1204	Anaesthesia Equip. & Accessories	<span style="color: green;">■</span> Bid Opened	<span style="color: green;">■</span> Bid Evaluation Completed	<span style="color: green;">■</span> NOC Received	<span style="color: blue;">■</span> Contract Signed / LC Opened	<span style="color: green;">■</span> Shipment Started / Delivered
07	G-1206 (Lot - 1)	Analyzer equipment & accessories	<span style="color: red;">■</span> Bid Opened	<span style="color: green;">■</span> Bid Evaluation Completed	<span style="color: green;">■</span> NOC Received	<span style="color: red;">■</span> Contract Signed / LC Opened	<span style="color: red;">■</span> Shipment Started / Delivered
08	G-1206 (Lot - 2)	Analyzer equipment & accessories	<span style="color: red;">■</span> Bid Opened	<span style="color: green;">■</span> Bid Evaluation Completed	<span style="color: green;">■</span> NOC Received	<span style="color: blue;">■</span> Contract Signed / LC Opened	<span style="color: green;">■</span> Shipment Started / Delivered
09	G-1207	Generator	<span style="color: green;">■</span> Bid Opened	<span style="color: green;">■</span> Bid Evaluation Completed	<span style="color: green;">■</span> NOC Received	<span style="color: blue;">■</span> Contract Signed / LC Opened	<span style="color: green;">■</span> Shipment Started / Delivered
10	G-1208	Medical instrument	<span style="color: blue;">■</span> Bid Opened	<span style="color: red;">■</span> Bid Evaluation Completed	<span style="color: green;">■</span> NOC Received	<span style="color: green;">■</span> Contract Signed / LC Opened	<span style="color: green;">■</span> Shipment Started / Delivered

Display:  Packages per page





## 5.2. Setting Alerts

### 5.2.1. Package Status

#	Step Title	Original Planned Date	Planned Weeks	Expected Plan Date	Accomplishment Date	Actual weeks	Is Required	Note
Milestone Name : Bid Opened (8 Items)								
1	Bidding Documents (packages) prepared and approval	29/01/2012	4		23/11/2011	0.0	<input checked="" type="checkbox"/>	
2	Bidding Documents (packages) send to WB for NOC	05/02/2012	1		09/02/2012	11.1	<input checked="" type="checkbox"/>	
3	NOC receive from WB/DPs	26/02/2012	3		12/03/2012	4.6	<input checked="" type="checkbox"/>	
4	Bid invitation preparation and Advertisement	04/03/2012	1		18/03/2012	0.9	<input checked="" type="checkbox"/>	
5	Pre-Bid Meeting	18/03/2012	2		29/03/2012	1.6	<input checked="" type="checkbox"/>	
6	Minutes send to WB/DP for NOC	25/03/2012	1		03/04/2012	0.7	<input checked="" type="checkbox"/>	
7	NOC receive from WB/DP	08/04/2012	2		09/04/2012	0.9	<input checked="" type="checkbox"/>	
8	Bids Close & bids opened	29/04/2012	3		03/05/2012	3.4	<input checked="" type="checkbox"/>	
Milestone Steps : 8		Milestone Weeks		17	23.18			

Top combo box shows list of packages. User can select another package to update package details by clicking on the package.

Left combo box shows the list of lot, user can select a lot from the combo box and put the date for the field. The date of milestone name: Bid opened is same for every lot in a package.

The view list has four Tabs:

- **Package Status:** Package status contains 9(Nine) Column:
  - **Package Status No List:** Package Status are listed by Package No.
  - **Step Title:** Shows the step title.
  - **Original Planned Date:** Shows the original plan date.
  - **Planned Weeks:** This column shows the planned weeks.
  - **Expected Planned Date:** Shows the expected planned week.

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- **Accomplishment Date:** This column contains the accomplishment date of the package.
- **Actual Weeks:** Shows the actual weeks of package.
- **Is required:** contains check box for required.
- **Note:** User can throw comments by using note.

Accomplishment Date column is editable. User can put the date of accomplishment by clicking the row.

The screenshot shows a software interface for managing package milestones. At the top, there are dropdown menus for 'Lot #' (set to 'Lot - 1') and 'Package #' (set to 'G-1101/Computer, Laptop, Printer & Server'). Below this are tabs for 'Package Status', 'Package Items', 'Contracts', and 'Receipts'. A summary section displays 'Package Start: 01/01/2012', 'Year: 2011-12', 'Package#: G-1101', and 'Package Name: Computer, Laptop, Printer & Server'. Below this, fields for 'Source: RPA', 'Review: Post', 'Agency: DGHS', 'Cancel: No', 'Method: ICB', and 'Description:' are visible. A 'Steps Recalculate' button is located at the top right of the table area. The table has columns: '#', 'Step Title', 'Original Planned Date', 'Planned Weeks', 'Expected Plan Date', 'Accomplishment Date', 'Actual weeks', 'Is Required', and 'Note'. A 'Milestone Name: Bid Opened (8 Items)' is selected. The table contains 8 rows of milestones. A date picker is open over the 'Accomplishment Date' column of the first row, showing a calendar for November 2011 with the 23rd selected. The table footer shows 'Milestone Steps :8', 'Milestone Weeks 17', and '23.18'.

#	Step Title	Original Planned Date	Planned Weeks	Expected Plan Date	Accomplishment Date	Actual weeks	Is Required	Note
1	Bidding Documents (packages) prepared and approval	29/01/2012	4			0.0	<input type="checkbox"/>	
2	Bidding Documents (packages) send to WB for NOC	05/02/2012	1				<input type="checkbox"/>	
3	NOC receive from WB/DPS	26/02/2012	3				<input type="checkbox"/>	
4	Bid invitation preparation and Advertisement	04/03/2012	1				<input checked="" type="checkbox"/>	
5	Pre-Bid Meeting	18/03/2012	2				<input type="checkbox"/>	
6	Minutes send to WB/DP for NOC	25/03/2012	1				<input type="checkbox"/>	
7	NOC receive from WB/DP	08/04/2012	2				<input type="checkbox"/>	
8	Bids Close & bids opened	29/04/2012	3		03/05/2012	3.4	<input checked="" type="checkbox"/>	



Press right top  button to recalculate steps date. Please note, if recalculated then all Accomplishment Dates will be erased.


### 5.2.2. Package Items

The screenshot shows the 'Package Items' section of the software interface. At the top, there are dropdown menus for 'Lot #' and 'Package #'. Below this are tabs for 'Package Status', 'Package Items', 'Contracts', and 'Receipts'. A summary section displays 'Package Start:', 'Year:', 'Package#:', and 'Package Name:'. Below this, fields for 'Source:', 'Review:', 'Agency:', 'Cancel:', 'Method:', and 'Description:' are visible. The 'Package Items' section is expanded, showing a table with columns: '#', 'Product Name', 'Unit', 'Quantity', 'Total Price', 'Lot.', 'Delete', 'Plan Items', and 'Edit Specification'. The table is currently empty. There are 'Save' and 'print' buttons at the top left of the table area, and a search box at the top right.

Expand left side window to drag plan items and drop it in right side package item.

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Pick Product from following list					Package Item						
#	Product Name	Request Qty	Average unit cost in BDT	Qty details	#	Product Name	Unit	Quantity	Total Price	Lot.	Del
1	CC Camera Set (30 point)	1	1,500,000...	+							
2	Computer Chair (Armless)	15	6,000.00	+							
3	Computer Table	10	10,000.00	+							
4	Digital Video Camera	1	80,000.00	+							
5	Distilled Water	24,000	45.00	+							
6	Double Cabin Pick-Up with carry...	1	8,000,000...	+							
7	Double Demy Printing Machine	1	7,813,000...	+							
8	DVD Player	50	10,000.00	+							

Open  to see LD list who request the plan item.

Quantity details				
#	OP Name	Requ... Qty	Unit Price	Select
1	Health Education and Promotion (HEP)	13	80,00...	<input type="checkbox"/>
2	National Nutrition Services (NNS)	2	5,000...	<input type="checkbox"/>
3	National Nutrition Services (NNS)	2	50,00...	<input type="checkbox"/>
4	Planning, Monitoring & Research - DGHS (PMR)	1	50,00...	<input type="checkbox"/>

Page 1 of 1 Save Close Displaying 1 - 4 of 4



Press on check box to select LD and press save button to save request quantity.


Or drag left side product and drop it on right side window.

Package Items											
#	Product Name	Unit	Quantity	Total Price	Lot.	Delete	Plan Items	Edit Specification			
1	Laptop Computer (Type 2)	Nos.	3,465	0.00	Lot - 2	✗	+	+			
2	Laptop Computer with Accessories	Nos.	262	0.00	Lot - 2	✗	+	+			
3	Laser Computer Printer (Heavy duty)	Nos.	9	0.00	Lot - 3	✗	+	+			
4	Laser Printer	Nos.	3,520	0.00	Lot - 3	✗	+	+			
5	Laser Printer with Accessories	Nos.	117	0.00	Lot - 3	✗	+	+			
6	Personal Computer (Desktop)	Nos.	1,381	0.00	Lot - 1	✗	+	+			
7	Server	Nos.	1	0.00	Lot - 1	✗	+	+			




After selecting Op name by select check box, press  button to save the data. Then data are shows in second part:

- **Package Items:**
  - **Product Item List No:** Product Item No is listed by Product No.
  - **Product Name:** Shows the name of product.
  - **Unit:** This column is to show the Unit of product.
  - **Quantity:** Shows the quantity of product items.
  - **Total Price:** It shows the total price of product.
  - **Lot:** Lot can be added by clicking the grid.
  - **Delete:** Products are deleted from this section.
  - **Plan Items:** click on  to see the LD who request item following window will come:
  - **Edit Specification:** Click on  to edit the specification.

Quantity details			
#	OP Name	Request Qty	Delete
1	Procurement, Logistics and Supplies Management -CMSD (PLSM)	10	

Page 1 of 1 Save Close Displaying 1 - 1 of 1

User can edit request quantity and delete item. After edit quantity press “Save” to save edited quantity in package item.

Quantity details			
#	OP Name	Request Qty	Delete
1	Procurement, Logistics and Supplies Management -CMSD (PLSM)	5	

Page 1 of 1 Save Close Displaying 1 - 1 of 1

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Lot #: Lot - 1 Package #: G-1101/Computer, Laptop, Printer & Server

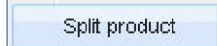
Package Status Package Items Contracts Receipts

Package Start : 01/01/2012 Year : 2011-12 Package#: G-1101 Package Name : Computer, Laptop, Printer & Server

Source : RPA Review : Post Agency : DGHS Cancel : No Method : ICB Description :

#	Product Name	Unit	Quantity	Total Price	Lot	Delete	Plan Items	Edit Specification
1	Laptop Computer (Type 2)	Nos.	3,465	0.00	Lot - 2	✖	+	+
2	Laptop Computer with Accessories	Nos.	262	0.00	Lot - 2	✖	+	+
3	Laser Computer Printer (Heavy duty)	Nos.	9	0.00	Lot - 3	✖	+	+
4	Laser Printer	Nos.	3,520	0.00	Lot - 3	✖	+	+
5	Laser Printer with Accessories	Nos.	117	0.00	Lot - 3	✖	+	+
6	Personal Computer (Desktop)	Nos.	1,381	0.00	Lot - 1	✖	+	+
7	Server	Nos.	1	0.00	Lot - 1	✖	+	+

Product can be split in multiple lots. To split a package product click on mouse right button and click on



button following window will come:

Split Product

Product Name - : Autoclave machine (Large); Qty - : 15

#	Lot #	Product Qty
1	Lot - 1	0
2	Lot - 2	15

15 Save Close Page 1 of 1 Displaying 1 - 2 of 2

User can edit specification and update specification. After edit specification, press "Update" to save edited specification in package item.

Lot #: Lot - 1 Package #: G-1101/Computer, Laptop, Printer & Server

Package Status Package Items Contracts Receipts

Package Start : 01/01/2012 Year : 2011-12 Package#: G-1101 Package Name : Computer, Laptop, Printer & Server

**Edit Specification**

Tahoma

Brand	To be mentioned by the bidder
Model	To be mentioned by the bidder
Country of origin	USA/JAPAN/CANADA/UK/AUSTRALIA
Country of Manufacture	To be mentioned by the bidder
Processor	2 <sup>nd</sup> Generation Intel Core i3 Processor
Clock Speed	Min 3.3GHz or Higher, 1333 FSB
Level 3 Cache	Minimum 3MB L3 Cache or higher
System BIOS	Flash BIOS with respective brand logo, Machine Serial No must be shown in BIOS Setup.
RAM	Min. 4GB DDR3 1333MHz, support up to 8GB
Hard Disk Drive	Min 500 GB SATA with 7200 rpm
Graphics Adapter	Integrated Intel Graphics or equivalent
Monitor	17" Flat Panel LED Color Monitor; Monitor should be same brand as system unit.
Optical Drive	DVD RW (Factory Fitted)
Audio	Integrated sound card with internal Speaker
Expansion Slot	Min 1 Full Height PCIe x16; 3 Full Height PCIe x1
I/O Port	8 USB Port (Min); 1 VGA; 1 RJ45; Microphone IN; Microphone Out etc

### 5.2.3. Contracts

**Contract**

[Add New](#)

#	Contract #	Contract Date	Supplier/Vendor	Earliest Receive Date	Latest Receive Date	Edit/Delete
1	CMSD/Proc-74HPNSDP/G1110(ICB)2011-2012/D-120	20/09/2012	M/s. SR Trading,			
2	CMSD/Proc-74HPNSDP/G1110(ICB)2011-2012/D-123	26/09/2012	M/S. S.S. Scientific Corporation			

Page 1 of 1 Displaying 1 - 2 of 2

**Contract Item**

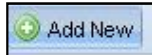
[Save](#) [Remove Contract Items](#)

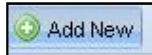
#	Lot	Product Name	Contract Qty	Unit Price	Total Price	Curr.	Exchange Rate	Total Price(BDT)	Direct Rec...
1	Lot - 1	Drum sterilizing, cylindrical 240mm	300	11	3,300.00	USD	81.481	268,887.28	<input type="checkbox"/>
2	Lot - 1	Drum sterilizing, cylindrical 290mm	300	15	4,500.00	USD	81.481	366,664.47	<input type="checkbox"/>
3	Lot - 1	Drum sterilizing, cylindrical 340mm	40	17.5	700.00	USD	81.481	57,036.70	<input type="checkbox"/>
4	Lot - 1	Surgical Drum (large)	112	14	1,568.00	USD	81.481	127,762.21	<input type="checkbox"/>
5	Lot - 1	Surgical Drum (Medium)	112	11	1,232.00	USD	81.481	100,384.59	<input type="checkbox"/>

Total Price(BDT): 920,733.00 \*

Contract page has three parts:

- **Contract:** It contains 6 (Nine) columns:
  - **Contract #:** Shows the name of Contract.
  - **Contract Date:** This column is to show the date of contract.
  - **Supplier/Vendor:** Shows the name of supplier or vendor.
  - **Earliest Receive Date:** This column shows the lot.
  - **Latest Receive Date:** It shows the total amount of the contract.
  - **Edit/Delete:** Contracts are deleted from this section.



Press  to enter a contract. After pressing the “Add New” button following window will come:

**Contract Entry Form**

Contract #:

Contract Date:

Earliest Receive Date:

Latest Receive Date:

Supplier Name:

Fill required fields and press “Save” button to save contract.

**Contract Update Form**

Contract #:

Contract Date:

Earliest Receive Date:

Latest Receive Date:

Supplier Name:

Note: While selecting the Bidder Name, if you not find your desire supplier’s name in the “Bidder Name” combo then you need to enter the supplier name first in the Suppliers Register under Administrator menu Administrator>Bidders.

#	Contract #	Contract Date	Supplier/Vendor	Earliest Receive Date	Latest Receive Date	Edit/ Delete
1	CMSD/Proc-74HPNSDP /G1110(ICB)2011-2012/D-1/20	20/09/2...	M/s. SR Trading,			
2	CMSD/Proc-74HPNSDP /G1110(ICB)2011-2012/D-1/23	20/09/2...	M/S. S.S. Scientific Corporation			

Page 1 of 1      Displaying 1 - 2 of 2



Expand right side window by clicking the  Left Double Arrow mark button to enter Contract Items.

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#	Contract #	Contract Date	Supplier/Venc	Product Name	Product Quantity
1	DGHS-01/12	21/11/2012	Al Helal Bostr	Computer Table	5

Click on Check box in the group header and press “Save” button of the Drag and Drop Contract Item block to save contract items.

#	Contract #	Contract Date	Supplier/Venc	Product Name	Product Quantity
1	DGHS-01/12	21/11/2012	Al Helal Bostr	Computer Table	5


After clicking “Save” button the dragged Contract items will be shown in the lower part of the Contract “Contract Item” block:

#	Product Name	Contract Qty	Unit Price	Total Price	Curr.	Exchange Rate	Total Price(BDT)
1	Drum sterilizing, cylindrical 240mm	300	11	3,300.00	USD	81.481	268,887.28
2	Drum sterilizing, cylindrical 290mm	300	15	4,500.00	USD	81.481	366,664.47
3	Drum sterilizing, cylindrical 340mm	40	17.5	700.00	USD	81.481	57,036.70
4	Surgical Drum (large)	112	14	1,568.00	USD	81.481	127,762.21
5	Surgical Drum (Medium)	112	11	1,232.00	USD	81.481	100,384.59

Currency field is editable; user can change the currency and can select the multiple currencies for one contract in different product items.

#	Product Name	Contract Qty	Unit Price	Total Price	Curr.	Exchange Rate	Total Price(BDT)
1	Drum sterilizing, cylindrical 240mm	300	11	3,300.00	USD	81.481	268,887.28
2	Drum sterilizing, cylindrical 290mm	300	15	4,500.00	BDT	81.481	366,664.47
3	Drum sterilizing, cylindrical 340mm	40	17.5	700.00	Euro	81.481	57,036.70
4	Surgical Drum (large)	112	14	1,568.00	Pound	81.481	127,762.21
5	Surgical Drum (Medium)	112	11	1,232.00	Rupee	81.481	100,384.59



Here user can edit items quantity, unit price currency. Delete right top  button to delete contract items and "Save" button to save last rows edited information.

### 5.2.4. Goods Package Summary

From the following Form user can see the all package information at a glance:

You are here: [Home](#) > [Tracker](#) > Package summary

Year: 2012-13 Agency: All Print

Package summary by milestone					
	GOB-Dev	GOB-Rev	RPA	Total	
1	Process Not Yet Started	20	1	57	78
4	Bid Opened	-	-	21	21
5	Contract Signed	1	-	-	1
6	Shipment Started/Delivered	-	-	3	3
6	<b>Total</b>	<b>21</b>	<b>1</b>	<b>81</b>	<b>103</b>

Status of Procurement Package						
#	Package #	Package Name	Method	Source	Estimated Cost(Lakh)	Status
1	CDC	CDC	ICB	GOB-D...	0.12	
2	DGDA	MOHFW-01/12	ICB	RPA	200.00	Shipment/Delivery has been completed on 2012-07-12
3	HIS&E-Health	DGHS-01/12	ICB	RPA	20.00	Shipment/Delivery has been completed on 2012-07-12
4	CDC	DGHS-02/12	ICB	RPA	2.00	Shipment/Delivery has been completed on 2012-07-12
5	GFP/FS-01/12	ORAL PILL	ICB	RPA	11,800.00	Bids Close & bids opened has been completed on 2012-11-14. Preliminary examination of bids/TEC/TSC needs to be completed on 2012-12-26
6	GFP/MC-02/12	DDS KITS	ICB	RPA	690.00	Pre-Bid Meeting has been completed on 2012-10-31. Minutes send to WB/DP for NOC needs to be completed on 2012-11-06
7	GFP/FS-04/12	Injectables	ICB	RPA	3,608.00	Pre-Bid Meeting has been completed on 2012-11-05. Minutes send to WB/DP for NOC needs to be completed on 2012-11-12
8	GFP/CC-05/12	Implant (2 Rod with Trocker and cannula)	ICB	RPA	110.00	
9	GFP/SS-06/12	Auto Destruct Syringe	ICB	RPA	522.00	Pre-Bid Meeting has been completed on 2012-11-11. Minutes send to WB/DP for NOC needs to be completed on 2012-11-18

### 5.2.5. Goods Contract Register

**View 1:**

Package lot wise total contract view:

**Contract Register-1**

Year: 2011-12 Source: All Proc. Level: All Agency: All View: View-1 Search

#	Source	Package #	Package Name	Lot	Estimated Cost	Contract#	Contract Date	Total Amount(BDT)
Agency: DGHS (20 Items)								
1	RPA	G-1101	Computer, Laptop, Printer & Server	Lot - 1	0.00	CMSD/Proc-72/HPNSDP /G1101(ICB)2011-2012/D-1/09	25/12/2012	70,675,902.00
2	RPA	G-1101	Computer, Laptop, Printer & Server	Lot - 2	0.00	CMSD/Proc-72/HPNSDP /G1101(ICB)2011-2012/D-1/56	28/07/2012	143,706,900.00
3	RPA	G-1101	Computer, Laptop, Printer & Server	Lot - 3	0.00	CMSD/Proc-72/HPNSDP /G1101(ICB)2011-2012/D-1/57	28/07/2012	25,997.16
4	RPA	G-1108	Medical Instrument		0.00	CMSD/Proc-17/HPNSDP/G-1108(ICB) /2011-2012/D-3/08	23/07/2012	23,086,825.17
5	RPA	G-1109	OT table		0.00	CMSD/Proc-59/HPNSDP/G-1109 /CB/2011-2012/D-5/10	26/06/2012	14,544,358.50
6	RPA	G-1113	Air conditioner & dehumidifier		0.00	CMSD/Proc-55/HPNSDP /G1113(ICB)2011-2012/D-5/16	13/06/2012	4,574,343.34
7	RPA	G-1115	Radiology & imaging	Lot - 1	0.00	CMSD/Proc-93/HPNSDP/C-1115(ICB) /2011-2012/D-2/31	13/11/2012	10,550,322.84
8	RPA	G-1115	Radiology & imaging	Lot - 2	0.00	CMSD/Proc-93/HPNSDP/C-1115(ICB) /2011-2012/D-2/32	21/11/2012	24,362,816.44
9	RPA	G-1115	Radiology & imaging	Lot - 3	0.00	CMSD/Proc-93/HPNSDP/C-1115(ICB) /2011-2012/D-2/34	26/11/2012	5,531,218.43
10	RPA	G-1116	Centrifuge machine		0.00	CMSD/G-1116(NCB)/2011-2012/D-4/14	02/08/2012	7,914,697.21
11	RPA	G-1117	Lab equipment	Lot - 1	0.00	CMSD/G-1117(ICB)/2011-2012/D-4/53	28/06/2012	24,775,099.52
12	RPA	G-1117	Lab equipment	Lot - 2	0.00	CMSD/G-1117(ICB)/2011-2012/D-4/25	11/10/2012	284,350.00
13	RPA	G-1117	Lab equipment	Lot - 4	0.00	CMSD/G-1117(ICB)/2011-2012/D-4/06	16/07/2012	2,132,000.00
14	RPA	G-1118	Gynae & Obs equipment & instrument	Lot - 1	0.00	MSD/Proc-76/HPNSDP /G1132(ICB)2011-2012/D-1/46	27/06/2012	1,262,140.64

**View 2:**

Supplier wise total contract view:

Contract Register-2											
Year :	2011-12	Source :	All	Proc. Level :	All	Agency :	All	View :	View-2	Search	
#	Supplier Name	Source	Package #	Package Name	Lot	Estimated Cost	Contract#	Contract Date	Total Amount (BDT)		
<b>Agency: DGHS (20 Items)</b>											
1	M/s, Mithun Medical Hall	RPA	G-1142	Pharmaceutical(inject...	Lot - 2	0.00	CMSD/Proc-05/HPNSDP /G1142(ICB)2011-2012/D-3/32	21/06/2012	27,150,250.00		
2	Amico Laboratories Limited	RPA	G-1141	Pharmaceuticals (Oral Route Product)	Lot - 3	0.00	CMSD/G-1141(ICB)2011-12/D-4/54	28/06/2012	591,075,219.39		
3	Essentials Drugs ltd	RPA	G-1141	Pharmaceuticals (Oral Route Product)	Lot - 1	0.00	CMSD/G-1141(ICB)2011-12/D-4/48	28/06/2012	1,941,222,84...		
4	Essentials Drugs ltd	RPA	G-1141	Pharmaceuticals (Oral Route Product)	Lot - 2	0.00	CMSD/G-1141(ICB)2011-12/D-4/49	28/06/2012	1,965,999,20...		
5	Islam Enterprise	RPA	G-1147	Audiovisual equipment	Lot - 2	0.00	CMSD/Proc-57/HPNSDP/G-1147(ICB) /2011-2012/ D-2/35	24/11/2012	18,830,841.40		
6	M/s, Biogene Pharma Limited,	RPA	G-1161	EECP		0.00	CMSD/Proc-62/HPNSDP/G-1161 /ICB/2011-2012/ D-2/27	22/10/2012	21,999,870.00		
7	M/s, Biogene Pharma Limited,	RPA	G-1178	Renal Guard Machine		0.00	CMSD/Proc-83/HPNSDP/G-1178 /ICB/2011-2012/D-1/34	21/07/2012	15,888,794.06		
8	M/s, Biogene Pharma Limited,	RPA	G-1191	Intraoperating imagining system		0.00	CMSD/Proc-90/HPNSDP/G-1191(ICB) /2011-2012/D-3/19	14/06/2012	170,091,577.43		
9	M/s, M.N Mollick & Company	RPA	G-1119	Office Equipment	Lot - 1	0.00	CMSD/Proc-19/HPNSDP/G-1119(ICB) /2011-2012/D-3/09	28/05/2012	20,235,000.00		
10	M/s, M.N Mollick & Company	RPA	G-1119	Office Equipment	Lot - 2	0.00	CMSD/Proc-19/HPNSDP/G1119(ICB) /2011-2012/D-3/08	28/05/2012	6,564,000.00		
11	M/s, M.N Mollick & Company	RPA	G-1158	Hospital bed		0.00	CMSD/Proc-33/HPNSDP /G-1158(ICB)2011-2012/D-3/22	14/06/2012	11,839,840.45		
12	M/s, Maks Trading International.	RPA	G-1166	Infusion & syringe pump		0.00	CMSD/Proc-30/HPNSDP/G-1166(ICB) /2011-2012/D-3/24	17/06/2012	3,660,778.37		
13	M/s, Renata Limited,	RPA	G-1142	Pharmaceutical(inject...	Lot - 1	0.00	CMSD/Proc-05/HPNSDP /G1142(ICB)2011-2012/D-3/32	14/06/2012	79,900,000.00		

**View 3:**

Agency wise total contract view:

Contract Register-3			
Year :	2011-12	Source :	All
Proc. Level :	All	Agency :	All
View :	View-3	Search	
#	Agency	Source	Total Amount(BDT)
1	DGHS	RPA	8,456,855,975.47

Page 1 of 1      Displaying 1 - 1 of 1

**View 4:**

LD wise total contract view:

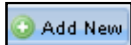
Contract Register-4											
Year :	2011-12	Source :	All	Proc. Level :	All	Agency :	All	View :	View-4	Search :	
#	OP Name	OP Description	Source	Budget(BDT.)	Contract Value(BDT)	Remaining Budget(%)					
<b>Agency: DGFP (9 Items)</b>											
1	CCSDP	Clinical Contraception Services Delivery (CCSDP)	GOB-Dev	0.00		%					
2	CCSDP	Clinical Contraception Services Delivery (CCSDP)	RPA	8,099,999,744.00	6,500,000.00	99.9%					
3	FSDP	Family Planning Field Services Delivery (FSDP)	GOB-Dev	0.00		%					
4	FSDP	Family Planning Field Services Delivery (FSDP)	RPA	2,112,000,000.00		100.0%					
5	HRM&MIS	Management Information Systems - DGFP (HRM&MIS)	RPA	45,000,000.00		100.0%					
6	MC-RH	Maternal, Child, Reproductive and Adolescent Health (MC-RH)	GOB-Dev	0.00		%					
7	MC-RH	Maternal, Child, Reproductive and Adolescent Health (MC-RH)	RPA	10,000,000,000.00		100.0%					
8	PSSM	Procurement, Storage and Supplies Management - DGFP (PSSM)	GOB-Dev	0.00		%					
9	PSSM	Procurement, Storage and Supplies Management - DGFP (PSSM)	RPA	29,000,000.00		100.0%					
<b>Agency: DGHS (11 Items)</b>											
10	CBHC	Community Based Health Care (CBHC)	RPA	1,705,764,992.00		100.0%					
11	CDC	Communicable Diseases Control (CDC)	RPA	509,800,000.00	2,284,347,162.90	%					
12	ESD	Essential Service Delivery (ESD)	RPA	264,058,000.00	103,415,441.52	60.8%					
13	HIS&E-Health	Health Information Systems & E-Health (HIS&E-Health)	RPA	891,033,984.00	213,024,061.52	76.1%					
14	HSM&SBTP	Hospital Services Management & Safe Blood Transfusion (HSM&SBTP)	RPA	10,000,000,000.00	612,068,343.84	93.9%					
15	IST	In-Service Training (IST)	RPA	24,000,000.00		100.0%					
16	MNC&AH	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)	RPA	3,167,725,056.00	2,649,639,355.10	16.4%					

## 5.3. Shipment/Delivery

### 5.3.1. Receipts

Package Status	Package Items	Contracts	Receipts							
Package Start :22/10/2012    Year : 2012-13    Package#: G-1201    Package Name : Computer, Server, Printer & Accessories Source : RPA    Review : Post    Agency : DGHS    Cancel :No    Method : NCB    Description :										
<b>Contract with contract Items</b>			<b>Received products</b>							
#	Contract #	Product Name	Contract Qty.	Prov. Receive Qty.	Inspection Completed Qty.	Add New <span style="float:right">Save</span>				
						#	Receive Date	Receive Quantity	Pendi Inspect...	Del...

Contract with items are shown in left side window. Select a row from Contract with Contract Item then press



to add new Receive Date and Receive Quantity.

Draft 3.0

Package Status		Package Items	Contracts	Receipts	
Package Start :01/01/2012    Year : 2011-12    Package#: G-1101    Package Name : Computer, Laptop, Printer & Server Source : RPA    Review : Post    Agency : DGHS    Cancel :No    Method : ICB    Description :					
Contract with contract Items			Received products		
#	Contract #	Product Name	Contract Qty.	Prov. Receive Qty.	Inspection Completed Qty.
<b>Lot: Lot - 1 (2 Items)</b>					
1	CMSD/Proc-72/HPNSDP /G1101(ICB)2011-2012 /D-1/09	Personal Computer (Desktop)	1,381	0	1,381
2	CMSD/Proc-72/HPNSDP /G1101(ICB)2011-2012 /D-1/09	Server	1	0	1
<b>Lot: Lot - 2 (2 Items)</b>					
3	CMSD/Proc-72/HPNSDP /G1101(ICB)2011-2012 /D-1/56	Laptop Computer (Type 2)	3,465	0	262
4	CMSD/Proc-72/HPNSDP /G1101(ICB)2011-2012 /D-1/56	Laptop Computer with Accessories	262	0	300

#	Receive Date	Receive Quantity	Pendi Inspect...	Del...
1	03/09/2012	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If the received products are under pending for inspection then pending inspection will checked.

### 5.3.2. Goods Package Receive

This report is used to monitor Package receive status.

Status of Package Receive												
Year :		2011-12	Source :	RPA	Proc. Level :	Central	Agency :	DGHS	Method :	ICB	Search :	
#	Lot	Contract #	Supplier	Product Name	Contract Qty.	Prov. Receive Qty.	Inspected Receive Qty.					
<b>Package #: G-1101 Computer, Laptop, Printer &amp; Server (4 Items)</b>												
1	Lot - 1	CMSD/Proc-72/HPNSDP /G1101(ICB)2011-2012/D-1/09	M/s. Beximco Pharmaceuticals Limited.	Personal Computer (Desktop)	1,381	0	1,381					
2	Lot - 1	CMSD/Proc-72/HPNSDP /G1101(ICB)2011-2012/D-1/09	M/s. Beximco Pharmaceuticals Limited.	Server	1	0	1					
3	Lot - 2	CMSD/Proc-72/HPNSDP /G1101(ICB)2011-2012/D-1/56	M/s. Smart Technologies(BD),Ltd.	Laptop Computer (Type 2)	3,465	0	262					
4	Lot - 2	CMSD/Proc-72/HPNSDP /G1101(ICB)2011-2012/D-1/56	M/s. Smart Technologies(BD),Ltd.	Laptop Computer with Accessories	262	0	300					
<b>Package #: G-1117 Lab equipment (2 Items)</b>												
5	Lot - 4	CMSD/G-1117(ICB)2011-2012/D-4/06	M/S. Harun Enterprise	Microwave Oven (21 Liter)	1	0	1					
6	Lot - 4	CMSD/G-1117(ICB)2011-2012/D-4/06	M/S. Harun Enterprise	Muac Tape	3,000	0	3,000					
<b>Package #: G-1127 Medical Consumable (6 Items)</b>												
7	Lot - 1	CMSD/Proc-20/HPNSDP /G1127(ICB)2011-2012/D-3/21	M/S. Trade House	Bio hazard bag.	10,000	0	10,000					
8	Lot - 1	CMSD/Proc-20/HPNSDP /G1127(ICB)2011-2012/D-3/21	M/S. Trade House	Cotton, 100 gm	500,000	0	1,600					
9	Lot - 1	CMSD/Proc-20/HPNSDP /G1127(ICB)2011-2012/D-3/21	M/S. Trade House	Cotton, 500 gm.	3,000	0	3,000					

### 5.3.3. Goods Receive Compliance

This report is used to monitor shipment status of Package receive from Supplier.

Draft 3.0

Receive Compliance Report							
Year:	2011-12	Source:	All	Proc. Level:	All	Agency:	All
#	Lot	Contract#	Supplier/ Vendor	Earliest Date	Latest Date	First Receive Date	Last Receive Date
<b>Package #: G-1101 Computer, Laptop, Printer &amp; Server (2 Items)</b>							
1	Lot - 1	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/09	M/s. Beximco Pharmaceuticals Limited.			03/09/2012	24/09/2012
2	Lot - 2	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/56	M/s. Smart Technologies(BD),Ltd.			24/09/2012	24/09/2012
<b>Package #: G-1117 Lab equipment (1 Item)</b>							
3	Lot - 4	CMSD/G-1117(ICB)/2011-2012/D-4/06	M/S. Harun Enterprise			21/10/2012	22/11/2012
<b>Package #: G-1119 Office Equipment (1 Item)</b>							
4	Lot - 2	CMSD/Proc-19/HPNSDP/G1119(ICB)/2011-2012/D-3/08	M/s, M.N Mollick & Company			13/01/2013	13/01/2013
<b>Package #: G-1127 Medical Consumable (1 Item)</b>							
5	Lot - 1	CMSD/Proc-20/HPNSDP/G1127(ICB)2011-2012/D-3/21	M/S. Trade House			15/11/2012	29/11/2012
<b>Package #: G-1141 Pharmaceuticals (Oral Route Product) (3 Items)</b>							
6	Lot - 1	CMSD/G-1141(ICB)/2011-12/D-4/46	Essentials Drugs ltd			24/07/2012	16/10/2012

### 5.3.4. Goods Lead Time Analysis

This report is used to analyze lead times to procure package.

Goods Lead Time Analysis										
Year:	2011-12	Proc. Method:	ICB	Source:	RPA	Agency:	All			
Desk:	All									
Sl #	Procurement Step Name	Planned Weeks	G-1110 (Lot - 1)		G-1110 (Lot - 2)		G-1142 (Lot - 1)		G-1142 (Lot - 2)	
			Actual Weeks	Package Status Date	Actual Weeks	Package Status Date	Actual Weeks	Package Status Date	Actual Weeks	P S D
1	Bidding Documents (packages) prepared and approval	4		23/11/2011		23/11/2011	41.4	17/10/2012	41.4	1
2	Bidding Documents (packages) send to WB for NOC	1					0.4	20/10/2012	0.4	2
3	NOC receive from WB/DPs	3						23/11/2011		2
4	Bid invitation preparation and Advertisement	1	8.7	23/01/2012	8.7	23/01/2012	3.1	15/12/2011	3.1	1
5	Pre-Bid Meeting	2	2.1	07/02/2012	2.1	07/02/2012	3.4	08/01/2012	3.4	0
6	Minutes send to WB/DP for NOC	1					0.3	10/01/2012	0.3	1
7	NOC receive from WB/DP	2					2.1	25/01/2012	2.1	2
8	Bids Close & bids opened	3	8.3	05/04/2012	8.3	05/04/2012	3.1	16/02/2012	3.1	1
9	Preliminary examination of bids/TEC/TSC	6	8.6	04/06/2012	8.6	04/06/2012	8.7	17/04/2012		
10	Bid Evaluation Report (BER) preparation and DG approval	1				04/06/2012				
11	BER to WB for NOC	1	1.0	11/06/2012	1.0	11/06/2012	0.7	22/04/2012		
12	NOC Receive from WB	3	9.3	15/08/2012	13.9	16/09/2012	2.3	08/05/2012		
13	Purchase Summary to MOHFW/CCGP for approval	1	1.0	22/08/2012	0.3	18/09/2012	0.9	14/05/2012		

## 5.4. Goods Package View

Press the Package View menu to see the packages -

You are here: [Home](#) > [Tracker](#) > Package View

**Status of Procurement Package**

Year: 2012-13 Source: RPA Proc. Level: Central Search

Agency: DGFP Desk: All OP Type: All

#	Package #	Package name	Method	Source	Estimated cost(Lakh)	Status	Milestone situation	Expected date of completion	Detail
1	GFP/CC-03/12	IMPLANT (1 ROD)	DP	RPA	390.00	NOC receive from WB/DPs has been completed on 2012-10-22. Bid invitation preparation and Advertisement needs to be completed on 2012-10-29	Bid Opened	07/07/2013	
2	GFP/CC-05/12	Implant (2 Rod with Trocker and cannulla)	ICB	RPA	110.00		Process not yet started	22/06/2013	
3	GFP/CC-07/12	Surgical Gloves	ICB	RPA	576.00	Bid invitation preparation and Advertisement has been completed on 2012-11-21. Pre-Bid Meeting needs to be completed on 2012-12-05	Bid Opened	31/07/2013	
4	GFP/CC-09/12	NSV Kits and Tubectomy Kit	ICB	RPA	125.00	Pre-Bid Meeting has been completed on 2012-10-17. Minutes send to WB/DP for NOC needs to be completed on 2012-10-24	Bid Opened	11/06/2013	
5	GFP/CC-10/12	IUD Sterilizer Kits	ICB	RPA	6.00	Pre-Bid Meeting has been completed on 2012-10-23. Minutes send to WB/DP for NOC needs to be completed on 2012-10-30	Bid Opened	17/06/2013	
6	GFP/CC-11/12	OT light and Instrument Trolley	NCB	RPA	95.00	Bids Close & bids opened has been completed on 2012-10-31. Preliminary examination of bids/TEC/TSC needs to be completed on 2012-12-11	Bid Opened	14/05/2013	
7	GFP/CC-12/12	BP Blade and Ambu Bag	NCB	RPA	45.00	Bids Close & Bids Opened has been completed on 2012-10-22. Preliminary examination of bids/TEC/TSC needs to be completed on 2012-11-18	Bid Opened	03/02/2013	
8	GFP/CC-13/12	Disposable Syringes (10ml and 5 ml)AD	NCB	RPA	135.00	Pre-Bid Meeting has been completed on 2012-11-20. Minutes send to WB for NOC needs to be completed on 2012-11-27	Bid Opened	26/03/2013	
9	GFP/CC-14/12	Stethoscope and BP Machine	NCB	RPA	135.00	Bid Invitation preparation and Advertisement has been completed on 2012-09-22. Pre-Bid Meeting needs to be completed on 2012-10-06	Bid Opened	08/02/2013	
10	GFP/CC-15/12	Povidibe Iodine Solution (10% 100ml)	NCB	RPA	40.00	Bids Close & Bids Opened has been completed on 2012-10-22. Preliminary examination of bids/TEC/TSC needs to be completed on 2012-11-18	Bid Opened	03/02/2013	

This form is used to create, edit and delete and shows the details of Procurement plan. This Form contains 10(Ten) columns–

- **Package No List:** Packages are listed by Package No.
- **Package Number:** Shows the package number.
- **Package Name:** Shows name of the Package.
- **Method:** This column shows the Method.
- **Source:** Shows the source of package.
- **Start Date:** This column contains the starting date of the package.
- **Estimated Cost:** Shows the cost of package.
- **Curr:** Currency of estimated cost.
- **Edit/Delete:** Packages are updated and deleted from this section.
- **Details View:** Showing the details.
- 

Press to see package details.

It contains the search field.

- **Search Field:** In this section User can search package by alphabet. The form is shown like this:

**Status of Procurement Package**

Year: 2012-13 Source: RPA Proc. Level: Central Search: computer

Agency: DGHS Desk: All OP Type: Select OP

#	Package #	Package Name	Method	Source	Start Date	Estimated Cost(Lakh)	Curr.	Edit/Delete	Package Details
1	G-1201	Computer & Accessories	NCB	RPA	22/10/2012	192.79	BDT		

User can also filter by selecting agency, year, source, and desk:

**Status of Procurement Package**

Year: 2012-13 Source: RPA Proc. Level: Central Search:

Agency: DGFP Desk: Desk-4 OP Type: Select OP

#	Package #	Package Name	Method	Source	Start Date	Estimated Cost(Lakh)	Curr.	Edit/Delete	Package Details
1	GFP/MC-02/12	DDS KITS	ICB	RPA	12/08/2012	690.00	BDT		

## 5.5. Goods Procurement Steps

**Milestone of procurement type**

ICB (GOB/IDA/DP)

#	Milestone Name
1	Bid Opened
2	Bid Evaluation Completed
3	NOC Received
4	Contract Signed/LC Opened
5	Shipment Started/Delivered

**Procurement Step(s) Table**

#	Step Name	Procurement Type	Step Days	Step Description
<b>Product Group: Bid Opened (8 Items)</b>				
1	Bidding Documents (packages) prepared and approval	ICB (GOB/IDA/DP)	28	
2	Bidding Documents (packages) send to WB for NOC	ICB (GOB/IDA/DP)	7	
3	NOC receive from WB/DPs	ICB (GOB/IDA/DP)	21	
4	Bid invitation preparation and Advertisement	ICB (GOB/IDA/DP)	7	
5	Pre-Bid Meeting	ICB (GOB/IDA/DP)	14	
6	Minutes send to WB/DP for NOC	ICB (GOB/IDA/DP)	7	
7	NOC receive from WB/DP	ICB (GOB/IDA/DP)	14	
8	Bids Close & bids opened	ICB (GOB/IDA/DP)	21	
<b>Product Group Steps :8</b>			<b>Step Days :</b>	<b>119</b>
<b>Product Group: Bid Evaluation Completed (2 Items)</b>				
9	Preliminary examination of bids/TEC/TSC	ICB (GOB/IDA/DP)	42	
10	Bid Evaluation Report (BER) preparation and DG approval	ICB (GOB/IDA/DP)	7	
<b>Product Group Steps :2</b>			<b>Step Days :</b>	<b>49</b>

## 5.6. Service Package Entry/Edit

### 5.6.1. Create New Package Entry

You are here: [Home](#) > [Service](#) > Service Package Entry/Edit

**Package Entry Block**

Package #:	<input type="text"/>	Year:	<input type="text" value="Select Year"/>
Package Name:	<input type="text"/>	Currency:	<input type="text" value="Select Currency"/>
Est. Cost:	<input type="text"/>	Source:	<input type="text" value="select Source"/>
Package Start Date:	<input type="text"/>	Review:	<input type="text" value="Select Review"/>
Procurement Type:	<input type="text" value="Select Proc. Type"/>	Proc. Agent:	<input type="text" value="Proc. Agent"/>
Expected First Ship:	<input type="text"/>	Description:	<input type="text"/>
Procurement Level:	<input type="text" value="Procurement Level"/>		
OP Name:	<input type="text" value="OP Name"/>		
If Pack. Cancelled:	<input type="checkbox"/>		

After give input all mandatory fields user need to save first by pressing "Update" or press "Reset" for undo the contents.

**Package Entry Block**

Package #:	<input type="text" value="SP-02"/>	Year:	<input type="text" value="2011-12"/>
Package Name:	<input type="text" value="1) Research on Malaria Epidemiology"/>	Currency:	<input type="text" value="BDT"/>
Est. Cost:	<input type="text" value="15"/>	Source:	<input type="text" value="RPA"/>
Package Start Date:	<input type="text" value="01/06/2011"/>	Review:	<input type="text" value="Post"/>
Procurement Type:	<input type="text" value="Single Source Selection (SSS)"/>	Proc. Agent:	<input type="text" value="DGHS"/>
Expected First Ship:	<input type="text"/>	Description:	<input type="text"/>
Procurement Level:	<input type="text" value="Central"/>		
OP Name:	<input type="text" value="OP Name"/>		
If Pack. Cancelled:	<input type="checkbox"/>		

### 5.6.2. Package Status

After Pressing Next button the following window will come:



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Package Status										
Package Details		Contracts		Service Completion						
<b>Year :</b>	2011-12	<b>Package#:</b>	SP-02	<b>Package Name :</b> 1) Research on Malaria Epidemiology 2)Malaria drug registranc						<a href="#">Back</a>
<b>Source Name :</b>	RPA	<b>Review Name :</b>	Post	<b>Agency Name :</b> DGHS		<b>Cancel :</b> No				
<b>Method :</b> Single Source Selection (SSS)				<b>Description :</b>						<a href="#">Steps Recalculate</a>
#	Step Title	Original Planned Date	Planned Weeks	Updated Plan Date	Accomplishment Date	Actual weeks	Is Required	Note		
<b>Milestone Name : EDI (3 Items)</b>										
1	Prepare Request for Expression of Interest	08/01/1970	1	08/06/2011		0.0	<input checked="" type="checkbox"/>			
2	Advertise Request for Expression of Interest	22/01/1970	2	22/06/2011		0.0	<input checked="" type="checkbox"/>			
3	Shortlist consultant	05/02/1970	2	06/07/2011		0.0	<input checked="" type="checkbox"/>			
<b>Milestone Steps :3</b>		<b>Milestone Weeks</b>		<b>5</b>		<b>0</b>				
<b>Milestone Name : RFP Approval (2 Items)</b>										
4	submits a Draft Request for Proposals (RFP) fo...	12/02/1970	1	13/07/2011		0.0	<input checked="" type="checkbox"/>			
5	The Bank provides clearance for issuing the RF...	26/02/1970	2	27/07/2011		0.0	<input checked="" type="checkbox"/>			
<b>Milestone Steps :2</b>		<b>Milestone Weeks</b>		<b>3</b>		<b>0</b>				
<b>Milestone Name : RFP Evaluation Completion (5 Items)</b>										
6	RFP given to shortlisted firms	05/03/1970	1	03/08/2011		0.0	<input checked="" type="checkbox"/>			
7	RFP closed and Technical Response	02/04/1970	4	31/08/2011		0.0	<input checked="" type="checkbox"/>			
8	Evaluation of Technical Responses	23/04/1970	3	21/09/2011		0.0	<input checked="" type="checkbox"/>			

### 5.6.3. Package Detail

Package Status										
Package Details		Contracts		Service Completion						
<b>Year :</b>	2011-12	<b>Package#:</b>	SP-02	<b>Package Name :</b> 1) Research on Malaria Epidemiology 2)Malaria drug registranc						<a href="#">Back</a>
<b>Source Name :</b>	RPA	<b>Review Name :</b>	Post	<b>Agency Name :</b> DGHS		<b>Cancel :</b> No				
<b>Method :</b> Single Source Selection (SSS)				<b>Description :</b>						<a href="#">Steps Recalculate</a>
<b>Pick service from following list</b>					<b>Package Items</b>					
Search <input type="text"/>					Save <input type="button"/> print <input type="button"/> Search <input type="text"/>					
#	Service Description	Request Qty	Total Cost in BDT	#	Service Description	Quantity	Total Price	Delete		

### 5.6.4. Contract

Package Status										
Package Details		Contracts		Service Completion						
<b>Year :</b>	2011-12	<b>Package#:</b>	SP-02	<b>Package Name :</b> 1) Research on Malaria Epidemiology 2)Malaria drug registranc						<a href="#">Back</a>
<b>Source Name :</b>	RPA	<b>Review Name :</b>	Post	<b>Agency Name :</b> DGHS		<b>Cancel :</b> No				
<b>Method :</b> Single Source Selection (SSS)				<b>Description :</b>						<a href="#">Steps Recalculate</a>
<b>Contract</b>										
<a href="#">Add New</a>										
#	Contract #	Contract Date	Supplier/Vendor	Lot	Total Amount	Currency	Total Amount(BDT)	Edit/Delete		

## 5.7. Service Procurement Steps View

The following window shows the Service Procurement Steps view screen:

Milestone of procurement type				
Fixed Budget Selection (FBS)				
#	Milestone Name			
1	EOI			
2	RFP Approval			
3	RFP Evaluation Completion			
4	NOC Receive			
5	Contract Signed			
6	Service Completion			

Procurement Step(s) Table				
#	Step Name	Procurement Type	Step Days	Step Description
<b>Product Group: EOI (3 Items)</b>				
1	Prepare Request for Expression of Interest	Fixed Budget Selection (FBS)	7	
2	Advertise Request for Expression of Interest	Fixed Budget Selection (FBS)	14	
3	Shortlist consultant	Fixed Budget Selection (FBS)	14	
<b>Product Group: RFP Approval (2 Items)</b>				
4	submits a Draft Request for Proposals (RFP) for Bank Clearance	Fixed Budget Selection (FBS)	7	
5	The Bank provides clearance for issuing the RFP to the shortlisted ...	Fixed Budget Selection (FBS)	14	
<b>Product Group: RFP Evaluation Completion (5 Items)</b>				
6	RFP given to shortlisted firms	Fixed Budget Selection (FBS)	7	
7	RFP closed and Technical Response	Fixed Budget Selection (FBS)	28	
8	Evaluation of Technical Responses	Fixed Budget Selection (FBS)	21	
9	Technical evaluation report approved	Fixed Budget Selection (FBS)	14	
10	Open Financial Response	Fixed Budget Selection (FBS)	7	
<b>Product Group: NOC Receive (4 Items)</b>				
11	Approval of DG	Fixed Budget Selection (FBS)	7	
12	Combined Technical and Financial Evaluation Report to WB	Fixed Budget Selection (FBS)	14	
13	WB cleared Combined Technical & Financial Report	Fixed Budget Selection (FBS)	7	
14	Approval from WB	Fixed Budget Selection (FBS)	7	
<b>Product Group: Contract Signed (2 Items)</b>				
15	Negotiation with selected consultant	Fixed Budget Selection (FBS)	14	
16	Award of contract	Fixed Budget Selection (FBS)	14	
<b>Product Group: Service Completion (3 Items)</b>				
17	Submission Inception Report	Fixed Budget Selection (FBS)	28	
18	Draft completion report submitted	Fixed Budget Selection (FBS)	112	
19	Final assignment report submitted	Fixed Budget Selection (FBS)	42	

## 5.8. Suppliers Entry

### 5.8.1. Suppliers List

The following window shows the Suppliers Add/Edit screen:

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Suppliers New/Edit

Search

#	Supplier Name	Address	Phone	Fax	Email	Manufacturer	Supplier	Edit/Delete
1	M/s. Mithun Medical Hall	688/1B, Baro Mogh Bazar, Dhaka Bangladesh				Yes	Yes	
2	Acme Pharmaceuticals	Dhaka, Bangladesh				Yes	Yes	
3	Advance Business Center	Bangladesh				No	Yes	
4	Al Helal Bostraloy	137/A, Karwanbazar 1 DIT Market Dhaka	02-9126564			Yes	Yes	
5	Amico Laboratories Limited					Yes	Yes	
6	Astra Biopharmaceuticals Ltd.	Bangladesh.				Yes	Yes	
7	Astute Electronics	Bangladesh				No	Yes	
8	Atlas Bangladesh Ltd.	Bangladesh				Yes	Yes	
9	Bangladesh Printing Press	Bangladesh				Yes	Yes	
10	Bayer OY	Pensioite,47 Fi20210 Turku Finland				Yes	Yes	

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### 5.8.2. Add New Suppliers

Suppliers New/Edit

**Suppliers Form**

Supplier Name:

Address:

Phone:

Fax:

Email:

If Manufacturer:

If Supplier:

### 5.8.2. Edit Suppliers Name

Suppliers New/Edit

**Suppliers Form**

Supplier Name:

Address:

Phone:

Fax:

Email:

If Manufacturer:

If Supplier:

## **CHAPTER-6: GENERATING REPORTS**

(Mention reports that can be printed)

Draft 3.0

The Reports menu have the following sub menu:



The following section describe details of each reports.

## 6.1. Goods Package View

Status of Procurement Package												
Year : 2011-12		Source : RPA(GOB)		Proc. Level : Central		Search						
Agency : DGHS			Desk : All		OP Type : All				Show Cancel Lot <input type="checkbox"/>			
Packages : 81				Lots : 70				Lot Cancelled : 49				
#	Package #	Package name	Lot	Method	Source	Estimated cost	Contract amount	Status	Milestone situation	Expected date of completion	Detail	
1	G-1101	Computer, Laptop, Printer & Server	Lot - 1	ICB	RPA(...)	0.00	70,675,902.00	Shipment/Delivery has been completed on 2012-09-03	Shipment Started/...			
2	G-1101	Computer, Laptop, Printer & Server	Lot - 2	ICB	RPA(...)	0.00	143,706,900.00	Shipment/Delivery has been completed on 2012-09-24	Shipment Started/...			
3	G-1101	Computer, Laptop, Printer & Server	Lot - 3	ICB	RPA(...)	0.00	73,182,300.00	Shipment/Delivery has been completed on 2012-09-02	Shipment Started/...			
4	G-1105	Vehicles	Lot - 1	ICB	RPA(...)	0.00	0.00	Contract signing has been completed on 2012-06-28. LC Opening needs to be completed on 2012-07-26	Contract Signed	26/07/2012		
5	G-1105	Vehicles	Lot - 2	ICB	RPA(...)	0.00	0.00	Contract signing has been completed on 2012-06-28. LC Opening needs to be completed on 2012-07-26	Contract Signed	26/07/2012		
6	G-1105	Vehicles	Lot - 3	ICB	RPA(...)	0.00	0.00	Contract signing has been completed on 2012-06-28. LC Opening needs to be completed on 2012-07-26	Contract Signed	26/07/2012		
7	G-1109	OT table		ICB	RPA(...)	0.00	14,544,358.49	Shipment/Delivery has been completed on 2013-01-29	Shipment Started/...			
8	G-1113	Air conditioner & dehumidifier		ICB	RPA(...)	0.00	4,574,343.34	LC Opening has been completed on 2012-06-30. Shipment/Delivery needs to be completed on 2012-10-20	Contract Signed			
9	G-1117	Lab equipment	Lot - 1	ICB	RPA(...)	0.00	24,775,099.51	Shipment/Delivery has been completed on 2012-10-18	Shipment Started/...			
10	G-1117	Lab equipment	Lot - 2	ICB	RPA(...)	0.00	284,350.00	Contract signing has been completed on 2012-06-11. LC Opening needs to be completed on 2012-07-09	Contract Signed			

## 6.2. Goods Package Summary

Package summary						
Year : 2011-12 Agency : All Proc. Level : Central						
Excel Print						
		GOB-Dev	KfW	RPA(GOB)		
Packages   Lots   Lot Cancelled		23   23   0		1   1   0		106   100   49
Excel Print						
		GOB-Dev	KfW	RPA(GOB)	Total	
1	Process Not Yet Started	4	-	2	6	
2	Bid Opened	1	-	2	3	
3	Bid Evaluation Completed	1	-	2	3	
4	NOC Received	1	-	2	3	
5	Contract Signed	9	-	24	33	
6	Shipment Started/Delivered	7	1	68	76	
7	Total	23	1	100	124	

Status of Procurement Package						
Search						
#	Package #	Package Name	Method	Source	Estimated Cost(Lakh)	Status

## 6.3 Goods Contract Register

### 6.3.1. Package Wise Contract Summary

Package Wise Contract Summary								
Year : 2011-12 Source : All Proc. Level : All Agency : All Search								
#	Source	Package #	Package Name	Lot	Estimated Cost	Contract#	Contract Date	Total Amount(EDT)
<b>Agency: DGFP (19 Items)</b>								
1	GOB-Dev	GFP/LP/11...	DDS Kit		0.00	GFP/LP/11-12/09	11/03/2012	0.00
2	GOB-Dev	GFP/LP/D...	Fire Extinguisher		0.00	GFP/LP/Dev/11-12/01	06/03/2012	0.00
3	GOB-Dev	GFP/LP/D...	Hand Trolley (Hydraulic)		0.00	DGFP/L&S-2/2011-12/06/152	24/01/2012	0.00
4	GOB-Dev	GFP/LP/D...	Povidone Iodine Solution		0.00	DGFP/L&S-4/2011-12/6745/634	30/04/2012	0.00
5	RPA(G...	GFP-01/11	Oral Pill		0.00	DGFP/L&S-3/2011-12/6691/844	27/06/2012	0.00
6	RPA(G...	GFP-02/11	Injectables		0.00	DGFP/L&S-3/2011/6702/742	30/05/2012	0.00
7	RPA(G...	GFP-03/11	Auto Destruct Syringe		0.00	DGFP/L&S-2/2011-12/08/706	21/05/2012	0.00
8	RPA(G...	GFP-04/11	Implant (1 Rod)		0.00	DGFP/L&S-3/2011-12/6716/851	28/06/2012	0.00
9	RPA(G...	GFP-05/11	Implant (2 Rod)		0.00	DGFP/L&S-3/2011-12/6725/888	24/07/2012	0.00
10	RPA(G...	GFP-06/11	DDS Kits		0.00	DGFP/2011-12/6/841/Lot 3	28/06/2012	0.00
11	RPA(G...	GFP-07/11	IUD(CT 380A)		0.00	L&S-1/IUD/2011-12/6707/231	06/02/2012	0.00
12	RPA(G...	GFP-08/11	MR Kits		0.00	DGFP/L&S-3/MR Kits/2011-12/6726/310	19/02/2012	0.00
13	RPA(G...	GFP-11/11	Stethoscope		0.00	DGFP/L&S-4/2011-12/6719/548	09/04/2012	0.00
14	RPA(G...	GFP-12/11	BP Machine		0.00	GFP-12/11/549	09/04/2012	8,050,000.00
15	RPA(G...	GFP-16/11	Tab. Metronidazole		0.00	DGFP/L&S-7/2011/187 &7/239	28/02/2012	0.00
16	RPA(G...	GFP-17/11	Tab. Ciprofloxacin (500 mg)		0.00	DGFP/L&S-2/2011-12/6734/608	24/04/2012	0.00
17	RPA(G...	GFP-18/11	Tab. Iron with Folic Acid		0.00	CCSDP/EDCL/101	24/04/2012	0.00
18	RPA(G...	GFP-20/11	Surgical Dressing Materials		0.00	DGFP/L&S-3/2011-2012/6727/669	10/05/2012	0.00
19	RPA(G...	GFP-21/11	Pick up		0.00	DGFP/L&S-3/2011-2012/6714/436	18/03/2012	0.00
<b>Agency: DGHS (1 Item)</b>								
20	RPA(G...	G-1101	Computer, Laptop, Printer & Server	Lot - 1	0.00	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/09	25/12/2012	70,675,902.00

## 6.3.2. Suppliers wise Contract Summary

Supplier Wise Contract Summary									
Year :	2011-12	Source :	All	Proc. Level :	All	Agency :	All	Search :	
#	Supplier Name	Source	Package #	Package Name	Lot	Estimated Cost	Contract#	Contract Date	Total Amount (BDT)
<b>Agency: DGFP (19 Items)</b>									
1	Acme Pharmaceuticals	RPA(...	GFP-17/11	Tab. Ciprofloxacin (500 mg)		0.00	DGFP/L&S-2/2011-12/6734/608	24/04/2012	0.00
2	Bayer OY	RPA(...	GFP-05/11	Implant (2 Rod)		0.00	DGFP/L&S-3/2011-12/6725/888	24/07/2012	0.00
3	Convatec International Services GmbH	RPA(...	GFP-20/11	Surgical Dressing Materials		0.00	DGFP/L&S-3/2011-2012/6727/669	10/05/2012	0.00
4	Desh Corporation	RPA(...	GFP-12/11	BP Machine		0.00	GFP-12/11/549	09/04/2012	8,050,000.00
5	Essentials Drugs Ltd	GOB-...	GFP/L...12/09	DDS Kit		0.00	GFP/LP/11-12/09	11/03/2012	0.00
6	Famy Care	RPA(...	GFP-01/11	Oral Pill		0.00	DGFP/L&S-3/2011-12/6691/844	27/06/2012	0.00
7	General Pharmaceutical	RPA(...	GFP-06/11	DDS Kits		0.00	DGFP/2011-12/6/841/Lot 3	28/06/2012	0.00
8	General Pharmaceutical	RPA(...	GFP-16/11	Tab. Metronidazole		0.00	DGFP/L&S-7/2011/187 &7/239	28/02/2012	0.00
9	Helm Pharmaceuticals GmbH	RPA(...	GFP-02/11	Injectables		0.00	DGFP/L&S-3/2011/6702/742	30/05/2012	0.00
10	Inter Health and Devices ltd	RPA(...	GFP-08/11	MR Kits		0.00	DGFP/L&S-3/MR Kits/2011-12/6726/310	19/02/2012	0.00
11	Jayson Pharmaceuticals Limited	GOB-...	GFP/L...12/13	Povidone Iodine Solution		0.00	DGFP/L&S-4/2011-12/6745/634	30/04/2012	0.00
12	JMI Syringes and Medical devices Ltd	RPA(...	GFP-03/11	Auto Destruct Syringe		0.00	DGFP/L&S-2/2011-12/08/706	21/05/2012	0.00
13	M/S SMB Corporation of India	RPA(...	GFP-07/11	IUD(CT 380A)		0.00	L&S-1/IUD/2011-12/6707/231	06/02/2012	0.00
14	M/S Wadud Enterprise	GOB-...	GFP/L...12/03	Hand Trolley (Hydraulic)		0.00	DGFP/L&S-2/2011-12/06/152	24/01/2012	0.00
15	Meditrade Corporation	RPA(...	GFP-11/11	Stethoscope		0.00	DGFP/L&S-4/2011-12/6719/548	09/04/2012	0.00
16	MSD Oss B.V	RPA(...	GFP-04/11	Implant (1 Rod)		0.00	DGFP/L&S-3/2011-12/6716/851	28/06/2012	0.00
17	R.R. Trading Company	RPA(...	GFP-21/11	Pick up		0.00	DGFP/L&S-3/2011-2012/6714/436	18/03/2012	0.00
18	Raiz and Sajjad (pvt) ltd.	GOB-...	GFP/L...12/01	Fire Extinguisher		0.00	GFP/LP/Dev/11-12/01	06/03/2012	0.00
19	Ziska Pharmaceuticals Ltd	RPA(...	GFP-18/11	Tab. Iron with Folic Acid		0.00	CCSDP/EDCL/101	24/04/2012	0.00
<b>Agency: DGHS (1 Item)</b>									
20	M/s, Mithun Medical Hall	RPA(...	G-1142	Pharmaceutical(inject...	Lot - 2	0.00	CMSPD/Proc-05/HPNSDP/G1142(ICB)2011-2012/D-232	21/06/2012	27,150,250.00

## 6.3.3. Agency Wise Contract Summary

Agency Wise Contract Summary							
Year :	2011-12	Source :	All	Proc. Level :	All	Search :	
#	Agency	Source	Total Amount(BDT)				
1	DGFP	GOB-Dev	0.00				
2	DGFP	RPA(GOB)	8,050,000.00				
3	DGHS	RPA(GOB)	8,486,181,086.56				
4	MOHFW	RPA(GOB)	0.00				

### 6.3.4. Contract vs Remaining Budget

Contract vs Remaining Budget						
Year : 2014-15   Source : All   Proc. Level : All   Search						
#	OP Name	OP Description	Source	Budget(BDT.)	Contract Value(BDT)	Remaining Budget(%)
<b>Agency: DGFP (9 Items)</b>						
1	CCSDP	Clinical Contraception Services Delivery (CCSDP)	RPA(GOB)	629,600,000.00		100.0%
2	FSDP	Family Planning Field Services Delivery (FSDP)	GOB-Dev	118,398,000.00		100.0%
3	FSDP	Family Planning Field Services Delivery (FSDP)	RPA(GOB)	1,909,250,000.00		100.0%
4	IEC	Information, Education and Communication - DGFP (IEC)	GOB-Dev	34,800,000.00		100.0%
5	MC-RH	Maternal, Child, Reproductive and Adolescent Health (MC-RH)	RPA(GOB)	1,160,000,000.00		100.0%
6	MIS	Management Information Systems - DGFP (MIS)	GOB-Dev	5,000,000.00		100.0%
7	MIS	Management Information Systems - DGFP (MIS)	RPA(GOB)	47,800,000.00		100.0%
8	PME-FP	Planning, Monitoring and Evaluation of Family Planning (PME-FP)	GOB-Dev	700,000.00		100.0%
9	PME-FP	Planning, Monitoring and Evaluation of Family Planning (PME-FP)	RPA(GOB)	2,000,000.00		100.0%
<b>Agency: DGHS (11 Items)</b>						
10	AMC	Alternate Medical Care (AMC)	RPA(GOB)	20,000,000.00		100.0%
11	CBHC	Community Based Health Care (CBHC)	RPA(GOB)	700,000,000.00		100.0%
12	CDC	Communicable Diseases Control (CDC)	GOB-Dev	80,500,000.00		100.0%
13	CDC	Communicable Diseases Control (CDC)	RPA(GOB)	127,655,000.00		100.0%
14	ESD	Essential Service Delivery (ESD)	RPA(GOB)	451,800,000.00		100.0%
15	HEP	Health Education and Promotion (HEP)	RPA(GOB)	50,000,000.00		100.0%
16	HIS&E-Health	Health Information Systems & E-Health (HIS&E-Health)	GOB-Dev	188,400,000.00		100.0%
17	HIS&E-Health	Health Information Systems & E-Health (HIS&E-Health)	RPA(GOB)	100,000,000.00		100.0%
18	HSM	Hospital Services Management(HSM)	RPA(GOB)	2,250,000,000.00		100.0%
19	MNC&AH	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)	RPA(GOB)	2,325,464,064.00		100.0%
20	NASP	National AIDS/STD Program (NASP)	RPA(GOB)	104,000,000.00		100.0%

### 6.4. Goods Package Receive Status

Status of Package Receive							
Year : 2011-12   Source : RPA(G)   Proc. Level : Central   Agency : DGHS   Method : ICB   Search							
#	Lot	Contract #	Supplier	Product Name	Contract Qty.	Prov. Receive Qty.	Inspected Receive Qty.
<b>Package #: G-1101 Computer, Laptop, Printer &amp; Server (7 Items)</b>							
1	Lot - 1	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/09	M/s. Computer Source,	Personal Computer (Desktop)	1,381	0	1,381
2	Lot - 1	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/09	M/s. Computer Source,	Server	1	0	1
3	Lot - 2	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/56	M/s. Smart Technologies(BD).Ltd.	Laptop Computer (Type 2)	3,465	0	562
4	Lot - 2	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/56	M/s. Smart Technologies(BD).Ltd.	Laptop Computer with Accessories	262	0	262
5	Lot - 3	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/57	M/s. Smart Technologies(BD).Ltd.	Laser Computer Printer (Heavy duty)	9	9	0
6	Lot - 3	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/57	M/s. Smart Technologies(BD).Ltd.	Laser Printer	3,520	0	3,520
7	Lot - 3	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/57	M/s. Smart Technologies(BD).Ltd.	Laser Printer with Accessories	117	0	117
<b>Package #: G-1109 OT table (4 Items)</b>							
8		CMSD/Proc-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,	Cardiac OT table	1	0	1
9		CMSD/Proc-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,	Gynae OT. Table Universal, Hydraulic Head mobile	94	0	62
10		CMSD/Proc-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,	Mayo Table	4	0	4
11		CMSD/Proc-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,	Obstetric Delivery Table	70	0	70



## 6.5. Goods Receive Compliance Report

Receive Compliance Report							
Year :	2011-12	Source :	All	Proc. Level :	All	Agency :	All
		Search :					
#	Lot	Contract#	Supplier/ Vendor	Earliest Date	Latest Date	First Receive Date	Last Receive Date
<b>Package #: G-1101 Computer, Laptop, Printer &amp; Server (3 Items)</b>							
1	Lot - 1	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/09	M/s. Computer Source,			12/02/2012	24/09/2012
2	Lot - 2	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/56	M/s. Smart Technologies(BD),Ltd.			24/09/2012	06/12/2012
3	Lot - 3	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/57	M/s. Smart Technologies(BD),Ltd.			02/09/2012	02/09/2012
<b>Package #: G-1109 OT table (1 Item)</b>							
4		CMSD/Proc-59/HPNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,			29/01/2013	22/01/2014
<b>Package #: G-1110 Autoclave &amp; Sterilizer equipment (1 Item)</b>							
5	Lot - 2	CMSD/Proc-74/HPNSDP/G1110(ICB)2011-2012/D-1/23	M/S. S.S. Scientific Corporation			26/05/2014	26/05/2014
<b>Package #: G-1113 Air conditioner &amp; dehumidifier (1 Item)</b>							
6		CMSD/Proc-55/HPNSDP/G1113(ICB)2011-2012/D-5/16	M/S. S.S Trade International			17/12/2012	17/12/2012
<b>Package #: G-1115 Radiology &amp; imaging (2 Items)</b>							
7	Lot - 1	CMSD/Proc-93/HPNSDP/C-1115(ICB)/2011-2012/D-2/31	M/S. Mashruba Medical Technologies,			13/07/2013	13/07/2013
8	Lot - 3	CMSD/Proc-93/HPNSDP/C-1115(ICB)/2011-2012/D-2/34	M/s. General Medical Engineering Service Co.			22/05/2013	22/05/2013
<b>Package #: G-1116 Centrifuge machine (1 Item)</b>							
9		CMSD/G-1116(NCB)/2011-2012/D-4/14	M/S. A & E International			24/03/2013	24/03/2013
<b>Package #: G-1117 Lab equipment (1 Item)</b>							
10	Lot - 4	CMSD/G-1117(ICB)/2011-2012/D-4/06	M/S. Harun Enterprise			18/10/2012	22/11/2012
<b>Package #: G-1118 Gynae &amp; Obs equipment &amp; instrument (1 Item)</b>							
11	Lot - 2	MSD/Proc-76/HPNSDP/G1118(ICB)2011-2012/D-1/47	M/s. Pantech Enterprise(Pvt.) Limited			16/05/2013	16/05/2013
<b>Package #: G-1119 Office Equipment (2 Items)</b>							
12	Lot - 1	CMSD/Proc-19/HPNSDP/G-1119(ICB)/2011-2012/D-3/09	M/s, M.N Mollick & Company			27/06/2012	13/08/2012
13	Lot - 2	CMSD/Proc-19/HPNSDP/G1119(ICB)/2011-2012/D-	M/s, M.N Mollick & Company			27/06/2012	02/08/2012

## 6.6. Goods Lead Time Analysis

Goods Lead Time Analysis									
Year: 2011-12		Proc. Method: ICB		Source: RPA(GOB)		Agency: All			
Desk: All		Show							
Sl #	Procurement Step Name	Planned Weeks	G-1110 (Lot - 1)		G-1110 (Lot - 2)		G-1142 (Lot - 1)		G-1142 (Lot - 2)
			Actual Weeks	Package Status Date	Actual Weeks	Package Status Date	Actual Weeks	Package Status Date	Actual Weeks
1	Bidding Documents (packages) prepared and approval	4		23/11/2011		23/11/2011	41.4	17/10/2012	41.4
2	Bidding Documents (packages) send to WB for NOC	1					0.4	20/10/2012	0.4
3	NOC receive from WB/DPs	3						23/11/2011	
4	Bid invitation preparation and Advertisement	1	8.7	23/01/2012	8.7	23/01/2012	3.1	15/12/2011	3.1
5	Pre-Bid Meeting	2	2.1	07/02/2012	2.1	07/02/2012	3.4	08/01/2012	3.4
6	Minutes send to WB/DP for NOC	1					0.3	10/01/2012	0.3
7	NOC receive from WB/DP	2					2.1	25/01/2012	2.1
8	Bids Close & bids opened	3	8.3	05/04/2012	8.3	05/04/2012	3.1	16/02/2012	3.1
9	Preliminary examination of bids/TEC/TSC	6	8.6	04/06/2012	8.6	04/06/2012	8.7	17/04/2012	
10	Bid Evaluation Report (BER) preparation and DG approval	1				04/06/2012			
11	BER to WB for NOC	1	1.0	11/06/2012	1.0	11/06/2012	0.7	22/04/2012	
12	NOC Receive from WB	3	9.3	15/08/2012	13.9	16/09/2012	2.3	08/05/2012	
13	Purchase Summary to MOHFW/CCGP for approval	1	1.0	22/08/2012	0.3	18/09/2012	0.9	14/05/2012	
14	Approval receive from MOHFW	7	0.1	23/08/2012	0.1	19/09/2012	3.3	06/06/2012	
15	Notification of Award (NOA) issue	1		23/07/2012	0.1	20/09/2012	1.1	14/06/2012	
16	Acceptance of NOA from Bidder	0	0.3	25/07/2012		28/08/2012		14/06/2012	
17	Submission of performance security	3		25/07/2012	3.9	24/09/2012		14/06/2012	
18	Contract signing	1		25/07/2012	0.3	26/09/2012	0.7	19/06/2012	
19	LC Opening	4							
20	Shipment/Delivery	16	5.7	03/09/2012	86.7	26/05/2014	11.0	04/09/2012	31.9

## 6.7. Service Package View

Status of Procurement Package										
Year: 2011-12		Source: RPA(GOB)		Proc. Level: Central		Search: <input type="text"/>				
Agency: DGHS		Desk: All		OP Type: All		Show Cancel Package <input type="checkbox"/>				
Packages : 1					Cancelled : 0					
#	Package #	Package name	Method	Source	Estimated cost	Contract amount	Status	Milestone situation	Expected date of completion	Detail
1	SP-02	1) Research on Malaria Epidemiology	Selection Based on Consultants Qualifications (SBCQ)	RPA(...)	14,152.00	14,152.00	Prepare Request for Expression of Interest has been completed on 2013-04-10. Advertise Request for Expression of Interest needs to be completed on 2013-04-24	EOI	05/03/2014	

## 6.8. Service Contract Register

### 6.8.1. Package Wise Contract Summary

Package Wise Contract Summary							
Year :	2011-12	Source :	All	Proc. Level :	All	Agency :	All
				Search			
#	Source	Package #	Package Name	Estimated Cost	Contract#	Contract Date	Total Amount(BDT)
Agency: DGHS (1 Item)							
1	RPA(G...	SP-02	1) Research on Malaria Epidemiology	14,152.00	Contract 1	05/11/2012	14,152.00


### 6.8.2. Suppliers wise Contract Summary

Supplier Wise Contract Summary							
Year :	2011-12	Source :	All	Proc. Level :	All	Agency :	All
				Search			
#	Bidder Name	Source	Package #	Package Name	Estimated Cost	Contract#	Total Amount (BDT)
Agency: DGHS (1 Item)							
1	General Battery Com. Ltd.	RPA(G...	SP-02	1) Research on Malaria Epidemiology	14,152.00	Contract 1	14,152.00

### 6.8.3. Contract vs Remaining Budget

Contract vs Remaining Budget							
Year :	2011-12	Source :	All	Proc. Level :	All	Agency :	All
				Search			
#	OP Name	OP Description	Source	Budget(BDT.)	Contract Value(BDT)	Remaining Budget(%)	
Agency: DGHS (2 Items)							
1	CDC	Communicable Diseases Control (CDC)	RPA(GOB)	152,750,000.00	14,152.00	100.0%	
2	HEP	Health Education and Promotion (HEP)	RPA(GOB)	53,000,000.00		100.0%	


## 6.9. Service Lead Time Analysis

Service Lead Time Analysis			
Year:	2011-12	Proc. Method:	Design Contest Selection (DCS)
		Source:	RPA(GOB)
		Agency:	All
Desk:	All		
SI #	Procurement Step Name	Planned Weeks	Grand Total
			Avg Weeks
1	Prepare Request for Expression of Interest	1	
2	Advertise Request for Expression of Interest	2	
3	Shortlist consultant	2	
4	submits a Draft Request for Proposals (RFP) for Bank Clearance	1	
5	submits a Draft Request for Proposals (RFP) for Bank Clearance	2	
6	RFP given to shortlisted firms	1	
7	RFP closed and Technical Response	4	
8	Evaluation of Technical Responses	3	
9	Technical evaluation report approved	2	
10	Open Financial Response	1	
11	Approval of DG	1	
12	Combined Technical and Financial Evaluation Report to WB	2	
13	WB cleared Combined Technical & Financial Report	1	
14	Approval from WB	1	
15	Negotiation with selected consultant	2	
16	Award of contract	2	
17	Submission Inception Report	4	
18	Draft completion report submitted	16	
19	Final assingment report submitted	6	

## **CHAPTER-7: PRINTING**

(Mention items that can be printed)



In the SCMP all report output can be Print, export to Excel and convert to PDF by using  icons are used. User might click the following icon and find various output reports which describe in the following section.

## 7.1. Catalog Menu Reports

### 7.1.1. Product Group View

Catalog>Product Reports>Group View

### 7.1.2. Product List View

MOHFW Supply Chain Management Portal						
Product List						
Sl	Product Code	Product Name	UOM	HS Code	Local Price(TK.)	Int. Price(\$)
1	MH7094	Anti Rabies Vaccine (ARV) Intra dermal (ID) use 01 ml.	pcs		0.00000	0.00000
2	MH7056	Chlorhexidine digluconate solution (5ml dropper) 2.1%	bottle		0.00000	0.00000
3	MH7054	Ciprofloxacin (60 ml)	bottle		0.00000	0.00000
4	MH7153	Development of Data Centre In MIS Unit	HA		0.00000	0.00000
5	MH7051	Erythromycin (250mg)	pkts		0.00000	0.00000
6	MH3715	Field Brochure for field volunteers and workers	HA		0.00000	0.00000
7	MH7023	Food fortification Handout	lot		0.00000	0.00000
8	MH7156	Gentamycin -20 mg	pcs		0.00000	0.00000
9	MH7024	Handout for Community Group & Community Support Group	lot		0.00000	0.00000
10	MH7905	ICT KIT ( 25 test/kits) antigen (for Filaria)	pcs		0.00000	0.00000

Catalog>Product Reports>List View

## 7.2. Plan Menu Reports

### 7.2.1. Budget View

Plan>Budget View

MOHFW Supply Chain Management Portal					
Budget View					
Year: 2013-14 Source Name: RPA(GOB)					
Agency Name	OP Name	Goods (in Lakh)	Service (in Lakh)	Works (in Lakh)	
DGFP	CCSDP	2,700.00	500.00	0.00	
	FSDP	18,000.00	0.00	0.00	
	MC-RH	8,500.00	0.00	0.00	
	MIS	295.00	150.00	0.00	
	IEC	0.00	989.20	0.00	
	PME-FP	0.00	0.00	0.00	
DGHS	PSSM	50.00	0.00	0.00	
	MNC&AH	5,044.89	0.00	0.00	
	PLSM	129.66	0.00	0.00	
	NASP	1,241.00	2,826.00	0.00	
	AMC	250.00	0.00	0.00	
	CDC	4,050.00	0.00	0.00	
	TB	706.88	0.00	0.00	
	IST	0.00	0.00	0.00	
	HEP	154.00	1,146.00	0.00	
	CBHC	800.00	0.00	0.00	
	HSM	18,500.00	0.00	0.00	
	HIS&E-Health	7,100.00	200.00	0.00	
	NCDC	6,946.75	0.00	0.00	
	ESD	4,199.70	0.00	0.00	
	NEC	15.40	47.60	0.00	
PMR	34.00	777.00	0.00		
PSE	3,000.00	0.00	0.00		
NNS	7,500.00	7,500.00	0.00		
Nursing	24.75	0.00	0.00		

## 7.2.2. Goods Plan View

Plan>Goods Plan Entry/Edit>View/Edit Existing Plan

## 7.2.3. Goods Plan View

Plan>Goods Plan View

BANGLADESH										
MOHFW Supply Chain Management Portal										
Goods Plan View										
Year : 2014-15 Source Name : RPA(GOB) Proc. Level : Central										
Sl. #	OP Name	Funding Source	Total Plan(BDT)	Total Budget(BDT)	Submitted	Submission Date	Ministry Approved	Ministry Approval Date	WB Clearance	WB Clearance Date
1	Alternate Medical Care (AMC)	RPA(GOB)	15,400.00	20,000,000.00	✔	15/06/2014 07:15:40	✔	20/07/2014 04:27:14	✔	10/08/2014 06:26:38
2	Clinical Contraception Services Delivery (CCSDP)	RPA(GOB)	2,720.00	629,600,000.00	✔	01/07/2014 08:48:44	✔	20/07/2014 04:32:54	✔	07/08/2014 05:39:54
3	Communicable Diseases Control (CDC)	RPA(GOB)	2,541.00	127,655,000.00	✔	26/11/2014 04:28:44	✘		✘	
4	Community Based Health Care (CBHC)	RPA(GOB)	5,236.00	700,000,000.00	✔	26/06/2014 10:31:39	✔	20/07/2014 04:26:09	✔	10/08/2014 07:05:29
5	Drug Administration and Management (DGDA)	RPA(GOB)	0.00	9,685,000.00	✔	12/06/2014 07:48:28	✔	20/07/2014 04:34:09	✔	07/08/2014 05:35:21
6	Essential Service Delivery (ESD)	RPA(GOB)	9,717.00	451,800,000.00	✔	30/09/2014 08:24:43	✔	01/10/2014 08:00:26	✔	19/10/2014 05:38:01
7	Family Planning Field Services Delivery (FSDP)	RPA(GOB)	560.00	1,909,250,000.00	✔	29/09/2014 06:39:33	✘		✘	
8	Health Education and Promotion (HEP)	RPA(GOB)	0.00	50,000,000.00	✔	30/06/2014 08:10:32	✔	10/07/2014 06:56:34	✔	10/08/2014 06:35:47
9	Health Information Systems & E-Health (HIS&E-Health)	RPA(GOB)	2,960.00	100,000,000.00	✔	27/07/2014 07:47:33	✔	31/08/2014 06:32:20	✔	01/09/2014 03:53:17
10	Hospital Services Management(HSM)	RPA(GOB)	0.00	2,250,000,000.00	✘		✘		✘	
11	Human Resources Management (HRM)	RPA(GOB)	0.00	280,000,000.00	✘		✘		✘	
12	Improved Financial Management (IFM)	RPA(GOB)	0.00	6,606,000.00	✔	02/10/2014 07:32:23	✘		✘	
13	Information, Education and Communication - DGFP (IEC)	RPA(GOB)	0.00	0.00	✘		✘		✘	
14	Management Information Systems - DGFP (MIS)	RPA(GOB)	880.00	47,800,000.00	✘		✘		✘	
15	Maternal, Child, Reproductive and Adolescent Health (MC-RH)	RPA(GOB)	1,840.00	1,160,000,000.00	✔	29/06/2014 10:23:30	✔	10/07/2014 06:56:58	✔	10/08/2014 07:11:23
16	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)	RPA(GOB)	5,852.00	2,325,464,064.00	✔	24/08/2014 06:18:21	✔	31/08/2014 06:32:28	✔	01/09/2014 03:52:54
17	National AIDS/STD Program (NASP)	RPA(GOB)	1,078.70	104,000,000.00	✔	06/07/2014 08:45:35	✔	20/07/2014 04:31:38	✔	07/08/2014 18:06:10
18	National Eye Care (NEC)	RPA(GOB)	2,002.00	28,200,000.00	✔	30/06/2014 05:17:04	✔	10/07/2014 06:57:37	✔	11/08/2014 05:10:19
19	National Nutrition Services (NNS)	RPA(GOB)	3,084.00	617,181,500.00	✔	01/07/2014 09:41:55	✔	20/07/2014 04:32:10	✔	07/08/2014 18:06:04
20	Non-Communicable Diseases Control (NCDC)	RPA(GOB)	5,538.00	700,000,000.00	✔	30/09/2014 06:20:11	✘		✘	

## 7.2.4. Goods Plan Consolidation

Plan>Goods Plan Consolidation

MOHFW Supply Chain Management Portal							
Consolidated Procurement Plan of All for 2014-15							
General Procurement Notice(GPN) In UNDB Issue No. ....							
Procuring Entity:Line Director(Procurement,Storage and Supply Management),All.							
Serial No	Name Of Operational Plans:						
1	Clinical Contraception Services Delivery (CCSDP)						
2	Maternal, Child, Reproductive and Adolescent Health (MC-RH)						
3	Alternate Medical Care (AMC)						
4	Community Based Health Care (CBHC)						
5	Essential Service Delivery (ESD)						
6	Health Education and Promotion (HEP)						
7	Health Information Systems & E-Health (HIS/E-Health)						
8	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)						
9	National AIDS/STD Program (NASP)						
10	National Eye Care (NEC)						
11	National Nutrition Services (NNS)						
12	Nursing Education & Services (Nursing)						
13	Procurement, Logistics and Supplies Management -CMSD (PLSM)						
14	TB & Leprosy Control (TB)						
15	Drug Administration and Management (DGDA)						

Sl No	OP Name	Contract Package No.	Name Of Contract	Quantity(BDT.)	Unit	Estimated Price(Actual Contract Price in Contract Currency)
Agency Name:DGFP						
1	CCSDP		Iron (Ferrus Sulfate BP 200mg-folic Acid BP0.02 mg)	23,541,700	NA	11,770,850.00
2	CCSDP		IUD Sterilizer	1,100	NA	7,700,000.00
3	CCSDP		Femal surgeon and assistant O.T. Dress(MAXI)	5,000	pcs	2,000,000.00
4	CCSDP		Surgeon and assistant Gown (Nima)	5,000	pcs	1,800,000.00
5	CCSDP		Bed Sheet	7,500	pcs	2,625,000.00
6	CCSDP		Tubectomy Sheet	6,500	pcs	1,625,000.00
7	CCSDP		Garage cap (100) cotton	7,350	pcs	467,500.00

## 7.2.5. Service Plan View

Plan> Service Plan View

BANGLADESH										
MOHFW Supply Chain Management Portal										
Service Plan View										
Year : 2014-15 Source Name : RPA(GOB) Proc. Level : Central										
SL #	OP Name	Funding Source	Total Plan(BDT)	Total Budget(BDT)	Submitted	Submission Date	Ministry Approved	Ministry Approval Date	WB Clearance	WB Clearance Date
1	Clinical Contraception Services Delivery (CCSDP)	RPA(GOB)	70,000,000.00	70,000,000.00	✔	30/09/2014 10:02:24	✘		✘	
2	Communicable Diseases Control (CDC)	RPA(GOB)	12.00	127,655,000.00	✘		✘		✘	
3	Drug Administration and Management (DGDA)	RPA(GOB)	1,000,000.00	0.00	✔	12/06/2014 07:53:00	✘		✘	
4	Family Planning Field Services Delivery (FSDP)	RPA(GOB)	20,000,000.00	0.00	✔	12/06/2014 08:10:50	✘		✘	
5	Health Economics and Financing (HEAF)	RPA(GOB)	6,600,000.00	17,500,000.00	✔	26/08/2014 08:55:34	✔	09/09/2014 08:06:07	✔	09/10/2014 08:57:53
6	Health Education and Promotion (HEP)	RPA(GOB)	47,000,000.00	47,000,000.00	✔	01/09/2014 08:32:35	✔		✔	
7	Human Resources Management (HRM)	RPA(GOB)	250,000,000.00	90,000,000.00	✔	30/09/2014 12:46:54	✔	14/10/2014 09:33:14	✔	23/11/2014 05:11:29
8	Improved Financial Management (IFM)	RPA(GOB)	8,000,000.00	8,000,000.00	✔	08/09/2014 07:58:04	✔	25/09/2014 06:59:28	✔	09/10/2014 09:00:09
9	Information, Education and Communication - DGFP (IEC)	RPA(GOB)	155,200,000.00	155,200,000.00	✔		✔		✔	
10	Management Information Systems - DGFP (MIS)	RPA(GOB)	1,000,000.00	1,000,000.00	✔	02/10/2014 08:38:56	✔	19/11/2014 06:55:39	✔	
11	National AIDS/STD Program (NASP)	RPA(GOB)	376,000,000.00	396,000,000.00	✔	12/10/2014 04:51:11	✔		✔	
12	National Nutrition Services (NNS)	RPA(GOB)	296,600,000.00	425,500,000.00	✔		✔		✔	
13	Non-Communicable Diseases Control (NCDC)	RPA(GOB)	74,500,000.00	0.00	✔	22/09/2014 06:44:39	✔		✔	
14	Physical Facilities Development (PFD)	RPA(GOB)	420,000,000.00	35,000,000.00	✔		✔		✔	
15	Planning, Monitoring & Research - DGHS (PMR)	RPA(GOB)	64,600,000.00	64,600,000.00	✔	11/09/2014 11:14:25	✔		✔	
16	Procurement, Storage and Supplies Management - DGFP (PSSM)	RPA(GOB)	500,000.00	3,000,000.00	✔		✔		✔	
17	Training, Research and Development (NIPORT)	RPA(GOB)	207,000,000.00	207,000,000.00	✔	19/07/2014 19:03:57	✔		✔	

## 7.2.6. Service Plan View Details

Plan> Service Plan Entry/Edit/ Details

Press right top "Print" button to print a Plan items.





### 7.3.2. Goods Package Summary

MOHFW SUPPLY CHAIN MANAGEMENT PORTAL				
Package summary				
Packages   Lots   Lot Cancelled	GOB-Dev	GOB-Rev	RPA(GOB)	RPA(JICA)
	23   27   0	1   1   0	85   164   0	9   10   0

MOHFW SUPPLY CHAIN MANAGEMENT PORTAL					
Package summary					
	GOB-Dev	GOB-Rev	RPA(GOB)	RPA(JICA)	Total
0. Process Not Yet Started	16		5	3	24
1. Bid Opened	2	-	49	3	54
2. Bid Evaluation Completed	3	-	18	2	23
3. NOC Received	-	-	3	-	3
4. Contract Signed	2	1	83	2	88
5. Shipment Started/Delivered	4	-	6	-	10
6. Total	27	1	164	10	202

### 7.3.3. Goods Contract Register

#### 7.3.3.1. Package Wise Contract Summary

BANGLADESH								
<i>Health, Population Nutrition Sector Development Program (HPNSDP)</i>								
PROCUREMENT PLAN for Goods Contract								
SL #	Source	Package#	Package Name	Lot	Estimated Cost	Contract#	Contract Date	Total Amount(BDT)
DGFP								
1	GOB-Dev	GFP/LP/11-12/09	DDS Kit		0.00	GFP/LP/11-12/09	11/03/2012	0.00
2	GOB-Dev	GFP/LP/Dev/11-12/01	Fire Extinguisher		0.00	GFP/LP/Dev/11-12/01	06/03/2012	0.00
3	GOB-Dev	GFP/LP/Dev/11-12/03	Hand Trolley (Hydraulic)		0.00	DGFP/L&S-2/2011-12/06/152	24/01/2012	0.00
4	GOB-Dev	GFP/LP/Dev/11-12/13	Povidone Iodine Solution		0.00	DGFP/L&S-4/2011-12/6745/634	30/04/2012	0.00
5	RPA(GOB)	GFP-01/11	Oral Pill		0.00	DGFP/L&S-3/2011-12/6691/844	27/06/2012	0.00
6	RPA(GOB)	GFP-02/11	Injectables		0.00	DGFP/L&S-3/2011-12/6702/742	30/05/2012	0.00
7	RPA(GOB)	GFP-03/11	Auto Destruct Syringe		0.00	DGFP/L&S-2/2011-12/08/706	21/05/2012	0.00
8	RPA(GOB)	GFP-04/11	Implant (1 Rod)		0.00	DGFP/L&S-3/2011-12/6716/851	28/06/2012	0.00
9	RPA(GOB)	GFP-05/11	Implant (2 Rod)		0.00	DGFP/L&S-3/2011-12/6725/888	24/07/2012	0.00
10	RPA(GOB)	GFP-06/11	DDS Kits		0.00	DGFP/2011-12/6/841/Lot 3	28/06/2012	0.00
11	RPA(GOB)	GFP-07/11	IUD(CT 380A)		0.00	L&S-1/IUD/2011-12/6707/231	06/02/2012	0.00
12	RPA(GOB)	GFP-08/11	MR Kits		0.00	DGFP/L&S-3/MR Kits/2011-12/6726/310	19/02/2012	0.00
13	RPA(GOB)	GFP-11/11	Stethoscope		0.00	DGFP/L&S-4/2011-12/6719/548	09/04/2012	0.00
14	RPA(GOB)	GFP-12/11	BP Machine		0.00	GFP-12/11/549	09/04/2012	8,050,000.00
15	RPA(GOB)	GFP-16/11	Tab. Metronidazole		0.00	DGFP/L&S-7/2011/187 &7/239	28/02/2012	0.00
16	RPA(GOB)	GFP-17/11	Tab. Ciprofloxacin (500 mg)		0.00	DGFP/L&S-2/2011-12/6734/608	24/04/2012	0.00
17	RPA(GOB)	GFP-18/11	Tab. Iron with Folic Acid		0.00	CCSDP/EDCL/101	24/04/2012	0.00
18	RPA(GOB)	GFP-20/11	Surgical Dressing Materials		0.00	DGFP/L&S-3/2011-2012/6727/669	10/05/2012	0.00
19	RPA(GOB)	GFP-21/11	Pick up		0.00	DGFP/L&S-3/2011-2012/6714/436	18/03/2012	0.00

### 7.3.3.2. Suppliers wise Contract Summary

BANGLADESH Health, Population Nutrition Sector Development Program (HPNSDP) PROCUREMENT PLAN for Goods Contract									
SL #	Bidder Name	Source	Package#	Package Name	Lot	Estimated Cost	Contract#	Contract Date	Total Amount(BDT)
DGFP									
1	Acme Pharmaceuticals	RPA(GOB)	GFP-17/11	Tab. Ciprofloxacin (500 mg)		0.00	DGFP/LB5-2/2011-12/6734/608	24/04/2012	0.00
2	Bayer OY	RPA(GOB)	GFP-05/11	Implant (2 Rod)		0.00	DGFP/LB5-3/2011-12/6725/888	24/07/2012	0.00
3	Convatec International Services GmbH	RPA(GOB)	GFP-20/11	Surgical Dressing Materials		0.00	DGFP/LB5-3/2011-2012/6727/669	10/05/2012	0.00
4	Desh Corporation	RPA(GOB)	GFP-12/11	BP Machine		0.00	GFP-12/11/549	09/04/2012	8,050,000.00
5	Essentials Drugs Ltd	GOB-Dev	GFP/LP/11-12/09	DDS Kit		0.00	GFP/LP/11-12/09	11/03/2012	0.00
6	Famy Care	RPA(GOB)	GFP-01/11	Oral Pill		0.00	DGFP/LB5-3/2011-12/6691/844	27/06/2012	0.00
7	General Pharmaceutical	RPA(GOB)	GFP-06/11	DDS Kits		0.00	DGFP/2011-12/6/841/Lot 3	28/06/2012	0.00
8	General Pharmaceutical	RPA(GOB)	GFP-16/11	Tab. Metronidazole		0.00	DGFP/LB5-7/2011/187 87/239	28/02/2012	0.00
9	Helm Pharmaceuticals GmbH	RPA(GOB)	GFP-02/11	Injectables		0.00	DGFP/LB5-3/2011/6702/742	30/05/2012	0.00
10	Inter Health and Devices Ltd	RPA(GOB)	GFP-08/11	MR Kits		0.00	DGFP/LB5-3/MR Kits/2011-12/6726/310	19/02/2012	0.00
11	Jayson Pharmaceuticals Limited	GOB-Dev	GFP/LP/Dev/11-12/13	Povidone Iodine Solution		0.00	DGFP/LB5-4/2011-12/6745/634	30/04/2012	0.00
12	JMI Syringes and Medical devices Ltd	RPA(GOB)	GFP-03/11	Auto Destruct Syringe		0.00	DGFP/LB5-2/2011-12/08/706	21/05/2012	0.00
13	M/S SMB Corporation of India	RPA(GOB)	GFP-07/11	IUD(CT 380A)		0.00	LB5-1/IUD/2011-12/6707/231	06/02/2012	0.00
14	M/S Wadud Enterprise	GOB-Dev	GFP/LP/Dev/11-12/03	Hand Trolley (Hydraulic)		0.00	DGFP/LB5-2/2011-12/06/152	24/01/2012	0.00
15	Meditrade Corporation	RPA(GOB)	GFP-11/11	Stethoscope		0.00	DGFP/LB5-4/2011-12/6719/548	09/04/2012	0.00
16	MSD Oss B.V	RPA(GOB)	GFP-04/11	Implant (1 Rod)		0.00	DGFP/LB5-3/2011-12/6716/851	28/06/2012	0.00
17	R.R. Trading Company	RPA(GOB)	GFP-21/11	Pick up		0.00	DGFP/LB5-3/2011-2012/6714/436	18/03/2012	0.00
18	Raz and Sajjad (pvt) Ltd.	GOB-Dev	GFP/LP/Dev/11-12/01	Fire Extinguisher		0.00	GFP/LP/Dev/11-12/01	06/03/2012	0.00
19	Ziska Pharmaceuticals Ltd	RPA(GOB)	GFP-18/11	Tab. Iron with Folic Acid		0.00	CCSDP/EDCL/101	24/04/2012	0.00

### 7.3.3.3. Agency Wise Contract Summary

BANGLADESH Health, Population Nutrition Sector Development Program (HPNSDP) PROCUREMENT PLAN for Goods Contract			
SL #	Agency Name	Source	Total Amount(BDT)
1	DGFP	GOB-Dev	0.00
2	DGFP	RPA(GOB)	8,050,000.00
3	DGHS	RPA(GOB)	8,490,792,086.56
4	MOHFW	RPA(GOB)	0.00

### 7.3.3.4. Contract vs Remaining Budget

BANGLADESH Health, Population Nutrition Sector Development Program (HPNSDP) PROCUREMENT PLAN for Goods Contract						
SL #	OP Name	OP Description	Source	Budget(BDT.)	Contract Value(BDT.)	Remaining Budget(%)
DGFP						
1	CCSDP	Clinical Contraception Services Delivery (CCSDP)	GOB-Dev	0.00	0.00	0%
2	CCSDP	Clinical Contraception Services Delivery (CCSDP)	RPA(GOB)	8,099,999,744.00	6,500,000.00	99.9%
3	FSDP	Family Planning Field Services Delivery (FSDP)	GOB-Dev	0.00	0.00	0%
4	FSDP	Family Planning Field Services Delivery (FSDP)	RPA(GOB)	2,112,000,000.00	0.00	100.0%
5	MC-RH	Maternal, Child, Reproductive and Adolescent Health (MC-RH)	GOB-Dev	0.00	0.00	0%
6	MC-RH	Maternal, Child, Reproductive and Adolescent Health (MC-RH)	RPA(GOB)	10,000,000,000.00	8,050,000.00	99.9%
7	MIS	Management Information Systems - DGFP (MIS)	RPA(GOB)	45,000,000.00	0.00	100.0%
8	PSSM	Procurement, Storage and Supplies Management - DGFP (PSSM)	GOB-Dev	0.00	0.00	0%
9	PSSM	Procurement, Storage and Supplies Management - DGFP (PSSM)	RPA(GOB)	29,000,000.00	0.00	100.0%
DGHS						
10	CBHC	Community Based Health Care (CBHC)	RPA(GOB)	1,705,764,992.00	77,889,927.22	95.4%
11	CDC	Communicable Diseases Control (CDC)	RPA(GOB)	509,800,000.00	2,284,347,162.90	0%
12	ESD	Essential Service Delivery (ESD)	RPA(GOB)	264,058,000.00	43,729,817.65	83.4%
13	HIS&E-Health	Health Information Systems & E-Health (HIS&E-Health)	RPA(GOB)	891,033,984.00	247,357,270.00	72.2%
14	HSM	Hospital Services Management(HSM)	RPA(GOB)	10,000,000,000.00	654,995,033.04	93.5%
15	IST	In-Service Training (IST)	RPA(GOB)	24,000,000.00	0.00	100.0%
16	MNC&AH	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)	RPA(GOB)	3,167,725,056.00	2,666,119,417.79	15.8%
17	NASP	National AIDS/STD Program (NASP)	RPA(GOB)	21,500,000.00	44,926,123.50	0%
18	NCDC	Non-Communicable Diseases Control (NCDC)	RPA(GOB)	451,244,992.00	2,129,339,019.40	0%
19	NEC	National Eye Care (NEC)	RPA(GOB)	16,900,000.00	86,590,800.44	0%
20	NNS	National Nutrition Services (NNS)	RPA(GOB)	290,460,000.00	156,020,750.47	46.3%
21	Nursing	Nursing Education & Services (Nursing)	RPA(GOB)	342,049,984.00	3,137,018.50	99.1%
22	PLSM	Procurement, Logistics and Supplies Management -CMSD (PLSM)	RPA(GOB)	13,034,000.00	25,447,816.57	0%
23	PSE	Pre-Service Education (PSE)	RPA(GOB)	799,910,016.00	14,909,091.11	98.1%
24	TB	TB & Leprosy Control (TB)	RPA(GOB)	170,000,000.00	51,170,337.96	69.9%
MOHFW						
25	DGDA	Drug Administration and Management (DGDA)	RPA(GOB)	65,500,000.00	201,500.00	99.7%

### 7.3.4. Goods Package Receive Status

BANGLADESH								
Health, Population Nutrition Sector Development Program (HPNSDP)								
Package Receive Status								
SL #	Lot	Contract #	Supplier	Product Name	Contract Qty.	Prov. Receive Qty.	Inspected Receive Qty.	
Package #:G-1101 Computer, Laptop, Printer & Server								
1	Lot - 1	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/09	M/s. Computer Source,	Server	1	0	1	
2	Lot - 1	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/09	M/s. Computer Source,	Personal Computer (Desktop)	1,381	0	1,381	
3	Lot - 2	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/56	M/s. Smart Technologies(BD),Ltd.	Laptop Computer with Accessories	262	0	262	
4	Lot - 2	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/56	M/s. Smart Technologies(BD),Ltd.	Laptop Computer (Type 2)	3,465	0	562	
5	Lot - 3	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/57	M/s. Smart Technologies(BD),Ltd.	Laser Printer with Accessories	117	0	117	
6	Lot - 3	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/57	M/s. Smart Technologies(BD),Ltd.	Laser Computer Printer (Heavy duty)	9	9	0	
7	Lot - 3	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/57	M/s. Smart Technologies(BD),Ltd.	Laser Printer	3,520	0	3,520	
Package #:G-1109 OT table								
8	No Lot	CMSD/Proc-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,	Mayo Table	4	0	4	
9	No Lot	CMSD/Proc-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,	Cardiac OT table	1	0	1	
10	No Lot	CMSD/Proc-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,	Obstetric Delivery Table	70	0	70	
11	No Lot	CMSD/Proc-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,	Gynae OT. Table Universal, Hydraulic Head mobile	94	0	62	

### 7.3.5. Goods Receive Compliance Report

BANGLADESH								
Health, Population Nutrition Sector Development Program (HPNSDP)								
Receive Compliance Report								
SL #	Lot	Contract#	Supplier/ Vendor	Earliest Date	Latest Date	First Receive Date	Last Receive Date	
Package #:G-1101 Computer, Laptop, Printer & Server								
1	▶ Lot - 1	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/09	M/s. Computer Source,			12/02/2012	24/09/2012	
2	▶ Lot - 2	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/56	M/s. Smart Technologies(BD),Ltd.			24/09/2012	06/12/2012	
3	▶ Lot - 3	CMSD/Proc-72/HPNSDP/G1101(ICB)2011-2012/D-1/57	M/s. Smart Technologies(BD),Ltd.			02/09/2012	02/09/2012	
Package #:G-1109 OT table								
4	▶	CMSD/Proc-59/HNSDP/G-1109/ICB/2011-2012/D-5/10	M/S. Pharma & Firm,			29/01/2013	22/01/2014	
Package #:G-1110 Autoclave & Sterilizer equipment								
5	▶ Lot - 2	CMSD/Proc-74/HPNSDP/G1110(ICB)2011-2012/D-1/23	M/S. S.S. Scientific Corporation			26/05/2014	26/05/2014	
Package #:G-1113 Air conditioner & dehumidifier								
6	▶	CMSD/Proc-55/HPNSDP/G1113(ICB)2011-2012/D-5/16	M/S. S.S Trade International			17/12/2012	17/12/2012	
Package #:G-1115 Radiology & Imaging								
7	▶ Lot - 1	CMSD/Proc-93/HPNSDP/C-1115(ICB)/2011-2012/D-2/31	M/S. Mashruha Medical Technologies,			13/07/2013	13/07/2013	
8	▶ Lot - 3	CMSD/Proc-93/HPNSDP/C-1115(ICB)/2011-2012/D-2/34	M/s. General Medical Engineering Service Co.			22/05/2013	22/05/2013	
Package #:G-1116 Centrifuge machine								
9	▶	CMSD/G-1116(ICB)/2011-2012/D-4/14	M/S. A & E International			24/03/2013	24/03/2013	
Package #:G-1117 Lab equipment								
10	▶ Lot - 4	CMSD/G-1117(ICB)/2011-2012/D-4/06	M/S. Harun Enterprise			18/10/2012	22/11/2012	

### 7.3.6. Goods Lead Time Analysis

MOHFW Supply Chain Management Portal			
Lead Time Analysis Report			
Procurement Steps			
SI #	Procurement Step Name	Planned Weeks	Grand Total
			Avg Weeks
1	Bidding Documents (packages) prepared and approval	4	
2	Bidding Documents (packages) send to WB for NOC	1	
3	NOC receive from WB/DPs	3	
4	Bid invitation preparation and Advertisement	1	
5	Pre-Bid Meeting	2	
6	Minutes send to WB/DP for NOC	1	
7	NOC receive from WB/DP	2	
8	Bids Close & bids opened	3	
9	Preliminary examination of bids/TEC/TSC	6	
10	Bid Evaluation Report (BER) preparation and DG approval	1	

### 7.3.7. Service Package View

MOHFW Supply Chain Management Portal									
Status of Procurement Package									
Year: 2011-12 Source Name: RPA(GOB) Agency Name: DGHS OP Name: All									
Serial Number	Package #	Package Name	Method	Source	Estimated Cost	Contract Amount	Status	Milestone Situation	Expected date of completion
1	SP-02	1) Research on Malaria Epidemiology	Selection Based on Consultants Qualifications (SBCQ)	RPA(GOB)	14,152.00	14,152.00	Prepare Request for Expression of Interest has been completed on 2013-04-10. Advertise Request for Expression of Interest needs to be completed on 2013-04-24.	EOI	05/03/2014

### 7.3.8. Service Contract Register

#### 7.3.8.1. Package Wise Contract Summary

BANGLADESH							
<i>Health, Population Nutrition Sector Development Program (HPNSDP)</i>							
PROCUREMENT PLAN for Service Contract							
SL #	Source	Package#	Package Name	Estimated Cost	Contract#	Contract Date	Total Amount(BDT)
DGHS							
1	RPA(GOB)	SP-02	1) Research on Malaria Epidemiology	14,152.00	Contract 1	05/11/2012	14,152.00

#### 7.3.8.2. Suppliers wise Contract Summary

BANGLADESH								
<i>Health, Population Nutrition Sector Development Program (HPNSDP)</i>								
PROCUREMENT PLAN for Service Contract								
SL #	Bidder Name	Source	Package#	Package Name	Estimated Cost	Contract#	Contract Date	Total Amount(BDT)
DGHS								
1	General Battery Com. Ltd.	RPA(GOB)	SP-02	1) Research on Malaria Epidemiology	14,152.00	Contract 1	05/11/2012	14,152.00

### 7.3.8.3. Contract vs Remaining Budget

<b>BANGLADESH</b> <i>Health, Population Nutrition Sector Development Program (HPNSDP)</i> <b>PROCUREMENT PLAN for Service Contract</b>						
SL #	OP Name	OP Description	Source	Budget(BDT.)	Contract Value(BDT.)	Remaining Budget(%)
DGHS						
1	CDC	Communicable Diseases Control (CDC)	RPA(GOB)	152,750,000.00	14,152.00	100.0%
2	HEP	Health Education and Promotion (HEP)	RPA(GOB)	53,000,000.00	0.00	100.0%

### 7.3.9. Service Lead Time Analysis

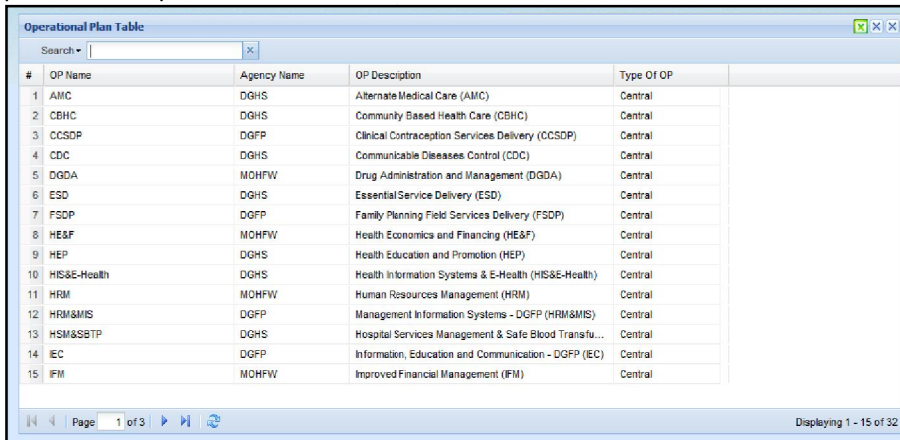
<b>MOHFW Supply Chain Management Portal</b> <b>Service Lead Time Analysis Report</b>			
<b>Procurement Steps</b>			
Sl #	Procurement Step Name	Planned Weeks	Grand Total
			Avg Weeks
1	Prepare Request for Expression of Interest	1	
2	Advertise Request for Expression of Interest	2	
3	Shortlist consultant	2	
4	submits a Draft Request for Proposals (RFP) for Bank Clearance	1	
5	submits a Draft Request for Proposals (RFP) for Bank Clearance	2	
6	RFP given to shortlisted firms	1	
7	RFP closed and Technical Response	4	
8	Evaluation of Technical Responses	3	
9	Technical evaluation report approved	2	
10	Open Financial Response	1	
11	Approval of DG	1	
12	Combined Technical and Financial Evaluation Report to WB	2	
13	WB cleared Combined Technical & Financial Report	1	
14	Approval from WB	1	
15	Negotiation with selected consultant	2	
16	Award of contract	2	
17	Submission Inception Report	4	
18	Draft completion report submitted	16	
19	Final assignment report submitted	6	
<b>Grand Total</b>		<b>54</b>	

## **CHAPTER-8: USER CONTROLS AND VIEWS**

## 8.1. LDs View

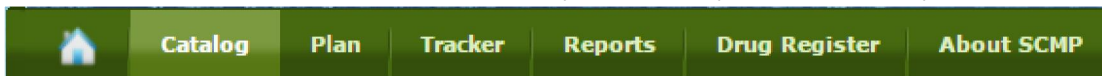
### 8.1.1. LD view

The following screen shows the list of Line Directors who are the central plan users to prepare their yearly procurement plan.



#	OP Name	Agency Name	OP Description	Type Of OP
1	AMC	DGHS	Alternate Medical Care (AMC)	Central
2	CBHC	DGHS	Community Based Health Care (CBHC)	Central
3	CCSDP	DGFP	Clinical Contraception Services Delivery (CCSDP)	Central
4	CDC	DGHS	Communicable Diseases Control (CDC)	Central
5	DGDA	MOHFW	Drug Administration and Management (DGDA)	Central
6	ESD	DGHS	Essential Service Delivery (ESD)	Central
7	FSDP	DGFP	Family Planning Field Services Delivery (FSDP)	Central
8	HE&F	MOHFW	Health Economics and Financing (HE&F)	Central
9	HEP	DGHS	Health Education and Promotion (HEP)	Central
10	HIS&E-Health	DGHS	Health Information Systems & E-Health (HIS&E-Health)	Central
11	HRM	MOHFW	Human Resources Management (HRM)	Central
12	HRM&MIS	DGFP	Management Information Systems - DGFP (HRM&MIS)	Central
13	HSM&SBTP	DGHS	Hospital Services Management & Safe Blood Transfu...	Central
14	IEC	DGFP	Information, Education and Communication - DGFP (IEC)	Central
15	IFM	MOHFW	Improved Financial Management (IFM)	Central

Each user has individual access permission to use the SCMP portal. The following screen show the Menu list what a LD user can have access to enter and view procurement plan and others reports.

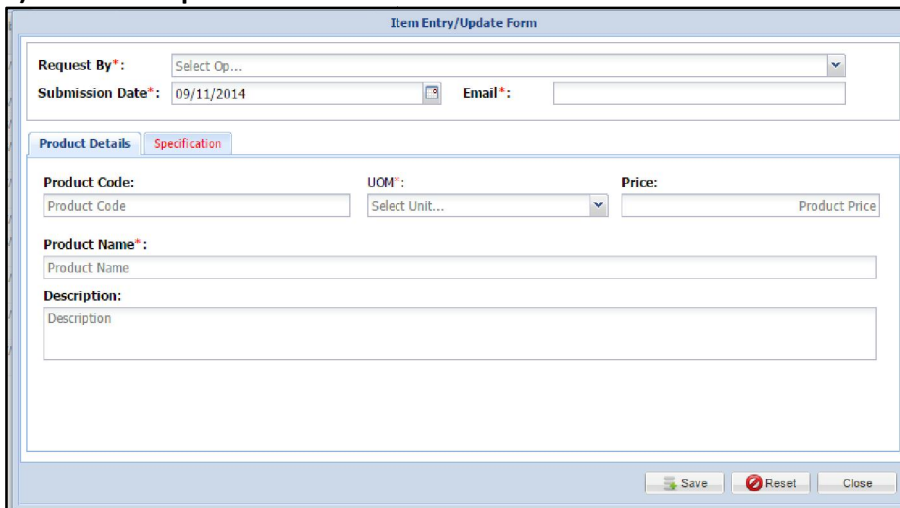


#### Catalog menu

Catalog menu has the following sub-menu:



#### a) Product Request



Item Entry/Update Form

Request By\*:

Submission Date\*:

Email\*:

**Product Details** Specification

Product Code:

UOM\*:

Price:

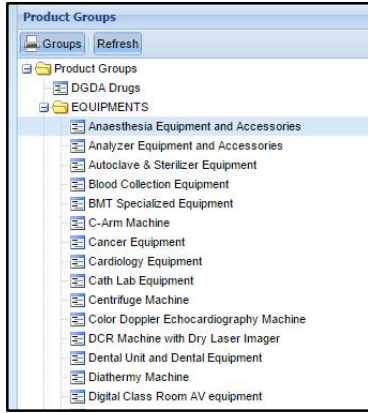
Product Name\*:

Description:

#### b) Product Group View



Draft 3.0



c) Product List

Requested Product List											
#	Submission Date	Requested By	Product Code	Product Name	Price	UOM	E-mail	Processed	Processed Date	Edit/ Delete	Det vik
1	11/06/2014	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)		Ciprofloxacin	0.00	bottle	aasreza@yahoo.com				
2	13/03/2014	A. G. B. Urban Dispensary	132456	dghdgg	10000.00	box	shahin.cse12@gmail.c		13/03/2014		
3	26/06/2012	Hospital Services Management(HSM)		Flow Cytometer	0.00	Nos.	nitabarmar@yahoo...		28/02/2013		
4	16/07/2013	Non-Communicable Diseases Control (NCDC)	MH1358	Glucometer strip	4.51	Nos.	ncd.infobase@gmail.c				
5	17/07/2013	Management Information Systems - DGFP (MIS)	01	Hospital Automation	100000...	ca...	dimisfp@gmail.com				
6	27/11/2012	Health Education and Promotion (HEP)		HP Touchsmart 21"	0.00	pcs	mahmudmia@yahoo...		28/02/2013		
7	18/07/2013	Information, Education and Communication - DGFP (IEC)	02	Modernization of IEM press	365000...	Nos.	iemdgfp@gmail.com				
8	11/06/2014	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)		Tab. Ciprofloxacin 250 mg	0.00	tab	aasreza@yahoo.com				
9	11/06/2014	Maternal, Neonatal, Child & Adolescent Health Care (MNC&AH)		Tab. Zinc 20 mg Dispersible	0.00	tab	aasreza@yahoo.com		11/06/2014		
10	17/07/2013	Information, Education and Communication - DGFP (IEC)	01	Vehicle (micro-Bus)	290000...	Nos.	iemdgfp@gmail.com				

d) Product Details

**All Groups**

- Product Groups
  - DGDA Drugs
  - EQUIPMENTS
  - Essential Medicine
    - 1. ANAESTHETICS
      - 1.1 General anaesthetics
      - 1.2 Local anaesthetics
      - 1.3 Preoperative medica
    - 10. MEDICINES AFFECTIN
    - 11. BLOOD PRODUCTS AI
    - 12. CARDIOVASCULAR ME
    - 13. DERMATOLOGICAL MI
    - 14. DIAGNOSTIC AGENTS
    - 15. DISINFECTANTS AND
    - 16. DIURETICS
    - 17. GASTROINTESTINAL M
    - 18. HORMONES, OTHER E
    - 19. IMMUNOLOGICALS
    - 2. ANALGESICS, ANTIPYR
    - 20. MUSCLE RELAXANTS I
    - 21. OPHTHALMOLOGICAL
    - 22. OXYTOXICS AND ANT
    - 23. PERITONEAL DIALYSIS
    - 24. PSYCHOTHERAPEUTI
    - 25. MEDICINES ACTING O
    - 26. SOLUTIONS CORREC
    - 27. VITAMINS AND MINER.
    - 28. EAR, NOSE AND THRC
    - 29. SPECIFIC MEDICINES
    - 3. ANTIALLERGICS AND M
    - 4. ANTIDOTES AND OTHE

**Product List**

Search:

Product Group: DGDA Drugs (20 Products)

#	Product Code	Product Name
1	00001	5 Aminosalicylic Acid
2	02053	5 Aminosalicylic Acid + Cisplatin
3	00002	6-Aminopenicillanic Acid
4	01751	Abacavir + Lamivudine + Zidovudine
5	02109	Abciximab
6	00005	Acarbose
7	00006	Aceclofenac
8	02191	Acemetacin
9	00007	Acetazolamide
10	01871	Acetic Acid + Calcium Chloride + Magnesium Chloride + Potassium Chloride + Sodium Chloride
11	02201	Acetylcysteine
12	02212	Acetylsalicylic Acid + Ascorbic Acid
13	02149	Acitretin
14	00008	Activated Charcoal
15	00009	Acyclovir
16	00010	Adapalene
17	02117	Adapalene + Benzoyl Peroxide
18	00011	Adefovir Disodium

Showing 1 - 2 Total: 1401

**Detail View**

Products | Strength

Product Code:  HS-Code:  Unit:

Product Name:

Product Group:

Local Price:  Tk. Int. Price:  US

Description: 

No image available

Specification Year:

Specification:

## Plan menu

Plan menu has the following sub-menu:

Budget
Goods Plan Entry/Edit
Budget View
Goods Plan View
Goods Plan Consolidation Entry
Goods Plan Consolidation
Service Plan Entry/Edit
Service Plan View

### a) Budget

Budget					
Year: 2014-15		Funding Source: RPA(GOB)	Proc. Level: Central		
		Goods (in Lakh)	Services (in Lakh)	Works (in Lakh)	
DGFP	CCSDP	6,296.00	700.00	-	
	FSDP	19,092.50	-	-	
	IEC	-	1,552.00	-	
	MC-RH	11,600.00	-	-	
	MIS	478.00	10.00	-	
	PME-FP	20.00	-	-	
	PSSM	-	30.00	-	
	AMC	200.00	-	-	
	CBHC	7,000.00	-	-	
	CDC	1,276.55	1,276.55	-	
	ESD	4,518.00	-	-	
	HEP	500.00	470.00	-	
	HIS&E-Health	1,000.00	-	-	
	HSM	22,500.00	-	-	
	IST	-	-	-	

### b) Goods Plan Entry/Edit

**Procurement Plan Entry**

Plan Year: 2014-15 Proc. Level: Central Funding Source:

Procured By:

Description:

- DPA
- Global Fund
- GOB-Dev
- GOB-Rev
- IDA
- KfW
- RPA(GOB)
- RPA(JICA)
- UNFPA
- USAID

### c) Budget View

Budget				
Year : 2014-15		Funding Source : RPA(GOB)		Proc. Level : Central
		Goods (in Lakh)	Services (in Lakh)	Works (in Lakh)
DGFP	CCSDP	6,296.00	700.00	-
	FSDP	19,092.50	-	-
	IEC	-	1,552.00	-
	MC-RH	11,600.00	-	-
	MIS	478.00	10.00	-
	PME-FP	20.00	-	-
	PSSM	-	30.00	-
DGHS	AMC	200.00	-	-
	CBHC	7,000.00	-	-
	CDC	1,276.55	1,276.55	-
	ESD	4,518.00	-	-
	HEP	500.00	470.00	-
	HIS&E-Health	1,000.00	-	-
	HSM	22,500.00	-	-
	IST	-	-	-
	MNC&AH	23,254.64	-	-
	NASP	1,040.00	3,960.00	-
	NCDC	7,000.00	-	-
	NEC	282.00	-	-
	NNS	6,171.81	4,255.00	-
	Nursing	550.00	-	-
	PLSM	111.32	-	-
	PMR	134.00	646.00	-
	PSE	11,000.00	-	-
	TB	747.32	-	-
MOHFW	DGDA	96.85	-	468.00
	HES&F	-	175.00	-
	HRM	2,800.00	900.00	-
	IFM	66.06	80.00	-
	NIPORT	-	2,070.00	-
	PFD	-	350.00	-
	SWPM & M&E	-	-	-

## d) Goods Plan View

You are here: [Home](#) > [Plan](#) > Goods Plan View

Welcome Alternate Medical Care (AMC), Your Last Login Time 2014-09-04 03:55:51 [Log out](#)

Year : 2014-15 Source : RPA(GOB) OP Name: Alternate Medical Care (AMC)

Submitted (15/06/2014 07:15:40) Ministry Approved (20/07/2014 04:27:14) WB Cleared (10/08/2014 06:26:38)

Total Plan: 19,999,999.70 BDT Total Budget: 20,000,000.00 BDT Remaining Budget: 0.30 BDT [Back](#)

Total Plan Item : 200 [Print](#)

Product Group view  Plan Version : Current Version  Show update log  Search

#	Carry over	Contract Package Number	Product Name	Unit	Qty	Estimated Unit Price	Total(B...	Total (US\$)	Procured For
1	<input type="checkbox"/>		.Mere sol 6C	bottle	150	70.00	10500	136.36	
2	<input type="checkbox"/>		.Rhus tox	bottle	150	90.00	13500	175.32	
3	<input type="checkbox"/>		.Rhus tox (1 m 30ml)	NA	16	1,000.00	16000	207.79	
4	<input type="checkbox"/>		4 Ounce glass vial cap and washer	gr...	1,315	550.00	723250	9,392.86	
5	<input type="checkbox"/>		Acid nit 200C	bottle	150	90.00	13500	175.32	
6	<input type="checkbox"/>		Acid nit 1M	bottle	150	100.00	15000	194.81	
7	<input type="checkbox"/>		Acid phos 1M	bottle	150	100.00	15000	194.81	
8	<input type="checkbox"/>		Acid phos 200C	bottle	150	90.00	13500	175.32	
9	<input type="checkbox"/>		Aconite 30C	bottle	150	100.00	15000	194.81	
10	<input type="checkbox"/>		Aconite 30C	bottle	150	80.00	12000	155.84	
11	<input type="checkbox"/>		Aconite-200C	bottle	150	90.00	13500	175.32	
12	<input type="checkbox"/>		Aesculus Hip 1M	bottle	150	100.00	15000	194.81	
13	<input type="checkbox"/>		Aesculus Hip-200C	bottle	150	90.00	13500	175.32	
14	<input type="checkbox"/>		Alfaalfa Mother tincture(Q)	bottle	150	1,200.00	180000	2,337.66	
15	<input type="checkbox"/>		Aloes 30c	pcs	150	80.00	12000	155.84	
16	<input type="checkbox"/>		Aloes-200C	bottle	150	90.00	13500	175.32	
17	<input type="checkbox"/>		Apis mel 1000ml Mother tincture(Q)	bottle	150	1,200.00	180000	2,337.66	
18	<input type="checkbox"/>		Apis mel 200C	bottle	150	90.00	13500	175.32	
19	<input type="checkbox"/>		Apis mel 30C	bottle	150	80.00	12000	155.84	
20	<input type="checkbox"/>		Aresenic alb 200C	bottle	150	90.00	13500	175.32	
21	<input type="checkbox"/>		Aresenic alb 30C	bottle	150	80.00	12000	155.84	
22	<input type="checkbox"/>		Argentum nit 200C	bottle	150	90.00	13500	175.32	
23	<input type="checkbox"/>		Argentum nit 30C	bottle	150	80.00	12000	155.84	
24	<input type="checkbox"/>		Arnica mont 200C	bottle	150	90.00	13500	175.32	
25	<input type="checkbox"/>		Arnica mont 200C	bottle	150	80.00	12000	155.84	
26	<input type="checkbox"/>		Arobidasob(100ml Bottle)	NA	2,100	40.00	84000	1,090.91	
27	<input type="checkbox"/>		Arq Aab-e-Hayat(15 ml pot/tube)	NA	5,333	45.00	239985	3,116.69	
28	<input type="checkbox"/>		Basantakusumakar (500mg container-(1x10))	NA	7,000	9.00	63000	818.18	
29	<input type="checkbox"/>		Belladonna 200C	bottle	150	90.00	13500	175.32	
30	<input type="checkbox"/>		Belladonna 30C	bottle	150	80.00	12000	155.84	
31	<input type="checkbox"/>		Bhubeneswar(500mg Strip/ blister-(1x10))	NA	49,000	3.00	147000	1,909.09	
32	<input type="checkbox"/>		Bryonea 200C	bottle	150	90.00	13500	175.32	
33	<input type="checkbox"/>		Bryonea 30C	bottle	150	80.00	12000	155.84	
34	<input type="checkbox"/>		Calcarea carb 200C	bottle	150	90.00	13500	175.32	
35	<input type="checkbox"/>		Calcarea carb 30C	bottle	150	80.00	12000	155.84	

e) Goods Plan Consolidation Entry

Draft 3.0

Procurement Plan							
Year : 2014-15		Agency : All		Save		Search	
#	OP Name	Contract Package Number	Name of Contract	Product Group	Quantity in million	Unit	Est. Cost Tk. In Lac
Agency: DGFP							
1	CCSDP		B-Complex	Pharmaceutical (Oral Route Product)	3,966,500	Nos.	80.00
2	CCSDP		Bed Sheet	Medical Consumable & Accessories	7,500	pcs	80.00
3	CCSDP		BP Blade (Surgical)	RH commodities	377,100	pcs	80.00
4	CCSDP		Ciprofloxacin 500 mg Tablet	DGDA Drugs	1,919,500	NA	80.00
5	CCSDP		Client Gown	Carry Bag	13,500	pcs	80.00
6	CCSDP		Diazepam 5 mg Tablet	DGDA Drugs	247,000	NA	80.00
7	CCSDP		DL-Methionine 100 mg + Paracetamol 500 mg Tablet	DGDA Drugs	8,760,500	NA	80.00
8	CCSDP		Draw Sheet	Stationeries & Consumables	5,250	pcs	80.00
9	CCSDP		Femal surgeon and assistant O.T. Dress(MAXI)	RH commodities	5,000	pcs	80.00
10	CCSDP		Ibuprofen 400 mg Tablet	DGDA Drugs	853,000	NA	80.00
11	CCSDP		Implant (1 Rod)	RH commodities	400,000	sets	80.00
12	CCSDP		Iron (Ferrus Sulfate BP 200mg+folic Acid BP0.02 mg)	RH commodities	23,541,700	NA	80.00
13	CCSDP		IUD Sterilizer	RH commodities	1,100	NA	80.00
14	CCSDP		kelly Placenta forcep	RH commodities	2,000	Nos.	80.00
15	CCSDP		Kerosin Stove	Stationeries & Consumables	1,700	pcs	80.00
16	CCSDP		Lungi	RH commodities	330,000	pcs	80.00
17	CCSDP		Naloxone Hydrochloride 400 mcg/ml Injection	DGDA Drugs	2,000	NA	80.00
18	CCSDP		Oxyzen Therapy Set with flow meter	Medical Instrument	7	pcs	80.00
19	CCSDP		Povidone Iodine 10% Topical Solution	DGDA Drugs	204,500	NA	80.00
20	CCSDP		Ranitidine 150 mg Tablet	DGDA Drugs	2,586,000	NA	80.00

f) Goods Plan Consolidation View

Procurement Plan							
Year : 2014-15		Agency : All		View-1		Search	
#	OP Name	Contract Packages No.	Name of Contract	Product Group	Quantity in million	Unit	Est. Cost Tk. In Lac
Agency: DGFP							
1	CCSDP		B-Complex	Pharmaceutical (Oral Route Product)	3,966,500	Nos.	80.00
2	CCSDP		Bed Sheet	Medical Consumable & Accessories	7,500	pcs	80.00
3	CCSDP		BP Blade (Surgical)	RH commodities	377,100	pcs	80.00
4	CCSDP		Ciprofloxacin 500 mg Tablet	DGDA Drugs	1,919,500	NA	80.00
5	CCSDP		Client Gown	Carry Bag	13,500	pcs	80.00
6	CCSDP		Diazepam 5 mg Tablet	DGDA Drugs	247,000	NA	80.00
7	CCSDP		DL-Methionine 100 mg + Paracetamol 500 mg Tablet	DGDA Drugs	8,760,500	NA	80.00
8	CCSDP		Draw Sheet	Stationeries & Consumables	5,250	pcs	80.00
9	CCSDP		Femal surgeon and assistant O.T. Dress(MAXI)	RH commodities	5,000	pcs	80.00
10	CCSDP		Ibuprofen 400 mg Tablet	DGDA Drugs	853,000	NA	80.00
11	CCSDP		Implant (1 Rod)	RH commodities	400,000	sets	80.00
12	CCSDP		Iron (Ferrus Sulfate BP 200mg+folic Acid BP0.02 mg)	RH commodities	23,541,700	NA	80.00
13	CCSDP		IUD Sterilizer	RH commodities	1,100	NA	80.00
14	CCSDP		kelly Placenta forcep	RH commodities	2,000	Nos.	80.00
15	CCSDP		Kerosin Stove	Stationeries & Consumables	1,700	pcs	80.00
16	CCSDP		Lungi	RH commodities	330,000	pcs	80.00
17	CCSDP		Naloxone Hydrochloride 400 mcg/ml Injection	DGDA Drugs	2,000	NA	80.00
18	CCSDP		Oxyzen Therapy Set with flow meter	Medical Instrument	7	pcs	80.00
19	CCSDP		Povidone Iodine 10% Topical Solution	DGDA Drugs	204,500	NA	80.00
20	CCSDP		Ranitidine 150 mg Tablet	DGDA Drugs	2,586,000	NA	80.00

g) Service Plan Entry/Edit

**Procurement Plan Entry**

Plan Year: 2014-15 Proc. Level: Central Funding Source:   
 Procured By: Procured by   
 Description:   
 Save Reset   
 View Existing Plan View Plan Approval Form Add New Plan Next

Funding Source dropdown menu:

- DPA
- Global Fund
- GOB-Dev
- GOB-Rev
- IDA
- KfW
- RPA(GOB)
- RPA(JICA)
- UNFPA
- USAID

**h) Service Plan View**

You are here: Home > Plan > Service Plan View Welcome Alternate Medical Care (AMC), Your Last Login Time 2014-09-04 03:55:51 Log out

Year: 2014-15 Source: RPA(GOB) OP Name: Health Economics and Financing (HE&F)   
 Submitted (26/08/2014 08:55:34) Ministry Approved (09/09/2014 08:06:07) WB Cleared (09/10/2014 08:57:53)

Total Plan: 6,600,000.00 BDT Total Budget: 17,500,000.00 BDT Remaining Budget: 10,900,000.00 BDT Back

Total Plan Item: 3

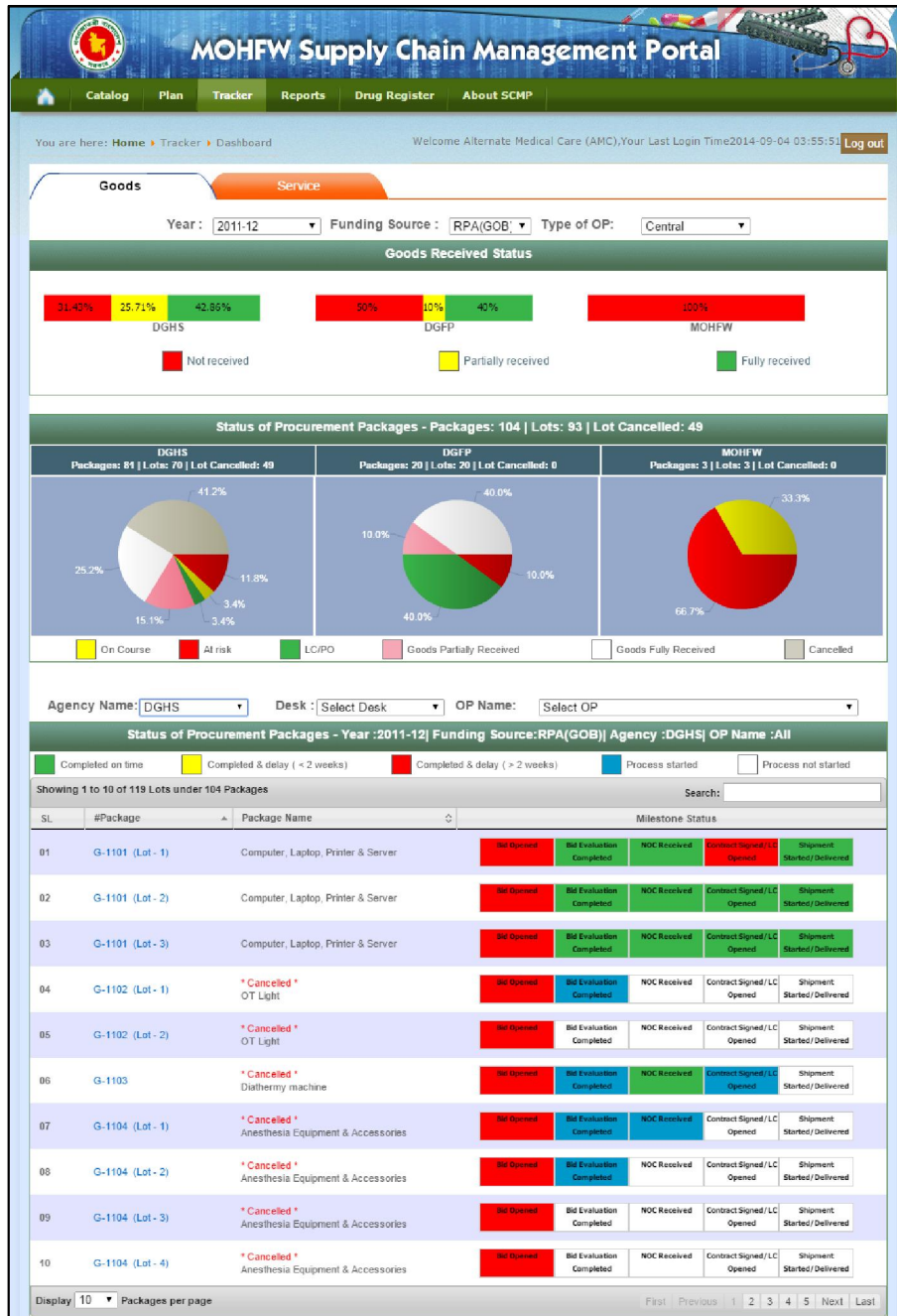
Method Group view Plan Version: Current Version Show update log Search

#	Carry over	Contract Package Number	Service Description	Qty	Estimated Price(BDT)	Estimated Price(US\$)	Method	Review	Contract signing Date	Start Date of Assignment	End Date of Assignment
1	<input type="checkbox"/>		Conduct study on Equity, Gender & Voice (EGV) related issues	1	3,500,000	0	Quality & Cost Based Sele...	Post	30/10/2014	02/11/2014	30/04
2	<input type="checkbox"/>		Conduct study on Perception and willingness to pay of the Government Servants against a specific benefit package by the authority	1	1,500,000	0	Quality & Cost Based Sele...	Post	30/10/2014	02/11/2014	29/01
3	<input type="checkbox"/>		Hiring of Local Consultant (Gender Specialist) for GNSP Unit	1	1,600,000	0	Individual Consultant Sele...	Post	31/12/2014	01/01/2015	30/06

**Tracker menu**

- Dashboard
- Goods Package Entry/Edit
- Goods Procurement Steps View
- Service Package Entry/Edit
- Service Procurement Steps View

**a) Dashboard**



**b) Goods Package Entry/Edit**

**Package Entry Block**

Package #:	<input type="text"/>	Year:	2014-15
Package Name:	<input type="text"/>	Currency:	BDT
Est. Cost:	<input type="text"/>	Source:	RPA(GOB)
Package Start Date:	<input type="text"/>	Review:	Post
Expected First Ship:	<input type="text"/>	Proc. Agent:	Proc. Agent
Proc. Method:	select Method	Department/Desk:	Desk
Procurement Level:	Central	Description:	<input type="text"/>
Number of lots:	<input type="text"/>		
If Pack. Cancelled:	<input type="checkbox"/>		

**c) Goods Procurement Steps View**

**Milestone of procurement type**

ICB (GOB/IDA/DP) ▼

#	Milestone Name
1	Bid Opened
2	Bid Evaluation Completed
3	NOC Received
4	Contract Signed/LC Opened
5	Shipment Started/Delivered

**Procurement Step(s) Table**

#	Step Name	Procurement Type	Step Days	Step Description
<b>Product Group: Bid Opened (8 Items)</b>				
1	Bidding Documents (packages) prepared and approval	ICB (GOB/IDA/DP)	28	
2	Bidding Documents (packages) send to WB for NOC	ICB (GOB/IDA/DP)	7	
3	NOC receive from WB/DPs	ICB (GOB/IDA/DP)	21	
4	Bid invitation preparation and Advertisement	ICB (GOB/IDA/DP)	7	
5	Pre-Bid Meeting	ICB (GOB/IDA/DP)	14	
6	Minutes send to WB/DP for NOC	ICB (GOB/IDA/DP)	7	
7	NOC receive from WB/DP	ICB (GOB/IDA/DP)	14	
8	Bids Close & bids opened	ICB (GOB/IDA/DP)	21	
<b>Product Group Steps :8</b>			<b>Step Days :</b>	<b>119</b>
<b>Product Group: Bid Evaluation Completed (2 Items)</b>				
9	Preliminary examination of bids/TEC/TSC	ICB (GOB/IDA/DP)	42	
10	Bid Evaluation Report (BER) preparation and DG approval	ICB (GOB/IDA/DP)	7	
<b>Product Group Steps :2</b>			<b>Step Days :</b>	<b>49</b>
<b>Product Group: NOC Received (4 Items)</b>				
11	BER to WB for NOC	ICB (GOB/IDA/DP)	7	
12	NOC Receive from WB	ICB (GOB/IDA/DP)	21	
13	Purchase Summary to MOHFW/CCGP for approval	ICB (GOB/IDA/DP)	7	
14	Approval receive from MOHFW	ICB (GOB/IDA/DP)	49	
<b>Product Group Steps :4</b>			<b>Step Days :</b>	<b>84</b>
<b>Product Group: Contract Signed/LC Opened (5 Items)</b>				
15	Notification of Award (NOA) issue	ICB (GOB/IDA/DP)	7	
16	Acceptance of NOA from Bidder	ICB (GOB/IDA/DP)	0	
17	Submission of performance security	ICB (GOB/IDA/DP)	21	
18	Contract signing	ICB (GOB/IDA/DP)	7	
19	LC Opening	ICB (GOB/IDA/DP)	28	
<b>Product Group Steps :5</b>			<b>Step Days :</b>	<b>63</b>
<b>Product Group: Shipment Started/Delivered (1 Item)</b>				
20	Shipment/Delivery	ICB (GOB/IDA/DP)	112	
<b>Product Group Steps :1</b>			<b>Step Days :</b>	<b>112</b>

**d) Service Package Entry/Edit**

**Package Entry Block**

Package #:	<input type="text"/>	Year:	2014-15 ▼
Package Name:	<input type="text"/>	Currency:	BDT ▼
Est. Cost:	<input type="text"/>	Source:	RPA(GOB) ▼
Package Start Date:	<input type="text"/>	Review:	Post ▼
Expected First Ship:	<input type="text"/>	Proc. Agent:	Proc. Agent ▼
Proc. Method:	select Method ▼	Department/Desk:	Desk ▼
Procurement Level:	Central ▼	Description:	<input type="text"/>
If Pack. Cancelled:	<input type="checkbox"/>		

Save    Reset

**e) Service Procurement Steps View**



**Milestone of procurement type**

Fixed Budget Selection (FBS) ▼

#	Milestone Name
1	EOI
2	RFP Approval
3	RFP Evaluation Completion
4	NOC Receive
5	Contract Signed
6	Service Completion

**Procurement Step(s) Table**

#	Step Name	Procurement Type	Step Days	Step Description
<b>Product Group: EOI (3 Items)</b>				
1	Prepare Request for Expression of Interest	Fixed Budget Selection (FBS)	7	
2	Advertise Request for Expression of Interest	Fixed Budget Selection (FBS)	14	
3	Shortlist consultant	Fixed Budget Selection (FBS)	14	
<b>Product Group: RFP Approval (2 Items)</b>				
4	submits a Draft Request for Proposals (RFP) for Bank Clearance	Fixed Budget Selection (FBS)	7	
5	The Bank provides clearance for issuing the RFP to the shortlisted ...	Fixed Budget Selection (FBS)	14	
<b>Product Group: RFP Evaluation Completion (5 Items)</b>				
6	RFP given to shortlisted firms	Fixed Budget Selection (FBS)	7	
7	RFP closed and Technical Response	Fixed Budget Selection (FBS)	28	
8	Evaluation of Technical Responses	Fixed Budget Selection (FBS)	21	
9	Technical evaluation report approved	Fixed Budget Selection (FBS)	14	
10	Open Financial Response	Fixed Budget Selection (FBS)	7	
<b>Product Group: NOC Receive (4 Items)</b>				
11	Approval of DG	Fixed Budget Selection (FBS)	7	
12	Combined Technical and Financial Evaluation Report to WB	Fixed Budget Selection (FBS)	14	
13	WB cleared Combined Technical & Financial Report	Fixed Budget Selection (FBS)	7	
14	Approval from WB	Fixed Budget Selection (FBS)	7	
<b>Product Group: Contract Signed (2 Items)</b>				
15	Negotiation with selected consultant	Fixed Budget Selection (FBS)	14	
16	Award of contract	Fixed Budget Selection (FBS)	14	
<b>Product Group: Service Completion (3 Items)</b>				
17	Submission Inception Report	Fixed Budget Selection (FBS)	28	
18	Draft completion report submitted	Fixed Budget Selection (FBS)	112	
19	Final assingment report submitted	Fixed Budget Selection (FBS)	42	

## 8.2. Agency View

### 8.2.1. Agency view

List of procurement agencies under MOHFW.

**Agency Data Table**

Search:  X

#	Agency Name
1	DGFP
2	DGHS
3	MOHFW

Page 1 of 1      Displaying 1 - 3 of 3

## 8.3. Procuring Entity View

### 8.3.1. Procurement Entity view

List of procurement entities under different agencies.

#	Procurement Entity Name	Agency Name
1	CMSD	DGHS
2	HED	MOHFW
3	L&S unit	DGFP
4	MOHFW	MOHFW

## 8.4. Data View

The Plan menu of mohfwscmp website contains a list of sub-menu as follows:

Draft 3.0

Unit of Measurement View
Funding Source View
Year View
LD View
Agency View
Procurement Entity View
Cost Head View
Dose Form View
Route of Admin View
WHO Status View
Suppliers View
Goods Procurement Type
Currency View
Goods Method View
Service Method View
Service Procurement Type

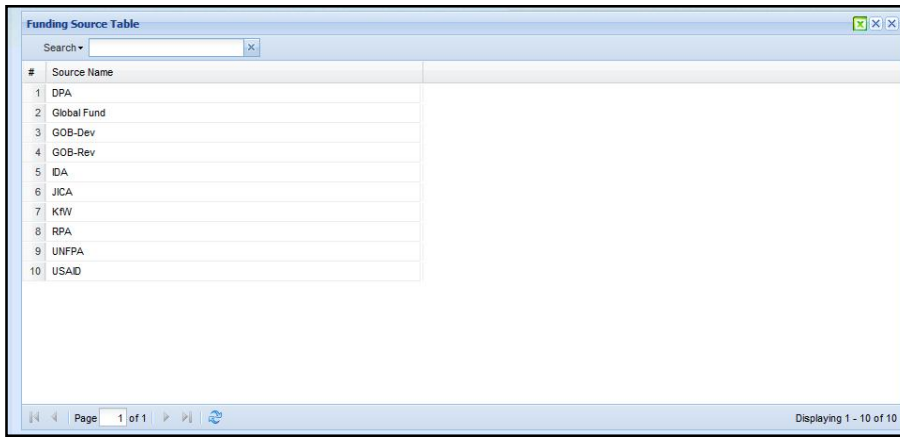
### 8.4.1. Unit of Measurement view

List of units of measurement to be used during product entry in catalog

#	Unit Name
1	ampule
2	bag
3	book
4	bottle
5	box
6	cap
7	carton
8	carton
9	cycle
10	Cylinder
11	dose
12	dozen
13	jar
14	kit
15	Kit/Box

### 8.4.2. Funding Source view

List of possible funding sources under MOHFW.



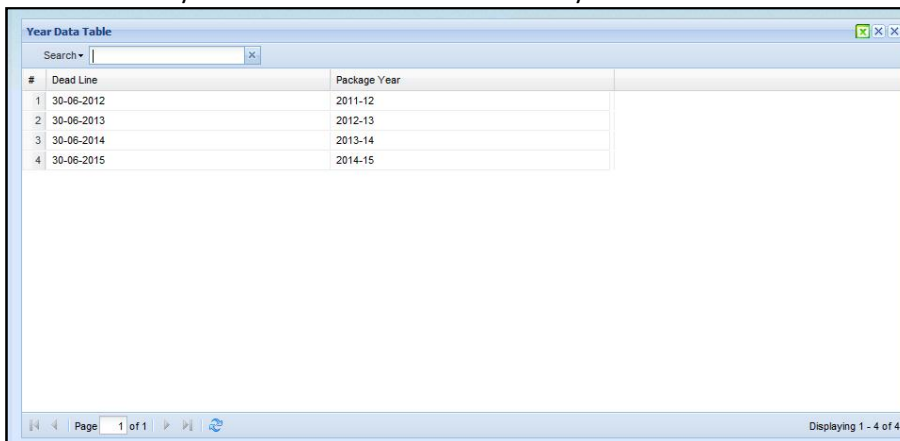
The screenshot shows a window titled "Funding Source Table" with a search bar and a table of funding sources. The table has two columns: "# Source Name" and an empty column. The data rows are as follows:

#	Source Name	
1	DPA	
2	Global Fund	
3	GOB-Dev	
4	GOB-Rev	
5	IDA	
6	JICA	
7	KfW	
8	RPA	
9	UNFPA	
10	USAD	

Page 1 of 1 | Displaying 1 - 10 of 10

### 8.4.3. Year view

List of financial years and end date of the financial year.



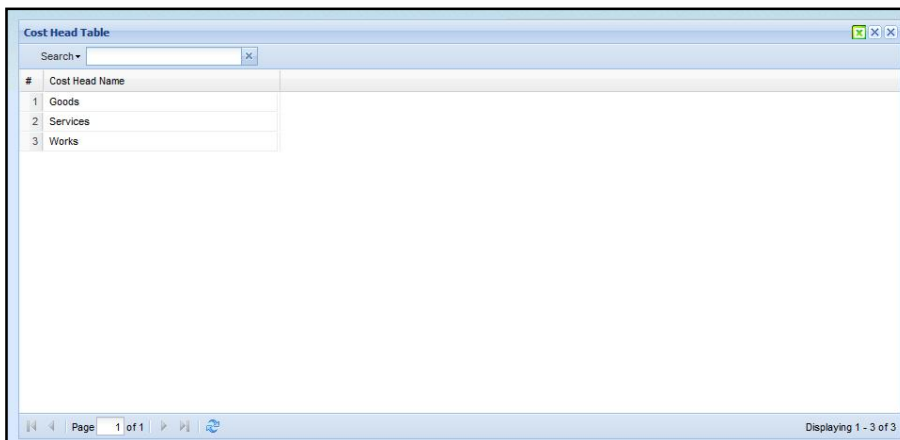
The screenshot shows a window titled "Year Data Table" with a search bar and a table of financial years. The table has three columns: "# Dead Line", "Package Year", and an empty column. The data rows are as follows:

#	Dead Line	Package Year	
1	30-06-2012	2011-12	
2	30-06-2013	2012-13	
3	30-06-2014	2013-14	
4	30-06-2015	2014-15	

Page 1 of 1 | Displaying 1 - 4 of 4

### 8.4.4. Cost Head View

List of budget cost heads. Fixed list.



The screenshot shows a window titled "Cost Head Table" with a search bar and a table of budget cost heads. The table has two columns: "# Cost Head Name" and an empty column. The data rows are as follows:

#	Cost Head Name	
1	Goods	
2	Services	
3	Works	

Page 1 of 1 | Displaying 1 - 3 of 3

### 8.4.5. Dose Form view

List of dosage form for drugs from WHO.

**Dose Table**

Search

#	Dose short form	Dose Name
1	EACH	Ampoule/Cartridge/Ear,Nose and Throat Preparation/
2	ML	Ampoule/Cartridge/Ear,Nose and Throat Preparation/
3	BOLUS	Bolus
4	ER-TABLET	Er Tablet
5	CUBMETER	Gas
6	DOSE	Inhalar/Vaccine
7	Liquid	Oral liquid
8	PACK	Pack
9	PEA-DROP	Paediatric Drops
10	PESS	Pessary
11	SOLUTION	Solution
12	SUPP	Suppository
13	SUSPENSION	Suspension
14	SYRINGE	Syringe
15	SYRUP	Syrup

Page 1 of 2      Displaying 1 - 15 of 20

### 8.4.6. Route of Admin view

List of different route of administration for drugs from WHO.

**Route of Admin Name Table**

Search

#	ROA short form	Route of Admin Name
1	COND	Condoms
2	DIAG	Diagnostic Strips and Tests and Lab Supplies
3	OTC	Ear Preparations
4	OPHT	Eye Preparations
5	INJ	Injectable Medicine
6	IUD	Intrauterine Device (IUD)
7	IV	Intravenous Solutions
8	INH	Medicines for Inhalation
9	N/T	Medicines for Nasal and Throat Use
10	N/A	Not Applicable
11	S/C	Subcutaneous Medicines
12	SL	Sublingual Tablets
13	RECT	Suppositories/Enemas/Rectal Ointment
14	PO	Tablets/Capsules/Oral Liquids
15	TOP	Topical Medicines (Liquids,Powders,Creams,Ointments)

Page 1 of 2      Displaying 1 - 15 of 16

### 8.4.7. Who Status view

List of WHO status of drugs from WHO.

**WHO Status Table**

Search

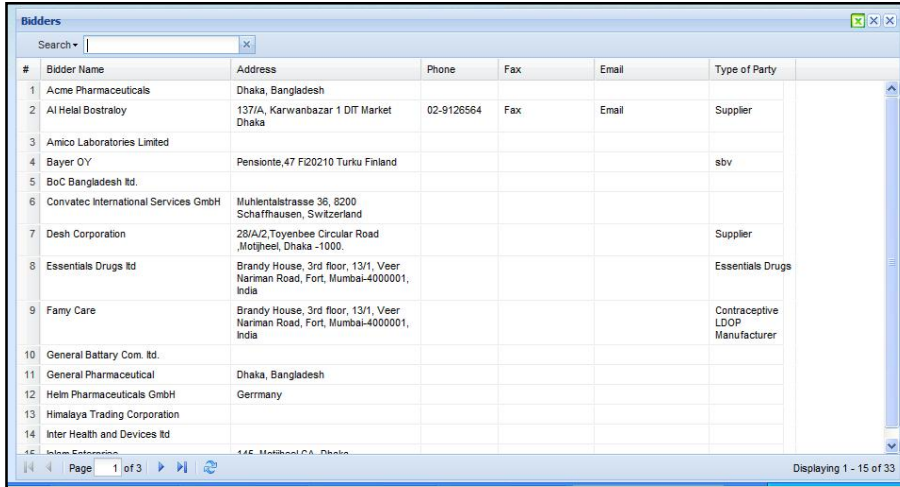
#	WHO Status short form	WHO Status Name
1	T	Not on the WHO list, but can be an alternative for an item listed as a therapeut...
2	N	Not on the WHO model list
3	P	On the list but in a different presentation (different dosage form and/or strength)
4	C	On the WHO complementary list in the same dosage form and strength
5	E	On the WHO main list in the same dosage form and strength

Page 1 of 1      Displaying 1 - 5 of 5

### 8.4.8. Suppliers view

List of suppliers.

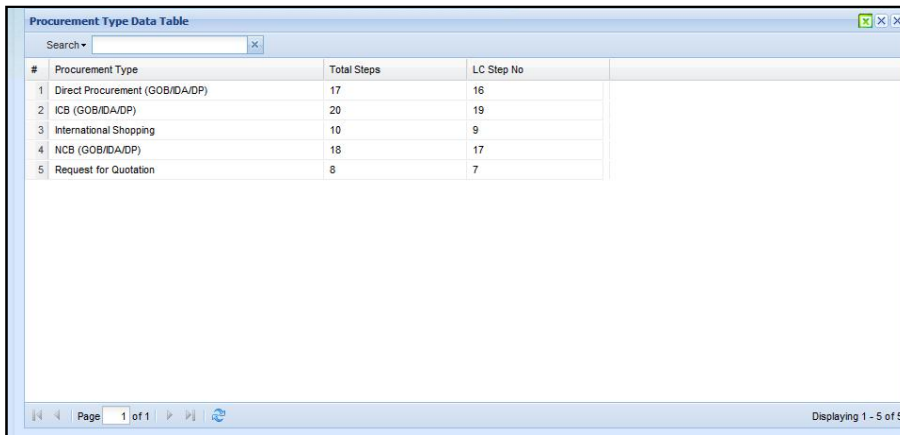
## Draft 3.0



#	Bidder Name	Address	Phone	Fax	Email	Type of Party
1	Acme Pharmaceuticals	Dhaka, Bangladesh				
2	Al Helal Bostraloy	137/A, Karwanbazar 1 DIT Market Dhaka	02-9126564	Fax	Email	Supplier
3	Amico Laboratories Limited					
4	Bayer OY	Pensioite,47 F20210 Turku Finland				sbv
5	BoC Bangladesh Ltd.					
6	Convatec International Services GmbH	Muhlenlatrasse 36, 8200 Schaffhausen, Switzerland				
7	Desh Corporation	28/A/2, Toyenbee Circular Road ,Motijheel, Dhaka -1000.				Supplier
8	Essentials Drugs Ltd	Brandy House, 3rd floor, 13/1, Veer Nariman Road, Fort, Mumbai-400001, India				Essentials Drugs
9	Famy Care	Brandy House, 3rd floor, 13/1, Veer Nariman Road, Fort, Mumbai-400001, India				Contraceptive LDDP Manufacturer
10	General Battery Com. Ltd.					
11	General Pharmaceutical	Dhaka, Bangladesh				
12	Helm Pharmaceuticals GmbH	Germany				
13	Himalaya Trading Corporation					
14	Inter Health and Devices Ltd					

### 8.4.9. Goods Procurement Type

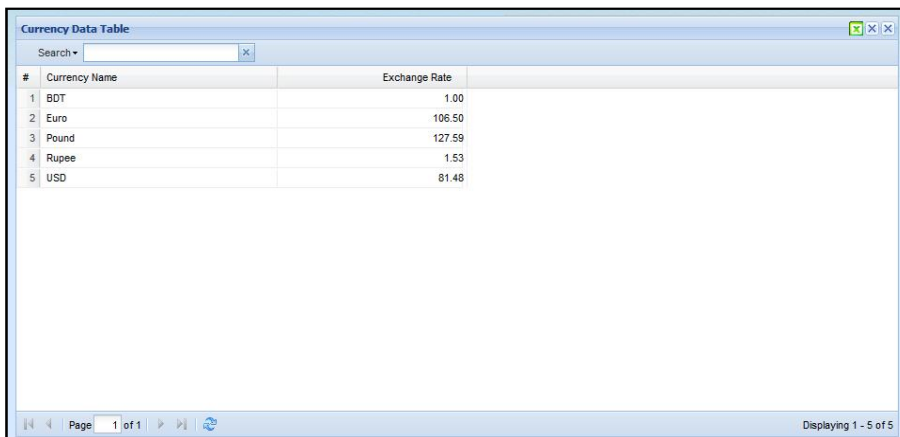
List of different procurement types possible under MOHFW.



#	Procurement Type	Total Steps	LC Step No
1	Direct Procurement (GOB/DA/DP)	17	16
2	ICB (GOB/DA/DP)	20	19
3	International Shopping	10	9
4	NCB (GOB/DA/DP)	18	17
5	Request for Quotation	8	7

### 8.4.10. Currency View

List of currencies and their current conversion rate.



#	Currency Name	Exchange Rate
1	BDT	1.00
2	Euro	106.50
3	Pound	127.59
4	Rupee	1.53
5	USD	81.48

### 8.4.11. Goods Method View

List of procurement methods used during planning.

**Procurement Method Data Table**

Search

#	Procurement Method	First Days	Second Days
1	DP	60	90
2	ICB	60	90
3	IS	60	90
4	LT	60	90
5	NCB	60	90
6	RFQ	60	90

Page 1 of 1      Displaying 1 - 6 of 6

### 8.4.12. Service Method View

List of procurement methods used during planning.

**Service Method Data Table**

Search

#	Service Method Name	First Date (Month)	Second Date (Month)
1	Community Service Organization Selection (CSQL)	2	11
2	Design Contest Selection (DCS)	2	7
3	Fixed Budget Selection (FBS)	2	9
4	Individual Consultant Selection (ICS)	2	11
5	Least Cost Selection (LCS)	2	13
6	Non-Consulting ICB	2	0.333333333333333
7	Non-Consulting NCB	2	5
8	Quality & Cost Based Selection(QCBS)	2	11
9	Selection Based on Consultants Qualifications (SBCQ)	2	7
10	Single Source Selection (SSS)	2	14

Page 1 of 1      Displaying 1 - 10 of 10

### 8.4.13. Service Procurement Type

List of different procurement types possible under MOHFW.

**Procurement Type Data Table**

Search

#	Procurement Type	Total Steps	LC Step No	First Date(Month)	Second Date(Month)
1	Community Service Organization Selection (CSQL)	19	18	2	9
2	Design Contest Selection (DCS)	19	18	2	7
3	Fixed Budget Selection (FBS)	19	18	2	9
4	Individual Consultant Selection (ICS)	19	18	2	11
5	Least Cost Selection (LCS)	19	18	2	13
6	Non-Consulting ICB	20	19	2	5
7	Non-Consulting NCB	18	17	2	5
8	Quality & Cost Based Selection(QCBS)	19	18	2	11
9	Selection Based on Consultants Qualifications (SBCQ)	19	18	2	7
10	Single Source Selection (SSS)	19	18	2	14

Page 1 of 1      Displaying 1 - 10 of 10

## **CHAPTER-9: ADMINISTRATION**



## 9.1. Request Product

### 9.1.1. Request Product Entry

Select **Catalog > Request Product** from Catalog menu.

This form is used to create, edit and delete Unit of Measurement. This Form contains 12(Twelve) columns–

- **Product No List:** Products are listed group by Product No.
- **Submission Date:** Submission Date is for date of submit the request.
- **Requested By:** This field is mandatory.
- **Product code:** To enter a new product this field is mandatory.
- **Product Name:** This field is mandatory.
- **Price:** Price for the product.
- **UOM:** Each product has Unit of Measurement.
- **E-mail:** E-mail is a mandatory field.
- **Processed:** Duration of the process.
- **Processed Date:** Shows the date of processed completed.
- **Edit/Delete:** Units are updated and deleted from this section.
- **Details View:** Showing the details.

The Request Product form is shown in below:



#	Submission Date	Requested By	Product Code	Product Name	Price	UOM	E-mail	Processed	Processed Date	Edit/Delete	Details view
1	26/06/2012	Hospital Services Management & Safe Blood Transfusion (HSM&SBTP)		Flow Cytometer	0.00	Nos.	mahmudmia@yahoo...				

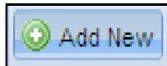
It also contains a search filed

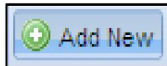
- **Search Field:** In this section user can search requested product by writing alphabet. The form is shown like this:



#	Submission Date	Requested By	Product Code	Product Name	Price	UOM	E-mail	Processed	Processed Date	Edit/Delete	Details view
1	26/06/2012	Hospital Services Management & Safe Blood Transfusion (HSM&SBTP)		Flow Cytometer	0.00	Nos.	mahmudmia@yahoo...				

#### Enter a new Unit



Press  button from the command button block.



- **Item Entry/Update Form:** To enter a new Item following field is required:
- **Submission Date:** Enter a new Submission Date.
- **Requested By:** Enter a new Requested By.
- **E-mail:** Enter an E-mail address.
- **Product code:** To enter a new product code.
- **Product Name:** The name of the new product.
- **Price:** New Price for the product.

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- **UOM:** Select the UOM from the combo box.
- **Description:** Enter the description is not mandatory.


Item Entry/Update Form


Request By: [Dropdown]  
Submission Date: [Calendar] Email: [Text]  
Product Details Specification  
Product Code: [Text] UOM: [Dropdown] Price: [Text]  
Product Name: [Text]  
Description: [Text Area]  
Save Reset Close

After filling the fields press  button for save the entry. After pressing the  button the newly entered name will be shown in the list:

Requested Product List


#	Submission Date	Requested By	Product Code	Product Name	Price	UOM	E-mail	Processed	Processed Date	Edit/ Delete	Details view
1	26/06/2012	Hospital Services Management & Safe Blood Transfusion (HSM&SBTP)		Flow Cytometer	0.00	Nos.	mahmudmia@yahoo...				

For cancel the creating Requesting Product List press  button and go to the earlier list.

For update the list, press  edit button and an update form will be shown like this:

Item Entry/Update Form

Request By: Hospital Services Management & Safe Blood Transfusion (HSM&SBTP)  
Submission Date: 26/06/2012 Email: mahmudmia@yahoo.com  
Product Details Specification  
Product Code: [Text] UOM: Nos. Price: 0  
Product Name: Flow Cytometer  
Description: [Text Area]  
Update Reset Close

For update press  button then the updated name will be shown in the list as follows:

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Requested Product List											
#	Submission Date	Requested By	Product Code	Product Name	Price	UOM	E-mail	Processed	Processed Date	Edit/ Delete	Details view
1	26/06/2012	Hospital Services Management & Safe Blood Transfusion (HSM&SBTP)		Flow Cytometer	0.00	Nos.	mahmudmia@yahoo...				

For delete press button then a message box will be shown on the screen like this:



After pressing the data would be deleted from the list.

For showing the details of the list, press .after pressing button, the details will be shown like below:

A screenshot of a "Product Details" form. It contains fields for "Request By" (Hospital Services Management & Safe Blood Transfusion (HSM&SBTP)), "Submission Date" (26/06/2012), and "Email" (mahmudmia@yahoo.com). Below these are fields for "Product Code", "UOM" (Nos.), and "Price" (0). The "Product Name" is "Flow Cytometer". The main content area is titled "Equipment Specifications for Flow Cytometer" and contains three sections: "1 Description of Function", "2 Operational Requirements", and "3 Technical Specifications". Each section has a "Name" field and a description. At the bottom, there are fields for "Processed Date" and "Processed" status (Not Yet Processed).

### 9.1.2. Request Product Approval

Select **Catalog > Catalog** from Catalog menu.

This form is used to show the product list and the details of the product. This Form contains 3(Three) parts–

- **All Groups:** All Groups are listed in item group tree.
- **Product List:** Product list shows the product of a group.
- **Detail View:** Details views the list of products.

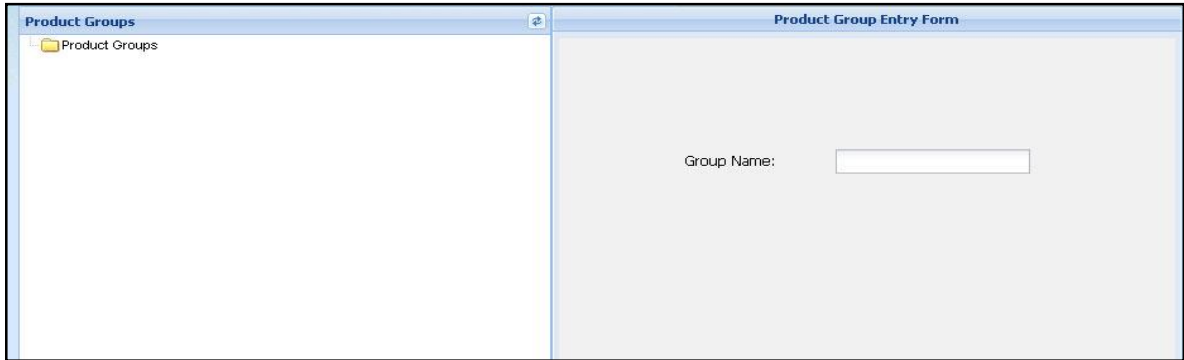
## 9.2. Product Group Entry

Select **Catalog > Product Group Entry** from Catalog menu. The product entry form is displayed.

Select **Catalog > Product Group Entry** from Catalog menu.

This form is used to create, edit and delete Item Group. This Form contains 2(Two) parts–

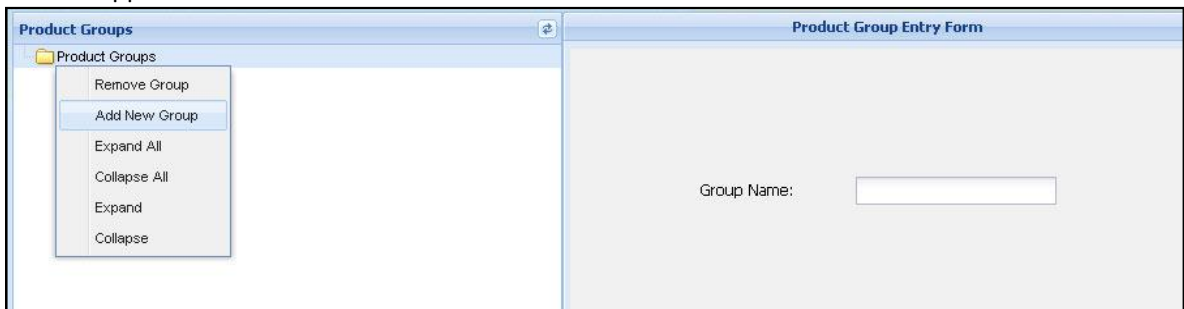
- **Product Groups:** Product Groups are listed in item group tree.
- **Product Group Entry Form :** Product Groups Entry Form are entered in this field and stored in Product groups' tree. The Product Group form is shown in below:



The screenshot shows a two-pane interface. The left pane, titled 'Product Groups', contains a tree view with a folder icon and the text 'Product Groups'. The right pane, titled 'Product Group Entry Form', contains the label 'Group Name:' followed by a white rectangular text input field.

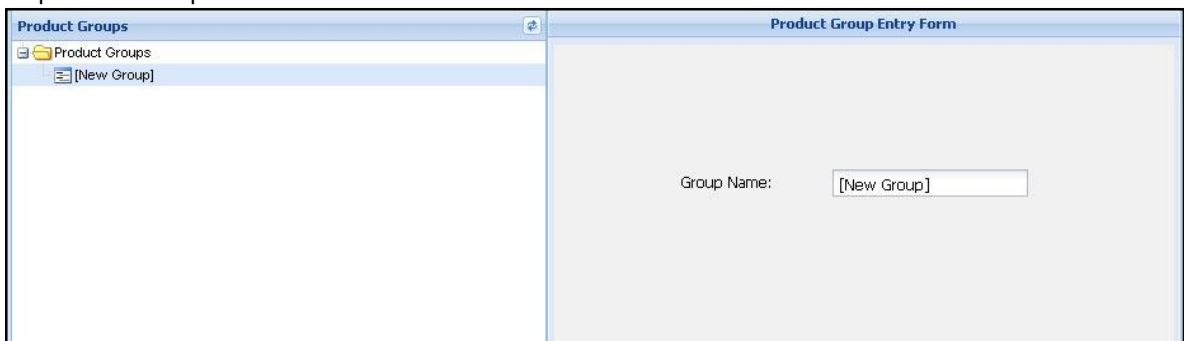
### **Enter a new Product Group:**

To enter a new product group right clicks on the product Groups which is on left side of the form. Then a menu will appeared like this:



The screenshot shows the same interface as the previous one, but with a context menu open over the 'Product Groups' folder in the left pane. The menu items are: 'Remove Group', 'Add New Group' (highlighted), 'Expand All', 'Collapse All', 'Expand', and 'Collapse'. The right pane remains unchanged with the 'Group Name:' label and empty input field.

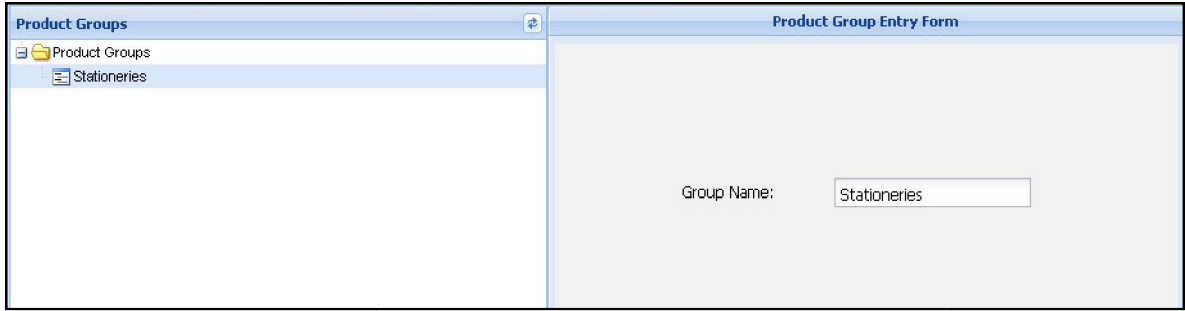
**Product Group Entry Form:** To enter a new group click on the Add New Group from the menu following field is required to fill-up:




The screenshot shows the interface after clicking 'Add New Group'. In the left pane, the tree view now shows 'Product Groups' with a sub-entry '[New Group]'. In the right pane, the 'Group Name:' label is followed by a text input field containing the text '[New Group]'.


**Group Name:** To enter a new Group this field is mandatory. The form will look like this:

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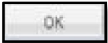


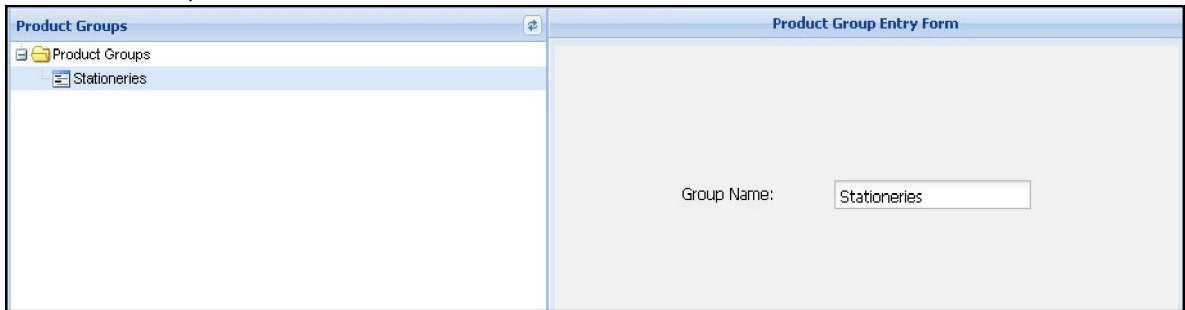
After filling the fields press  button for save then a message box will be shown on the screen:



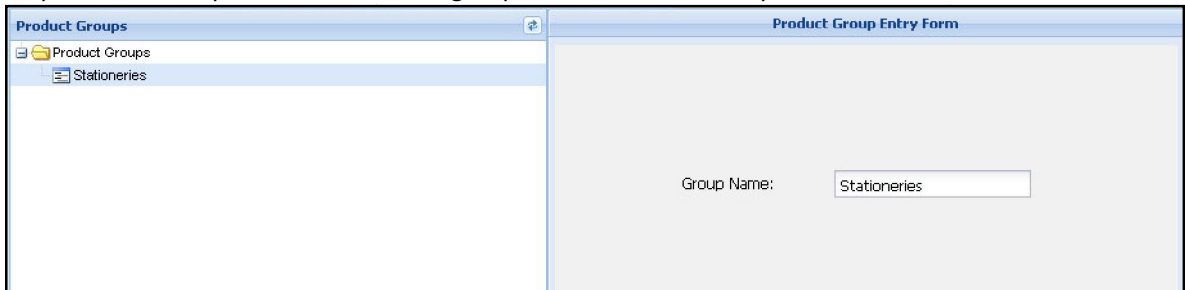
After pressing the  button a message box will be appeared like this:

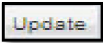




For save the form press  then the form will be shown like this:





For update the Group Name clicks on the group name which will be updated.



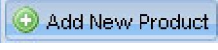
For update press  button then a message box will be appeared and to update press 

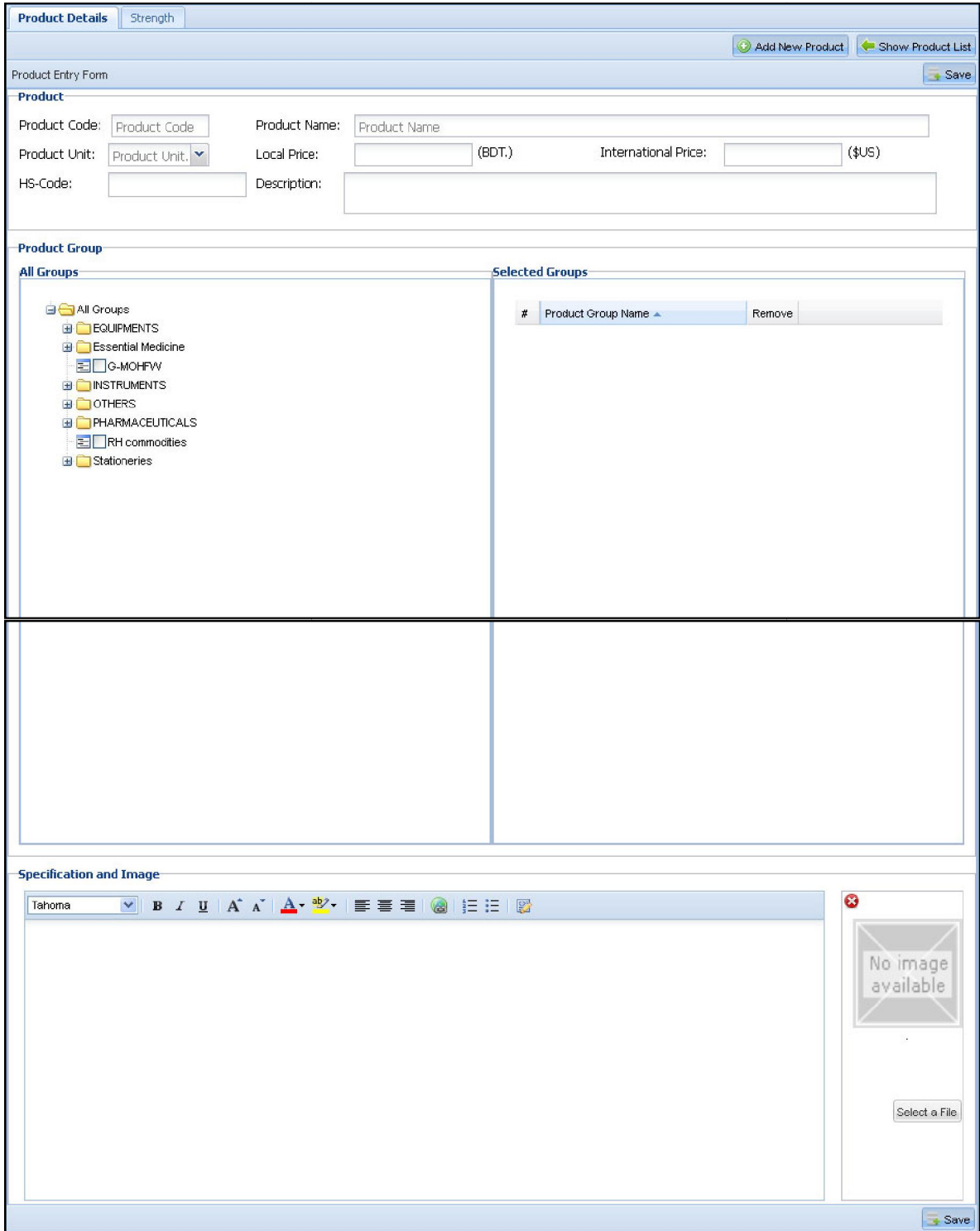
button and the form will be updated and to cancel update press  button.

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For delete right click on Group Name and select Remove Group from the menu. To delete group name press remove group then the message box will be appeared. To delete press  button and the deletion will be done accordingly or if the user do not want to delete press  for this action.

### 9.3. Product Entry

- **Enter a new product:** Press  button from the command buttons block. Following window will come :



The screenshot displays the 'Product Entry Form' interface. At the top, there are tabs for 'Product Details' and 'Strength', and buttons for 'Add New Product' and 'Show Product List'. Below this, the form is organized into three main sections:

- Product:** This section contains input fields for 'Product Code', 'Product Name', 'Product Unit' (a dropdown menu), 'Local Price' (with a '(BDT.)' label), 'International Price' (with a '(\$US)' label), 'HS-Code', and a 'Description' text area.
- Product Group:** This section is split into two panes. The left pane, titled 'All Groups', shows a hierarchical tree structure with categories like 'EQUIPMENTS', 'Essential Medicine', 'INSTRUMENTS', 'OTHERS', 'PHARMACEUTICALS', 'RH commodities', and 'Stationeries'. The right pane, titled 'Selected Groups', contains a table with columns for '#', 'Product Group Name', and 'Remove'.
- Specification and Image:** This section features a rich text editor with a toolbar (including bold, italic, underline, font color, and background color options) and a file selection area. The file selection area shows a placeholder for an image with the text 'No image available' and a 'Select a File' button.

At the bottom right of the form, there is a 'Save' button.

To enter a new product following fields are required:

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- **Product Code:** To enter a new product this field is mandatory.
- **Product Name:** This field is mandatory.
- **UOM:** This field is mandatory.
- **Price:** This field is not mandatory.
- **International Price:** This field is not mandatory.
- **HS Code:** This field is not mandatory.
- **Description:** This field is required but not mandatory.

The screenshot shows a form titled "Product" with the following fields and values:

- Product Code: CMSD0930
- Product Name: Ultrasonography Machine with Accessories
- Product Unit: Nos.
- Local Price: (BDT.)
- International Price: (\$US)
- HS-Code: (empty)
- Description: (empty)

- **Group:** To enter a new product this field is mandatory. To select group from the left side tree click on the checkbox and right side will show selected group.

The screenshot shows the "Product Group" selection interface. On the left, under "All Groups", a tree view lists various categories. "Ultra sonogram Machine" is selected. On the right, under "Selected Groups", a table shows the selected group:

#	Product Group Name	Remove
1	Ultra sonogram Machine	X

- **Specification and image:** To enter a new product this field is essential but not mandatory.

The screenshot shows the "Specification and Image" form. The text area contains the following text:

Tahoma

Fully Digital Black & White Ultrasound (Trolley Based)

General:

Fully Digital Black & White Ultrasound technology that suitable for Radiology, Abdominal, OB/GYN, Cardiology, Neurology, Urological, Peripheral vascular, Thyroid, Small parts etc. High quality image techniques like Extended Pure Harmonic Detection, Free Angular M-mode & Adaptive Image Processing to differentiate tissues clearly & reducing speckle noise. The system should support high-level Echo examination as option in its class and simple operation should assist efficient examination. The system should have Patient data management function, Cine Memory, USB memory port, Built-in Compact flash memory for storage 2,500 images & Cine Memory: 1,200 images or more.

**Features:**

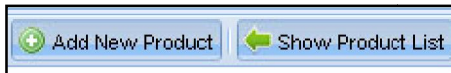
Following features must be available


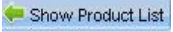
- Extended Pure Harmonic Detection/phase shift harmonic Imaging.
- Adaptive Image Processing (AIP).

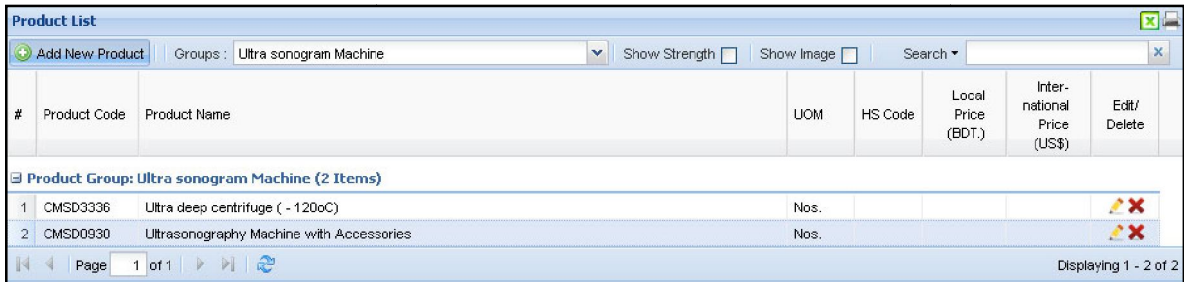
On the right side, there is a "No image available" placeholder and a "Select a File" button.


To upload an image press on  of right side.

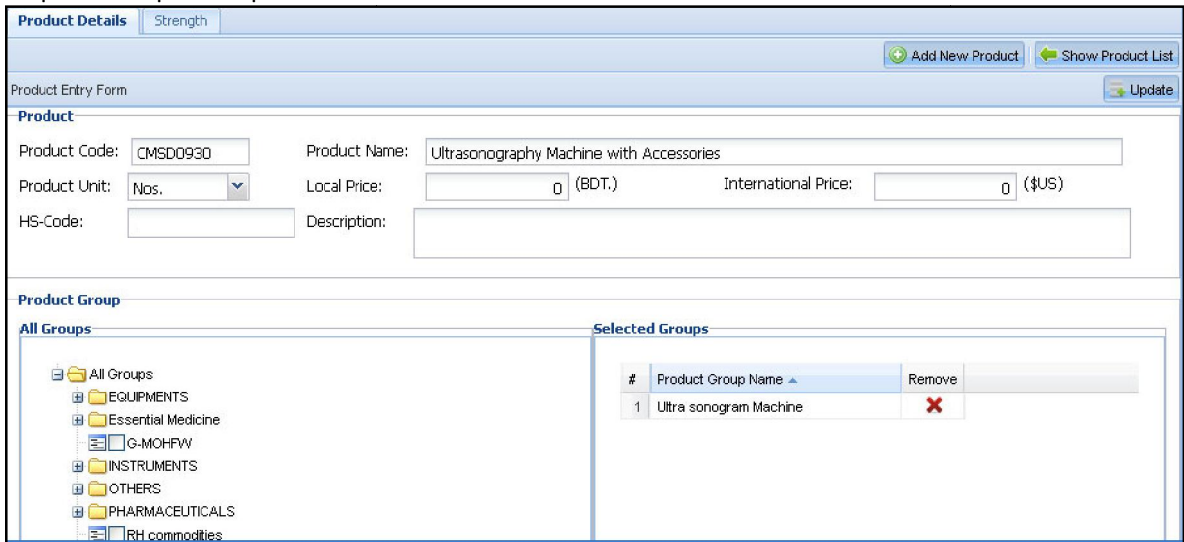
To save new product click on  button.






To enter new product click on  and to view entered product click on  button.


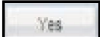


For update the product press  edit button.





For update press  button then a message box appeared and If press  button another message box will be shown. After pressing  button the form will be changed accordingly.

If user wants to add strength to the product then click on strength tab and a form will be appeared. All the red marked fields are mandatory they must be filled. After filling the fields press  button a message box will be appeared. If user want to save press  button and the form will be saved. If user wants to reset press  button the form will be backed to its previous stage.

User can update strength by pressing  button. After pressing a message box will be appeared. For update press  button. After updating the strength click on show strength check box and updated strength will be shown.



For delete press  button then a message box will be shown. To delete Item press  then another message box will be appeared and the page will be displayed.

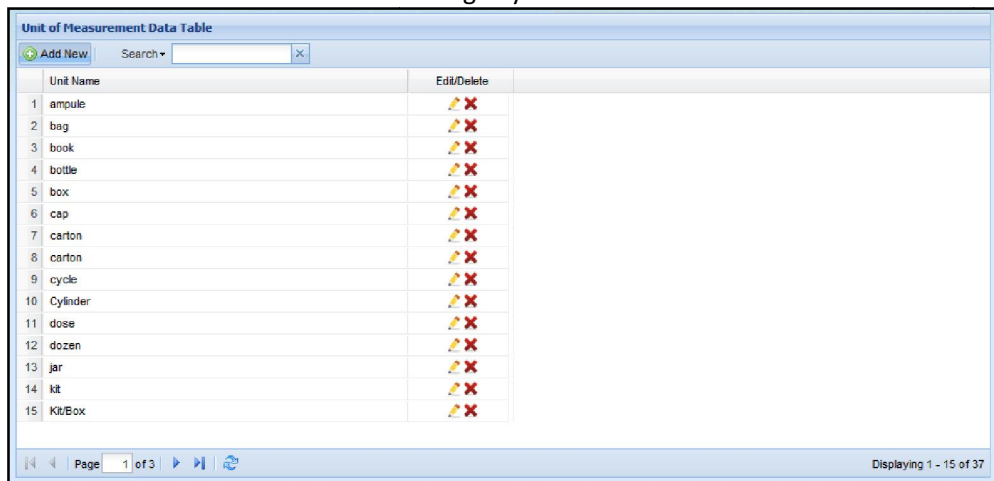
## 9.4. Unit of Measurement

The units of measurements are used during new product entry in catalog. You can Add/Edit/Delete units from this entry form.

Add New button t top left corner is used for new unit of measurement entry.

The Pencil button is used for editing the name of any unit.

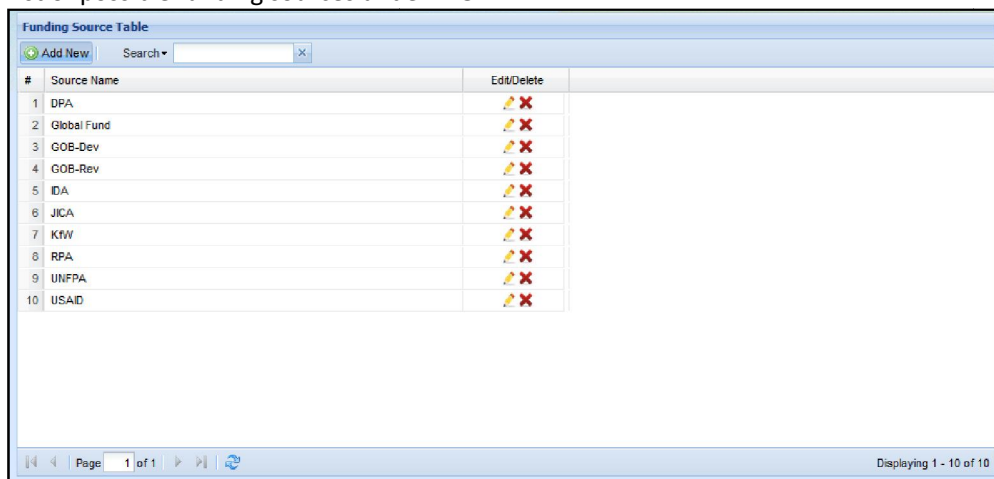
The red Cross button is used for removing any unit from database.



	Unit Name	Edit/Delete
1	ampule	
2	bag	
3	book	
4	bottle	
5	box	
6	cap	
7	carton	
8	carton	
9	cycle	
10	Cylinder	
11	dose	
12	dozen	
13	jar	
14	kit	
15	Kit/Box	

## 9.5. Funding Source

List of possible funding sources under MOHFW.



#	Source Name	Edit/Delete
1	DPA	
2	Global Fund	
3	GOB-Dev	
4	GOB-Rev	
5	IDA	
6	JICA	
7	KfW	
8	RPA	
9	UNFPA	
10	USAID	

## 9.6. Year

List of financial years of Bangladesh. As each year comes, have to add one more year in this list.

#	Dead Line	Package Year	Edit/Delete
1	30-06-12	2011-12	
2	30-06-13	2012-13	
3	30-06-14	2013-14	
4	30-06-15	2014-15	

## 9.7. Indentor

List of 32 Line Directors. The User ID/PW of each Line Director is linked at the back-end at Joomla.

#	OP Name	Agency Name	OP Description	Type Of OP	Edit/Delete
1	AMC	DGHS	Alternate Medical Care (AMC)	Central	
2	CBHC	DGHS	Community Based Health Care (CBHC)	Central	
3	CCSDP	DGFP	Clinical Contraception Services Delivery (CCSDP)	Central	
4	CDC	DGHS	Communicable Diseases Control (CDC)	Central	
5	DGDA	MOHFW	Drug Administration and Management (DGDA)	Central	
6	ESD	DGHS	Essential Service Delivery (ESD)	Central	
7	FSDP	DGFP	Family Planning Field Services Delivery (FSDP)	Central	
8	HE&F	MOHFW	Health Economics and Financing (HE&F)	Central	
9	HEP	DGHS	Health Education and Promotion (HEP)	Central	
10	HIS&E-Health	DGHS	Health Information Systems & E-Health (HIS&E-Health)	Central	
11	HRM	MOHFW	Human Resources Management (HRM)	Central	
12	HRM&MIS	DGFP	Management Information Systems - DGFP (HRM&MIS)	Central	
13	HSM&SBTP	DGHS	Hospital Services Management & Safe Blood Transfu...	Central	
14	IEC	DGFP	Information, Education and Communication - DGFP (IEC)	Central	
15	IFM	MOHFW	Improved Financial Management (IFM)	Central	

## 9.8. Agency

List of Agencies are shown in the following screen:

#	Agency Name	Edit/Delete
1	DGFP	
2	DGHS	
3	MOHFW	

## 9.9. Procurement Entity

List of procuring entities under MOHFW.

#	Procurement Entity Name	Agency Name	Edit/Delete
1	CMSD	DGHS	
2	HED	MOHFW	
3	L&S unit	DGFP	
4	MOHFW	MOHFW	

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## 9.10. Cost Head

List of budget cost heads.

#	Cost Head Name	Edit/Delete
1	Goods	
2	Services	
3	Works	

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## 9.11. Dose Form

List of possible dosage forms for drugs.

#	Dose Short Form	Dose Name	Edit/Delete
1	EACH	Ampoule/Cartridge/Ear,Nose and Throat Preparation/	
2	ML	Ampoule/Cartridge/Ear,Nose and Throat Preparation/	
3	BOLUS	Bolus	
4	ER-TABLET	Er Tablet	
5	CUBMETER	Gas	
6	DOSE	Inhalar/Vaccine	
7	Liquid	Oral liquid	
8	PACK	Pack	
9	PEA-DROP	Paediatric Drops	
10	PESS	Pessary	
11	SOLUTION	Solution	
12	SUPP	Suppository	
13	SUSPENSION	Suspension	
14	SYRINGE	Syringe	
15	SYRUP	Syrup	

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## 9.12. Route of Admin

List of Route of Admin from WHO.

Route of Admin Name Table			
#	Short Form of ROA	ROA Name	Edit/Delete
1	COND	Condoms	
2	DIAG	Diagnostic Strips and Tests and Lab Supplies	
3	OTIC	Ear Preparations	
4	OPHT	Eye Preparations	
5	INJ	Injectable Medicine	
6	IUD	Intrauterine Device (IUD)	
7	IV	Intravenous Solutions	
8	INH	Medicines for Inhalation	
9	NT	Medicines for Nasal and Throat Use	
10	N/A	Not Applicable	
11	S/C	Subcutaneous Medicines	
12	SL	Sublingual Tablets	
13	RECT	Suppositories/Enemas/Rectal Ointment	
14	PO	Tablets/Capsules/Oral Liquids	
15	TOP	Topical Medicines (Liquids, Powders, Creams, Ointments)	

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## 9.13. WHO Status

List of WHO Status of different drugs from WHO.

WHO Status Table			
#	Short Form of WHO	WHO Status Name	Edit/Delete
1	T	Not on the WHO list, but can be an alternative for an item listed as a therapeutic...	
2	N	Not on the WHO model list	
3	P	On the list but in a different presentation (different dosage form and/or strength)	
4	C	On the WHO complementary list in the same dosage form and strength	
5	E	On the WHO main list in the same dosage form and strength	

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## 9.14. Bidders

List of bidders or suppliers.

Bidders							
#	Bidder Name	Address	Phone	Fax	Email	Type of Party	Edit/Delete
1	Acme Pharmaceuticals	Dhaka, Bangladesh					
2	Al Helal Bostraloy	137/A, Karwanbazar 1 DIT Market Dhaka	02-9126564	Fax	Email	Supplier	
3	Amico Laboratories Limited						
4	Bayer OY	Pensionte,47 FIZ2010 Turku Finland				sbv	
5	BoC Bangladesh Ltd.						
6	Convatec International Services GmbH	Muhlenalstrasse 36, 8200 Schaffhausen, Switzerland					
7	Desh Corporation	28/A/2, Toyenbee Circular Road ,Motjheel, Dhaka -1000.				Supplier	
8	Essentials Drugs Ltd	Brandy House, 3rd floor, 13/1, Veer Nariman Road, Fort, Mumbai-4000001, India				Essentials Drugs	
9	Famy Care	Brandy House, 3rd floor, 13/1, Veer Nariman Road, Fort, Mumbai-4000001, India				Contraceptive LDOP Manufacturer	
10	General Battery Com. Ltd.						

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## 9.15. Procurement Type

List of different procurement types under MOHFW.

Procurement Type Data Table				
#	Procurement Type	Total Steps	LC Step No	Edit/Delete
1	Direct Procurement (GOB/IDA/DP)	17	16	
2	ICB (GOB/IDA/DP)	20	19	
3	International Shopping	10	9	
4	NCB (GOB/IDA/DP)	18	17	
5	Request for Quotation	8	7	

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## 9.16. Currency

List of different currencies & conversion rate.

Currency Data Table			
#	Currency Name	Exchange Rate	Edit/Delete
1	BDT	1.00	
2	Euro	106.50	
3	Pound	127.59	
4	Rupee	1.53	
5	USD	81.48	

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## 9.17. Method

List of procurement methods used during procurement planning.

Procurement Method Data Table				
#	Procurement Method	First days	Second days	Edit/Delete
1	DP	60	90	
2	ICB	60	90	
3	IS	60	90	
4	LT	60	90	
5	NCB	60	90	
6	RFQ	60	90	

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## 9.18. Procurement Level

Different levels where procurement occurs under MOHFW. Currently the system only allows Central procurement.

#	Procurement Level	Edit/Delete
1	Central	
2	Central-Local	
3	Local	

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## 9.19. Approving Authority

List of plan approving authority.

#	Authority Name	Edit/Delete
1	CCGP	
2	HOPE	
3	Ministry	
4	Self-In	

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## 9.20. Department

List of procurement desks under agencies.

#	Desk Name	Desk Group Name	Edit/Delete
1	Desk-1	DGHS	
2	Desk-2	DGHS	
3	Desk-3	DGHS	
4	Desk-4	DGHS	
5	Desk-5	DGHS	
6	Desk-6	DGFP	
7	Desk-7	DGFP	
8	Desk-8	MOHFW	
9	Desk-9	MOHFW	

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## 9.21. Audit Log

Data entry/update audit log.

Audit Log						Details			
Search <input type="text"/>						Search <input type="text"/>			
#	Date	User Name	Table Name	Operation	Remote IP	#	Field Name	Old Value	New Value
1	2014-11-28 10:52:55	hmomtaz	t_contract	INSERT	202.4.1...	1	ContractNo		234
2	2014-11-28 10:44:53	hmomtaz	t_packagestatus	UPDATE	202.4.1...	2	PackageNo		336
3	2014-11-28 10:44:52	hmomtaz	t_packagestatus	UPDATE	202.4.1...	3	ContractName		123
4	2014-11-28 10:44:50	hmomtaz	t_packagestatus	UPDATE	202.4.1...	4	ContractDate		2013-06-27
5	2014-11-28 10:44:49	hmomtaz	t_packagestatus	UPDATE	202.4.1...	5	BidderCode		38
6	2014-11-28 10:44:45	hmomtaz	t_packagestatus	UPDATE	202.4.1...	6	CurrencyCode		
7	2014-11-28 10:44:44	hmomtaz	t_packagestatus	UPDATE	202.4.1...	7	earliestDate		2013-11-14
8	2014-11-28 10:44:23	hmomtaz	t_packagestatus	UPDATE	202.4.1...	8	latestDate		--
9	2014-11-28 10:44:23	hmomtaz	t_lot	UPDATE	202.4.1...				
10	2014-11-28 10:43:49	hmomtaz	t_packagestatus	UPDATE	202.4.1...				
11	2014-11-28 10:43:46	hmomtaz	t_packagestatus	UPDATE	202.4.1...				
12	2014-11-28 10:43:46	hmomtaz	t_lot	UPDATE	202.4.1...				
13	2014-11-28 10:43:08	hmomtaz	t_packagestatus	UPDATE	202.4.1...				
14	2014-11-28 10:43:08	hmomtaz	t_lot	UPDATE	202.4.1...				
15	2014-11-28 10:42:41	hmomtaz	t_packagestatus	UPDATE	202.4.1...				

## 9.22. User Authentication

Correlation of users with different procurement desks.

WHO Status Table				Department		
Search <input type="text"/>				Search <input type="text"/>		
#	User Group	User Name		#	Desk Name	Desk Agency
1	Abdullah Imam Khan	aimam		1	<input type="checkbox"/> Desk-1	
2	Admin	sohel		2	<input type="checkbox"/> Desk-2	
3	Aktari Mantaz, Additional Secretary (Dev & ME)	aktari		3	<input type="checkbox"/> Desk-3	
4	Alternate Medical Care (AMC)	ldamc		4	<input type="checkbox"/> Desk-4	
5	Arshad	arshad		5	<input type="checkbox"/> Desk-5	
6	Clinical Contraception Services Delivery (CCSDP)	ldccsdp		6	<input type="checkbox"/> Desk-6	
7	Communicable Diseases Control (CDC)	ldcdc		7	<input type="checkbox"/> Desk-7	
8	Community Based Health Care (CBHC)	ldcbhc		8	<input type="checkbox"/> Desk-8	
9	Desk 1	desk1		9	<input type="checkbox"/> Desk-9	
10	Desk 2	desk2				
11	Desk 3	desk3				
12	Desk 4	desk4				
13	Desk 5	desk5				
14	desk 6	desk6				
15	Drug Administration and Management (DGDA)	lddgda				

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## **CHAPTER-10: ONLINE HELP AND SUPPORT**



*Draft 3.0*

## **10.1. Accessing User Guide**

## **10.2. Help Files**

# **GLOSSARY**

(Of terms used in the guide)